

Training Facility Schedule – TRN005

DESCRIPTION:

The Training Facility Schedule report lists all scheduled classes at the input facility between the input dates. All sessions are listed by course start date.

Included are:

1. Facility
2. Date Range
3. Room
4. Starting
5. Ending

PARAMETERS TO SET:

- Training Facility
- Courses Starting: Start Date and End Date

SORT SEQUENCE:

- Department ID
- Employee ID

WHERE FOUND:

Enterprise Learning > Training Reports > Training Facility Schedules