Time and Labor: TCD Error Report – KTL119

DESCRIPTION:

This report is intended for Time and Labor Interface agencies only. It displays errors from the Time and Labor Interface files (also known as TCDs [Time Collection Devices]). This report produces both .pdf and .dat files. The .dat flat file results in a fixed width file that can be imported into a spreadsheet or database.

When importing the .dat flat file into Excel, choose the following:
- Delimited
- Semicolon
- Text (for lengthy fields, such as Combo Code)

PARAMETERS TO SET:

- TCD ID
- Pay Period End Date

FIELDS:

- Pay Period (Pay Period Begin Date – Pay Period End Date)
- TCD ID
- Employee Name
- Department ID
- Employee ID
- Employee Record Number
- DUR (Date Under Report)
- TRC (Time Reporting Code)
- Quantity (Hours / Amount per DUR)
- Task Profile ID
- Combo Code
- Error Message
- Seq (Sequence Number as sent on the Interface)
- Template (Time Reporting template (TASK_PRFL_TMPLT_ID) as sent on the Interface)

SORT SEQUENCE:

- TCD ID
- EmplID / Empl Rcd
- DUR (Date Under Report)
- TRC (Time Reporting Code)

WHERE FOUND:

Time and Labor Homepage > Time and Labor Reports Tile > TCD Errors Navigation Collection Item