Time and Labor: Payable Status – KTL101

DESCRIPTION:

This report lists all Payable time for a range of dates, sorted by the chosen Payable Statuses on the run control, to provide a picture of processed and unprocessed time.

PARAMETERS TO SET:

- Department
- Department Group
- As Of Date
- Report (Page) Break Level
- Description
- From Date and Thru Date

The following Status(es) may be selected:

Approved	Payable Time in this status is approved in Time and Labor and is ready for payroll to select it for payment. Payable Time is in a Frozen State.
Closed	Payable Time in this status may have been published in PeopleSoft Projects. Payable Time is in a Frozen State. Payable Time that is closed is the result of one of the following situations: 1) TRC reported is not being sent to Payroll. 2)Time Reporter is not sending time to Payroll. 3)A record adjustment. Payable Time is going to Payroll but is not labor distributed.
Diluted	Not Used by the State of Kansas.
On-line Estimate Only	Not Used by the State of Kansas.
Estimated	Not Used by the State of Kansas.
Needs Approval	Payable Time in this status is not in a frozen state and can be updated by the Time Administration process. This time requires approval either through online or batch process in Time and Labor.
Paid	Payable Time in this status has been paid by Payroll and has run through the process of Labor Distribution. Labor Dilution may have been run for the Pay System, but the TRCs related to this Payable Time were not selected for Labor Dilution. The Payable Time is in a frozen state.
Ignore	Not Used by the State of Kansas.
Rejected	Payable Time in this status has been rejected by Payroll, since it does not meet the payroll's selection criteria. The Payable Time is in a frozen state.
Sent to Payroll	Payable Time in this status has been selected by Payroll. The Payable Time is in a frozen state.
Taken by Payroll	Payable Time in this status has been paid by Payroll and has not run through the process of Labor Distribution. The Payable Time is in a frozen state.
No Pay	Payable Time is in this status when transaction rows are not going to payroll but are in a closed state. Used by the PeopleSoft Projects application only.

FIELDS:

- Time Period
- Payable Status(es) Selected
- Department Number and Description
- Employee Name
- Employee ID
- Employee Record Number
- Date Under Report
- Payable Status
- Time Reporting Code (TRC)
- TRC Description
- TRC Type
- Quantity
- Subtotal of number of rows for each status
- Subtotal of number of rows for each status

SORT SEQUENCE:

- Department ID
- Payable Status
- Employee ID

WHERE FOUND:

Time and Labor Homepage > Time and Labor Reports Tile > Payable Status Navigation Collection Item