Time and Labor: Payable Hours Exception – KTL104

DESCRIPTION:

This report will assist users in monitoring employees whose payable time is not equal to the hours equivalent of the employee's FTE (The Benchmark Hours). Decision makers will be able to utilize this report to tract payable TRC's and total hours that have been reported by pay end date from TL_PAYABLE_TIME for all Time and Labor employees whose payable hours are greater than or less than the FTE hours (Benchmark Hours).

This report tracks these Time Reporting Codes (TRCs) only: 1, 10, 11, 118, 119, 12, 120, 14, 15, 16, 2, 4, 5, 6, 7, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 8, 80, 81, 82, 83, 9, 99, ADM, AVD, BDM, CBN, CBP, CMT, CTE, DDY, DIS, DON, DST, FGF, FGS, FMCMT, FMDDY, FMHCT, FMNWT, FMPLV FMSCK, FMSHL, FMVAC, FNL, HCN, HCT, HDC, HDP, HON, HOO, INJ, IWN, JRY, KOS, MAC, MIL, NWT, ORG, PLV, REG, RFD, SCK, SHL, STW, VAC, WCT, WHC, WSL, WVL and XXPIR. This report does not track codes such as CME, HCC, HCP, OTP, etc. NOTE: Additional codes may be added or removed. This list is accurate as of the posting of this document.

This report pulls from the Payable Time Table. It does not pull from the Reported Time Table (Timesheet).

PARAMETERS TO SET:

- Department
- Department Group
- As Of Date
- Page Break Level
- **NOTE:** A Flat File (Results in a fixed width file that can be imported into a spreadsheet or database) is automatically created when this report is generated

FIELDS:

- Pay Period Begin and Pay Period End Date
- Department ID / Description
- Employee ID
- Employee Record Number
- Compensation Rate
- FTE
- Benchmark Hours
- FLSA
- Taskgroup
- Time Reporting Code (TRC)
- Total Hours / Total Amount
- Other TRC
- Other Hours
- Dollar Amount ($Amount)
- Under Hours or Over Hours designation

SORT SEQUENCE:

- Department ID
- Employee Name

WHERE FOUND:

Time and Labor Homepage > Time and Labor Reports Tile > Payable Hours Exception Navigation Collection Item