

## Active/Inactive Positions - KPOS002

---

### DESCRIPTION:

This report will list the most recent information for each position in the department specified by the user.

### PARAMETERS TO SET:

- As Of Date
- Active Option (Active, Inactive, Both)
- Department Group ID
- Department ID
- Page Break Level

### FIELDS:

- Active/Inactive (Blank if Active, 'I' if Inactive)
- As Of Date
- Company (always SOK)
- Department ID/Department Name
- Effective Date
- FTE
- Full-Time/Part-Time
- Job Code
- Job Title
- Location Code
- Max Head Count
- Position Number
- Position Status (Approved, Frozen, etc.)
- Regular/Temporary
- Reports To Position #
- Standard Hours
- Status Date

### SORT SEQUENCE:

- Department ID
- Job Code
- Position Number

### WHERE FOUND:

Organizational Development > Position Management > Position Reports> Active/Inactive Positions