******State of Kansas**

**WorkCenter Query: WAR AXD**

***Statewide Human Resource and Payroll System***

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| **Date Created** | 8/1/2022 |
| **Version** | 1.0 |
| **Security** | * SHARP   KS\_HR\_WORKCENTER\_USER  KS\_PAYROLL\_WORKCENTER\_USER  KS\_TL\_WORKCENTER\_USER |
| **Purpose** | This query is to be ran after the final pay period for the year has been ran. This will show you all employees that are enrolled in the KPERS plan AXD. These employees all need to be moved plan AC, effective the first pay period of the new year. |
| **1.**  **3 Digit DeptID**  **Pay Period End Date for the last pay day in the calendar year**  **View Results** |  |
| **2.** | If there are employees who show on the query results, the employee needs to be moved to Plan AC, effective the beginning of the next calendar year. |