

# Pharmacy Compliance Inspector

**Job Code**  
7440A3

**Job Title**  
Pharmacy Compliance Inspector

**Pay Grade**  
25

## **CONCEPT:**

Inspecting registered retail pharmacies, hospital pharmacies and other facilities involved in manufacturing, distributing, storing, selling, and dispensing prescription and non-prescription legal drugs.

## **TASKS:**

- Inspects registered retail, hospital pharmacies, and other facilities to inspect operating and record-keeping procedures, equipment, reference materials, files and inventory records of controlled substances, sanitary conditions, and verification of required licenses and permits.
- Inspects all required licensed and permits to ensure they meet regulatory requirements and are displayed properly.
- Prepares and submits reports of all inspections, possible violations and weekly activity reports.

## **LEVELS OF WORK**

- Class Group consists of one class.

## **MINIMUM REQUIREMENTS:**

Six years of experience as a pharmacy technician or other experience related to basic pharmacy operations. Education may be substituted for experience as determined relevant by the agency.

REF: 12/13

REV: 6/24