



## ASSET FORFEITURE DEADLINE

JESSICA CROWDER, PROGRAM CONSULTANT II KBI

Is your agency in compliance with asset forfeiture reporting? February 1st has passed, which means your agency should have submitted your 2019 forfeiture fund report (annual report). The deadline to have it submitted was February 1, 2020. If you have not submitted an annual report for your agency, please do so immediately to avoid being reported to the legislature as non-compliant per K.S.A. 60-4127. Every active law enforcement agency is required to submit an annual report regardless of whether or not they do forfeitures. If your agency has not obtained a user name for submitting the report at <https://kasfr.kbi.ks.gov>, please contact Jessica Crowder to gain access to the website.

We have received some questions regarding the pending state forfeiture section of the annual report. The purpose of this report is to show the activity from the point that the property was seized through the point of which it is forfeited, as well as any actions to follow. Please keep in mind that any forfeited property will always be forfeited property. This includes property that is purchased with forfeiture money. If you purchased a vehicle



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with forfeiture funds, the money you receive from selling that vehicle when you no longer need it is still forfeiture money and must be put back into your forfeiture fund.

K.S.A. 60-4117 requires separately accounting for the different types of forfeiture funds. The annual report is split into three sections—state forfeiture fund, pending forfeiture fund, and federal forfeiture fund. The state forfeiture fund should only include currency that has been forfeited to your agency at the state level. The federal forfeiture fund should only include currency that has been forfeited at the federal level through the federal equitable sharing program. The pending state forfeiture section is designed to track currency when it has been initially seized. When seized, it should be reported as a deposit. Once there is a disposition on that seized property, you will transfer it out to either be deposited into your state forfeiture fund or returned to the owner. If you hold currency in an evidence room instead of a bank account, that is ok, but please have a good tracking system, as you will still report it as if it were in a bank account.

Please also remember that an incident report is required to be submitted on any seizure that had intent to forfeit at any time. This includes cases that civil prosecution is declined, the seized property is transferred to a federal agency, or you just decided you no longer wish to file for forfeiture. An incident report should be submitted after there is a disposition of the seized property. A disposition is either the date the seized property is forfeited or declined, or the date the decision is made to return the property to the owner or transfer the property to a federal agency for forfeiture.

I am currently looking for agencies interested in hosting training on asset forfeiture reporting. If you are interested in hosting, need access to the website for reporting, or have any other questions, please contact Jessica Crowder at 785-296-8338 or [Jessica.Crowder@kbi.ks.gov](mailto:Jessica.Crowder@kbi.ks.gov).

## KCJIS CONFERENCE REGISTRATION

### LESLIE MOORE, KCJIS COMMITTEE CHAIRMAN KBI

The KCJIS Committee is pleased to present the 20<sup>th</sup> Annual Kansas Criminal Justice Information System (KCJIS) conference geared toward criminal justice practitioners from state and local law enforcement, 911 operators, prosecutors, courts, agency administrators and first line supervisory staff.

This year the conference will be held at the Drury Plaza Hotel Broadview at 400 W Douglas Avenue, Wichita, KS May 17-19, 2020. The cutoff date to reserve a room is April 15, 2020. To make your reservations on go to [www.druryhotels.com](http://www.druryhotels.com) (group code: 2386617) or call 800-325-0720 and mention group code 2386617.

The KCJIS Conference early bird registration is \$55 from January 13<sup>th</sup> thru March 31, 2020. Beginning April 1 thru May 12, 2020, registration will be \$75. Registration will close May 12, 2020, at 5PM. There will be no walk-in registrations at the conference.

Registrations can be made by using this link [KCJIS - Conference Registration Form 2020](#). If you have any questions, please contact the KBI Help Desk by email [helpdesk@kbi.ks.gov](mailto:helpdesk@kbi.ks.gov) or call 785-296-8245.

## USE OF FORCE

### DANA GRIFFITH, PROGRAM CONSULTANT I KBI

We are done with the first year of use of force (UOF) data collection. Your UOF reporting did not go unnoticed!

“We want to thank all of the participating agencies for their timeliness of submissions and for their willingness to participate in the National Collection. By participating in this collection, these agencies are helping the law enforcement community understand the facts about when police officers use force in the course of their duties. We are grateful for the support and participation and look forward to continuing to develop and advance this collection in the new year.”

- Federal Bureau of Investigation (FBI) National Use of Force Data Collection Liaison

Thank you for taking the time out of your busy schedules to do this additional mandatory reporting. I have had many conversations regarding what is/is not a reportable incident, needing additional clarification on incidents, and other general questions. It has been a learning process, but all of the participating agencies have been great at assisting us with this new data collection. I look forward to working with you again in our new reporting year!!!

I want to also take a moment to give a few reminders:

- Please update contact or personnel information as changes occur.
- Each reporting agency is required to have an Administrative Point of Contact (POC) registered if you are electronically submitting UOF reports.
- If your agency has a reportable UOF incident, the FBI requests your agency submit the basic information (incident type, case number, date, etc) within **48 hours** of the incident ending.
- Reports for UOF are due by the 15<sup>th</sup> of each month regarding the prior month's use of force Incidents.

For questions regarding use of force reporting, please contact Dana Griffith at 785-296-8278 or [Dana.Griffith@kbi.ks.gov](mailto:Dana.Griffith@kbi.ks.gov)

**OFFENDER REGISTRATION SCHEDULED TRAININGS  
BROOKLYNN GRAVES, OFFENDER REGISTRATION UNIT MANAGER KBI**

Offender Registration will be conducting monthly webinars as well as quarterly in person training at the KBI in order to allow agencies to obtain training as quickly as possible. The in person trainings will be located at the KBI Annex Training Room, 1631, SW Topeka Blvd. Topeka, KS 66612. If you or your staff are interested in attending one of the trainings below, please register by sending an email to [Cassidy.Sands@kbi.ks.gov](mailto:Cassidy.Sands@kbi.ks.gov).

Scheduled Trainings 2020			
Topic	Type	Date	Time
KsORT & KORA	Webinar	1/15/2020	8:00am - 12:00pm
KsORT & KORA	Webinar	2/5/2020	8:00am - 12:00pm
KsORT & KORA	In Person	2/19/2020	1:00pm - 5:00pm
KsORT & KORA	Webinar	3/18/2020	8:00am - 12:00pm
KsORT & KORA	Webinar	4/15/2020	8:00am - 12:00pm
KsORT & KORA	Webinar	5/13/2020	8:00am - 12:00pm
KsORT & KORA	In Person	5/27/2020	1:00pm - 5:00pm
KsORT & KORA	Webinar	6/24/2020	8:00am - 12:00pm
KsORT & KORA	Webinar	7/22/2020	8:00am - 12:00pm
KsORT & KORA	In Person	8/5/2020	1:00pm - 5:00pm
KsORT & KORA	Webinar	8/19/2020	8:00am - 12:00pm
KsORT & KORA	Webinar	9/23/2020	8:00am - 12:00pm
KsORT & KORA	Webinar	10/21/2020	8:00am - 12:00pm
KsORT & KORA	Webinar	11/4/2020	8:00am - 12:00pm
KsORT & KORA	In Person	11/18/2020	1:00pm - 5:00pm
KsORT & KORA	Webinar	12/16/2020	8:00am - 12:00pm

**KANSAS CRIMINAL HISTORY ACCESS TOOL (KCHAT) FUTURE ROLL OUT INFORMATION**

**MOLLY BICKEL, IDENTIFICATION TECHNICIAN KBI**

The Kansas Bureau of Investigation (KBI) will be offering a new secure website called the Kansas Criminal History Access Tool (KCHAT) in the upcoming months. KCHAT will allow you to view the KBI and FBI results for applicant fingerprint submissions sent in for employment within your agency. Please see Kansas Criminal Justice Information System (KCJIS) policy 5.12 for reference on the fingerprinting of law enforcement personnel. KCHAT will cut down the processing time between the KBI and your agency. The KBI will no longer be sending KBI and FBI results for applicant fingerprint submissions through the Kansas Criminal Justice Information (KCJIS) terminals.

A token is required to access KCHAT. The fee to purchase a token is approximately \$55 per user every 3 years. Please contact the KBI Help Desk at 785-296-8245 for more information on purchasing tokens for your agency. If your agency already has a token(s), access will be allowed using the current token(s) once enrolled in KCHAT. You can enroll as a KCHAT user on the KCJIS Authorization and Customer Information System (KACIS) website when available ([kcjis.ks.gov](http://kcjis.ks.gov)).

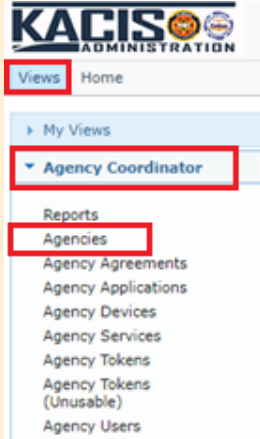
A letter was sent out to all police departments and sheriff's offices regarding this change. If you did not receive a letter please contact one of the following for more information. Lisa Parrish at 785-296-4896 or [lisa.parrish@kbi.ks.gov](mailto:lisa.parrish@kbi.ks.gov), Molly Bickel at 785-296-8266 or [molly.bickel@kbi.ks.gov](mailto:molly.bickel@kbi.ks.gov), or Tina Ortega at 785-296-4483 or [tina.ortega@kbi.ks.gov](mailto:tina.ortega@kbi.ks.gov). Training instructions will also be provided in KACIS.

## NEWS FROM THE KBI HELP DESK

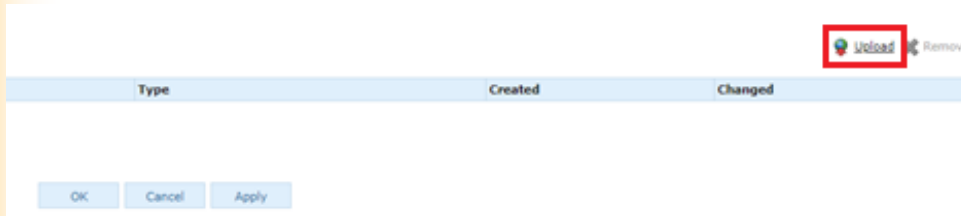
### CARLOS SALAZAR, NETWORK CONTROL TECHNICIAN III KBI

#### Did You Know?

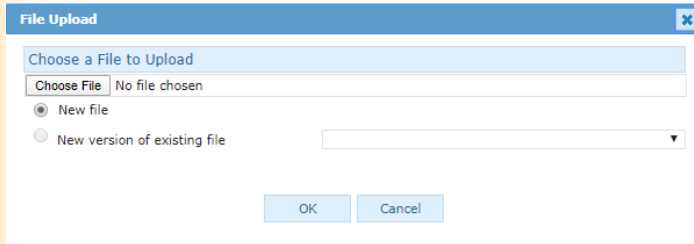
Network Diagrams and Memorandums of Understanding (MOU's) can be uploaded to the KCJIS Authorization and Customer Information System (KACIS) at the agency level. The Technical Agency Coordinator (TAC) will login to KACIS, click "Views" under the KACIS logo, and use the "Agency Coordinator" dropdown to select "Agencies." Either your agency information will show or you will be asked to select an agency.



Once the agency information appears, there will be an upload button toward the bottom right corner of the page as shown below.



The "File Upload" box will appear where you can choose the file you wish to upload. If you are updating an existing file you can click the radio button labeled "New version of existing file" and use the drop down to select the file you want to replace.



If you would like assistance with this process please call the Kansas Bureau of Investigation (KBI) Help Desk at 785-296-8245.

#### KDOR Changes – ID or OLN – Valid or Not

When a person has an expired/revoked driver's license and has obtained an Identification Card, this ID card is tied to the same record as the Driver's license. In this the OLN becomes the ID number. This can be seen in the below two examples of the KCS and KDQ where the current credential shows on top. The second KCS example shows a valid driver's license.

**NEWS FROM THE KBI HELP DESK, CONTINUED  
CARLOS SALAZAR, NETWORK CONTROL TECHNICIAN III KBI**

KCS

```
SPTZZY JOPY                                DOB/[REDACTED] ROR IND/N
SEX/M EYE/BLU HGT/510 WGT/100 IMG/P        CCL STTS/APPR CCL EXP/04042015
STATUS: ID:                                CDL:                                SOC/[REDACTED]
STATUS: REG:REVOKED
OLN/K00059957 TYPE/ID                        CLASS/          CDLCLASS/          PREV OLN/
ISS/08042019 EXP/01192026 RENEWAL/11202025
300 SW 29TH ST
TOPEKA KS 66611-0000
```

KCS

```
SEX/M EYE/BLU HGT/600 WGT/380 IMG/P        CCL STTS/          CCL EXP/00000000
STATUS: REG:VALID KANSAS                    CDL:VALID KANSAS  SOC/[REDACTED]
OLN/K04050584 TYPE/COMMERCIAL              CLASS/          CDLCLASS/AM  PREV OLN/
ENDOR/TX ISS/10212019 EXP/10302024 RENEWAL/08312024
```

KDQ

Kansas Driver's License						
Name and Mailing Address JOPY SPTZZY 300 SW 29TH ST TOPEKA, KS 66611 County: Shawnee		Number K00059957	Sex MALE	DOB [REDACTED]		
Aliases: SAMPLE TEST JOPY SPTZZY JOPY SPTZZY JOPY Z SPTZZY SAMPLE TEST		Height 5' 10"	Weight 100 lbs	Eye Color BLU		
		Hair Color Unknown	SSN [REDACTED]	ROR IND N		
		IMG P	CCL STTS APPROVED - LICENSE ISSUED	CCL EXP 04-04-2015		
Licenses						
type	class	status	Date Issued	Date Expires	Date Renewal	
ID	STATE ID	-	08-04-2019	01-19-2026	11-20-2025	
Additional License		REV				

**Multiple Endorsements**

KCS has also been updated to return multiple endorsements just like the KDQ.

KCS

```
ENDOR: T : DOUBLES/TRIPLES
X : LIQUID BULK/CARGO TANK AND HAZARDOUS MATERIALS
```

KDQ

Endorsements	
Code	Description
T	Doubles/Triples
X	Liquid Bulk/Cargo Tank and Hazardous Materials

**QW – Mugshot vs. Identification Item**

Is this process working as designed? Yes.

If the Image type is "I," should that image be returning with the Query Wanted response? No, you need to run a QII.

Is the type "M" (mugshot) the only images that return for the QW message key? Yes.

**NEWS FROM THE KBI HELP DESK, CONTINUED**

**CARLOS SALAZAR, NETWORK CONTROL TECHNICIAN III KBI**

These two screenshots show records that contain images. The first record has both an image type of "I" and "M". Only the "M" type is displayed. The second record only has the "M" type with the image displayed.



While the system is working as designed, the FBI has heard the outcry of its adoring public and there is a proposed change! With the next generation of the National Crime Information Center (NCIC), responses would include any multimedia content directly in the record response. This would include text documents (such as PDFs), video, and audio, if they have been added to the record. The images will also be much higher quality.

**A Fond Farewell**

There has been a big change at the KBI Help Desk that kicked off this New Year. This big change is the retirement of KBI Help Desk Supervisor Denise Wheeler. Denise had served as Supervisor of the KBI Help Desk since October of 2003 and she will be sorely missed. Denise plans on opening a beauty supply store in Topeka, KS and traveling with family.

**KBI FIELD SUPPORT TRAINING**

**JESSICA CROWDER, PROGRAM CONSULTANT II KBI**

The Kansas Bureau of Investigation (KBI) will be providing field support training on various topics in April and October. Specific locations are to be determined, but please add this to your calendar if you would like to attend. Please also register with the KBI receptionist at [FrontDeskAnnex@kbi.state.ks.us](mailto:FrontDeskAnnex@kbi.state.ks.us) or 785-296-7404. When registering, please include the following information: specific date, class, and how many from your agency will be attending. Also, please provide an email or phone number for follow-up confirmation. Register early as seating is limited!

**Hutchinson—Tuesday, April 21, 2020**

Location TBD

Room One	Room Two	Time
Criminal History	10 Print Identification	8:30am—12:30pm
Rapsheet Differences	Collecting Offender DNA	1:30pm—4:30pm

**KBI FIELD SUPPORT TRAINING, CONTINUED  
JESSICA CROWDER, PROGRAM CONSULTANT KBI**

**Hiawatha—Tuesday, April 21, 2020**

Location TBD

Room One	Room Two	Time
KIBRS	Offender Reg/KsORT	8:30am—12:30pm
Switch—KCJIS Web Portal (2 classes—1 1/2 hrs each)	Asset Forfeiture (2 hrs)	1:30pm—4:30pm

**Pittsburg—Wednesday, April 22, 2020**

Location TBD

Room One	Room Two	Time
Criminal History	10 Print Identification	8:30am—12:30pm
Rapsheet Differences	Collecting Offender DNA	1:30pm—4:30pm

**Hutchinson—Wednesday, April 22, 2020**

Location TBD

Room One	Room Two	Time
KIBRS	Offender Reg/KsORT	8:30am—12:30pm
Switch—KCJIS Web Portal (2 classes—1 1/2 hrs each)	Asset Forfeiture (2 hrs)	1:30pm—4:30pm

**Hiawatha—Thursday, April 23, 2020**

Location TBD

Room One	Room Two	Time
10 Print Identification	Criminal History	8:30am—12:30pm
Rapsheet Differences	Collecting Offender DNA	1:30pm—4:30pm

**Pittsburg—Thursday, April 23, 2020**

Location TBD

Room One	Room Two	Time
KIBRS	Offender Reg/KsORT	8:30am—12:30pm
Switch—KCJIS Web Portal (2 classes—1 1/2 hrs each)	Asset Forfeiture (2 hrs)	1:30pm—4:30pm

## **KBI FIELD SUPPORT TRAINING, CONTINUED**

### **JESSICA CROWDER, PROGRAM CONSULTANT KBI**

#### **Class Synopsis**

##### **10 Print Fingerprint Identification**

This training will cover instruction on how to properly take and submit ten-print arrest/booking records, mug shots, and palm prints; proper use of livescan; civil fingerprinting procedures; two-finger capture devices; access to the KBI's fingerprint archive; correcting errors; and understanding AFIS reports. Practical exercises in the techniques of fingerprinting will also be included. **Target Audience:** Anyone who takes ten-print and palm print images for the submission of an arrest or applicant fingerprint card via livescan or hard card. This includes court personnel who fingerprint those who have been convicted from the result of a summons.

##### **Collecting Offender DNA**

Enacted in 1991, the Kansas offender DNA collection law (K.S.A. 21-2511) designated the Kansas Bureau of Investigation as the central repository for all DNA records. At the time, DNA was only collected from convicted violent offenders. Since then, the law has expanded several times and now requires DNA collection on all felony arrests (including 7 misdemeanors). This training will include the steps involved in collecting buccal DNA from offenders. We will emphasize the importance of DNA collection to your agency and agencies across the nation. There will also be a brief overview of laboratory processes and how CODIS (Combined DNA Index System) functions, including interesting hits to unsolved cases! **(2 HOURS)**

##### **Criminal History Records**

In the training we will discuss how to fill out the new electronic disposition form available on the KCJIS web portal, related disposition screens, and new criminal history searching and tracking features available on the web portal. **Target Audience:** Individuals that complete disposition reports or that request criminal history records for investigations, presentence investigations, or probation/parole.

##### **Rapsheet Differences**

This class will explain the differences between the information on NCIC III Rapsheets, KBI Rapsheets, and NLETS Rapsheets in detail. **Target Audience:** Individuals that request criminal history records for investigations, presentence investigations, or probation/parole. **(2 HOURS)**

##### **Kansas Incident Based Reporting System (KIBRS)**

The Kansas incident-based reporting system (KIBRS) class will cover the Handbook, proper classification of offenses, and victim/suspect relationships. Discussion of common errors as well as concerns with requirements will be included. Agencies desiring electronic submission are encouraged to attend. **Target Audience:** Any personnel who complete offense and arrest reports, are responsible for checking the accuracy of those reports, and/or submit those reports to KBI. Officers are highly encouraged to attend this class.

##### **Offender Registration**

This training provides an overview of the Kansas Offender Registration Act. Training focuses on the duties of all registering entities and offenders. Other topics covered will include registerable crimes and duration of registration, registration requirements, and registration violations. The registration form and FAQ's will also be discussed. This training will also cover the use of the Kansas Offender Registration Tool (KsORT). Demonstrations will be done covering initial registrations and updates. **Target Audience:** Individuals with the primary responsibility of registering offenders such as Kansas Sheriff's Offices, County Jails, Kansas Department of Corrections, and Juvenile Justice Authority.

##### **Asset Forfeiture**

The Kansas Asset Seizure for Forfeiture Repository (KASFR) will collect the asset forfeiture data submitted by local Kansas law enforcement agencies as required by K.S.A. 60-4127. This training will cover the requirements set forth by statute and include a demo for electronically submitting asset forfeiture data with a focus on the two different types of reports required – incident report and annual report. **Target Audience:** Local law enforcement administration, officers and records personnel. **(2 HOURS)**

##### **Central Message Switch / KCJIS Web Portal \*\*\*MUST HAVE MINIMUM OF 5 REGISTRANTS**

An overview of tools available through the KCJIS Central Message Switch and KCJIS Web Portal will be covered. The session will begin with changes specific to OpenFox Desktop 3.0 and a review of OpenFox Messenger. We will move on to OpenFox Archive & Retrieval before wrapping up the Central Message Switch session with the process of adding new users and assigning message keys. KCJIS Web Portal training will cover navigation of the recently upgraded KCJIS Web Portal and its new features. We will learn how searches are performed and the new features around searching. Finally, we will find those hard to find documents on the KCJIS Web Portal.

**Target Audience:** KCJIS users and TACs are welcome. **(2 CLASSES – 1 ½ HOURS EACH)**



**ARE YOU VIGILANT?****DON CATHEY, KCJIS INFORMATION SECURITY OFFICER KHP**

Are YOU  
VIGILANT  
about  
cybersecurity?  
Well?  
Are ya?  
(or do you just feel lucky?)

Iran, North Korea, Russia, Ukraine... who else? Don't forget non-state sponsored hackers sympathetic to a cause or anti-government. Or just some plain ol' criminals looking to make some fast cash at your expense? Internet of Things, new phones, games and toys, hacks to WiFi and security devices. Seems there's potential threats everywhere to our information and the stuff we use to collect and process it—and there is.

The Kansas Criminal Justice Information System (KCJIS) policies and procedures include requirements intended to mitigate some of these threats. Policies about passwords, anti-virus and anti-spam software, intrusion detection systems, event logging and review, patch management, encryption, etc. are all intended to limit the exposure to threats and to aid in detection should something get through.

When did you and/or your agency last complete security awareness training? You can do it more often than policy requires.

Do you have a written incident response - the "what if something happens" policy and plan?

Do you heed recommendations like don't open unexpected emails or attachments; don't visit unknown websites, or click on unknown links?

The Cybersecurity and Infrastructure Security Agency (CISA), part of the US Department of Homeland Security, frequently publishes alerts regarding potential cyber threats. If someone in your agency is not subscribing to US-CERT/CISA alerts or something similar, someone should.

This is old news, so these are just friendly reminders from the KCJIS Information Security Officer (ISO).

## KIBRS KORNER—WRAP UP FOR 2019 REPORTS DANA GRIFFITH, PROGRAM CONSULTANT I KBI

The Incident Based Reporting (IBR) unit at the Kansas Bureau of Investigation (KBI) would like to remind all local law enforcement agencies of the upcoming deadline for submitting 2019 reports. **The IBR unit does not guarantee inclusion in state and federal publications if your agency does not submit the required reports by the deadline.**

Please have all 2019 reports submitted to the KBI by **March 1, 2020**. Data submitted by this deadline will be included in the FBI Crime in the United States publication and other annual statistic reports.

The Law Enforcement Officers Killed and Assault (LEOKA) reports, Supplemental Homicide Reports, KIBRS Zero Reports, and Use of Force Reports are due by the 5th of the following month. For example, if an agency is sending data for the month of November they should submit the November reports by December 5th. If the 5th falls on a weekend or holiday, the deadline is extended to the next business day.

Remember, if you have questions or need help, we have many ways to contact us:

<p>Dana Griffith Program Consultant <a href="mailto:Dana.Griffith@kbi.ks.gov">Dana.Griffith@kbi.ks.gov</a></p>	<p>Zachary Brian Program Consultant <a href="mailto:Zachary.Brian@kbi.ks.gov">Zachary.Brian@kbi.ks.gov</a></p>	<p>Bill Reid Research Analyst <a href="mailto:Bill.Reid@kbi.ks.gov">Bill.Reid@kbi.ks.gov</a></p>
<p>Mitch Beemer Unit Manager <a href="mailto:Mitch.Beemer@kbi.ks.gov">Mitch.Beemer@kbi.ks.gov</a></p>	<p>IBR Help Line 785-296-4373 <a href="mailto:IBRsupport@kbi.ks.gov">IBRsupport@kbi.ks.gov</a></p>	

## KCJIS USER GROUPS SHERRY WEBB, PROGRAM CONSULTANT KBI

The KCJIS User Groups continue to meet around the state each quarter and we encourage you to join us and see what we are all about! Here is what Jana Best from Wichita PD, the coordinator for the South Central Region would like to share this quarter:

Happy New Year everyone! I trust holiday time with family and friends was enjoyed by all. Now it's time to buckle down and hit the new year with excitement and optimism for all good things, changes, and growth. There are so many new, exciting technology advancements headed our way in 2020. There are always changes in laws and procedures that affect everyone statewide. Several agencies will be exploring new systems – from NexGen 911 to local Records Management Systems (RMS) and court databases. Many new community assistance options, geared to helping the citizens we serve, may be implemented this year as well.

Want to learn more about changes that are happening in your area and state that will affect your agency? Want to be a part of an information sharing group that explores issues and initiates solutions to statewide problems? Well then do I have an invitation for you! The Wichita Police Department cordially invites you to join the Kansas Criminal Justice Information System (KCJIS) User Group for the South Central region. Mark your calendars for these 2020 dates: Wednesday, February 5<sup>th</sup>, Wednesday, May 6<sup>th</sup>, Wednesday August 5<sup>th</sup>, and Tuesday, November 03, 2020. We meet from 1:00pm to 4:00pm. The Kansas Highway Patrol (KHP) graciously allows us to hold quarterly meetings at their Kechi, Kansas facility at 1900 E. Tigua St, Kechi, KS. If you would like to be included on the official email invitation list, please email me at [jbest@wichita.gov](mailto:jbest@wichita.gov).

Last year we learned things from some of the other regional groups on best practices for positive change and growth for our members. Some of the highlights from last year's meetings include presentations on active listening, advanced authentication, the statewide eCitation project, asset forfeitures, Kans911 Coordinating Council, and fingerprint submissions to the Kansas Bureau of Investigation (KBI) by card and livescan. We had guests from Kansas Department of Revenue (KDOR) join us at several meetings to try and coordinate updates and corrections to the new KDOR responses. Question and answer sessions were held with KBI Help Desk team members, Kim Hill from KHP as the SC Region Auditor, as well as David Marshall, the KCJIS Director. Javier Barajas is back at the Help Desk with the KBI and enlightens us each meeting with new and exciting updates to all things KCJIS and OpenFox. The amount of information we manage to share in just three hours is incredible and so necessary and enlightening.

Our first meeting in 2020 is just around the corner. We have scheduled guest speaker Heidi Lynch from the KBI with info on the new Missing Persons Clearinghouse. As always, we will have members of the KBI Help Desk on hand to answer questions, and we're still working on additional topics to discuss.

**KCJIS USER GROUPS, CONTINUED  
SHERRY WEBB, PROGRAM CONSULTANT KBI**

If there are any agencies in the South Central region that would like to see our meeting held at a facility near you, please let us know. It doesn't always have to be at the same place, we can move around and be flexible. If there are any concerns, issues, questions, or topics you would like to know more about, please let us know – we are always looking for ideas to make the meeting interesting and informative. If your agency has a presentation that you would like to share with other agencies in your area or in the state, please let us know. That is what these meetings are for – sharing information – discussing best practices – learning from one another, communication that will make us better and stronger. Please put your thinking caps on and get back to us with some ideas.

While Wichita Police Department hosts the South Central meetings, there are also other quarterly meetings throughout the state from other areas as well. Please take a moment to locate your regional meeting coordinator and find out the dates of your meetings, so that your agency may attend and have input on changes, find solutions to issues, and network with those in your area. It is truly worth your time and effort. If you can't attend one in your area, all the meetings are open to any KCJIS personnel that would like to attend, find a different one and join us there.

- South Central region: Jana Best, Wichita PD [jbest@wichita.gov](mailto:jbest@wichita.gov)
- Southeast region: Angie Murphy, Allen Co 911 [amurphy@allencounty911.org](mailto:amurphy@allencounty911.org)
- North Central region: Becky Snook, Mitchell Co [911bsnook@mitchellcountyks.gov](mailto:911bsnook@mitchellcountyks.gov)
- Northeast region: Michelle Reinhard and Bobbi Price, Marshall Co SO [michellereinhard@gmail.com](mailto:michellereinhard@gmail.com) and [pricee@bluevalley.net](mailto:pricee@bluevalley.net)
- Northwest region: Sara McDonald, Oakley PD [sam.opd520@gmail.com](mailto:sam.opd520@gmail.com)
- Southwest Central/Southwest regions (combined): Brandi Walker, Hodgeman Co SO [bwalker.hgso@gmail.com](mailto:bwalker.hgso@gmail.com)
- Statewide Coordinator: Sherry Webb, KBI [sherry.webb@kbi.ks.gov](mailto:sherry.webb@kbi.ks.gov)

I'm looking forward to hearing great stories of success at the KCJIS Conference this year that have been implemented or shared through these user group meetings. Have a marvelous 2020 everyone!

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**REMINDER—KHP CJIS LAUNCH PAD CHANGE OF ADDRESS  
DON CATHEY, KCJIS INFORMATION SECURITY OFFICER KHP**



As a reminder, the Kansas Highway Patrol (KHP) CJIS Launch Pad address has changed to <https://kansas.cjisapps.com>. Please change your bookmarks and favorites to reflect this new address.



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