

DeAngela Burns-Wallace, Secretary
Frank Burnam, Director

Laura Kelly, Governor

Form 925
Feb 2020

MEMORANDUM

To: Whom it May Concern

From: Frank Burnam, Director OFPM

Date: May 11, 2020

Subject: State of Kansas Response to COVID-19

Continuing with our response to the COVID-19 pandemic, the State of Kansas Executive Branch offices (this includes OFPM), personnel will continue to telecommute. Our Capitol Complex buildings will continue to be closed to the public.

We will be available during normal working hours and will have access to our e-mail and cell phones and will respond to you as quickly as possible. Plan and code reviews, issuing Project Acceptance and inspections have resumed.

At this time, no in person meetings will be scheduled. Meetings will be conducted via conference call, Zoom or Skype or Microsoft Teams.

Bidding of projects have resumed. Go to our on-line plan room for assistance at <https://kansasdfm.idtplans.com/secure/>.

The delivery of proposals in response to advertisements in the *Kansas Register* for architectural/engineering services will continue to be delivered via e-mail via professional.qualifications@ks.gov.

We are temporarily suspending the requirement for paper copies of review documents and ask for electronic documents only. Please e-mail those documents and Form 120 to lori.ploude@ks.gov and dcc@ks.gov and follow-up with a flash drive and a hard copy of Form 120 to our office. If the documents are too large for sending via e-mail, you may send a link for us to download the documents. You must follow-up with a flash drive and a hard copy of Form 120 to our office.

If you send us a package via courier service, please e-mail the tracking number and courier name to lori.ploude@ks.gov and dcc@ks.gov.

We appreciate the understanding and patience of those impacted by this change. We will resume full in-office operations as soon as we are able to do so.