

MEMORANDUM

TO: Agency Heads and Human Resource Directors

FROM: George Vega, Director, Division of Personnel Services

DATE: October 1, 2007

SUBJECT: Student Job Shadowing – A Diversity/Outreach Opportunity

Last year the State of Kansas launched a job shadowing pilot program in partnership with Highland Park High School. This program is being continued this school year. A partnership such as this will assist the State of Kansas in attracting and hiring quality applicants and employees, expanding diversity in our workforce, and building a community partnership for recruiting. The needs of the students will be met by providing reality information and experience in the work environment, providing employment opportunities for graduating students, and building individual student confidence. This type of outreach is similar to what many private companies are currently doing.

Based on what was learned from the pilot program last year, there have been some adjustments made to the program. A key element to the success of this partnership continues to be the participation of state agencies in providing job shadowing opportunities for selected students. Once again, we request your support by working with the DPS Program Coordinator, Pat Witt, and allowing job shadowing in your agency. Pat will be contacting the agency HR offices to arrange for and work out the details for job shadowing events. Please feel free to contact Pat at 785-296-4352 if you have questions and/or would like to participate.

We hope to build on this effort in the future with a larger number of students and to include other local schools. This is a starting place for us to reach out to local students and build an interest in state government.

Thank you for being part of this opportunity.