Licensed Practical Nurses

Job Code	Job Title	Pay Grade
7111F2	Licensed Practical Nurse	28
7109F2	Licensed Practical Nurse, Senior	29

CONCEPT:
Cares for ill, injured, convalescent, or disabled persons in hospitals, nursing homes, clinics, private homes, group homes, and similar institutions. May work under the supervision of a registered nurse. Licensing required.

TASKS:
- Observes patients, charting and reporting changes in patients' conditions, such as adverse reactions to medication or treatment, and taking any necessary action.
- Administers prescribed medications or start intravenous fluids, and note times and amounts on patients' charts.
- Answers patients' calls and determine how to assist them.
- Measures and records patients' vital signs, such as height, weight, temperature, blood pressure, pulse and respiration.
- Provides basic patient care and treatments, such as taking temperatures and blood pressure, dressing wounds, treating bedsores, giving enemas, douches, alcohol rubs, and massages, or performing catheterizations.
- Helps patients with bathing, dressing, personal hygiene, moving in bed, and standing and walking.
- Supervises nurses' aides and assistants.
- Works as part of a health care team to assess patient needs, plan and modify care and implement interventions.
- Records food and fluid intake and output.
- Evaluates nursing intervention outcomes, conferring with other health-care team members as necessary.

LEVELS OF WORK
- Class Group consists of two classes.

Licensed Practical Nurse: This is practical nursing work in the care and treatment of the physically ill, mentally ill, emotionally disturbed and/or developmentally disabled.
Minimum Requirements: License to practice as a Licensed Practical Nurse (LPN) in the State of Kansas at the time of hire.
Necessary Special Requirements: Some positions require an approved drug test unless promoting, transferring, or demoting from another designated position within the same agency. Some positions require a valid driver’s license.

Licensed Practical Nurse Senior: This is practical nursing work in special care units and special procedural areas which require the application of advanced technical, and evaluative skills in caring for medically fragile individuals.
Minimum Requirements: License to practice as a Licensed Practical Nurse (LPN) in the State of Kansas at the time of hire and six months of experience in practical nursing.
Necessary Special Requirements: Some positions require an approved drug test unless promoting, transferring, or demoting from another designated position within the same agency. Some positions require a valid driver’s license.

REF: 12/13
REV: 11/21
REV: 6/24