Mental Health/Developmental Disability Technicians

Job Code	Job Title	Pay Grade
5004F2	Mental Health/Developmental Disability Technician	20
5005F2	Licensed Mental Health Technician	21

CONCEPT: Provide personal care, active treatment, development, habilitation and/or rehabilitation activities in a state operated facility for the mentally ill or developmentally disabled.

TASKS

- Monitors behavior and reports unusual behavior/activity to management and other relevant staff.
- Provides routine physical, emotional, psychological or rehabilitative care under direction.
- Maintains records of activities, classes, routines, eating habits, medical conditions and/or behavior issues.
- Establishes and supports facility routines.
- Organizes, supervises, and encourages participation in various activities.
- Assists with meals and implement interventions when necessary.
- Intervenes or aid as necessary to prevent injury.
- Gathers and records information upon admission.
- Administers medications if licensed or as authorized by Kansas law.
- Measures vital signs.
- Uses computer to access and update computer-based information and to obtain computer-based training.
- Transports, assists, and/or provides appropriate care within facility.
- Provides a safe and sanitary environment.
- Participates and provides input into the development of person-centered treatment plans.
- Implements interventions as directed by the person-centered treatment plan.
- Promotes independence, productivity and choice making.

LEVELS OF WORK

- Class Group consists of two classes.

Mental Health/Developmental Disability Technician: This is full performance level work planning, directing or coordinating active treatment, developmental, habilitation and rehabilitative treatment activities and/or programs for individuals or groups of individuals with mental illness or developmental disabilities. Shares leadership responsibility with coworkers in performance of duties to fulfill work responsibilities. Mentors lesser skilled staff by providing individual supports and training. Work may involve supervising staff.
Minimum Requirements: Completion of an established training program approved by Kansas Department of Children and Families.
Necessary Special Requirements: Some positions require an approved drug test unless the incumbent is moving from one safety-sensitive position to another safety-sensitive position within the same agency performing substantially similar duties. Some positions require one year of supervisory/leadership experience; a valid Kansas Drivers License and/or a License to pass medication per Kansas statute.

Licensed Mental Health Technician: This is full performance level work planning, directing or coordinating active treatment, developmental, habilitation and rehabilitative treatment activities and/or programs for individuals or groups of individuals with mental illness or developmental disabilities. Administers medications in a mental health facility. Shares leadership responsibility with coworkers in performance of duties to fulfill work responsibilities. Mentors lesser skilled staff by providing individual supports and training. Work may involve supervising staff.
Minimum Requirements: Kansas license/permit to practice as a Mental Health Technician at time of hire.
Necessary Special Requirements: Some positions require an approved drug test unless the incumbent is moving from one safety-sensitive position to another safety-sensitive position within the same agency performing substantially similar duties. Some positions require a valid driver's license.

REF: 12/13
REV: 6/16
REV: 11/21
REV: 6/24