Activity Specialist

Job Code	Job Title	Pay Grade
8370F1	Activity Specialist I	23
8371F1	Activity Specialist II	25

CONCEPT: Plans, directs, or coordinates medically-approved recreation programs for individuals in state facilities other than mental health facilities. Activities include sports, trips, drama and music, social activities, and arts and crafts. May assess a patient condition and recommend appropriate recreational activity.

TASKS

- Observes, analyzes, and records patients' participation, reactions, and progress during activity sessions, modifying activities as needed.
- Develops activity plan to meet needs of patient, based on needs, patient interests and objectives of plan.
- Encourages clients with special needs and circumstances to acquire new skills and get involved in health-promoting leisure activities, such as sports, games, arts and crafts, and gardening.
- Counsels and encourages patients to develop leisure activities.
- Confers with members of treatment team to plan and evaluate activity programs.
- Conducts activity sessions to improve patients' mental and physical well-being.
- Instructs patient in activities and techniques, such as sports, dance, music, art or relaxation techniques, designed to meet their specific physical or psychological needs.
- Obtains information from medical records, medical staff, family members and the patients themselves to assess patients' capabilities, needs and interests.
- Plans, organizes, directs and participates in treatment programs and activities to facilitate patients' rehabilitation, help them integrate into the community and prevent further medical problems.
- Prepares and submits reports and charts to treatment team to reflect patients' reactions and evidence of progress or regression.

LEVELS OF WORK:

- Class Group consists of two classes.

Activity Specialist I - This is specialized, professional work planning, organizing and carrying out habilitation, rehabilitation, or socialization activities with patients, clients, inmates, or students. Work involves the application of specialized activity skills in a music, art, horticultural, athletic or recreational program in a community, institutional, or correctional facility.
Minimum Requirements: Four years of experience in recreation, athletics, music, or art. Education may be substituted for experience as determined relevant by the agency.
Necessary Special Requirements: Some positions require an approved drug test unless the incumbent is moving from one safety-sensitive position to another safety-sensitive position within the same agency performing substantially similar duties.

Activity Specialist II - This class supervises lower level Activity Specialists, works with a variety of activity specialties, or directs and manages a facility wide habilitative, rehabilitative or recreation activity program. They also have more independence in developing work methods and processes.
Minimum Requirements: Five years of experience in recreation, athletics, music, or art. Education may be substituted for experience as determined relevant by the agency.
Necessary Special Requirements: Some positions require an approved drug test unless the incumbent is moving from one safety-sensitive position to another safety-sensitive position within the same agency performing substantially similar duties.

REF: 12/13
REV: 6/24