

The Division of the Budget, Budget Cycle, & Legislative Process

Jeff Arpin—Principal Analyst
&
Bill Schafer—Principal Analyst

October 16, 2025

Meet the Speakers



Jeff Arpin—Principal Analyst



Bill Schafer—Principal Analyst

Today's Topics

I. Division of the Budget
Introduction

II. Budget Cycle

III. Rules & Regulations Update

IV. Questions?

I. Division of the Budget (DOB) Staff

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Health Care Stabilization Fund
Board of Accountancy
Hearing Instruments
Kansas Guardianship Program

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KPERS
Board of Mortuary Arts
Governor/Lt. Governor
Legislative Agencies
Department of Education
School for the Blind
School for the Deaf

Sean Tomb

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Board of Cosmetology
Pooled Money Investment Board
Kansas Lottery
Racing & Gaming Commission
Department of Revenue
Board of Tax Appeals
Real Estate Appraisal Board
Kansas Real Estate Commission
State Treasurer

John Kirk

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Board of Optometry
Board of Pharmacy
Board of Regents
Regents Universities
Historical Society
State Library

Bill Schafer

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Department for Children & Families
Dept. for Aging & Disability Services
State MH & DD Hospitals
Office of Veterans Services

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Department of Administration
OITS
Office of Administrative Hearings
Board of Nursing
Public Disclosure Commission
Judiciary
Judicial Council
Department of Transportation

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Board of Indigents Defense
Board of Abstracters
Attorney General
Insurance Department
Adjutant General
Kansas Bureau of Investigation
Peace Officers Standards & Training
Department of Wildlife & Parks
State 911 Board

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Office of the Child Advocate
Dental Board
Board of Healing Arts
Dept. of Health & Environment
Office of Early Childhood
Department of Labor

Alex Feyerherm

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Department of Corrections
Correctional Facilities
Juvenile Correctional Facilities
Emergency Medical Services Board
State Fire Marshal
Kansas Highway Patrol

Stephanie Buchanan

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Human Rights Commission
Department of Commerce
Office of State Bank Commissioner
Board of Barbering
Behavioral Sciences
Department of Credit Unions
Secretary of State
Sentencing Commission

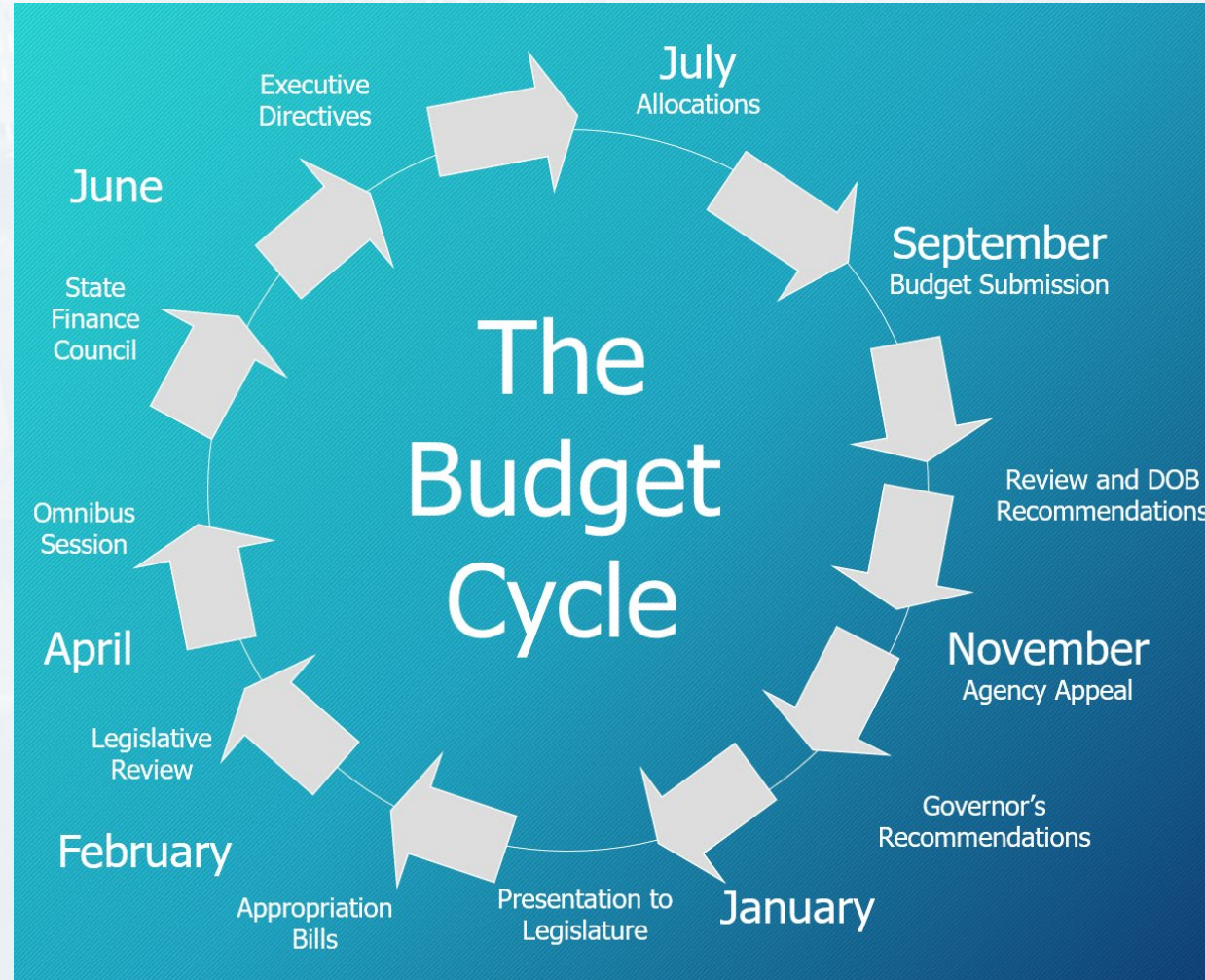
Nancy Allen

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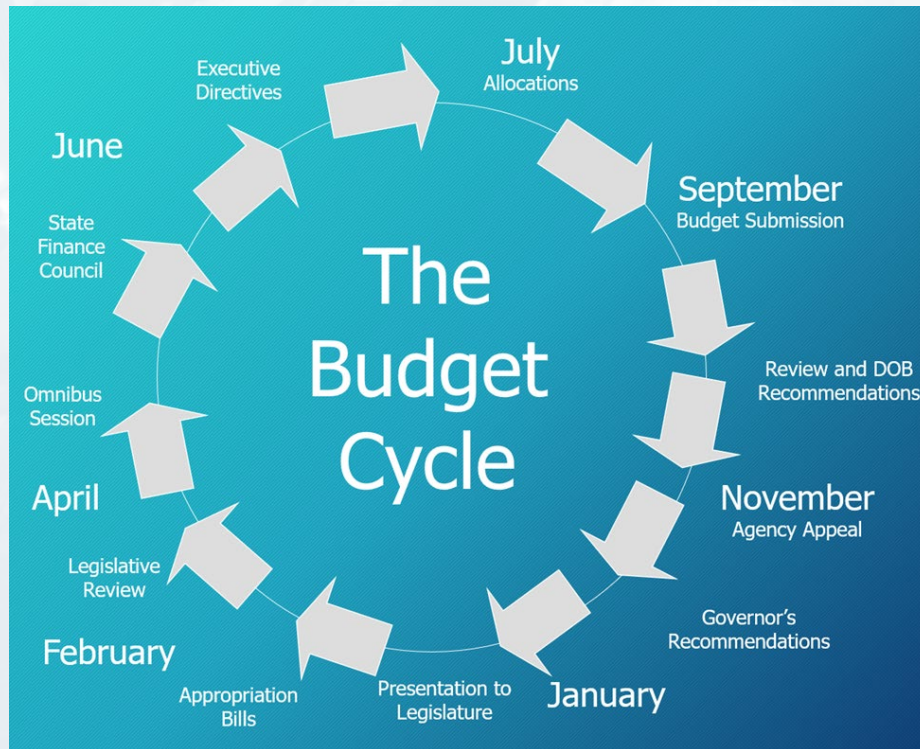
Kansas Corporation Commission
Citizens Utility Ratepayer Board
Board of Technical Professions
Board of Veterinary Examiners
Department of Agriculture
Kansas State Fair
Kansas Water Office

- Director of the Budget is appointed by the Governor;
- The remaining 12.00 FTE staff are non-partisan professional staff;
- The mission of DOB is to promote the responsible use of state resources to achieve efficient and effective state government consistent with gubernatorial priorities.
- Each analyst has an assigned group of agencies;
- DOB staff have an average of 12.1 years tenure—two with the longest service of 28 years;
- DOB offices are located in the Docking Building—Room 310;
- Website—budget.kansas.gov

II. The Budget Cycle



May to September



May—Budget Cost Indices;

April-May(ish)—Legislature Adjourns Sine Die with approved budget;

July—Allocations to agencies;

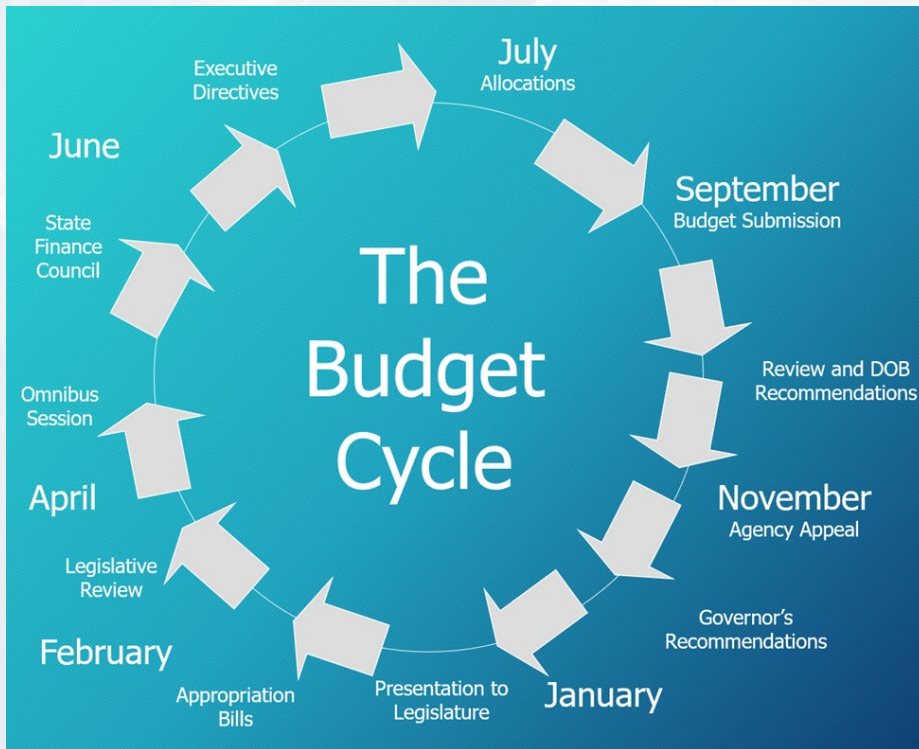
July-September—Summer agency visits by DOB analysts;

September 15—Budgets due to DOB (with a copy to KLRD);

DOB Budget Review Highlights— September to November

- Does the budget submission:
 - Account for all appropriated funds in the current year?
 - Request changes (supplementals)?
 - Meet allocation targets for budget year?
 - Request enhancements?
- Examine agency strategic plan—including performance measures;
- How does the approved current year budget by expenditure class codes differ from revised submission;
- Document decision points, including supplemental appropriations or enhancements;
- Prepare issue units of DOB analysis to document recommendations.

December to January



Week after Thanksgiving—Governor’s Decision week(s) in DOB Offices;

December—DOB prepares *The Governor’s Budget Report (GBR)* in two volumes;

December—DOB prepares Governor’s budget in appropriation bill form;

January—Governor presents the “State of the State” the first week of the Session;

January—The day after the State of the State address, the Director makes a joint presentation to the Committees of Senate Ways & Means Committee and House Appropriations; GBR is released.

DOB has 2 Main Responsibilities During the Legislative Session

- 1. Tracking the budget through the Legislative Process**
- 2. Producing Fiscal Notes—for EACH bill that is introduced.**

Tracking the Budget during the Session



Legislative Leadership sets the calendar for all Legislative budget deadlines;

Each agency has a hearing in each chamber's budget committee or subcommittee;

Presentation format is up to the agency; however, written testimony is given to the committee secretary in advance of hearing;

Agencies track budget progress through the money committees, floor debate, and any conference committee (where the sausage is made);

Each agency has a responsibility to review ALL budget bills for accuracy of Legislative changes—with limited window for correcting drafting errors—we are partners in this process.

Producing Fiscal Notes

Fiscal Notes are non-partisan summary of the legislation and provide a reasonable fiscal effect of the bill, as introduced;

Current law requires DOB to issue fiscal notes by the 7th day after the first reading of the bill;

Agencies are to use the fiscal response form provided by DOB that includes a summary of the legislation and a fiscal effect estimate—including revenues and expenditures;

Agencies should consider not just how the agency would be affected, but also identify any other potential agencies;

Amended bills do not have updated fiscal notes issues—with few exceptions.

Session of 2025

SENATE BILL No. 1

By Senator Titus

1-3

1 AN ACT exempting the state of Kansas from daylight saving time;
2 providing for moving to permanent daylight saving time upon an act of
3 Congress requiring such move.
4

5 *Be it enacted by the Legislature of the State of Kansas:*

6 Section 1. (a) Commencing after 2 o'clock antemeridian on the first
7 Sunday of November of 2025, the state of Kansas shall not observe
8 daylight saving time and shall be exempt from the daylight saving time
9 provisions of 15 U.S.C. § 260a(a).

10 (b) This section shall not affect the standard time established by
11 United States law governing the movements of common carriers engaged
12 in interstate commerce.

13 (c) This section shall not affect the following times as may be
14 established by a statute, order, rule or regulation of the United States or an
15 agency thereof:

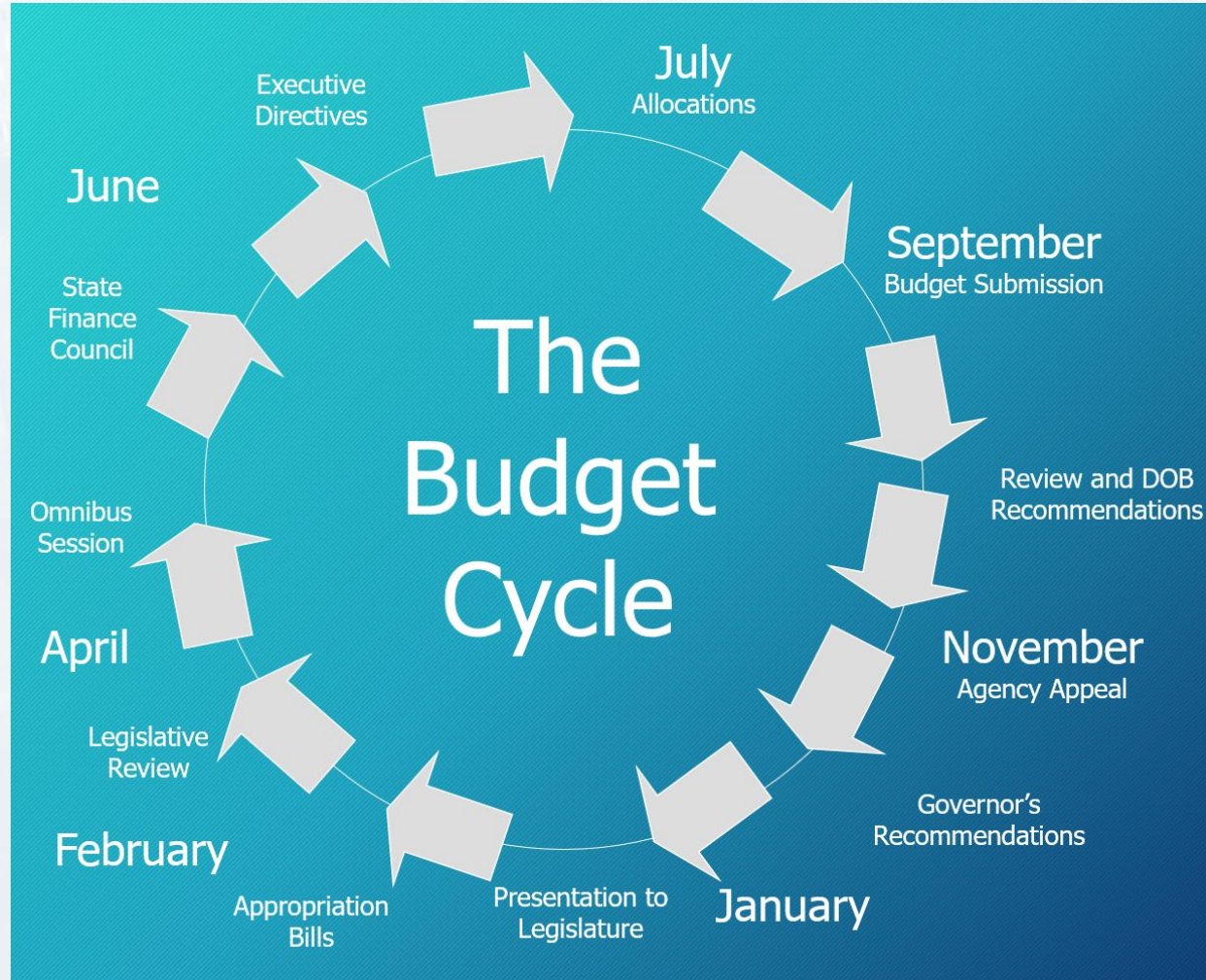
16 (1) The time for performance of an act by an officer or department of
17 the United States;

18 (2) the time within which any rights shall accrue or determine; or

19 (3) the time within which any act shall or shall not be performed by
20 any person subject to the jurisdiction of the United States.

21 (d) This section shall have no force and effect from and after the date
22 of publication in the Kansas register of the notice prescribed in section 2,
23 and amendments thereto.

The Budget Cycle



III. Rules & Regulations Update

- Current Rules & Regulations process is entirely by paper;
- Secretary of State has contracted with “Esper” to make the process electronic;
- Expected roll-out date—March 2026

Questions?

Kansas Division of the
Budget

budget.kansas.gov

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Docking State Office
Building
Room 310

