

Kansas Criminal Justice Information System (KCJIS) Committee

August 14th, 2023, 1:30pm – 3:30pm

Virtual Via Teams

Approved

Committee Members in Attendance:

Oehm, Jim, Capt, KHP, Chair – **Present**

Proffitt, Adam, Secretary KS DofA, Co-Chair - **Present**

Scott, Brandy, APCO – **Present**

Whitfield, Jeff, Chief, KACP – **Present**

Norris, Amber, KCDAA – **Present**

Krisena Silva, KADCCA – **Present**

O'Brien, Kelly, OJA - **Present**

Soldan, Roger, Sheriff, KSA –

Mounts, Melissa, DOC – **Present**

Mattox, Nicole, KBI – **Present**

Others in Attendance: David Marshall, KCJIS Director; Don Cathey, Carla Boesker, KHP; Joe Mandala, KBI; Charles Long, Pat Doran, DofA; Ed Klumpp; Anne Johnson, OJA; Steve Clark, WPD.

KCJIS Committee Call to Order:

The meeting was called to order by Chair Capt Oehm

Quorum Verified.

Guest(s):

Motion to approve May Meeting Minutes. Motion to approve Melissa Mounts, seconded by Nicole Mattox, Motion unanimously approved.

Motion to approve CJIS Policy 5.9.2. Motion to approve by Brandy Scott, Seconded by Chief Whitfield. Motion unanimously approved.

Business

Chair Report:

Capt Jim Oehm – (Handouts)

Motion to approve SFY24 KCJIS Strategic Plan. Motion to approve by Nicole Mattox, Seconded by Brandy Scott. Motion unanimously approved.

Capt Oehm proposed to the committee a motion to automatically accept the FBI policy. After some discussion, after realizing it wasn't as simple as just accepting the policy, the request for

motion didn't materialize. Capt Oehm discussed when the new CJIS policy is published and how is it distributed to the locals and when exactly they will be required to meet the requirements of the new policy. Capt Oehm discussed a possible sub-committee to discuss accepting the FBI policy, how, when and how the R&R will impact auditing and training.

Treasury Report:

Brandy Scott – (Handout) - Motion to approve August Treasury report from Treasurer. Motion to approve Chief Whitfield, Seconded by Nicole Mattox. Motion unanimously approved.

Directors Report

David Marshall – (Handout) – Director's Report –
Motion to approve 2025 KCJIS Conference location in Manhattan, KS, Hilton Garden Inn.
Motion to approve by Nicole Mattox, Seconded by Melissa Mounts. Motion unanimously approved.

2005 Radio Lease Program - (Handout) - In 2004, the KS Legislature passed HB2756 which allowed KDOT to issue revenue bonds to purchase 800 MHz radios and equipment to lease at cost. K.S.A. 75-5073 through 75-5077. The program became operational in July 2005. The first agencies lease affective date was July 2006 and the last will end in August of 2024.

800 MHz Radio Equipment Lease Program – allowed public agencies to set up a 12-year installment plan to lease new multi-frequency 800 MHz radios and equipment. The annual lease included a \$250 administrative fee assessed per radio plus a \$750 template building fee for each programming template built. When the lease term expires, the agency owns the radios.

Impact of HB2019

Don Cathey/Charles Long – (Handouts) – Discussion concerning the state rules and regulations requirement from HB2019. The steps required and the long-term effect of overlapping FBI policy changes and state rules and regs updates and approval process.

KCJIS Line Fund Update

Joe Mandala – (Handout)

The KCJIS Line Fund supports the circuits and infrastructure for connections to the Kansas Criminal Justice Information System (KCJIS). These circuits must be made available by statute and are provided within each county of the State. Receipts into this fund are provided by a percentage of district court fines. Expenses are currently paid to the Office of Information Technology Services (OITS) for the provisioning of the circuits across the state.

Fiscal 2023 average monthly revenue was \$59.2K per month, and expenditures are averaging (\$41.9K) per month. Non-circuit expenditures from the fund were (\$478,386.85) and included core firewall and other security maintenance, as well as central message switch maintenance. With a beginning balance of \$877,916.41, receipts of \$710,269.04, and current estimated annual

expenditures of (\$981,108.14), the current fiscal year balance is \$607,077.31. (Note that the last quarter expenditures for FY23 are not reflected in these numbers and is a conservatively estimated amount.)

Year-on-year, this shows the anticipated reversal toward a decreasing balance in the fund as expenses begin to increase, and revenues remain somewhat even. Next fiscal year (FY24) should not see significant changes in this trend or its scope; projections are not completed, as budgets have not been finalized.

One county (Kiowa) discontinued the use of state circuits in FY23. Currently there are 17 counties that have discontinued the use of these circuits (88 counties retain state maintained KCJIS circuits).

In accordance with the affirmation of the Committee, KBI will continue to pursue utilization of these funds in defraying some of the cost currently assumed by KBI for infrastructure necessary for the operation of the circuits and KCJIS.

The numbers showing monthly revenue and expenditures for FY23 are in the handout.

APCO Update

Brandy Scott – Just got back from APCO International. The main training was technology of video and pictures coming in to 911 centers. No demonstrations but technology issues still in the future.

OJA Update

Kelly O'Brien – 104 counties on the new case management system now. Just leaves Johnson County and the appellate courts. Introduction of Krisena Silva, the new KADCCA rep.

KCDAA Update

Amber Norris – Nothing to report.

KADCCA Update

Krisena Silva - Introduction of Krisena Silva, the new KDCCA rep.

KDOC Update

Melissa Mounts – IT projects still moving forward. Nothing else to report.

Subcommittee Report:

Nothing to Report

Committee Member Updates:

Nothing to Report

The next KCJIS Committee meeting will be November. Venue (Virtual via Teams).