

Kansas Criminal Justice Information System (KCJIS) Committee

November 14th, 2022, 1:30pm – 3:30pm

Virtual, Microsoft Teams

Approved

Committee Members in Attendance:

Oehm, Jim, Capt, KHP, Chair – **Present**

Burns-Wallace, DeAngela, Secretary KS DofA, Co-Chair -

Scott, Brandy, APCO –

Whitfield, Jeff, Chief, KACP – **Present**

Norris, Amber, KCDAA –

Hamilton, Douglas, KADCCA – **Present**

O'Brien, Kelly, OJA -

Soldan, Roger, Sheriff, KSA – **Present**

Mounts, Melissa, DOC – **Present**

Mattox, Nicole, KBI - **Present**

Others in Attendance: David Marshall, Director KCJIS; Carla Boesker, Don Cathey, Lt Kenny Woods KHP; Kathy Knudsen, KBI; Jeff Maxon, CISO; Jackson Stewart, OJA; Ed Klumpp; Pat Doran, DofA;

KCJIS Committee Call to Order:

The meeting was called to order by Chair Capt Oehm

Quorum Verified.

Guest(s): Ed Klumpp, Pat Doran

Motion to approve September minutes. Motion to approve September minutes by Nicole Mattox, Seconded by Sheriff Soldan, Motion unanimously approved.

Business

Chair Report:

Capt Jim Oehm – Nothing to Report

Treasury Report:

Brandy Scott – (Handout) Treasury amount \$13, 090.34. No change since September meeting.

Directors Report

David Marshall – (Handout) – Director's Report and 2023 conference development schedule.

KCJIS 2023 Conference – (Handout) **Motion** – motion requested for the 2023 KCJIS Conference registration dates and fees. Motion to approve the 2023 conference registration dates and fees by Nicole Mattox, Seconded by Chief Whitfield, Motion unanimously approved. Door prizes – **Motion** requested to spend up to, \$500 on door prizes for the 2023 conference. Motion to approve expenditures by Nicole Mattox, Seconded by Sheriff Soldan, Motion unanimously approved.

Legislative Update – (Handout) – Request **Motion** to send out the legislative update to select committees on or around Jan 1st was requested. Motion to approve legislative update and distribute legislators by Chief Whitfield, Seconded by Sheriff Soldan, Motion unanimously approved.

Yoga Videos on KCJIS Web Portal:

Nicole Mattox/KBI – After discussion on proper location of the videos either on the CJIS webportal or APCO. The decision to push the discussion to February so KBI could discuss with APCO and KBI officials to discuss the proper location and usage of videos.

KCJIS Line Fund Update:

Joe Mandala/KBI – (Handout) The KCJIS Line Fund supports the circuits and infrastructure for connections to the Kansas Criminal Justice Information System (KCJIS). These circuits must be made available by statute, and are provided within each county of the State. Receipts into this fund are provided by a percentage of district court fines. Expenses are currently paid to the Office of Information Technology Services (OITS) for the provisioning of the circuits across the state.

Fiscal 2022 average monthly revenue was at \$61.2K per month, and expenditures averaged (\$40.9K) per month. A single non-line expenditure of (\$200,571.99) was made for the three-year core firewall and security maintenance costs for the KCJIS security platform. With a beginning balance of \$835,013.74, and a yearly accrual of \$243,474.66 this resulted in a fiscal year-end balance of \$877,916.41 for Fiscal 2022.

Adjusted projected revenue for FY23 is at \$64.1K per month, which would be an annual increase over FY22 of approximately \$34.4K.

Monthly expenditures for FY23 are projected to be an average of (\$45.0K) monthly. Only one month has been billed in the current fiscal year, which has come under that projected cost at (\$41.1K).

As noted above, and authorized by the Committee, a non-circuit expenditure was made from the fund, to renew maintenance on the core KCJIS firewall and security infrastructure through the end of July 2024. This maintenance expense was \$200,571.99 for the three-year renewal.

Current projections show an annual revenue over expenditures of \$228,809.89 for the year.

These projections would result in a year-end balance of approximately \$1,106,726.30.

No counties have discontinued the use of state circuits in FY22. Currently there are 16 counties that had previously discontinued the use of these circuits (89 counties retain state-maintained KCJIS circuits).

In accordance with the affirmation of the Committee, KBI will continue to pursue utilization of these funds in defraying some of the cost currently assumed by KBI for infrastructure necessary for the operation of the circuits and KCJIS. This may include the maintenance or replacement of

the central message switch, other messaging systems, security and networking infrastructure, or other related costs. The project for replacement of the KCJIS Central Message Switch is currently under review; an estimated timeline for project initiation committing significant funds should be available in the next annual report.

KBI Update

Kathy Knudsen/KBI – Regional User Group Update – All of the regions are doing really good, except for the NW, still haven't found a person that is willing to get the user groups up and going. Meetings in the other regions are well attended. Request from TACs and others to join the conference committee. They are welcome to join, just let Brandy know.

Nicole Mattox/KBI – Multiple KBI project updates.

ABIS – We have completed the system design document. The interface control document the data dictionary and the migration plan. We continue to review the new live scan and enter ABIS connections with surrounding states. We are working on a card conversion project. We are contracted to send 1.2 million cards for conversion. Over 600,000 fingerprint cards, or about 53%, have been sent to conversion and verified for accuracy. As of last month, 43% of the overall project has been completed.

KIBRS – Once the new use of force module was completed. KBI IT started the Kansas standard offense report module. Incident offense and victim sections of the Kansas standard offense report are nearly complete. The remaining sections include property, suspect, drug, and evidence, and officer narrative. Once the offense report module is complete, we will begin to focus on the arrest report module. This module will require considerably less time and resources than the offense report module. The current estimated completion date for the offense and arrest modules is September 2023.

Use of Force Database – Database went live February 12th, 112 agencies have access to report use of force. 588 reports have been submitted. For the months of January and February, we averaged about 50% participation based on law enforcement policy, police employee counts. Since March, we've averaged about 33% participation based on the law enforcement, police employee counts. Agencies can submit their use of force reports using the KIBRS portal. Any FBI reportable incidents are then manually entered FBI's leap portal by KBI staff. IT is currently working on the ability to automatically electronically submit FBI reports so that KBI staff won't have to do this. And lastly, there are several larger agencies that have their own internal software that collects use of force data. To avoid dual entry of this, most of these agencies have opted to postpone submitting data to the use of force repository until they can do so electronically. KBI is currently working on designing and building an electronic interface for agencies to submit their use of force data.

Scrap Metal Database – Scrap metal went live July 1st, 2020. There are currently 144 dealers approved to submit to their registry. 79 dealers are submitting currently, which is about 55%. There are 328,000 transactions with a total of 7,000,000 non-ferrous scrap metal items being reported to the repository as of the end of October. 2240 queries have been made by law enforcement agencies as the at the end of last month. We've made several enhancements to date. To make it easier both for searching and submitting. Basically, we've added beginning field dates, Search entries were updated, dealer tab was updated, license plate information was updated and the number of search result limits.

eCitation Submission - eCitation went live in April of 2019, there are currently 38 agencies approved to submit citation data through the citation record entry. Electronic submission of the citation data went live for Interpol agencies in August 2020, and there are currently 19 agencies approved to submit data electronically. Through 2022, there have been an average of 452 citations submitted each month. There are several Interpol agencies waiting to begin submitting data electronically until the most recent change order is completed. That change order will make the officer name a required field which will correct an issue with conducting searches for citation data. The CRE was programmed to provide citation data based on Officer Badge number, but if this field was left blank, the citations would not be included in any reports generated in the CRE. AIC has completed the programming for the change order. The next step is for IT to deploy the fix. There are currently 50,352 citations in the repository as of last week.

KACP Update

Chief Jeff Whitfield – Nothing to Report

OITS Update

Jeff Maxon/CISO – (Handout)

October Cyber Events - Oct. 6, 4th Annual Governor's Cybersecurity Summit for Executives, More than 100 attendees; Oct. 13, Texas A&M Engineering Extension Service (TEEX) Cybersecurity Risk Awareness for Officials & Senior Management; Oct. 25th Inaugural Kansas Cyber Summit, 200 Attendees.

DHS Cyber Security Grant Program – KS Allocation

Notice of funding opportunity (NOFO) released Sept 16th.

Kansas allocation is \$2.8 Million for Federal FY 2022.

First of four years of funding.

Cost share for FY 22 is 10% Federal funds can not be used for cost match.

Cost share is applied at each individual project.

FY22 Funds can be used to help build state cybersecurity plan.

DHS focus areas:

Holistic approach to the Cybersecurity Plan.

Focused investments, sustainable over time.

Strong planning committees.

State role as leader and service provider.

Recipients must enroll in several CISA services

Kansas Next Steps

Planning committee has been created

Committee approved using first year funding to build plan and conduct gap assessment

Initial application has been submitted to FEMA/DHS

Have until September 2023 to submit plan

Can't accept individual projects until plan is approved and in place

All projects must align with the statewide plan and address identified gaps

KSA Annual Update:

Sheriff Soldan – Sheriff’s association has been very busy with the constitutional amendment vote. I reached out to the association director and president for any issues and they had none.

KCDAA Update

Amber Norris - Not present. Agenda item will be pushed to November.

OJA

Kelly O’Brien – Jackson Stewart gave the update on Odyssey (eCourt). Wanted to update you guys on the current Odyssey rollout for centralized case management system. As of this year, we have over 100 courts on the on the actual new centralized case management system and we're going into 2023 with just 4 courts left to do. They are the big ones though. So we've still got to do Shawnee, Douglas, Wyandotte and Johnson as well as our appellate courts here at the state level, each one is going to be its own track. The next big one, of course, is going to be April 3rd, 2023.

Ed Klumpp, Lobbyist for KACP/KSA/KPOA

Update on Medical Marijuana legalization in KS – (Handout)

I am sure you are all aware of the legislative effort to legalize medical marijuana in Kansas. There currently is a Special Legislative Committee on Medical Marijuana that has been meeting this fall. In October our associations provided testimony on the needs of law enforcement if they are to pass such legislation. Below is an excerpt from our testimony on a topic having a direct impact on KCJIS.

Realtime law enforcement access to the database of registered medical marijuana users and caregivers is critical. We must be able to verify 1) a person’s registration status if they tell us they are registered but don’t have their card with them; 2) the status and validity of a card presented to us by name or by number; and 3) the allowable 30-day supply. This can be accomplished in a secure and controlled manner via the Kansas Criminal Justice Information System, the same way we obtain driver’s license records and criminal records.

The quantity allowances. . . must be readily identifiable by law enforcement through documentation and database access since a 30-day supply may vary from patient to patient. That information needs to be available in a real-time database so that law enforcement can determine if this is being violated. Without this information any limit will be unenforceable.

The 30-day supply is proposed as being a limit to the amount of medical marijuana a person may possess at any given time. This information is essential to our enforcement abilities and assurance we do not erroneously accuse a person of wrongfully possessing a given quantity of medical marijuana.

The access to registered user and caregiver information is also needed because we know we will encounter people who simply don’t have their registration card with them. We do not want to be seizing what they can rightfully possess simply because they do not have their registration to present to us.

The current discussions are guided toward the above information being available through the required KDHE database or through the seed-to-sale tracking database. Law enforcement access is envisioned to be through our KCJIS access.

It is too early to put significant effort into a project to allow this access. However, we want to be sure the Committee is aware of this potential future need so we can explore any potential challenges It may create.

Subcommittee Report:

Nothing to Report

Committee Member Updates:

Introduction of Pat Duran, Chief Counsel for Dept of Administration and Counsel for the KCJIS Committee

Pat Duran - Thanks, David. I appreciate being acknowledged and introduced. My role is to advise and assist so I look forward to providing that to the committee. Thank you.

The meeting was adjourned at approximately 2:42 pm.

The next KCJIS Committee meeting will be February 13th. Venue (Virtual).