

## **Kansas Criminal Justice Information System (KCJIS) Committee**

**May 15<sup>th</sup>, 2023, 1:30pm – 3:30pm**

**In-Person, Hilton Garden Inn, Manhattan, KS**

**Approved**

### **Committee Members in Attendance:**

Oehm, Jim, Capt, KHP, Chair – **Present**

Proffitt, Adam, Secretary KS DofA, Co-Chair - **Present**

Scott, Brandy, APCO – **Present**

Whitfield, Jeff, Chief, KACP – **Present**

Norris, Amber, KCDAA –

Hamilton, Douglas, KADCCA –

O'Brien, Kelly, OJA -

Soldan, Roger, Sheriff, KSA –

Mounts, Melissa, DOC – **Present**

Mattox, Nicole, KBI – **Present**

Others in Attendance: Don Cathey, KHP; Ed Klumpp, KACP/KPOA/KSA

### **KCJIS Committee Call to Order:**

The meeting was called to order by Chair Capt Oehm

Quorum Verified.

Guest(s):

Motion to approve November, February, April Meeting Minutes. Motion to approve Nicole Mattox, Seconded by Chief Whitfield, Motion unanimously approved. Motion clarified it was for all three at once.

### **Business**

#### **Chair Report:**

Capt Jim Oehm:

Strategic Plan – (Handout) – Do we want to do another strategic plan, or do we need one? Plan is posted on the DofA website and is submitted to the legislature each year. David does not receive feedback from Legislature about the plan. Discussion on the merits of having a plan. Ed Klumpp reports that this may keep us on the Legislature's radar as a resource.

Motion from Nicole to have Dir Marshall review the strategic plan and redevelop into a forward-looking document that does not have a firm expiration date, Brandy seconds motion. Motion

unanimously approved. Action Item: Dir Marshall to review the strategic plan and redevelop strategic plan with a non-ending date.

SFY 2024 Chair Selection – Discussion on whom to appoint as SFY24 Chair. Motion by Brandy to reappoint Capt Oehm, Nicole seconds; motion carries unanimously.

### **Treasury Report:**

Brandy Scott – (Handout) - Brandy covers the April 30 ending balance in our fund; we have plenty of money leftover after paying for conference expenses.

### **Directors Report**

David Marshall – (Handout) – Director’s Report - Capt. Oehm covers Director's Report in David's absence. Dir Marshall requesting reimbursement of \$530.54 for conference related expenses. Brandy moves to reimburse David, Melissa seconds; motion carries unanimously. Capt Oehm covers the conference costs with the committee; total dollar amounts likely to increase slightly due to requesting additional table. Melissa motions to approve conference expenditures; Nicole seconds; motion carries unanimously.

### **KCJIS Security Policy 5.9.2**

Don Cathey – (Handout) –Approval of CJIS Policy 5.9.2

Capt Oehm recognizes work done by Don to update policy to current form. We are currently at the mercy of the FBI related to policy, as they work through their updates. Sec. Proffitt asks if there is cost to the local, and Oehm concurs that there will be, but there is no stopping it. State policy can be as loose as federal policy, but no looser; can be more stringent. Don reiterates that regular updates from the feds are forthcoming. Nicole asks how long we have to implement the policy once we adopt. Don states that sanctions could begin October 1, 2024, though they would not be here until 2025. Questions about the encryption policy (5.10) - Klumpp asks when it's auditable and Cathy reports it is now; policy did not change but interpretation did. Capt Oehm thinks the encryption piece changed, but Cathey suggests this was done some time ago, so new policy is not new. Additional discussion related to policy change; will CJIS auditors, in fact, audit compliance with encryption and how does this committee weigh this when adopting policy? KHP to educate on new radio encryption. Nicole motions to adopt policy 5.9, Chief Whitfield seconds. Motion carries unanimously.

Ed Klumpp asks if the committee wants to approach the legislature about setting aside general fund moneys to purchase radios for locals, with payback over 5(ish) years? State issued a bond several years ago to front the money to help get local law enforcement on the state system. Could consider asking to recreate, a lease purchase plan for agencies on the state radio system. The locals paid back the cost over time. Price tag currently unknown, but Ed to survey his membership before committee commits to pushing.

### **Subcommittee Report:**

Nothing to Report

## **Committee Member Updates:**

Nothing to Report

Nicole motions to adjourn meeting, Brandy seconds; motion carries unanimously. The meeting was adjourned at approximately 3pm.

The next KCJIS Committee meeting will be August. Venue (Virtual via Teams).