

1999

SHARP BI-WEEKLY ON-CYCLE PAYROLL SCHEDULE

Revised July 30, 1999

PAYROLL PERIODS		DATE PAYROLL CHECKS MAILED *****	PAY DATE*	TIME & LEAVE, AND EMPLOYEE DATA, FOR PAYSHEET CREATION & PRELIMINARY CALCULATION					CUTOFF FOR "OKAY TO PAY" AND CORRECTION OF T & L ENTRIES 5:00 P.M. ****	ENCUMBRANCE TRANSACTIONS POSTED TO STARS AFTER 5:00 P.M.
START DATES	ENDING DATES			FIRST T&L ENTRY DATE FOR ON-LINE USERS	CUTOFF PAPER USERS 5:00 P.M.**	CUTOFF INTERFACE USERS 5:00 P.M.	CUTOFF REGENTS FILES 6:00 A.M.	CUTOFF ON-LINE USERS 5:00 P.M.***		
13-Dec-98	26-Dec-98	07-Jan-99	08-Jan-99	14-Dec-98	24-Dec-98	24-Dec-98	31-Dec-98	28-Dec-98	31-Dec-98	05-Jan-99
27-Dec-98	09-Jan-99	21-Jan-99	22-Jan-99	28-Dec-98	08-Jan-99	11-Jan-99	14-Jan-99	12-Jan-99	15-Jan-99	19-Jan-99
10-Jan-99	23-Jan-99	04-Feb-99	05-Feb-99	11-Jan-99	22-Jan-99	25-Jan-99	29-Jan-99	26-Jan-99	29-Jan-99	02-Feb-99
24-Jan-99	06-Feb-99	18-Feb-99	19-Feb-99	25-Jan-99	05-Feb-99	08-Feb-99	12-Feb-99	09-Feb-99	12-Feb-99	16-Feb-99
07-Feb-99	20-Feb-99	04-Mar-99	05-Mar-99	08-Feb-99	19-Feb-99	22-Feb-99	26-Feb-99	23-Feb-99	26-Feb-99	02-Mar-99
21-Feb-99	06-Mar-99	18-Mar-99	19-Mar-99	22-Feb-99	05-Mar-99	08-Mar-99	12-Mar-99	09-Mar-99	12-Mar-99	16-Mar-99
07-Mar-99	20-Mar-99	01-Apr-99	02-Apr-99	08-Mar-99	19-Mar-99	22-Mar-99	26-Mar-99	23-Mar-99	26-Mar-99	30-Mar-99
21-Mar-99	03-Apr-99	15-Apr-99	16-Apr-99	22-Mar-99	02-Apr-99	05-Apr-99	09-Apr-99	06-Apr-99	09-Apr-99	13-Apr-99
04-Apr-99	17-Apr-99	29-Apr-99	30-Apr-99	05-Apr-99	16-Apr-99	19-Apr-99	23-Apr-99	20-Apr-99	23-Apr-99	27-Apr-99
18-Apr-99	01-May-99	13-May-99	14-May-99	19-Apr-99	30-Apr-99	03-May-99	07-May-99	04-May-99	07-May-99	11-May-99
02-May-99	15-May-99	27-May-99	28-May-99	03-May-99	14-May-99	17-May-99	21-May-99	18-May-99	21-May-99	25-May-99
16-May-99	29-May-99	10-Jun-99	11-Jun-99	17-May-99	28-May-99	28-May-99	04-Jun-99	01-Jun-99	04-Jun-99	08-Jun-99
30-May-99	12-Jun-99	24-Jun-99	25-Jun-99	01-Jun-99	11-Jun-99	14-Jun-99	18-Jun-99	15-Jun-99	18-Jun-99	22-Jun-99
13-Jun-99	26-Jun-99	08-Jul-99	09-Jul-99	14-Jun-99	25-Jun-99	28-Jun-99	01-Jul-99	29-Jun-99	02-Jul-99	06-Jul-99
27-Jun-99	10-Jul-99	22-Jul-99	23-Jul-99	28-Jun-99	09-Jul-99	12-Jul-99	16-Jul-99	13-Jul-99	16-Jul-99	20-Jul-99
11-Jul-99	24-Jul-99	05-Aug-99	06-Aug-99	12-Jul-99	23-Jul-99	26-Jul-99	30-Jul-99	27-Jul-99	30-Jul-99	03-Aug-99
25-Jul-99	07-Aug-99	19-Aug-99	20-Aug-99	26-Jul-99	06-Aug-99	09-Aug-99	13-Aug-99	10-Aug-99	13-Aug-99	17-Aug-99
08-Aug-99	21-Aug-99	02-Sep-99	03-Sep-99	09-Aug-99	20-Aug-99	23-Aug-99	27-Aug-99	24-Aug-99	27-Aug-99	31-Aug-99
22-Aug-99	04-Sep-99	16-Sep-99	17-Sep-99	23-Aug-99	03-Sep-99	03-Sep-99	10-Sep-99	07-Sep-99	10-Sep-99	14-Sep-99
05-Sep-99	18-Sep-99	30-Sep-99	01-Oct-99	07-Sep-99	17-Sep-99	20-Sep-99	24-Sep-99	21-Sep-99	24-Sep-99	28-Sep-99
19-Sep-99	02-Oct-99	14-Oct-99	15-Oct-99	20-Sep-99	01-Oct-99	04-Oct-99	08-Oct-99	05-Oct-99	08-Oct-99	12-Oct-99
03-Oct-99	16-Oct-99	28-Oct-99	29-Oct-99	04-Oct-99	15-Oct-99	18-Oct-99	22-Oct-99	19-Oct-99	22-Oct-99	26-Oct-99
17-Oct-99	30-Oct-99	10-Nov-99	12-Nov-99	18-Oct-99	29-Oct-99	01-Nov-99	05-Nov-99	02-Nov-99	05-Nov-99	09-Nov-99
31-Oct-99	13-Nov-99	23-Nov-99	24-Nov-99	01-Nov-99	12-Nov-99	15-Nov-99	17-Nov-99	15-Nov-99	17-Nov-99	22-Nov-99
14-Nov-99	27-Nov-99	09-Dec-99	10-Dec-99	15-Nov-99	24-Nov-99	29-Nov-99	03-Dec-99	30-Nov-99	03-Dec-99	07-Dec-99
28-Nov-99	11-Dec-99	22-Dec-99	23-Dec-99	29-Nov-99	10-Dec-99	13-Dec-99	16-Dec-99	14-Dec-99	17-Dec-99	21-Dec-99
12-Dec-99	25-Dec-99	06-Jan-00	07-Jan-00	13-Dec-99	22-Dec-99	23-Dec-99	28-Dec-99	27-Dec-99	29-Dec-99	04-Jan-00

at 12:00 Noon

* Send encumbrance liquidation and expenditure transactions to STARS

**Weekly timesheets are due at 5:00 P.M. each Friday for that week. If Friday is a holiday, timesheets are due the preceding work day.

***Preliminary Pay Calculation ran at 5:00 P.M. and each succeeding work day until the cutoff for "okay to pay"

****Final Pay Calculation ran at 5:00 P.M.

*****All EFT Advises are mailed one day prior to the mailing of the paychecks