



**K A N S A S**

OFFICE OF THE GOVERNOR

KATHLEEN SEBELIUS GOVERNOR

**EXECUTIVE DIRECTIVE NO. 04-353**

**Authorizing a Personnel Transaction**

By virtue of the authority vested in the Governor as the head of the Executive Branch of the State of Kansas, the following transaction is hereby authorized:

The request of Jack Rickerson, Director of the Division of Personnel Services, to allow classified employees in the executive branch to receive in-grade increases at the discretion of the employee's appointing authority is hereby approved, effective July 4, 2004.

An in-grade increase is a pay increase in an amount equal to the dollar amount of a higher step within the same grade of the employee's current position.

In-grade increases shall be provided in compliance with guidelines published by the Director of the Division of Personnel Services. The provisions set forth in this Executive Directive shall have no effect on the provisions of Executive Directive No. 02-325 that suspended step movement indefinitely, effective June 9, 2002.

Employees in units represented by certified employee organizations shall not be covered by the provisions of this Executive Directive until negotiated agreements are reached or the employee organization waives its opportunity for negotiation.

I have conferred with the Secretary of Administration, the Director of the Budget, the Director of Personnel Services, and members of my staff, and I have determined that the requested action is appropriate.

**THE GOVERNOR'S OFFICE**

By the Governor

*Kathleen Sebelius*

6/28/04  
Date

**FILED**  
JUN 29 2004  
RON THORNBURGH  
SECRETARY OF STATE

*Ron Thornburgh*  
Secretary of State

*Ju*  
Assistant Secretary of State

Capitol, 300 SW 10th Ave., Ste. 212S, Topeka, KS 66612-1590

Voice 785-296-3232

Fax 785-296-7973

www.ksgovernor.org

governor@state.ks.us