**STATEMENT OF WORK**

1. **Scope:** This contract is intended to provide New Replacement MRO (Maintenance-Repair-Operational) type Automotive Parts and Supplies on an as needed basis to State of Kansas Agencies.
2. Most locations offer delivery service. Agencies would need to contact Dealers to learn what delivery services are available.
3. MyPlaceForParts is our web based application for reference and ordering parts and supplies. It provides immediate access to every part, shop supply item, accessory and tool needed for our supply chain. With this application actual quantity on hand, pricing and order is available through most of our locations. In smaller locations, quantity on hand and ordering may not be accessed but pricing will be available. There is no charge for this service.
4. **O.E.M. Parts:** The State of Kansas will continue to purchase original equipment replacement parts for certain applications where O.E.M. parts are the only repair parts available or where the vehicle warranty or vehicle owner calls for O.E.M. parts.
5. In most cases if a Dealer does not stock a required part then they can be ordered from one of our warehouses in Wichita or Topeka Kansas. Parts will be delivered to our dealer overnight for no additional charges. If an item needs to be special ordered from one of our manufactures it can be added on to our next regular stock order and there would be no charge for freight or handling. Most of this type of ordering takes 1 to 2 weeks to receive. If the agency would like to place a rush special order we would be happy to accommodate. Actual freight charges would be added to rush special orders. These charges would be separate line item on the invoice.
6. **Substitutions:** At the discretion of the agency, substitutions are to be permitted with parts of greater or equal quality than the product lines bid. In such cases, the price charged shall not exceed the price of the part listed in the contract.
7. Product that is purchased from one of our dealers may be returned to that Dealer for full credit as long as it is new, uninstalled and in saleable condition. We will work directly with our manufactures to cleanup or changeover any products that are no our brands. In most cases they will either re-box or lift competitors’ products. Items that are not in the current manufactures’ price list are considered obsolete and nonreturnable. It is our commitment to help the State to reduce unnecessary stock on hand.
8. Some remanufactured items have an associated core charge which will not be involved as long as the old unit is provided to the Dealer at the time of purchase. If the old unit is not provided at that time, a core charge will be added on a separate line of that invoice. The core unit may be returned to the Dealer for full credit, at any time as long as it is in the original box. Some manufactures will not accept cores that are disassembled or have broken or missing parts in those cases the manufacture’s guidelines will be followed.
9. All of our Dealers will provide individual billings for purchases along with a monthly statement. If an agency wants to provide a list of who is authorized to make purchases for them, we will honor and follow their requirement.
10. Printed price lists and catalogs will be available upon request along with access to MyPlaceForParts for internet reference.
11. All manufactures’ warranties will be extended to the State with some manufactures offering a lifetime warranty. We will offer a minimum warranty of 90 days on all products sold to the State.
12. Products: State Agencies require access to a wide range of auto parts and supplies as they seek to maximize the efficiencies of their operations. Vendor shall provide information and discount structures form all Jobber Price Lists for product lines that they have available for use in all commodity categories referenced herein.
13. **Commodities:** The following general categories of AUTO PARTS AND SUPPLIES may to be included as a part of this contract **Vendor** (s) will be allowed to introduce new price lists as they are issued by the manufacturer.

**GROUP #1: GENERAL SHOP SUPPLIES:** This group includes consumable items required to run an auto shop and miscellaneous small parts needed to service vehicles. The list of items are intended as a guide and not a comprehensive listing.

Absorbent, General Purpose & High Absorbent

Automotive Air Tools and Accessories

Brake Fluid

Cables, Battery and Ignition

Chamois

Clearance Lights, Reflectors, Fog Lamps

Flashers & Fuses

Grease Guns & Fittings

Hose, Heater and Fuel

Hose Clamps

Ice Scrapers

Jacks, Hydraulic

Lamps, Miniature & Sealed Beam

Lights, Combination stop-tail-turn

Signal Turn, Amber Warning

Mirror Heads

Radiator Additive

Radiator Sealer

Seat Cushions

Starting Fluid, Diesel

Terminals, Connectors and Shrink Wrap for Electrical Wire

Tools, hand, mechanic’s grade

Diesel Fuel Additive

Tire Valves, Gauges, Cores, etc.

Warning Kits, Triangle

Wiper Blades

Wire, Electrical and Cable

Whisk Brooms

Trouble Lights

Spot Lights

**GROUP #2: FILTERS:** This group is to include a full line of air, oil, transmission, and fuel filters for gasoline and diesel applications. Includes cabin air filters where applicable. Transmission filters will include pan gasket and o-rings, if applicable.

**GROUP #3: BRAKE SYSTEM PARTS (Including brake fluid):** This group shall include the suppliers current catalog(s) for new or relined premium quality, NON-ASBESTOS brake linings (disc pads and brake shoes), hydraulic parts (repair kits/replacement wheel and caliper cylinders, slave cylinders, master cylinders, etc.), brake lines (both steel and braided) and brass fittings, brake drums and disc brake rotors, and miscellaneous brake system hardware such as springs, adjusters, retainers, cables, etc.

* 1. Acceptable brands include WAGNER, EIS, UNITED and AC DELCO.

**GROUP #4: NEW AUTOMOTIVE PARTS:** This group shall include the suppliers current lines of new units including starters, alternators, power brake and brake booster units, clutch disc and pressure plate assemblies, carburetors, distributors, master cylinders, water pumps, power steering pumps, fuel pumps, air conditioning compressors, etc.

* 1. Such parts shall be warranted as Lifetime or for a minimum of 90 days from date of installation as documented by the Agency. Bidder to identify Lifetime warranted items.
  2. Parts will be sold exchange. The State Agency will supply complete cores to the supplier within 60 days of installation of rebuilt units.
  3. Acceptable brands include BLUE-CHIP, PARR, RAYLOC and AC DELCO.

**GROUP #5: REMANUFACTURED AUTOMOTIVE PARTS:** This group shall include the suppliers current lines of remanufactured units including starters, alternators, power brake and brake booster units, clutch disc and pressure plate assemblies, carburetors, distributors, master cylinders, water pumps, power steering pumps, fuel pumps, air conditioning compressors, etc.

* 1. Such parts shall be warranted as Lifetime or for a minimum of 90 days from date of installation as documented by the Agency. Bidder to identify Lifetime warranted items.
  2. Parts will be sold exchange. The State Agency will supply complete cores to the supplier within 60 days of installation of rebuilt units.
  3. Acceptable brands include BLUE-CHIP, PARR, RAYLOC and AC DELCO.

**GROUP #6: REBUILT AUTOMOTIVE PARTS:** This group shall include the suppliers current lines of rebuilt units including starters, alternators, power brake and brake booster units, clutch disc and pressure plate assemblies, carburetors, distributors, master cylinders, water pumps, power steering pumps, fuel pumps, air conditioning compressors, etc.

* 1. Such parts shall be warranted as Lifetime or for a minimum of 90 days from date of installation as documented by the Agency. Bidder to identify Lifetime warranted items.
  2. Parts will be sold exchange. The State Agency will supply complete cores to the supplier within 60 days of installation of rebuilt units.
  3. Acceptable brands include BLUE-CHIP, PARR, RAYLOC and AC DELCO.

**GROUP #7: IGNITION/ELECTRICAL PARTS (Including spark plugs, battery cables, bulbs, fuses, and flashers):** This group shall also include the supplier’s current lines of O.E.M. quality ignition wires, distributor parts (cap, rotor, etc.), relays, solenoids, regulators, sending units for oil and temperature gauges, switches, etc.

* 1. Acceptable brands include STANDARD, BLUE STREAK, ECHLIN and AC DELCO.

**GROUP #8: CARBURETOR, FUEL INJECTOR AND FUEL SYSTEM PARTS (Including filters, fuel line hose, diesel fuel additive, and starting fluid):** This group shall include the supplier’s current lines of O.E.M. approved carburetor overhaul kits, choke thermostats, choke pulloffs/breaks, floats, new fuel pumps, throttle position sensors, miscellaneous hardware, carburetor cleaner (both aerosol and bulk quantity), etc.

* 1. Acceptable brands include TOMCO, HOLLEY, HYGRADE, ECHLIN and AC DELCO.

**GROUP #9: ENGINE REBUILD PARTS:** This group shall include the suppliers current lines of engine overhaul parts including piston rings, rod bearings, main bearings, camshaft bearings, pistons, connecting rods, pushrods, lifters, valves, rocker arms, timing chain and gears, oil pumps, and a complete line of related gaskets and gasket kits.

* 1. Acceptable brands include PERFECT CIRCLE, SEALED POWER, and NAPA (PERFECT CIRCLE).

**GROUP #10: AUTOMOTIVE BELTS AND HOSES, AND COOLING SYSTEM PARTS (Including additives and heater hose):** This group shall include the suppliers current lines of V and serpentine belts for all applications, radiator hoses for all applications, thermostats, thermostatic valves, heater cores, heater/AC controls, fan clutches, etc.

* 1. Acceptable brands include GATES, DAYCO, NAPA (GATES) and AC DELCO.

**GROUP #11: AUTOMOTIVE PAINT, THINNERS AND REDUCERS, BODY FILLER, ABRASIVES, AND MISCELLANEOUS AUTOBODY SUPPLIES:** This group shall include the supplier’s current lines of autobody repair and refinishing products suitable for a commercial body shop. Paint prices will include tinting to paint code formula. Vendor must provide training from factory representatives for this Group.

* 1. Acceptable brands include DUPONT, DITZLER, MARTIN SENOUR, PPG and LESONAL.

**GROUP #12: DRIVE LINE PARTS AND AUTOMATIC TRANSMISSION OVERHAUL KITS (Including filter kits):** This group shall include the suppliers current lines of O.E.M. automatic transmission rebuild kits and other repair/overhaul parts such as seals, universal joints, torque converters, etc., for which the supplier has a source.

* 1. Acceptable brands include ATP and NAPA (ATP), NATIONAL and AC DELCO.

**GROUP #13: CHEMICALS, ADDITIVES, CLEANERS, ETC:** This group shall include the supplier’s current lines of automotive cleaners, additives, and adhesives; including aerosol penetrants, carburetor cleaner, electrical cleaner, fuel line dryer, car waxes, upholstery cleaner, adhesives (gasket, weatherstrip, etc.), hand cleaner, etc.

* 1. Acceptable brands include BERRYMAN-GUMOUT, PERMATEX and MACS.

**GROUP #14: EXHAUST SYSTEM PARTS:** This group shall include the supplier’s current lines of exhaust pipes, mufflers, resonators, tailpipes, and associated clamps, hangers, gaskets and related parts.

* 1. Acceptable brands include WALKER and NAPA (WALKER).

**GROUP #15: FRONT END AND SUSPENSION PARTS (Including shock absorbers):** This group shall include the suppliers current O.E.M. replacement lines of repair parts including ball joints, tie rod ends, drag links, idler arms, bushings, king pins, struts and related parts.

* 1. Acceptable brands include MOOG and NAPA (PERFECT CIRCLE).

**GROUP #16: VEHICLE BATTERIES:** This group shall include the supplier’s current lines of vehicle batteries.

**GROUP #17: MECHANICS HAND TOOLS:** This group shall include the supplier’s current lines of sockets and wrenches, etc.

**GROUP #18: Diagnostic Equipment**