INFORMATIONAL CIRCULAR NO. 22-P-003

DATE: September 20, 2021

SUBJECT: Change in Organization Dues Deduction for Pittsburg State

University – Kansas National Education Association #30

Supersedes: 21-P-002

EFFECTIVE DATE: Payroll Period Ending September 18, 2021

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APPROVAL:

SUMMARY: Organization Dues Changes for ORG030

The organization dues for members of the Pittsburg State University, Kansas National Education Association will change from \$32.76 to \$33.06 per biweekly payroll period. The new rate will become effective with the payroll period beginning September 5, 2021 and ending September 18, 2021, paid October 1, 2021.

The amounts listed above include the deduction amount (ORG030 deduction code) and the \$0.06 service fee (ORF030 deduction code) added together. The new rate for deduction code ORG030 will increase from \$32.70 to \$33.00 and the fee (ORF030) will remain at \$.06 (for a total deduction of \$33.06 per biweekly payroll period).

The Office of Accounts and Reports, Payroll Systems Team will make the necessary updates to the SHARP system. Regent's institutions are responsible for ensuring that these changes are made in their respective systems effective with the payroll period noted above.

JG:SGZ:abe