

## State of Kansas - Request for DCC Review and/or a Permit to Build

Department of Administration, OFPM-DCC

Page one (1) of this form required on all submittals. Page two (2) only required when submitting code footprint.  
Send a separate Form 120 for each type of submittal. Update the submittal date each time a submittal is sent.

Date	DCC Project No. <small>(required – obtain from agency)</small>	Agency Project No. <small>(if assigned by Agency)</small>	State Building No.	OSFM - KIDS No. <small>(required – obtain from agency)</small>

Agency		Current Estimated Construction Cost	
Building Name and Project Title			
Address for building (street, city, state, zip)			

		Primary Contact	Contact 2	Contact 3
A/E Contact	Name			
	Firm			
	E-mail			
Agency Contact	Name			
	E-mail			

**TYPE OF SUBMITTAL** *(check applicable box)*

*(Reference Building Design and Construction Manual Part A – Chapter 4 for submittal requirements)*

	<p><b>Code Footprint (CF)</b> (KAR 22-1-7) ** (Complete page 2 of this form)</p> <p><u>Check one of the following:</u></p> <ul style="list-style-type: none"> <li>Preliminary Submittal (courtesy review by OFPM only)</li> <li>Final Submittal (Sealed/Signed)</li> <li>Revised Submittal (Sealed/Signed)</li> </ul>
	<p><b>Construction Separation / Temporary Egress Plans (TE)</b></p>
	<p><b>For Projects <u>NOT</u> bidding Through DCC</b></p> <p style="padding-left: 20px;"><b>Document Review –</b></p> <p style="padding-left: 20px;"><b>Final Construction Document -Permit to Build</b> (sealed and signed) CD-PB</p>
	<p><b>For Projects bidding Through DCC</b></p> <p style="padding-left: 20px;"><b>Document Review –</b></p> <p style="padding-left: 20px;"><b>Final Bid Document – Permit to Build</b> (sealed and signed) BD-PB</p>
	<p><b>Fire Alarm Shop Drawing (FA)</b></p>
	<p><b>Fire Suppression Shop Drawing (FS)</b></p>
	<p><b>Other</b> (provide description below)</p>
<p>Description of Submittals and / or comments.</p>	

**Send this form along with review submittals to:**

State of Kansas - Department of Administration - OFPM-DCC; 700 SW Harrison Street, Suite 1200; Topeka, Kansas 66603-3929  
Code Footprints / Temporary Egress Plans may be e-mailed. E-mail - [ori.ploude@ks.gov](mailto:ori.ploude@ks.gov) and [dcc@ks.gov](mailto:dcc@ks.gov).

STATE OF KANSAS BUILDINGS – CODE FOOTPRINT COMPLIANCE ATTESTATION (K.A.R. 22-1-7)					
DCC Project Number:			OSFM KIDS Number:		
Bldg. Name and Project Title:					
Architect or engineer to check the (Met) column to indicate compliance to Kansas Fire Prevention Code and K.A.R. 22-1-7. Select NA only if the component is not part of this project.					
Met	NA	The following shall be provided on each code footprint:	Met	NA	The following narrative is required on code footprints:
		11 x 17 drawings with pages numbered x of y (Black and white copies only.) Provide one (1) copy. Provide signature lines for Owner, OSFM and OFPM on first sheet.			Reason for submittal: new construction, new licensure, certificate of occupancy, or plan of correction for existing code deficiencies.
		Complete floor plan, including existing facilities and new construction for each floor of the facility.			Project construction purpose: new, addition, change in use, renovation or other.
		First sheet or each sheet sealed by a Kansas licensed design professional.			Code or codes used (All code footprints must list the Kansas Fire Prevention Code and related statement.)
Met	NA	The following information is required on code footprints:			Location of any anticipated future additions.
		Graphic bar scale and OFPM Form 111 Code Footprint Graphic Legend.			Name, address, city, state, zip code, phone number and fax number of the owner (State agency) and Agency-Building number.
		North directional indicator.			Date developed and any revision dates
		Complete building floor plan with a clear identification of new remodeled and existing portions.			Name, address, city, state, zip code, phone number, fax, number, e-mail address of the designer.
		All permanent partitions taller than 6 feet.			Designers seal (RA or PE).
		Label with plain text, keynotes or legends for each room/space.			Name of the responding fire service.
		Occupant load of assembly rooms and total occupant load for each floor level.			Name of the local building inspection department (list as OFPM-DCC.)
		Identification of openings and ratings of stair and shaft enclosures.			Each occupancy group and type & each room occupant load.
		Identification of ratings of corridors and openings			Type of construction.
		Occupancy and area separations (identify wall ratings and opening ratings.)			Structural code requirements, including the following:
		Horizontal exit arrangements exit passageways, and smoke compartments (identify wall ratings and opening ratings.)			Total floor area of each occupancy, actual and allowable (provide mixed area calculations as applicable.)
		Designate all required exterior exits and exit capacity (Identify interior exits, if more than one exit required from any interior room, space or floor.)			Height and area limitations, actual and allowable for each floor and for building.
		Location of the central fire alarm control panel and any remote annunciator panels.			Structural fire ratings, actual and allowable.
		Fire department connections			Identification of <u>active</u> fire safety features, including: (please list as required/not required and provided/not provided.)
		Fire department access roads and fire hydrants.			Type of automatic suppression system/locations (include standpipe requirements.)
		Distances to property line and exposures.			Fire alarm signaling system (describe system.)
		Any special hazards or conditions (list quantities of hazards and code sections.)			Emergency lighting and power features (describe extent and location of lighting and describe power features.)
		Location of any anticipated future additions.			Smoke control system (extend and purpose)
		RESERVED			Water supply requirements for fire suppression (demand required.)
		RESERVED			Alternative design or methods of construction, or both.