

November 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Third pre-calc for 10/27/12 PPED *Regents' on-cycle payroll files for 10/27/12 PPED due by 4:00 pm.	2 Final pay calc and confirmation for 10/27/12 PPED Regents Run A off-cycle files for 10/27/12 PPED due by 4:00 p.m.	3
4	5 SHARP & Regents Run A off-cycle for 10/27/2012 PPED –CID 11/09/2012 *Regents' on-cycle for 10/27/12 PPED – CID 11/09/12	6 Regents Run B off- cycle files for 10/27/12 PPED due by 4:00 p.m.	7 SHARP & Regents Run B off-cycle for 10/27/12 PPED – CID 11/13/12	8	9 PAYDAY *First opportunity to submit T&L/T&LBR Interface files for the 11/10/12 PPED due by 5:00 p.m. Regents Run C off-cycle files for 10/27/12 PPED due by 4:00 p.m.	10
11	12 VETERANS DAY HOLIDAY	13 *First pre-calc for 11/10/12 PPED *SHARP & Regents Run C off-cycle for 10/27/12 PPED – CID 11/16/12 ++	14 *Second pre-calc for 11/10/12 PPED *Regents' on-cycle payroll files for 11/10/12 PPED due by 4:00 pm.	15 *Final pay calc and confirm for 11/10/12 PPED *Regents Run A off- cycle files for 11/10/12 PPED due by 4:00 p.m.	16 *Regents' on-cycle for 11/10/12 PPED – CID 11/21/12 *SHARP & Regents Run A off- cycle for 11/10/12 PPED – CID 11/21/12	17
18	19 *Payroll 11/10/12 PPED on-cycle transactions posted to SMART after 6:00 p.m.	20 Regents Run B off- cycle files for 11/10/12 PPED due by 4:00 p.m.	21 PAYDAY SHARP & Regents Run B off-cycle for 11/10/12 PPED – CID 11/28/12 *Regents Run C off- cycle files for 11/10/12 PPED due by 4:00 p.m.	22 THANKSGIVING HOLIDAY	23 THANKSGIVING HOLIDAY	24
25	26 SHARP/REG Run C off-cycle for 11/10/12 PPED – CID 11/29/12 T&L/T&Lbr Interface Files for 11/24/12 PPED due by 5:00 p.m.	27 First pre-calc for 11/24/12 PPED	28 Second pre-calc for 11/24/12 PPED	29 Third pre-calc for 11/24/12 PPED *Regents' on-cycle payroll files for 11/24/12 PPED due by 4:00 pm.	30 Final pay calc and confirmation for 11/24/12 PPED Regents Run A off-cycle files for 11/24/12 PPED due by 4:00 p.m.	

++T&L/T&Lbr interface agencies can submit timesheet files for the period ending Nov. 10, 2012 to DofA for processing by 7:30 a.m. to be processed at 7:45 a.m. or by noon to be processed at 12:30 p.m. on Nov. 13, 2012