

1-16-21. Registration and membership fees. The payment of registration fees which are required as admittance of attendance fees for participation in meetings shall be allowed.

(a) Advance payment of registration fees shall be made upon application when supported by an announcement of the meeting indicating the cost of such registration fees.

(b) Reimbursement of registration fees shall be made when such request is supported by the official receipt of the meeting, when available, or upon declaration of the employee that he or she attended the meeting and paid the registration fee.

(c) Job-related organizational membership fees or professional license
Expenditures for the payment of registration fees and dues in the name of an individual employee may be paid directly by a state agency or reimbursed to a state employee.
The expenditures for the payment shall be determined to have a business purpose that benefits the state agency. Payments shall be authorized in advance by the agency head or the agency head's designee. ~~for obtaining the privileges of membership or other personal benefits from an organization are not reimbursable.~~ If available, membership memberships in organizations shall must be in the name of the state agency.
(Authorized by K.S.A. 75-3207 and K.S.A 75-3706; implementing K.S.A. 75-3207 and K.S.A 75-3707; effective Jan. 1, 1966; amended, E-69-18, Aug 14, 1969; amended Jan. 1, 1970; amended May 1, 1978; amended P-_____.)

APPROVED

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DEPT. OF ADMINISTRATION

APPROVED

MAR 11 2024

ATTORNEY GENERAL