Form 112
November 2016

State of Kansas - Standard Titleblock

Department of Administration - OFPM-DCC

TITLE BLOCK IS 2" WIDE.

BOX 1 — 2 3/4" Vertical
- Font — All text 1/8" High Minimum
- Content — OFPM information to only be included in projects bid through the OFPM plan room

BOX 2 — 6.00" Vertical
- Font — Agency: 1/8" High Maximum
  Project Title: 1/4" High Maximum
  Address: 1/8" High Maximum
  Building Number 1/8" High Maximum
  Drawn By and Date: 1/8"High Maximum
- Content — Agency Name, Project Title, Location, Building Number, Date created and Drawn By

BOX 3 — 3/4" Vertical
- Font — Sheet Content: 1/8" High Maximum
- Content — Sheet Content. This is to match the title used on the drawing index

BOX 4 — 1/2" Vertical
- Font — OFPM Project Number: 3/16" High
- Content — Agency project numbers should appear elsewhere in the titleblock.

BOX 5 — 1/2" Vertical
- Font — Sheet Number: 3/16" High
- Content — Sheet number. This is unique to each drawing sheet including the cover sheets.

BOX 6 — 3/4" Vertical
- Font — 1/8" High Maximum
- Content — Original Contract Documents: This text may be replaced with Record Documents when project is completed.

