

December

| <i>Sun</i> | <i>Mon</i> | <i>Tue</i> | <i>Wed</i> | <i>Thu</i> | <i>Fri</i> | <i>Sat</i> |
|------------|--|--|---|---|--|------------|
| | | | | | 1 Final Pay Calc and Pay Confirm for 11/25 PPED | 2 |
| 3 | 4 SHARP and Regents* Run A off-cycle for 11/25 PPED | 5 | 6 SHARP and Regents* Run B off-cycle for 11/25 PPED | 7 | 8 PAYDAY | 9 |
| 10 | 11 SHARP and Regents* Run C off-cycle for 11/25 PPED | 12 -Paysheets Created -1 st Pre-Calc for 12/9 PPED | 13 2 nd Pre-Calc for 12/9 PPED | 14 3 rd Pre-Calc for 12/9 PPED | 15 -Final Pay Calc and Pay confirm for 12/9 PPED -Regent on-cycle files due by 6:00 am | 16 |
| 17 | 18 -SHARP and Regents* Run A off-cycle for 12/9 PPED -2000 DA-180 forms deadlines for adjustments | 19 | 20 -SHARP and Regents* -Run B off-cycle for 12/9 PPED | 21 | 22 PAYDAY | 23 |
| 24 | 25 Holiday | 26 -SHARP and Regents* Run C off-cycle for 12/9 PPED -Last Sharp and Regents* off- cycle for 2000 paycheck Adjustments and Reversals, Check Issue Date 12/29/00 -Paysheets Created -1 st Pre-Calc for 12/23 PPED | 27 -2 nd Pre-Calc for 12/23 PPED | 28 -3 rd Pre-Calc for 12/23 PPED -Regent on-cycle files due by noon | 29 Final Pay Calc and Pay confirm for 12/23 PPED | 30 |

2000

* The deadline for submitting off-cycle files for the Regents Institutions is 5:00 pm on the preceding business day.