

Setoff Program  
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April 1, 2016

Director  
Office of the Chief Financial Officer  
Eisenhower State Office Building  
700 SW Harrison St.  
Topeka, KS 66603

To Whom It May Concern:

Pursuant to K.S.A. 75-3728b, our agency would like to submit accounts to be written off (attached is the DA-56 list of delinquent accounts). These accounts have been through the collection procedures outlined in K.S.A. 76-745 and are considered to be uncollectible. The total dollar amount to be written off is \$55,000 which is a total of 10 accounts. Please proceed with the appropriate process for writing these accounts off as uncollectible.