



*Office of the Kansas State Treasurer*  
*Cash Management Division*

900 SW Jackson      2nd Floor North      Topeka, KS 66612  
Phone 785-296-4144      Fax 785-296-6639

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Date \_\_\_\_\_

Business Unit \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Phone \_\_\_\_\_

Contact Email \_\_\_\_\_

Deposit Total	\$
Cash Amount	\$
Check Amount	\$
Number of Checks	
Returned Check Total	\$
Number of returned checks	

\*\*\*\*\*Please provide calculator tapes\*\*\*\*\*