

MEMORANDUM

TO: Agency Heads and Human Resource Directors

FROM: George Vega, Director, Division of Personnel Services

DATE: June 4, 2009

SUBJECT: Moratorium on Unclassified Salary Increases

After consultation with the Governor's Office and the Division of Budget, given the economic situation facing the State of Kansas in FY2010, effective June 4, 2009 there will be a three-month moratorium on increases to salaries of Executive Branch unclassified positions. This moratorium will provide time to assess and better understand how we will all meet the reductions in our FY2010 budgets and we will re-evaluate this moratorium at the end of August.

This moratorium does not apply to filling vacant unclassified positions, only to providing increases to filled positions but we would also encourage you to be mindful of the salaries requested when filling unclassified positions. With all of the scrutiny that has been directed at salaries over the past few months, we believe that this is a prudent approach during this very difficult economic time.

We face difficult times ahead, but with your cooperation through conscientious management, we can continue to provide quality services to our customers in an innovative and responsible manner. Please feel free to contact me at George.Vega@da.ks.gov if you have any questions regarding this policy.