

Motor Carrier Inspectors

Job Code	Job Title	Pay Grade
7666L1	Motor Carrier Inspector I	22
7667L1	Motor Carrier Inspector II	24
7668L1	Motor Carrier Inspector III	27
7669L1	Motor Carrier Inspector IV	29

CONCEPT:

Inspects commercial motor vehicles at a stationary weight facility and writes citations for violations to ensure the protection of the motoring public, the safety of the highways and road, and enforcement of motor carrier laws and regulations.

TASKS:

- Inspects commercial motor vehicles to check for proper signage, labeling, display of licenses, size, volume, and weight compliances.
- Issues citations to violators, inspects permits, and files complaints for violations of state motor carrier laws and regulations; testifies in court.
- Checks registrations, licenses, permits, insurance and conducts CVSA inspections, in order to detect or deter illegal transport activities.
- Inspects commercial motor vehicles for oversized loads, permits, warning flags, signage and for special requirements, such as flagman or pilot car.
- Weighs commercial motor vehicles to ensure that no overweight vehicles travel on highways.
- Conducts investigations and inspections in accordance with law and policies.
- Answers questions by phone and in person relative to the inspection, applicable permits and registration of motor carriers. Resolves complaints received, except those of an unusual nature, at assigned location.
- Establishes and maintains professional lines of communication with employees, public and other law enforcement agencies.

LEVELS OF WORK

- Class Group consists of four classes.

Motor Carrier Inspector I: Civilian position. This work is routine public safety work at a scale facility applying State motor carrier inspection, registration, weight and safety laws. Incumbents in this class are responsible for routine inspections, (including fixed weight inspections) of commercial motor carriers at a stationary weigh facility. Positions in this class require that the employee have a Commercial Vehicle Safety Alliance (CVSA) Level III certification within twelve months of appointment. Incumbent must complete dyed fuel training and attend a KCC class within one (1) year of hire date.

Minimum Requirements: High school diploma or equivalent.

Motor Carrier Inspector II: Civilian position. This is full performance motor carrier position that expands upon the role of MCI I. In addition to performing all of the tasks outlined for an MCI I, incumbent may also assist in training new inspectors.

Minimum Requirements: High school diploma or equivalent, and a minimum of two years experience as an MCI I; or a minimum of five (5) years experience as a CVSA certified Level II Inspector.

Necessary Special Requirements: Positions in this class require that the employee have a Commercial Vehicle Safety Alliance (CVSA) Level II certification.

Motor Carrier Inspector III: Civilian position. This is a full performance motor carrier position, expanding upon the role of MCI II. Incumbents in this role may serve as a lead worker, and perform all administrative tasks at a port of entry.

Minimum Requirements: High school diploma or equivalent and a minimum of two years experience as an MCI II; or a minimum of five (5) years experience as a CVSA certified Level I Inspector.

Necessary Special Requirements: Positions in this class require that the employee have a Commercial Vehicle Safety Alliance (CVSA) Level I certification. In addition, positions in this class require Commercial Vehicle Safety Alliance (CVSA) certifications in General Hazardous Materials, Cargo Tank Inspection and Other Non-Bulk Packaging.

- A CVSA certified Level I inspector must successfully complete and maintain certifications in the following CVSA programs within one year:
 1. Hazardous Materials
 2. Cargo Tank
 3. Other Bulk Packages

- A MCI II must be certified as a Level I inspector and possess certifications in the following CVSA programs prior to promotion:
 1. Hazardous Materials
 2. Cargo Tank
 3. Other Bulk Packages

Motor Carrier Inspector IV: Civilian position. This is a supervisory, full performance motor carrier position. Incumbent oversees the daily operations of a scale house (fixed scale facility) and supervises the civilian MCI I, MCI II and MCI III positions assigned to that scale house. The incumbent reports directly to the Troop I Zone Lieutenant.

Minimum Requirements: High school diploma or equivalent and MCI II or MCI III.

Necessary Special Requirements: Positions in this class require that the employee have a Commercial Vehicle Safety Alliance (CVSA) Level I certification. In addition, positions in this class require Commercial Vehicle Safety Alliance (CVSA) certifications in General Hazardous Materials, Cargo Tank Inspection and Other Non-Bulk Packaging. Incumbent must attain all certifications within two years of assignment.

REF: 12/13

REV: 7/21