

CERTIFICATE

To the Clerk of Dickinson County, State of Kansas

We, the undersigned, officers of

City of Manchester

- certify that: (1) the hearing mentioned in the attached publication was held;
 (2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2012; and
 (3) the Amount(s) of Amount of 2011 Ad Valorem Tax Ad Valorem Tax are within statutory limitations.

		Page No.	2012 Adopted Budget		
			Budget Authority for Expenditures	Amount of 2011 Ad Valorem Tax	County Clerk's Use Only
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Fund	K.S.A.				
General	12-101a	7	16,407	✓ 3,899	25,046
Debt Service	10-113				
Special Highway		9	3,383		
Water		9	21,439		
Sewer		9	9,778		
Dog Tags		9	533		
Non-Budgeted Funds		10			
Totals		XXXXXX	51,540	3,899	25,046
Is an Ordinance required to be passed, published, and attached to the budget?				No	County Clerk's Use Only
Budget Summary		11			155,674
Neighborhood Revitalization					Nov 1, 2011 Total Assessed Valuation

Assisted by:
Mark Handshy
 Municipal Services
 Address: _____

Richard Paul
James James
Mariusz Blesed

Date Attested: Oct 12, 2011

Barbara M Jones
 County Clerk

Governing Body

Note: All amounts are to be entered in as whole numbers only.

From the County Clerks Budget Information

Total Assessed Valuation for 2011	155,674
New Improvements for 2011	0
Personal Property excluding oil, gas, and mobile homes - 2011	0
Territory Added: (Current Year Only)	
Real Estate	0
State Assessed	0
New Improvements	0
Property that has changed in use for 2011	0
Personal Property excluding oil, gas, and mobile homes- 2010	0
Gross earnings (intangible) tax estimate for 2012	0
Neighborhood Revitalization	0

Actual Tax Rates for the 2011 Budget:

<u>Fund</u>	<u>Rate</u>
General	25.923
Debt Service	
0	
0	
0	
0	
0	
Total	25.923

Final Assessed Valuation from the November 1, 2010 Abstract	150,409
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From the County Treasurer's Budget Information - Budget Year Estimates

Motor Vehicle Tax Estimate	1,417
Recreational Vehicle Tax Estimate	0
16/20 M Vehicle Tax	21
LAVTR	
City and County Revenue Sharing	
Slider	

Computation of Delinquency

Actual Delinquency for 2009 Tax - (round to three decimal places)	
Rate used in this budget-this will be shown on all fund pages with a tax levy**	

****Note:** The delinquency rate can be up to 5% more than the actual delinquency rate from the previous year.

From the League of Municipalities' Budget Tips (Special City and County Highway Fund)

2012 State Distribution for Kansas Gas Tax	2,740
2012 County Transfers for Gas***	
Adjusted 2011 State Distribution for Kansas Gas Tax	2,700
Adjusted 2011 County Transfers for Gas***	

*****Note:** Only used when a portion of the County monies are distributed to the Cities under the provisions of K.S.A. 79-3425c

From the 2010 Budget Certificate Page

Funds	2010 Expenditure Amounts Budget Authority
General	12,700
Debt Service	
0	
0	
0	
0	
0	
Special Highway	6,248
Water	12,564
Sewer	10,232
Dog Tags	303
0	
0	
0	

Note: If the 2010 budget was amended, then the expenditure amounts should reflect the amended expenditure amounts.

Input sheet for City.XLS budget form

Enter City Name (City of)

City of Manchester

Enter County Name followed by "County"

Dickinson County

Enter year being budgeted (YYYY)

2012

Enter the following information from the sources shown. This information will be entered on the budget forms in the appropriate locations. If any of the numbers are wrong, change them on this input sheet.

Note: All amounts are to be entered in as whole numbers only.

The input for the following comes directly from the 2011 Budget, Certificate Page:

If amended, then use the amended figures.

Fund Names:	Statute	2011 *Expenditures*	2010 Ad Valorem Tax
General	12-101a	18,900	3,899
Debt Service	10-113		
Fund name for all funds with a tax levy:			
Total Ad Valorem Tax Levy Funds for 2011 Budgeted Year			3,899

Other (non-tax levy) fund names:

Special Highway	4,604
Water	15,000
Sewer	8,900
Dog Tags	487

Single No Tax Levy Fund:

Total Expenditures for 2011 Budgeted Year

47,891

Non-budgeted funds:

1	Street Impr
2	Water Tower Impr
3	FEMA
4	Special Hwy
5	

The input for the following comes directly from the 2011 Budget, Budget Summary Page

2009 Tax Rate
(2010 Column)

General	19.041
Debt Service	
0	
0	
0	
0	
0	
Total	19.041

Total Tax Levied (2010 budget column)

2,618

Assessed Valuation (2010 budget column)

137,494

Computation to Determine Limit for 2012

	Amount of Levy
1. Total Tax Levy Amount in 2011 Budget	+ \$ <u>3,899</u>
2. Debt Service Levy in 2011 Budget	- \$ <u>0</u>
3. Tax Levy Excluding Debt Service	\$ <u>3,899</u>

2011 Valuation Information for Valuation Adjustments:

4. New Improvements for 2011 :	+ <u>0</u>	
5. Increase in Personal Property for 2011 :		
5a. Personal Property 2011	+ <u>0</u>	
5b. Personal Property 2010	- <u>0</u>	
5c. Increase in Personal Property (5a minus 5b)	+ <u>0</u>	
		(Use Only if > 0)
6. Valuation of annexed territory for 2011 :		
6a. Real Estate	+ <u>0</u>	
6b. State Assessed	+ <u>0</u>	
6c. New Improvements	- <u>0</u>	
6d. Total Adjustment (Sum of 6a, 6b, and 6c)	+ <u>0</u>	
7. Valuation of Property that has Changed in Use during 2011 :	+ <u>0</u>	
8. Total Valuation Adjustment (Sum of 4, 5c, 6d & 7)		<u>0</u>
9. Total Estimated Valuation July 1, 2011	<u>155,674</u>	
10. Total Valuation less Valuation Adjustment (9 minus 8)		<u>155,674</u>
11. Factor for Increase (8 divided by 10)		<u>0.00000</u>
12. Amount of Increase (11 times 3)		+ \$ <u>0</u>
13. Maximum Tax Levy, excluding debt service, without an Ordinance (3 plus 12)		\$ <u>3,899</u>
14. Debt Service Levy in this 2012 Budget		<u>0</u>
15. Maximum levy, including debt service, without an Ordinance (13 plus 14)		<u>3,899</u>

If the 2012 budget includes tax levies exceeding the total on line 15, you must adopt an ordinance to exceed this limit, publish the ordinance, and attach a copy of the published ordinance to this budget.

City of Manchester

Allocation of Motor (MVT), Recreational (RVT), 16/20M Vehicle Tax & Slider

Budgeted Funds for 2011	Budget Tax Levy Amt fo 2010	Allocation for Year			
		MVT	RVT	16/20M Veh	Slider
General	3,899	1,417	0	21	0
Debt Service					
TOTAL	3,899	1,417	0	21	0

County Treas Motor Vehicle Estimate	<u>1,417</u>			
County Treasurers Recreational Vehicle Estimate		<u>0</u>		
County Treasurers 16/20M Vehicle Estimate			<u>21</u>	
County Treasurers Slider Estimate				<u>0</u>
Motor Vehicle Factor	<u>0.36343</u>			
Recreational Vehicle Factor		<u>0.00000</u>		
16/20 Vehicle Factor			<u>0.00539</u>	
Slider Factor				<u>0.00000</u>

City of Manchester

Allocation of Motor (MVT), Recreational (RVT), 16/20M Vehicle Tax & Slider

Budgeted Funds for 2011	Budget Tax Levy Amt fo 2010	Allocation for Year			
		MVT	RVT	16/20M Veh	Slider
General	3,899	1,417	0	21	0
Debt Service					
TOTAL	3,899	1,417	0	21	0

County Treas Motor Vehicle Estimate 1,417

County Treasurers Recreational Vehicle Estimate 0

County Treasurers 16/20M Vehicle Estimate 21

County Treasurers Slider Estimate 0

Motor Vehicle Factor 0.36343

Recreational Vehicle Factor 0.00000

16/20 Vehicle Factor 0.00539

Slider Factor 0.00000

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2010	Current Amount for 2011	Proposed Amount for 2012	Transfers Authorized by Statute
Water	Sewer	1,000			12-825(d)
	Totals	1,000	0	0	
	Adjustments*				
	Adjusted Totals	1,000	0	0	

*Note: Adjustments are required only if the transfer is being made in 2011 and/or 2012 from a non-budgeted fund.

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amt Outstanding Jan 1, 2011	Date Due		Amount Due 2011		Amount Due 2012	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
NONE											
Total G.O. Bonds					0			0	0	0	0
Revenue Bonds:											
Total Revenue Bonds					0			0	0	0	0
Other:											
Total Other					0			0	0	0	0
Total Indebtedness					0			0	0	0	0

City of Manchester

2012

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget General	Prior Year Actual 2010	Current Year Estimate 2011	Proposed Budget Year 2012
Unencumbered Cash Balance Jan 1	5,340	3,532	2,970
Receipts:			
Ad Valorem Tax	3,676	3,899	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax			
Motor Vehicle Tax		1,250	1,417
Recreational Vehicle Tax		12	0
16 20M Vehicle Tax		17	21
Gross Earning (Intangible) Tax			0
LAVTR			0
City and County Revenue Sharing			0
Slider			0
Local Alcoholic Liquor			
Compensating Use Tax	917	900	900
Local Sales Tax	5,467	5,300	5,300
Franchise Tax	1,885	1,850	1,850
Court			
Building Rent			
City Sales			
In Lieu of Tax (IRB)			
Interest on Idle Funds	76	50	50
Miscellaneous	1		
Does miscellaneous exceed 10% of Total Re			
Total Receipts	12,022	13,278	9,538
Resources Available:	17,362	16,810	12,508
Expenditures:			
Salaries & Wages	2,400	2,400	2,400
Contractual	3,110	4,200	4,200
Utilities	3,838	3,300	3,300
Telephone	198	300	300
Postage Mileage			
Parts Repairs	572	460	460
Dickinson County	61	1,100	1,100
Office Supplies	247	100	100
Budget Publication	128	350	350
Legal		100	100
Reimbursements	1,661	730	
Insurance	1,110	150	150
Bank Charges		100	100
IRS	467	500	500
Taxes			
KDOR	38	50	50
Capital Outlay			3,297
Neighborhood Revitalization Rebate			
Miscellaneous			
Does miscellaneous exceed 10% of Total Ex			
Total Expenditures	13,830	13,840	16,407
Unencumbered Cash Balance Dec 31	3,532	2,970	XXXXXXXXXXXXXXXXXXXX
2010 2011 Budget Authority Amount:	12,700	18,900	XXXXXXXXXXXXXXXXXXXX
		Non-Appropriated Balance	
See Tab A		Total Expenditure Non-Appr Balance	16,407
		Tax Required	3,899
Delinquent Comp Rate:		0.000	0
		Amount of 2011 Ad Valorem Tax	3,899

City of Manchester

2012

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway	Prior Year Actual 2010	Current Year Estimate 2011	Proposed Budget Year 2012
Unencumbered Cash Balance Jan 1	2,481	1,566	643
Receipts:			
State of Kansas Gas Tax	2,712	2,700	2,740
County Transfers Gas		0	0
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	2,712	2,700	2,740
Resources Available:	5,193	4,266	3,383
Expenditures:			
Street Repair and Maint	3,627	3,623	3,383
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	3,627	3,623	3,383
Unencumbered Cash Balance Dec 31	1,566	643	0
2010/2011 Budget Authority Amount:	6,248	4,604	

Adopted Budget Water	Prior Year Actual 2010	Current Year Estimate 2011	Proposed Budget Year 2012
Unencumbered Cash Balance Jan 1	5,630	6,994	6,939
Receipts:			
Charges to Customers	14,880	14,500	14,500
Deposit Correction	329		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	15,209	14,500	14,500
Resources Available:	20,839	21,494	21,439
Expenditures:			
Salaries	4,668	4,700	4,700
Water Purchases	4,551	4,200	4,200
Utilities	1,654	1,100	1,100
KDHE	374	325	325
Office Supplies	64	100	100
Repairs	188	1,600	7,336
Dues	55	140	140
Printing	379	500	650
Dept of Revenue	99	250	250
Deposit Refunds		140	138
Reimbursements	786	1,500	2,500
Transfer to Sewer	1,000		
Miscellaneous	27		
Does miscellaneous exceed 10% of Total E			
Total Expenditures	13,845	14,555	21,439
Unencumbered Cash Balance Dec 31	6,994	6,939	0
2010/2011 Budget Authority Amount:	12,564	15,000	

See Tab A

City of Manchester

2012

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year Actual	Current Year Estimate	Proposed Budget Year
Sewer	2010	2011	2012
Unencumbered Cash Balance Jan 1	833	1,544	1,228
Receipts:			
Charges to Customers	8,882	8,550	8,550
Transfer from Water	1,000		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	9,882	8,550	8,550
Resources Available:	10,715	10,094	9,778
Expenditures:			
Salaries	950	950	950
Utilities	990	1,506	1,506
Return Checks	21	25	25
Deposit Refunds		75	75
Parts & Repairs		550	550
Contractual	6,054	5,300	5,834
Office Supplies	407	350	350
Testing		110	220
Permit	185		268
Reimbursements	564		
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Expenditures	9,171	8,866	9,778
Unencumbered Cash Balance Dec 31	1,544	1,228	0
2010 2011 Budget Authority Amount:	10,232	8,900	

Adopted Budget	Prior Year Actual	Current Year Estimate	Proposed Budget Year
Dog Tags	2010	2011	2012
Unencumbered Cash Balance Jan 1	347	393	463
Receipts:			
Charges to Customers	46	70	70
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	46	70	70
Resources Available:	393	463	533
Expenditures:			
Supplies			
Equipment			533
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Expenditures	0	0	533
Unencumbered Cash Balance Dec 31	393	463	0
2010 2011 Budget Authority Amount:	303	487	

City of Manchester

NON-BUDGETED FUNDS

2012

(Only the actual budget year for 2010 is to be shown)

Non-Budgeted Funds

(1) Fund Name: (2) Fund Name: (3) Fund Name: (4) Fund Name: (5) Fund Name:

Street Impr		Water Tower Impr		FEMA		Special Hwy		0	
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered	Total
Cash Balance Jan 1	200	Cash Balance Jan 1	17,736	Cash Balance Jan 1	1,299	Cash Balance Jan 1	24	Cash Balance Jan 1	19,259

Receipts:		Receipts:		Receipts:		Receipts:		Receipts:	
Donation	100					Donation	5		
		Interest	2,395						
Total Receipts	100	Total Receipts	2,395	Total Receipts	0	Total Receipts	5	Total Receipts	0
Resources Available:	300	Resources Available:	20,131	Resources Available:	1,299	Resources Available:	29	Resources Available:	0

Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:	
		Return check	5	Contractual	190				
		Contractual	12,930	Rock	462				
		Reimbursement	164						
Total Expenditures	0	Total Expenditures	13,099	Total Expenditures	652	Total Expenditures	0	Total Expenditures	0
Cash Balance Dec 31	300	Cash Balance Dec 31	7,032	Cash Balance Dec 31	647	Cash Balance Dec 31	29	Cash Balance Dec 31	0
									8,008
									8,008

** Note: These two block figures should agree.

NOTICE OF BUDGET HEARING

The governing body of
City of Manchester

will meet on October 10, 2011 at 6:00 PM at City Hall for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.

Detailed budget information is available at City Hall and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2012 Expenditures and Amount of Current Year Estimate for 2011 Ad Valorem Tax establish the maximum limits of the 2012 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2010		Current Year Estimate for 2011		Proposed Budget for 2012		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2011 Ad Valorem Tax	Estimate Tax Rate*
General	13,830	19.041	13,840	25.923	16,407	3,899	25.046
Debt Service							
Special Highway	3,627		3,623		3,383		
Water	13,845		14,555		21,439		
Sewer	9,171		8,866		9,778		
Dog Tags					533		
Non-Budgeted Funds	13,751						
Totals	54,224	19.041	40,884	25.923	51,540	3,899	25.046
Less: Transfers	1,000		0		0		
Net Expenditure	53,224		40,884		51,540		
Total Tax Levied	2,618		3,899		3,899		
Assessed Valuation	137,494		150,409		155,674		

Outstanding Indebtedness,

	2009	2010	2011
January 1,			
G.O. Bonds	0	0	0
Revenue Bonds	0	0	0
Other	0	0	0
Lease Purchase Principal	0	0	0
Total	0	0	0

*Tax rates are expressed in mills

Margaret Jamison

City Official Title: City Clerk

