2012

CERTIFICATE

To the Clerk of Wyandotte County, State of Kansas
We, the undersigned, officers of
City of Edwardsville, Kansas
certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2012; and
(3) the Amount(s) of Amount of 2011 Ad Valorem Tax Ad Valorem Tax are within statutory limiations.

			2012 Adopted Budget		
Table of Contents:		Page No.	Budget Authority for Expenditures	Amount of 2011 Ad Valorem Tax	County Clerk's Use Only
Computation to Determine Limit for 2012		2			
Allocation of MVT, RVT, 16/20M Veh & Slider		3			
Schedule of Transfers		4			
Statement of Indebtedness		5			
Statement of Lease-Purchases		6			
Fund	**K.S.A.**				
General	12-101a	7	4,410,270	1,527,306	
Debt Service	10-113	8	890,909	485,211	
Special Highway		9	162,500		
Sewer Fund		9	108,000		
Special Parks & Recreation		10	10,000		
Solid Waste Fund		10	133,424		
Economic Development		11	56,516		
Technology Fund		11	8,800		
Non-Budgeted Funds		12			
Totals		xxxxxx	5,780,419	2,012,517	
Is an Ordinance required to be passed, published, and attached to the budget?				No	County Clerk's Use Only
Budget Summary		13			
Neighborhood Revitalization					Nov 1, 2011 Total Assessed Valuation

Assisted by:

Address:

Date Attested:_____, 2011

County Clerk

Mark R. Bird
Chad V Adam
Gerald Mellott

Governing Body

City of Edwardsville, Kansas

2012

Computation to Determine Limit for 2012

						Amount of Levy
1. Total Tax Levy Amount in 2011 Budget					+ $	2,054,997
2. Debt Service Levy in 2011 Budget					- $	449,278
3. **Tax Levy Excluding Debt Service**					$	1,605,719
2011 Valuation Information for Valuation Adjustments:						
4. **New Improvements for 2011 :**			+	4,001,944		
5. **Increase in Personal Property for 2011 :**						
5a. Personal Property 2011	+	2,328,200				
5b. Personal Property 2010	-	2,995,500				
5c. Increase in Personal Property (5a minus 5b)			+	0 (Use Only if > 0)		
6. **Valuation of annexed territory for 2011 :**						
6a. Real Estate	+	0				
6b. State Assessed	+	0				
6c. New Improvements	-	0				
6d. Total Adjustment (Sum of 6a, 6b, and 6c)			+	0		
7. **Valuation of Property that has Changed in Use during 2011 :**			+	1,447,969		
8. **Total Valuation Adjustment** (Sum of 4, 5c, 6d &7)				5,449,913		
9. Total Estimated Valuation July 1, 2011		45,220,327				
10. **Total Valuation less Valuation Adjustment (9 minus 8)**				39,770,414		
11. Factor for Increase (8 divided by 10)				0.13703		
12. Amount of Increase (11 times 3)					+ $	220,039
13. **Maximum Tax Levy, excluding debt service, without an Ordinance (3 plus 12)**					$	1,825,758
14. **Debt Service Levy in this 2012 Budget**						485,211
15. **Maximum levy, including debt service, without an Ordinance (13 plus 14)**						2,310,969

If the 2012 budget includes tax levies exceeding the total on line 15, you must adopt an ordinance to exceed this limit, publish the ordinance, and attach a copy of the published ordinance to this budget.

City of Edwardsville, Kansas

Allocation of Motor (MVT), Recreational (RVT), 16/20M Vehicle Tax & Slider

Budgeted Funds for 2011	Budget Tax Levy Amt for 2010	Allocation for Year			
		MVT	RVT	16/20M Veh	Slider
General	1,605,719	131,326	1,185	2,725	0
Debt Service	449,278	36,745	332	762	0
TOTAL	2,054,997	168,071	1,517	3,487	0

County Treas Motor Vehicle Estimate	168,071			
County Treasurers Recreational Vehicle Estimate		1,517		
County Treasurers 16/20M Vehicle Estimate			3,487	
County Treasurers Slider Estimate				0
Motor Vehicle Factor	0.08179			
Recreational Vehicle Factor		0.00074		
16/20 Vehicle Factor			0.00170	
Slider Factor				0.00000

City of Edwardsville, Kansas

2012

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2010	Current Amount for 2011	Proposed Amount for 2012	Transfers Authorized by Statute
Sewer	Debt	65,000	85,000	95,000	KSA 12-825d
Special Highway	Debt	143,248	65,000	75,000	KSA 79-3425g
GO Bond	Debt			10,500	KSA 10-131
Economic Development	Debt	77,757			KSA 12-1, 118
Solid Waste	General			15,500	KSA 12-825d
Fed COPS Grant	General	68,863	69,579	58,500	Grant
SAFER Grant	General		109,106	78,000	Grant
AFG Grant	General		10,080		Grant
GO Bond	GO Bond Cap Fund 704	66,135			KSA 12-6a16
GO Bond	GO Bond Cap Fund 708	237,792	250,000	780,702	KSA 12-6a16
	Totals	658,795	588,765	1,113,202	
	Adjustments*				
	Adjusted Totals	658,795	588,765	1,113,202	

*Note: Adjustments are required only if the transfer is being made in 2011 and/or 2012 from a non-budgeted fund.

City of Edwardsville, Kansas

2012

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amt Outstanding Jan 1,2011	Date Due		Amount Due 2011		Amount Due 2012	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
2006 GO Bonds	6/5/2006	12/1/2021	5.00	5,260	4,915,000	6/1		101,453		92,453	
						12/1	12/1	101,453	360,000	92,453	375,000
2008 GO Bonds	5/15/2008	10/1/2010	4.00	1,065,000	840,000	4/1		16,406		14,606	
						10/1	10/1	16,406	90,000	14,606	95,000
Total G.O. Bonds					**5,755,000**			**235,718**	**450,000**	**214,118**	**470,000**
Revenue Bonds:											
Total Revenue Bonds					**0**			**0**	**0**	**0**	**0**
Other:											
KDHE Sewer Loan	6/17/2007	9/2/2025	2.98	3,063,879	2,420,303	3/1	3/1	71,122	135,669	67,049	139,742
Total Other					**2,420,303**			**71,122**	**135,669**	**67,049**	**139,742**
Total Indebtedness					**8,175,303**			**306,839**	**585,669**	**281,166**	**609,742**

City of Edwardsville, Kansas

2012

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance As Beginning of 2011	Payments Due 2011	Payments Due 2012
Two (2) Police Patrol Vehicle	12/8/2008	2/5/1900	5.20	49,614	16,538	16,538	
One (1) Police Patrol Vehicle	12/8/2008	2/17/1900	5.20	23,538	11,739	5,885	5,885
One (1) Police Patrol Vehicle	12/7/2009	2/17/1900	6.63	37,583	30,876	12,150	12,150
Two (2) Police Patrol Vehicle	12/17/2010	2/5/1900	3.75	64,037	64,037	22,568	22,568
Totals					**123,190**	**57,141**	**40,603**

***If you are merely leasing/renting with no intent to purchase. do not list--such transactions are not lease-purchases.

City of Edwardsville, Kansas 2012

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **General**	Prior Year Actual 2010	Current Year Estimate 2011	Proposed Budget Year 2012
Unencumbered Cash Balance Jan 1	329,984	418,539	566,797
Receipts:			
Ad Valorem Tax	1,577,991	1,605,719	xxxxxxxxxxxxxxxxxxx
Delinquent Tax	19,261	22,933	
Motor Vehicle Tax	126,649	123,616	131,326
Recreational Vehicle Tax	1,241	932	1,185
16/20M Vehicle Tax	2,301	2,391	2,725
Gaming Revenue			0
Local Alcoholic Liquor	3,093	4,465	3,232
Compensating Use Tax	177,340	175,130	181,522
Local Sales Tax	784,926	807,280	819,987
Franchise Tax	298,524	330,000	330,000
Licenses	50,427	45,990	46,615
Building Permits	41,275	26,387	29,000
Reimbursed Revenue	30,124	25,797	15,000
Rents	19,524	9,877	9,000
Park & Recreation Fees	52,467	48,978	49,650
Grant Reimbursements	68,863	188,765	136,500
Court Fines	312,460	300,720	310,250
Sale of Assets			4,000
Transfer From Other Funds			15,500
In Lieu of Tax (IRB)	157,026	175,106	230,952
Interest on Idle Funds	10,997	5,000	5,000
Miscellaneous	31,185	20,250	20,250
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**3,765,674**	**3,919,336**	**2,341,694**
Resources Available:	**4,095,658**	**4,337,875**	**2,908,491**
Expenditures:			
General Administration	642,156	636,523	606,275
Fire Department	869,609	825,310	953,357
Police Department	1,118,930	1,165,295	1,199,479
Municipal Court	153,998	143,243	156,797
Public Works			0
Employee Benefits	764,039	879,923	927,937
Park & RecreationDepartment	110,170	105,164	110,325
Community Center	18,217	15,620	16,100
Neighborhood Revitalization Rebate			
Miscellaneous			440,000
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**3,677,119**	**3,771,078**	**4,410,270**
Unencumbered Cash Balance Dec 31	418,539	566,797	xxxxxxxxxxxxxxxxxxx
2010/2011 Budget Authority Amount:	3,724,037	4,090,408	xxxxxxxxxxxxxxxxxxx
		Non-Appropriated Balance	25,527
		Total Expenditure/Non-Appr Balance	4,435,797
		Tax Required	1,527,306
	Delinquent Comp Rate:	0.000	0
		Amount of 2011 Ad Valorem Tax	**1,527,306**

City of Edwardsville, Kansas 2012

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **Debt Service**	Prior Year Actual 2010	Current Year Estimate 2011	Proposed Budget Year 2012
Unencumbered Cash Balance Jan 1	131,249	105,315	13,732
Receipts:			
Ad Valorem Tax	407,857	449,278	xxxxxxxxxxxxxxxxxx
Delinquent Tax	3,997	5,493	
Motor Vehicle Tax	24,517	24,412	36,745
Recreational Vehicle Tax	237	168	332
16/20M Vehicle Tax	515	361	762
Slider			0
Benefit District Assessments	106,329	122,813	124,213
Transfer from Sewer	65,000	85,000	95,000
Transfer from Special Highway	143,248	65,000	75,000
Transfer from GO Bond			10,635
Transfer from Other Funds	77,757		
In Lieu of Tax (IRB)	40,582	48,401	64,620
Interest on Idle Funds	2,385		
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**872,424**	**800,926**	**407,307**
Resources Available:	**1,003,673**	**906,241**	**421,039**
Expenditures:			
Principal - GO Bonds	435,000	450,000	470,000
Interest Due	256,568	235,718	214,118
KDHE Loan - Principal	131,714	135,669	139,742
KDHE Loan - Interest	68,778	65,155	61,424
Service Fees	6,298	5,967	5,625
Neighborhood Revitalization Rebate			
Miscellaneous			
Does miscellanous exceed 10% of Total Exp			
Total Expenditures	**898,358**	**892,509**	**890,909**
Unencumbered Cash Balance Dec 31	105,315	13,732	xxxxxxxxxxxxxxxxxx
2010/2011 Budget Authority Amount:	898,358	892,509	xxxxxxxxxxxxxxxxxx
		Non-Appropriated Balance	15,341
		Total Expenditure/Non-Appr Balance	906,250
		Tax Required	485,211
	Delinquent Comp Rate:	0.000	0
		Amount of 2011 Ad Valorem Tax	485,211

City of Edwardsville, Kansas 2012

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget **Special Highway**	Prior Year Actual 2010	Current Year Estimate 2011	Proposed Budget Year 2012
Unencumbered Cash Balance Jan 1	198,412	86,825	29,703
Receipts:			
State of Kansas Gas Tax	120,738	114,143	117,496
County Transfers Gas	87,490	70,727	69,374
Reimbursed Revenue	4,523		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**212,751**	**184,870**	**186,870**
Resources Available:	**411,163**	**271,695**	**216,573**
Expenditures:			
Street Repair and Maint	181,090	176,992	87,500
Transfer to Other Funds - Debt	143,248	65,000	75,000
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**324,338**	**241,992**	**162,500**
Unencumbered Cash Balance Dec 31	86,825	29,703	54,073
2010/2011 Budget Authority Amount:	344,155	237,822	

See Tab C

Adopted Budget **Sewer Fund**	Prior Year Actual 2010	Current Year Estimate 2011	Proposed Budget Year 2012
Unencumbered Cash Balance Jan 1	28,881	78,931	55,401
Receipts:			
Late Fees	3,387	2,500	2,500
Annual Sewer Fee	76,048	70,412	83,758
Connection Fees	47,363	1,000	1,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**126,798**	**73,912**	**87,258**
Resources Available:	**155,679**	**152,843**	**142,659**
Expenditures:			
Maintenance & Repair	11,748	12,442	13,000
Transfer to Other Funds - Debt	65,000	85,000	95,000
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**76,748**	**97,442**	**108,000**
Unencumbered Cash Balance Dec 31	78,931	55,401	34,659
2010/2011 Budget Authority Amount:	77,500	95,000	

See Tab C

City of Edwardsville, Kansas 2012

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget **Special Parks & Recreation**	Prior Year Actual 2010	Current Year Estimate 2011	Proposed Budget Year 2012
Unencumbered Cash Balance Jan 1	19,322	18,503	12,505
Receipts:			
Alcoholic Liquor Tax	3,093	4,002	3,232
Donations	25		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**3,118**	**4,002**	**3,232**
Resources Available:	**22,440**	**22,505**	**15,737**
Expenditures:			
Capital Outlay	3,937	10,000	10,000
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**3,937**	**10,000**	**10,000**
Unencumbered Cash Balance Dec 31	18,503	12,505	5,737
2010/2011 Budget Authority Amount:	4,500	10,000	

Adopted Budget **Solid Waste Fund**	Prior Year Actual 2010	Current Year Estimate 2011	Proposed Budget Year 2012
Unencumbered Cash Balance Jan 1	5,211	10,275	20,489
Receipts:			
Solid Waste Charges	125,868	123,840	125,460
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**125,868**	**123,840**	**125,460**
Resources Available:	**131,079**	**134,115**	**145,949**
Expenditures:			
Solid Waste Cost	116,114	109,550	112,924
Billing Charges	4,690	4,076	5,000
Transfer to Other Funds			15,500
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**120,804**	**113,626**	**133,424**
Unencumbered Cash Balance Dec 31	10,275	20,489	12,525
2010/2011 Budget Authority Amount:	120,806	113,600	

See Tab C

City of Edwardsville, Kansas 2012

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget **Economic Development**	Prior Year Actual 2010	Current Year Estimate 2011	Proposed Budget Year 2012
Unencumbered Cash Balance Jan 1		169,770	75,829
Receipts:			
Salary Reimbursement	0	6,255	
Origination Fees	260,000	82,000	
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**260,000**	**88,255**	**0**
Resources Available:	**260,000**	**258,025**	**75,829**
Expenditures:			
Payroll	6,942	12,636	23,400
Professional Services		18,000	
Meals & Accommodations		700	
Dues & Memberships	5,000	5,500	5,000
Employee Benefits	531	1,385	6,791
Transfer to Other Funds - Debt	77,757		
Blake Street Project		80,000	
LTC Sewer Project		63,975	21,325
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**90,230**	**182,196**	**56,516**
Unencumbered Cash Balance Dec 31	169,770	75,829	19,313
2010/2011 Budget Authority Amount:	101,689	35,079	

See Tab C

Adopted Budget **Technology Fund**	Prior Year Actual 2010	Current Year Estimate 2011	Proposed Budget Year 2012
Unencumbered Cash Balance Jan 1		0	2,133
Receipts:			
Technology Fee		2,133	6,667
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**0**	**2,133**	**6,667**
Resources Available:	**0**	**2,133**	**8,800**
Expenditures:			
Capital Outlay			8,800
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**0**	**0**	**8,800**
Unencumbered Cash Balance Dec 31	0	2,133	0
2010/2011 Budget Authority Amount:	0	0	

City of Edwardsville, Kansas

NON-BUDGETED FUNDS

(Only the actual budget year for 2010 is to be shown)

2012

Non-Budgeted Funds

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Grants		**2006 GO Bond**		**GO Bond Capital Fund**		**0**		**0**		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1		Cash Balance Jan 1	778,702	Cash Balance Jan 1	780,702	Cash Balance Jan 1		Cash Balance Jan 1		1,559,404
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
COPS Grant	58,500	Interest Income	2,000	Trnsfr from GO Bond	78070s					
SAFER Grant	78,000									
AFG Grant										
Total Receipts	136,500	Total Receipts	2,000	Total Receipts	0	Total Receipts	0	Total Receipts	0	138,500
Resources Available:	136,500	Resources Available:	780,702	Resources Available:	780,702	Resources Available:	0	Resources Available:	0	1,697,904
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
New Equipment	0	Trnsf to Other Funds	780,702	Work in Progress	780,702					
Transfer to Gen Fund	136,500									
Total Expenditures	136,500	Total Expenditures	780,702	Total Expenditures	780,702	Total Expenditures	0	Total Expenditures	0	1,697,904
Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	0 **
										0 **

** Note: These two block figures should agree.

Published in the Bonner Springs Chieftain, Thursday, August 11, 2011.

State of Kansas
City

2012

NOTICE OF BUDGET HEARING

The governing body of
City of Edwardsville, Kansas
will meet on August 22, 2011 at 7:00 PM at City Hall Council Chambers for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.
Detailed budget information is available at City Hall and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2012 Expenditures and Amount of Current Year Estimate for 2011 Ad Valorem Tax establish the maximum limits of the 2012 budget.
Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual for 2010		Current Year Estimate for 2011		Proposed Budget for 2012		
FUND	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2011 Ad Valorem Tax	Estimate Tax Rate*
General	3,677,119	33.863	3,771,078	34.775	4,410,270	1,572,526	34.775
Debt Service	898,358	6.303	892,509	9.730	890,909	482,497	10.670
Special Highway	324,338		241,992		162,500		
Sewer Fund	76,748		97,442		108,000		
Special Parks & Recreation	3,937		10,000		10,000		
Solid Waste Fund	120,804		120,804		133,424		
Economic Development	90,230		182,196		56,516		
					8,800		
Non-Budgeted Funds	1,697,904						
Totals	6,889,438	40.166	5,316,021	44.505	5,780,419	2,055,023	45.445
Less: Transfers	658,795		588,765		1,113,202		
Net Expenditure	6,230,643		4,727,256		4,667,217		
Total Tax Levied	2,072,008		2,054,997		xxxxxxxxxxxxxxxxxx		
Assessed Valuation	48,820,867		46,174,483		45,220,327		

Outstanding Indebtedness, January 1,	2009	2010	2011
G.O. Bonds	6,325,000	6,190,000	5,755,000
Revenue Bonds	0	0	0
Other	2,673,591	2,552,017	2,420,303
Lease Purchase Principal	168,993	117,302	123,190
Total	9,167,584	8,859,319	8,298,493

*Tax rates are expressed in mills

City Official Title: City Clerk

Affidavit in Proof of Publication

STATE OF KANSAS
Wyandotte County

Ashley Shepard of the Legal Dept. of the Bonner Springs Chieftain being first duly sworn, deposes and says:

That this weekly newspaper printed in the State of Kansas, and published in and of general circulation in Wyandotte County, Kansas, with a general paid circulation on a weekly basis in Wyandotte County, Kansas, and that said newspaper is not a trade, religious or fraternal publication, and which newspaper has been admitted to the mails as periodicals class matter in said County, and that a notice of which is hereto attached, was published in the regular and entire issue of the Bonner Springs Chieftain

Said newspaper is published weekly 52 weeks a year; has been so published continuously and uninterruptedly in said county and state for a period of more than five years prior to the first publication of said notice and been admitted at the post office of Bonner Springs in said County as second class matter.

That the attached notice is a true copy thereof and was published in the regular and entire issue of said newspaper for 1 consecutive weeks the first publication thereof being made as aforesaid on 08/11/2011 with publications being made on the following dates:

08/11/2011

Ashley Shepard

Subscribed and sworn to before me this 2011

Notary Public

My Appointment expires: 3-15-2015

NEDIL L. STEIN NOTARY PUBLIC My Appt. Expires STATE OF KANSAS

Publication Charges	$75.00
Notary And Affidavit	$0.00
Additional Copies	$0.00
	$75.00

Municipalities Checklist for Budgets

This checklist is to assist you with the submission of your budget to County Clerk by August 25. KSA 79-2930 requires the budget be submitted electronically to the County Clerk. Check with the County Clerk before submitting the budget.

1. Certificate Page
    a. Did the governing body sign the document?
    b. Are all funds listed with page number and statute reference for the budgeted funds?
    c. Do the expenditure amounts agree with the fund page amounts?

2. Computation to Determine Limit for the proposed budget year
    a. Was the amount on line 15 of the computation page smaller than the total ad valorem tax found on the Certificate page?
    b. If smaller, was a resolution or an ordinance done and attached to the budget?
    c. If this is a city budget, was the ordinance published and attached to the budget?

3. Allocation of Motor (MVT), Recreational (RVT) and 16/20M Vehicle Tax
    a. Are all tax levy funds from last years budget listed on the allocation and do the levy amounts agree with last year budget?
    b. Do the County Treasurer's estimated tax amounts agree with the total allocation from all tax levy funds for the proposed budget year?
    c. Was the allocated tax amount posted to each fund correctly?

4. Schedule of Transfers
    a. Were all transfers listed and traced to each fund?
    b. Was the statute listed which authorized the transfer?
    c. Were adjustments only made for non-budgeted funds transfer expenditures in the current or proposed columns?

5. Statement of Indebtedness
    a. Are all indebtedness listed?
    b. Does the amount for principal and interest agree to what was posted to the fund pages?
    c. Does the amount of outstanding debt agree with the Budget Summary/Notice of Budget Hearing?
    d. If no indebtedness, was the form attached to the budget and annotated with "None" on the form?

6. Statement of Conditional Lease-Purchase and Certificate of Participation
    a. Are the items listed intended to be purchased?
    b. Were the items posted to the correct fund pages?
    c. If no lease-purchases, was the form attached to the budget and annotated with "None" on the form?

7. Fund Pages
    a. Does the page state the name of the fund?

b. Does all fund pages have the first column completed for actual receipts and expenditures?
c. Are all three columns completed for budgeted or levied funds?
d. If miscellaneous category was used, was the amount 10% or less of total receipts or expenditures?
e. Was the Unencumbered Cash Balance Dec 31 balance negative for any column?
f. Was the Non-Appropriated Balance amount more than 5% to total expenditures for levy funds?
g. Does the expenditures and ad valorem tax amount agree with what's found on the Certificate and Budget Summary/Notice of Budget Hearing pages?
h. Are all pages sequence numbered?

8. Budget Summary/Notice of Budget Hearing
   a. Were the place, date, time, and where the budget information located at on the form?
   b. Are the same fund pages listed as on the Certificate page?
   c. Do the fund's amounts agree with the Certificate page?
   d. Does the Less: Transfers indicate the amount of transfers?
   e. Do the G.O. Bonds, Revenue Bonds, and Other amounts agree with the Statement of Indebtedness outstanding amounts?
   f. Does the Lease Purchase Principal amount agree with the Statement of Conditional Lease-Purchase and Certificate of Participation amounts?
   g. Did the Municipal Official sign the form?
   h. Was the page sequence numbered?
   i. Was the hearing schedule for at least 10 days after the Notice of Budget Hearing was published?
   j. After being published:
      Were there at least 10 days between the published date and the hearing being held?
      Did the amounts published agree with the Budget Summary?
      Was an Affidavit of Publication issued?

9. Submitting the budget to the County Clerk requires the following documents submitted:
   a. Certificate page
   b. Computation to Determine Limit for proposed budget year
   c. Allocation of Motor, Recreational and 16/20M Vehicle Tax
   d. Schedule of Transfers
   e. Statement of Indebtedness
   f. Statement of Conditional Lease-Purchase an Certificate of Participation
   g. All fund pages
   h. Budget Summary
   i. Published copy of Notice of Budget Hearing
   j. Affidavit of Publication
   k. Resolution or Published Ordinance n/a
   l. Neighborhood Revitalization (if used) n/a
   m. TIF (if used) n/a

Phyllis Heerman
City Clerk