

CITY OF HAVILAND, KANSAS

FINANCIAL STATEMENTS

For the Year Ended December 31, 2011

VONFELDT, BAUER & VONFELDT, CHTD.

Certified Public Accountants

Larned, Kansas 67550

CITY OF HAVILAND, KANSAS

Financial Statements
For the Year Ended December 31, 2011

TABLE OF CONTENTS

<u>Item</u>	<u>Page Number</u>
FINANCIAL SECTION	
Auditors' Report on Financial Statements	1
Statement 1	
Summary of Cash Receipts, Expenditures and Unencumbered Cash	2-4
Statement 2	
Summary of Expenditures - Actual and Budget	5-6
Statement 3	
Statement of Cash Receipts and Expenditures - Actual and Budget	
General Fund	7-8
Special Revenue Funds	9-12
Debt Service Fund	13
Enterprise Funds	14-16
Statement 4	
Statement of Cash Receipts and Cash Disbursements - Agency Funds	17
Notes to the Financial Statements	18-24
ADDITIONAL INFORMATION	
Schedule 1	
Graphical Analysis	25-33

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VONFELDT, BAUER & VONFELDT, CHTD.

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INDEPENDENT AUDITORS' REPORT

To the City Council
City of Haviland, Kansas

We have audited the accompanying financial statements of the City of Haviland, Kansas, as of and for the year ended December 31, 2011, as listed in the table of contents. These financial statements are the responsibility of the City of Haviland, Kansas' management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior year partial (and summarized) comparative financial information has been derived from the City's December 31, 2010 financial statements and, in our report dated May 27, 2011, we expressed an unqualified opinion on the financial statements taken as a whole.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the guidance in the Kansas Municipal Audit Guide. Those standards and guidance require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed more fully in Note 1, the City of Haviland, Kansas has prepared these financial statements in conformity with the accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which practices differ from accounting principles generally accepted in the United States of America. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Haviland, Kansas as of December 31, 2011, the changes in its financial position, or where applicable, its cash flows for the year then ended.

In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances of the City of Haviland, Kansas, as of December 31, 2011 and its cash receipts and expenditures, and budget to actual comparisons for the year then ended, taken as a whole, on the basis of accounting described in Note 1.

The schedules presented as additional information in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. The additional schedules have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

VONFELDT, BAUER & VONFELDT, CHTD.
Certified Public Accountants

May 21, 2012

CITY OF HAVILAND, KANSAS
 Summary of Cash Receipts, Expenditures and Unencumbered Cash
 For the Year Ended December 31, 2011

Funds	Beginning Unencumbered Cash Balance	Prior Year Cancelled Encumbrances
Governmental Type Funds:		
General Fund	\$ 244,502.19	\$ 0.00
Special Revenue Funds:		
Social Security Fund	13,130.25	0.00
Law Enforcement Fund	28,269.73	0.00
Special Highway Fund	7,421.79	0.00
Summer Recreation Fund	259.45	0.00
Debt Service Fund:		
Bond and Interest Fund	51,536.69	0.00
Proprietary Type Funds:		
Enterprise Funds:		
Refuse Utility Fund	734.46	0.00
Water Utility Fund	27,483.28	0.00
Sewer Utility Fund	45,347.11	0.00
Total Reporting Entity (Excluding Agency Funds - Memorandum Only)	\$ 418,684.95	\$ 0.00

The notes to the financial statements are an integral part of this statement.

<u>Cash Receipts</u>	<u>Expenditures</u>	<u>Ending Unencumbered Cash Balance</u>	<u>Outstanding Encumbrances and Accounts Payable</u>	<u>Ending Cash Balance</u>
\$ 196,205.63	\$ 167,371.73	\$ 273,336.09	\$ 1,296.54	\$ 274,632.63
825.29	7,287.39	6,668.15	0.00	6,668.15
5.77	0.00	28,275.50	0.00	28,275.50
14,686.02	1,470.03	20,637.78	0.00	20,637.78
3,989.92	3,726.93	522.44	0.00	522.44
44,665.64	42,151.25	54,051.08	0.00	54,051.08
38,252.58	36,564.34	2,422.70	0.00	2,422.70
79,614.33	65,613.45	41,484.16	529.60	42,013.76
32,535.66	20,786.47	57,096.30	0.00	57,096.30
<u>\$ 410,780.84</u>	<u>\$ 344,971.59</u>	<u>\$ 484,494.20</u>	<u>\$ 1,826.14</u>	<u>\$ 486,320.34</u>

CITY OF HAVILAND, KANSAS
Summary of Cash Receipts, Expenditures and Unencumbered Cash
For the Year Ended December 31, 2011

Balance to be Accounted for:	<u>\$ 486,320.34</u>
Composition of Cash:	
Petty Cash Account:	
Checking Account - Haviland State Bank, Haviland, Kansas (Reconciled)	\$ 500.00
Other City Accounts:	
NOW Account - Haviland State Bank, Haviland, Kansas	124,097.16
Plus Deposits in Transit	4,059.56
Less Outstanding Checks	(48,601.90)
MMA Account - Haviland State Bank, Haviland, Kansas	99,423.83
Certificates of Deposit - Haviland State Bank, Haviland, Kansas	<u>307,691.69</u>
Total Cash	487,170.34
Agency Funds per Statement 4	<u>(850.00)</u>
Total Reporting Entity (Excluding Agency Funds)	<u>\$ 486,320.34</u>

The notes to the financial statements are an integral part of this statement.

CITY OF HAVILAND, KANSAS
 Summary of Expenditures - Actual and Budget
 (Budgeted Funds Only)
 For the Year Ended December 31, 2011

Funds	Certified Budget	Adjustment for Qualifying Budget Credits
Governmental Type Funds:		
General Fund	\$ 424,423.00	\$ 0.00
Special Revenue Funds:		
Social Security Fund	24,911.00	0.00
Law Enforcement Fund	28,270.00	0.00
Special Highway Fund	19,000.00	0.00
Summer Recreation Fund	10,000.00	0.00
Debt Service Fund:		
Bond and Interest Fund	52,757.00	0.00
Proprietary Type Funds:		
Enterprise Funds:		
Refuse Utility Fund	22,000.00	0.00
Water Utility Fund	68,000.00	0.00
Sewer Utility Fund	70,000.00	0.00

The notes to the financial statements are an integral part of this statement.

<u>Total Budget for Comparison</u>	<u>Expenditures Chargeable to Current Year</u>	<u>Variance - Over (Under)</u>
\$ 424,423.00	\$ 167,371.73	\$ (257,051.27)
24,911.00	7,287.39	(17,623.61)
28,270.00	0.00	(28,270.00)
19,000.00	1,470.03	(17,529.97)
10,000.00	3,726.93	(6,273.07)
52,757.00	42,151.25	(10,605.75)
22,000.00	36,564.34	14,564.34
68,000.00	65,613.45	(2,386.55)
70,000.00	20,786.47	(49,213.53)

CITY OF HAVILAND, KANSAS
GENERAL FUND
Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2011
(With Comparative Actual Totals for the Prior Year Ended December 31, 2010)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Cash Receipts				
Taxes and Shared Revenue:				
Ad Valorem Property Tax	\$ 98,985.20	\$ 97,590.19	\$ 113,866.00	\$ (16,275.81)
Delinquent Tax	194.57	1,769.40	0.00	1,769.40
Motor Vehicle Tax	13,011.01	13,810.64	14,156.00	(345.36)
Recreational Vehicle Tax	203.83	115.22	196.00	(80.78)
16/20M Vehicle Tax	86.04	96.86	147.00	(50.14)
Sales Tax	47,449.44	51,038.82	42,500.00	8,538.82
Franchise Tax	10,929.94	11,356.23	12,000.00	(643.77)
Licenses, Permits & Fees	197.00	872.93	1,000.00	(127.07)
Loan Repayment	27,352.83	12,692.15	5,000.00	7,692.15
Rental Income	0.00	170.00	750.00	(580.00)
Reimbursements	1,037.90	3,462.58	0.00	3,462.58
Interest on Idle Funds	2,749.26	2,139.88	3,000.00	(860.12)
Miscellaneous	14,265.02	1,090.73	500.00	590.73
Total Cash Receipts	216,462.04	196,205.63	\$ 193,115.00	\$ 3,090.63
Expenditures				
General Government:				
Personal Services	51,128.91	50,585.49	71,250.00	(20,664.51)
Contractual Services	43,912.50	62,136.22	75,000.00	(12,863.78)
Materials & Supplies	12,993.46	23,052.46	50,000.00	(26,947.54)
Machinery	0.00	6,740.01	103,173.00	(96,432.99)
Office Equipment	444.99	0.00	50,000.00	(50,000.00)
Governing Body:				
Personal Services	6,188.21	5,300.00	10,000.00	(4,700.00)
Contractual Services	331.04	238.67	10,000.00	(9,761.33)
Materials & Supplies	229.58	244.60	10,000.00	(9,755.40)
Fire:				
Personal Services	5,525.00	5,075.00	10,000.00	(4,925.00)
Contractual Services	2,566.81	2,256.96	10,000.00	(7,743.04)
Materials & Supplies	243.64	50.36	10,000.00	(9,949.64)
Buildings & Improvements	0.00	0.00	15,000.00	(15,000.00)
Street:				
Personal Services	2,274.15	0.00	0.00	0.00
Contractual Services	70.00	80.00	0.00	80.00
Materials & Supplies	724.64	0.00	0.00	0.00

The notes to the financial statements are an integral part of this statement.

CITY OF HAVILAND, KANSAS
GENERAL FUND (Cont'd.)
Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2011
(With Comparative Actual Totals for the Prior Year Ended December 31, 2010)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Expenditures (Cont'd.)				
Street Lights:				
Contractual Services	50,932.91	11,572.43	0.00	11,572.43
Parks & Recreation:				
Contractual Services	<u>66.32</u>	<u>39.53</u>	<u>0.00</u>	<u>39.53</u>
Total Expenditures	<u>177,632.16</u>	<u>167,371.73</u>	<u>\$ 424,423.00</u>	<u>\$ (257,051.27)</u>
Receipts Over (Under) Expenditures	38,829.88	28,833.90		
Unencumbered Cash, Beginning	203,082.91	244,502.19		
Prior Year Cancelled Encumbrances	<u>2,589.40</u>	<u>0.00</u>		
Unencumbered Cash, Ending	<u>\$ 244,502.19</u>	<u>\$ 273,336.09</u>		

The notes to the financial statements are an integral part of this statement.

CITY OF HAVILAND, KANSAS
SOCIAL SECURITY FUND
Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2011
(With Comparative Actual Totals for the Prior Year Ended December 31, 2010)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Cash Receipts				
Taxes and Shared Revenue:				
Ad Valorem Property Tax	\$ 11,238.71	\$ 0.00	\$ 0.00	\$ 0.00
Delinquent Tax	64.05	91.57	0.00	91.57
Motor Vehicle Tax	452.41	716.78	1,620.00	(903.22)
Recreational Vehicle Tax	7.09	9.94	22.00	(12.06)
16/20M Vehicle Tax	2.99	7.00	17.00	(10.00)
Total Cash Receipts	<u>11,765.25</u>	<u>825.29</u>	<u>\$ 1,659.00</u>	<u>\$ (833.71)</u>
Expenditures				
Social Security	<u>9,106.15</u>	<u>7,287.39</u>	<u>24,911.00</u>	<u>(17,623.61)</u>
Total Expenditures	<u>9,106.15</u>	<u>7,287.39</u>	<u>\$ 24,911.00</u>	<u>\$ (17,623.61)</u>
Receipts Over (Under) Expenditures	2,659.10	(6,462.10)		
Unencumbered Cash, Beginning	<u>10,471.15</u>	<u>13,130.25</u>		
Unencumbered Cash, Ending	<u>\$ 13,130.25</u>	<u>\$ 6,668.15</u>		

The notes to the financial statements are an integral part of this statement.

CITY OF HAVILAND, KANSAS
LAW ENFORCEMENT FUND
Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2011
(With Comparative Actual Totals for the Prior Year Ended December 31, 2010)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Cash Receipts				
Taxes and Shared Revenue:				
Delinquent Tax	\$ 0.00	\$ 5.77	\$ 0.00	\$ 5.77
Total Cash Receipts	<u>0.00</u>	<u>5.77</u>	<u>\$ 0.00</u>	<u>\$ 5.77</u>
Expenditures				
Contractual Services	<u>0.00</u>	<u>0.00</u>	<u>28,270.00</u>	<u>(28,270.00)</u>
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>\$ 28,270.00</u>	<u>\$ (28,270.00)</u>
Receipts Over (Under) Expenditures	0.00	5.77		
Unencumbered Cash, Beginning	<u>28,269.73</u>	<u>28,269.73</u>		
Unencumbered Cash, Ending	<u>\$ 28,269.73</u>	<u>\$ 28,275.50</u>		

The notes to the financial statements are an integral part of this statement.

CITY OF HAVILAND, KANSAS
SPECIAL HIGHWAY FUND
Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2011
(With Comparative Actual Totals for the Prior Year Ended December 31, 2010)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Cash Receipts				
State of Kansas	\$ 11,981.72	\$ 14,686.02	\$ 14,330.00	\$ 356.02
Total Cash Receipts	<u>11,981.72</u>	<u>14,686.02</u>	<u>\$ 14,330.00</u>	<u>\$ 356.02</u>
Expenditures				
Personal Services	0.00	0.00	4,000.00	(4,000.00)
Contractual Services	261.02	0.00	5,000.00	(5,000.00)
Materials & Supplies	<u>7,542.78</u>	<u>1,470.03</u>	<u>10,000.00</u>	<u>(8,529.97)</u>
Total Expenditures	<u>7,803.80</u>	<u>1,470.03</u>	<u>\$ 19,000.00</u>	<u>\$ (17,529.97)</u>
Receipts Over (Under) Expenditures	4,177.92	13,215.99		
Unencumbered Cash, Beginning	<u>3,243.87</u>	<u>7,421.79</u>		
Unencumbered Cash, Ending	<u>\$ 7,421.79</u>	<u>\$ 20,637.78</u>		

The notes to the financial statements are an integral part of this statement.

CITY OF HAVILAND, KANSAS
SUMMER RECREATION FUND
Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2011
(With Comparative Actual Totals for the Prior Year Ended December 31, 2010)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Cash Receipts				
Fees	\$ 3,578.81	\$ 3,989.92	\$ 8,000.00	\$ (4,010.08)
Total Cash Receipts	<u>3,578.81</u>	<u>3,989.92</u>	<u>\$ 8,000.00</u>	<u>\$ (4,010.08)</u>
Expenditures				
Personal Services	<u>3,362.54</u>	<u>3,726.93</u>	<u>10,000.00</u>	<u>(6,273.07)</u>
Total Expenditures	<u>3,362.54</u>	<u>3,726.93</u>	<u>\$ 10,000.00</u>	<u>\$ (6,273.07)</u>
Receipts Over (Under) Expenditures	216.27	262.99		
Unencumbered Cash, Beginning	<u>43.18</u>	<u>259.45</u>		
Unencumbered Cash, Ending	<u>\$ 259.45</u>	<u>\$ 522.44</u>		

The notes to the financial statements are an integral part of this statement.

CITY OF HAVILAND, KANSAS
BOND AND INTEREST FUND
Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2011
(With Comparative Actual Totals for the Prior Year Ended December 31, 2010)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Cash Receipts				
Taxes and Shared Revenue:				
Ad Valorem Property Tax	\$ 11,937.07	\$ 18,255.54	\$ 20,817.00	\$ (2,561.46)
Delinquent Tax	214.99	295.30	0.00	295.30
Motor Vehicle Tax	3,058.40	2,066.77	1,743.00	323.77
Recreational Vehicle Tax	47.90	21.12	24.00	(2.88)
16/20M Vehicle Tax	20.23	6.94	18.00	(11.06)
Special Assessments	<u>21,090.65</u>	<u>24,019.97</u>	<u>0.00</u>	<u>24,019.97</u>
Total Cash Receipts	<u>36,369.24</u>	<u>44,665.64</u>	<u>\$ 22,602.00</u>	<u>\$ 22,063.64</u>
Expenditures				
Bond Principal	30,000.00	35,000.00	35,000.00	0.00
Bond Interest	8,525.00	7,145.00	7,145.00	0.00
Commissions	5.00	6.25	25.00	(18.75)
Cash Basis Reserve	<u>0.00</u>	<u>0.00</u>	<u>10,587.00</u>	<u>(10,587.00)</u>
Total Expenditures	<u>38,530.00</u>	<u>42,151.25</u>	<u>\$ 52,757.00</u>	<u>\$ (10,605.75)</u>
Receipts Over (Under) Expenditures	(2,160.76)	2,514.39		
Unencumbered Cash, Beginning	<u>53,697.45</u>	<u>51,536.69</u>		
Unencumbered Cash, Ending	<u>\$ 51,536.69</u>	<u>\$ 54,051.08</u>		

The notes to the financial statements are an integral part of this statement.

CITY OF HAVILAND, KANSAS
REFUSE UTILITY FUND
Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2011
(With Comparative Actual Totals for the Prior Year Ended December 31, 2010)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Cash Receipts				
Customer Receipts	\$ 17,739.46	\$ 38,252.58	\$ 20,000.00	\$ 18,252.58
Total Cash Receipts	<u>17,739.46</u>	<u>38,252.58</u>	<u>\$ 20,000.00</u>	<u>\$ 18,252.58</u>
Expenditures				
Contractual Services	<u>17,941.66</u>	<u>36,564.34</u>	<u>22,000.00</u>	<u>14,564.34</u>
Total Expenditures	<u>17,941.66</u>	<u>36,564.34</u>	<u>\$ 22,000.00</u>	<u>\$ 14,564.34</u>
Receipts Over (Under) Expenditures	(202.20)	1,688.24		
Unencumbered Cash, Beginning	<u>936.66</u>	<u>734.46</u>		
Unencumbered Cash, Ending	<u>\$ 734.46</u>	<u>\$ 2,422.70</u>		

The notes to the financial statements are an integral part of this statement.

CITY OF HAVILAND, KANSAS
WATER UTILITY FUND
Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2011
(With Comparative Actual Totals for the Prior Year Ended December 31, 2010)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Cash Receipts				
Customer Receipts	\$ 48,427.64	\$ 79,025.83	\$ 55,000.00	\$ 24,025.83
Connect Fees	500.00	350.00	0.00	350.00
Reimbursements	<u>83.78</u>	<u>238.50</u>	<u>0.00</u>	<u>238.50</u>
Total Cash Receipts	<u>49,011.42</u>	<u>79,614.33</u>	<u>\$ 55,000.00</u>	<u>\$ 24,614.33</u>
Expenditures				
Personal Services	24,321.00	22,252.73	29,000.00	(6,747.27)
Contractual Services	14,910.14	35,702.99	24,000.00	11,702.99
Materials & Supplies	<u>5,419.92</u>	<u>7,657.73</u>	<u>15,000.00</u>	<u>(7,342.27)</u>
Total Expenditures	<u>44,651.06</u>	<u>65,613.45</u>	<u>\$ 68,000.00</u>	<u>\$ (2,386.55)</u>
Receipts Over (Under) Expenditures	4,360.36	14,000.88		
Unencumbered Cash, Beginning	<u>23,122.92</u>	<u>27,483.28</u>		
Unencumbered Cash, Ending	<u>\$ 27,483.28</u>	<u>\$ 41,484.16</u>		

The notes to the financial statements are an integral part of this statement.

CITY OF HAVILAND, KANSAS
SEWER UTILITY FUND
Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2011
(With Comparative Actual Totals for the Prior Year Ended December 31, 2010)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Cash Receipts				
Customer Receipts	\$ 33,130.01	\$ 32,535.66	\$ 34,000.00	\$ (1,464.34)
Total Cash Receipts	<u>33,130.01</u>	<u>32,535.66</u>	<u>\$ 34,000.00</u>	<u>\$ (1,464.34)</u>
Expenditures				
Personal Services	15,124.71	16,463.90	20,000.00	(3,536.10)
Contractual Services	2,152.83	2,049.51	10,000.00	(7,950.49)
Materials & Supplies	2,165.24	2,273.06	15,000.00	(12,726.94)
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>	<u>(25,000.00)</u>
Total Expenditures	<u>19,442.78</u>	<u>20,786.47</u>	<u>\$ 70,000.00</u>	<u>\$ (49,213.53)</u>
Receipts Over (Under) Expenditures	13,687.23	11,749.19		
Unencumbered Cash, Beginning	<u>31,659.88</u>	<u>45,347.11</u>		
Unencumbered Cash, Ending	<u>\$ 45,347.11</u>	<u>\$ 57,096.30</u>		

The notes to the financial statements are an integral part of this statement.

CITY OF HAVILAND, KANSAS
AGENCY FUNDS
Statement of Cash Receipts and Disbursements
For the Year Ended December 31, 2011

<u>Fund</u>	<u>Beginning Cash Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Cash Balance</u>
Meter Deposit Fund	\$ 1,400.00	\$ 0.00	\$ 550.00	\$ 850.00

The notes to the financial statements are an integral part of this statement.

CITY OF HAVILAND, KANSAS
NOTES TO FINANCIAL STATEMENTS
December 31, 2011

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. REPORTING ENTITY

The City of Haviland, Kansas is a municipal corporation governed by an elected six-member council. A primary government is a legal entity or public politic and includes all funds, organizations, institutions, agencies, departments, and offices that are not legally separate. Such legally separate entities are referred to as component units. The City of Haviland, Kansas has no component units as of December 31, 2011.

B. FUND ACCOUNTING

A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

The following types of funds comprise the financial activities of the City of Haviland, Kansas for the year ended December 31, 2011:

GOVERNMENTAL FUNDS

General Fund--to account for all unrestricted resources except those required to be accounted for in an other fund.

Special Revenue Funds--to account for the proceeds of specific revenue sources (other than special assessments or major capital projects) that are restricted by law or administrative action to expenditure for specified purposes.

Debt Service Fund--to account for the accumulation of resources for, and the payment of, interest and principal on general long-term debt, and the financing of special assessments which are general obligations of the City of Haviland, Kansas.

PROPRIETARY FUNDS:

Enterprise Funds--to account for operations that are financed and operated in a manner similar to private business enterprises--where the stated intent is that the costs (expenses), including depreciation, of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges--or where periodic determination of revenues earned, expenses incurred, and/or net income is deemed appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

FIDUCIARY FUNDS:

Trust and Agency Funds--to account for assets held by a governmental unit in a trustee capacity or as an agent for individual, private organizations, other governmental units, and/or other funds. These include (a) Pension Trust Funds, (b) Investment Trust Funds, (c) Private Purpose Trust Funds, and (d) Agency Funds.

C. BASIS OF ACCOUNTING

Statutory Basis of Accounting: The statutory basis of accounting, as used in the preparation of these statutory basis financial statements, is designed to demonstrate compliance with the cash basis and budget laws of the State of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. Expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund, and an expenditure would be charged in the fund from which the transfer is made.

The municipality has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the municipality to use the statutory basis of accounting.

Departure from Accounting Principles Generally Accepted in the United States of America: The basis of accounting described above results in a financial statement presentation, which shows cash receipts, expenditures, cash and unencumbered cash balances, and expenditures compared to budget. Balance sheets that would have shown noncash assets such as receivables, inventories, and prepaid expense, liabilities such as deferred revenue and matured principal and interest payable, and reservations of the fund balance are not presented. Under accounting principles generally accepted in the United States of America, encumbrances are only recognized as a reservation of fund balance; encumbrances outstanding at year end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the fiscal year in accordance with generally accepted accounting principles. Capital assets that account for the land, buildings, and equipment owned by the municipality are not presented in the financial statements. Also, long-term debt such as general obligation bonds, revenue bonds, capital leases, temporary notes, and compensated absences are not presented in the financial statements.

D. CASH AND INVESTMENTS

Cash and investments from all funds are combined and invested to the extent available. Cash and investments consist of interest bearing checking accounts, money market accounts and certificates of deposit. Earnings from these investments are allocated to designated funds. Cash and investments are stated at cost.

E. COMPENSATED ABSENCES

Full-time employees will earn three weeks of vacation leave per year. Vacation leave will not be cumulative to the next year and upon retirement full-time employees will be compensated for any unused vacation leave. The potential liability for unused vacation leave as of December 31, 2011 and 2010 is \$1,764.80 and \$0.00, respectively, which is a net change of \$1,764.80. Full-time employees will also earn ten hours of sick leave per month accumulative up to 240 hours. Upon separation of employment full-time employees will not be compensated for any unused sick leave, therefore, there is no potential liability for unused sick leave as of December 31, 2011.

F. COMPARATIVE DATA

Comparative totals for the prior year have been presented in the accompany individual fund financial statements in order to provide an understanding of changes in the City's financial position and operation. Some prior year balances have been reclassified to conform with the current year presentation.

G. TOTAL COLUMNS (MEMORANDUM ONLY)

Total Columns on the Summary of Receipts, Expenditures and Unencumbered Cash are captioned "Memorandum Only" to indicate that they are presented only to aid in financial analysis. Interfund eliminations have not been made in the aggregation of this data; and it is, therefore, not comparable to a consolidation.

H. AD VALOREM TAX REVENUE

The determination of assessed valuation and the collection of property taxes for all political subdivisions in the State of Kansas are the responsibility of the various counties. The County Appraiser annually determines assessed valuation and the County Clerk spreads the annual assessment on the tax rolls. One-half of the property taxes are due December 20 and distributed to the City by January 20. The second half is due May 10 and distributed to the City by June 5. The City Treasurer draws available funds from the County Treasurer at designated times throughout the year.

I. REIMBURSED EXPENSES

The City records reimbursable expenditures (or expense) in the fund that makes the disbursement and records the reimbursements as revenue to the fund. For purposes of budgetary comparisons, the expenditures (or expenses) are properly offset by the reimbursements.

J. USE OF ESTIMATES

The preparation of financial statements on a prescribed basis of accounting that demonstrates compliance with the cash basis and budget laws of the State of Kansas requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

Note 2 - BUDGETARY INFORMATION

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special revenue funds (unless specifically exempted by statute), debt service funds, and enterprise funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1st.
2. Publication in local newspaper of the proposed budget and notice of public hearing on the budget on or before August 5th.
3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for this year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

Adjustment for Qualifying Budget Credits: Cities may use this line item for any budgeted fund. The adjustment would be a positive amount. All budget adjustments must be authorized by Kansas statutes. Examples include: expenditure of federal grant moneys, gifts and donations and receipts authorized by law to be spent as if they were reimbursed expenses.

Note 2 - BUDGETARY INFORMATION (Cont'd.)

All legal annual operating budgets are prepared using the statutory basis of accounting, in which, revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

A legal operating budget is not required for capital projects funds, fiduciary funds and permanent funds.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

Note 3 - COMPLIANCE WITH KANSAS STATUTES

1. Expenditures in the Refuse Utility Fund exceeded the authorized budget in violation of K.S.A. 79-2935.

Management is aware of no other statutory violations for the period covered by the audit.

Note 4 - DEPOSITS

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the Government is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investments of idle funds to time deposits, open accounts, and certificates of deposit with the allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

Concentration of Credit Risk: State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial Credit Risk - Deposits: Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance, bank guarantee bonds, or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. There were no designated "peak periods" during the year. All deposits were legally secured at December 31, 2011.

At December 31, 2011 the City's carrying amount of deposits was \$487,170.34 and the bank balance was \$531,689.59. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, \$250,476.91 was covered by federal depository insurance, and \$281,212.68 was collateralized with securities held by the pledging financial institution's agents in the City's name.

Note 5 - LONG TERM DEBT

Changes in long-term debt for the City for the year ended December 31, 2011, were as follows:

Issue	Interest Rates	Date of Issue	Amount of Issue	Date of Final Maturity
General Obligation Bond:				
To be paid with tax levy's:				
Series A - 1999	4.00-5.00%	04/01/1999	\$ 415,000.00	10/01/2014
Total Contractual Indebtedness				

Current maturities of long-term debt and interest for the next five years and in five year increments through maturity are as follows:

	<u>12/31/2012</u>	<u>12/31/2013</u>
Principal:		
General Obligation Bond:		
To be paid with tax levy's:		
Street Improv. - Series 1999A	<u>\$ 35,000.00</u>	<u>\$ 35,000.00</u>
Total Principal	<u>35,000.00</u>	<u>35,000.00</u>
Interest:		
General Obligation Bond:		
To be paid with tax levy's:		
Street Improv. - Series 1999A	<u>5,500.00</u>	<u>3,750.00</u>
Total Interest	<u>5,500.00</u>	<u>3,750.00</u>
Total Principal and Interest	<u>\$ 40,500.00</u>	<u>\$ 38,750.00</u>

<u>Balance Beginning of Year</u>	<u>Additions</u>	<u>Reductions/ Payments</u>	<u>Balance End of Year</u>	<u>Interest Paid</u>
\$ 145,000.00	\$ 0.00	\$ 35,000.00	\$ 110,000.00	\$ 7,145.00
<u>\$ 145,000.00</u>	<u>\$ 0.00</u>	<u>\$ 35,000.00</u>	<u>\$ 110,000.00</u>	<u>\$ 7,145.00</u>

<u>12/31/2014</u>	<u>Total</u>
\$ 40,000.00	\$ 110,000.00
<u>40,000.00</u>	<u>110,000.00</u>
<u>2,000.00</u>	<u>11,250.00</u>
<u>2,000.00</u>	<u>11,250.00</u>
<u>\$ 42,000.00</u>	<u>\$ 121,250.00</u>

Note 6 - RISK MANAGEMENT

The City is exposed to various risks of losses related to torts; thefts of, damages to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City obtains coverage from commercial insurance companies in order to effectively manage risk. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years. The City does not participate in a public entity risk pool.

Note 7 - LEASE COMMITMENTS

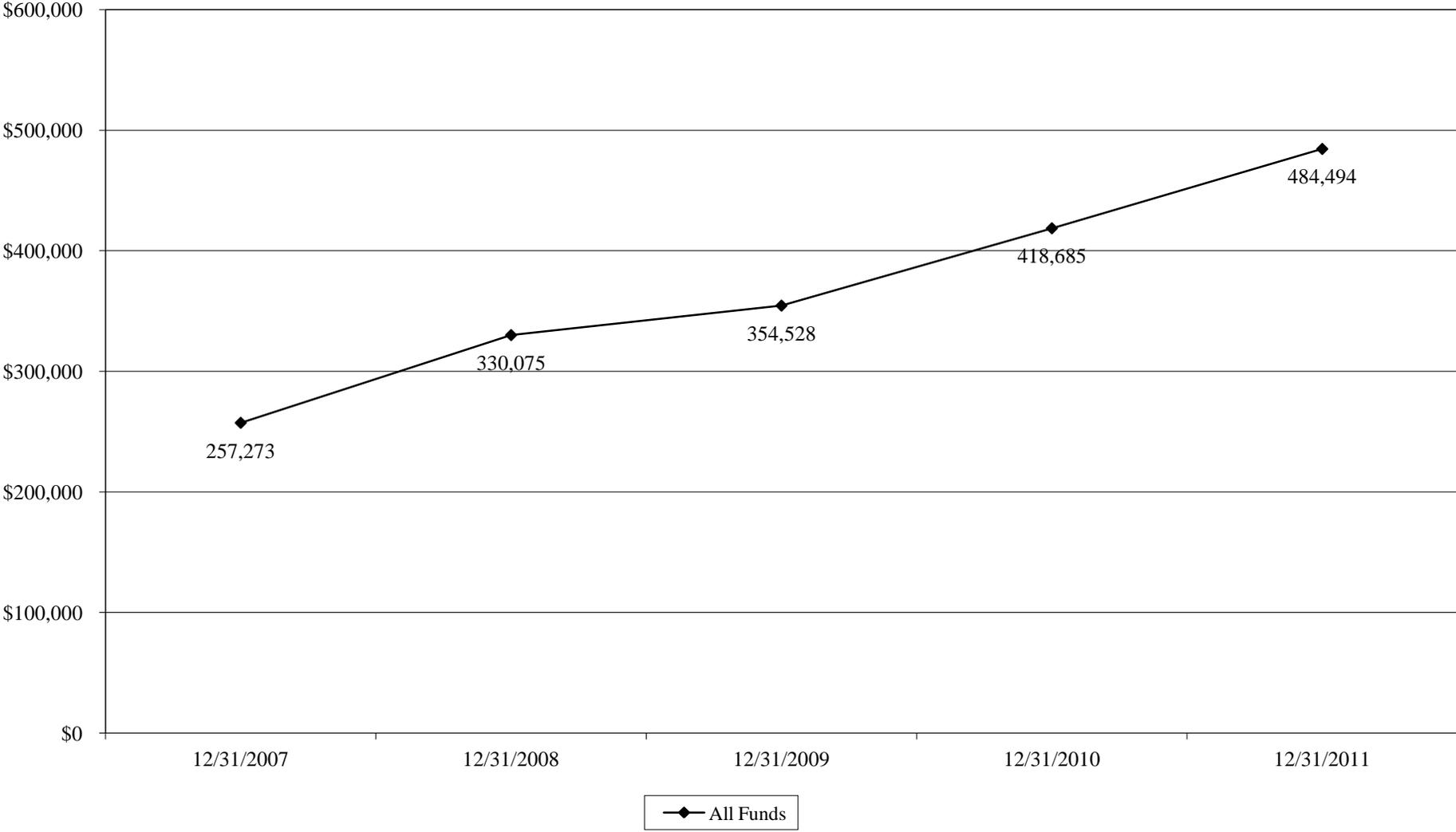
Operating Leases

The City has entered into an operating lease for a copier which contain cancellation provisions and are subject to annual appropriations. For the reporting period, rent expenditures were \$736.40. These expenditures were made from the General Fund.

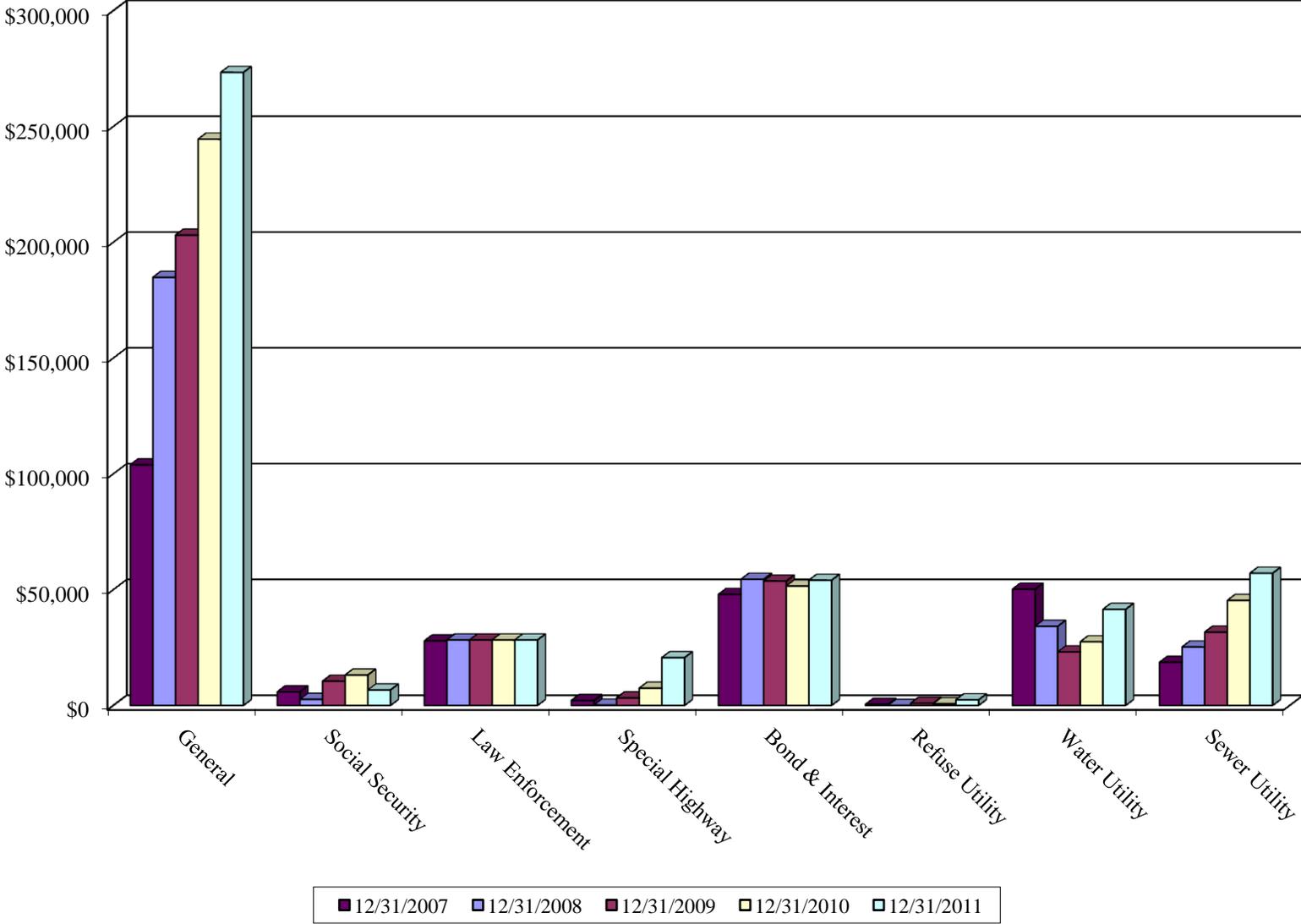
Note 8 - SUBSEQUENT EVENTS

The City has evaluated events subsequent to year end through May 21, 2012, and does not believe any events have occurred which effect the financial statements as presented.

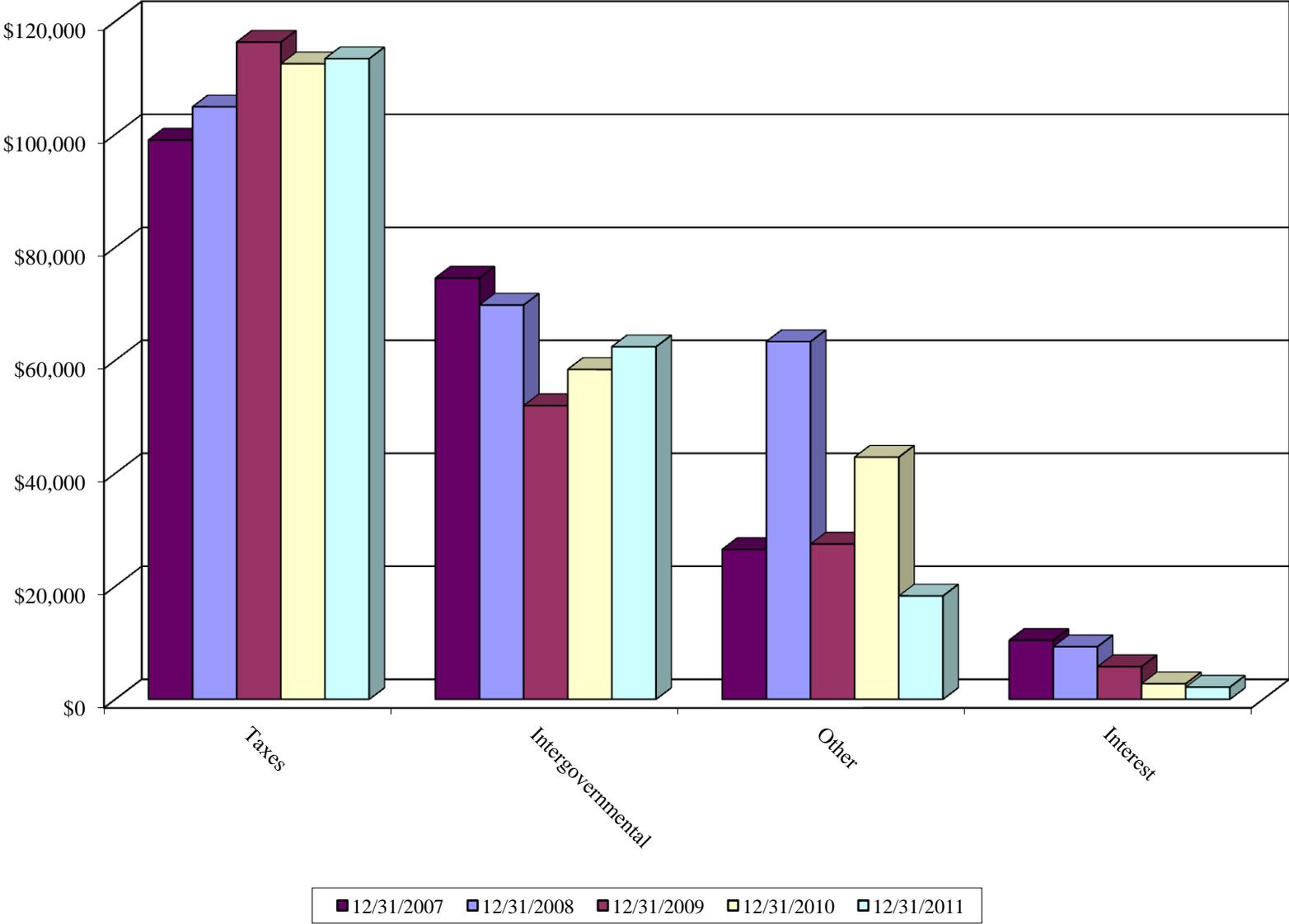
City of Haviiland, Kansas Unencumbered Cash All Funds



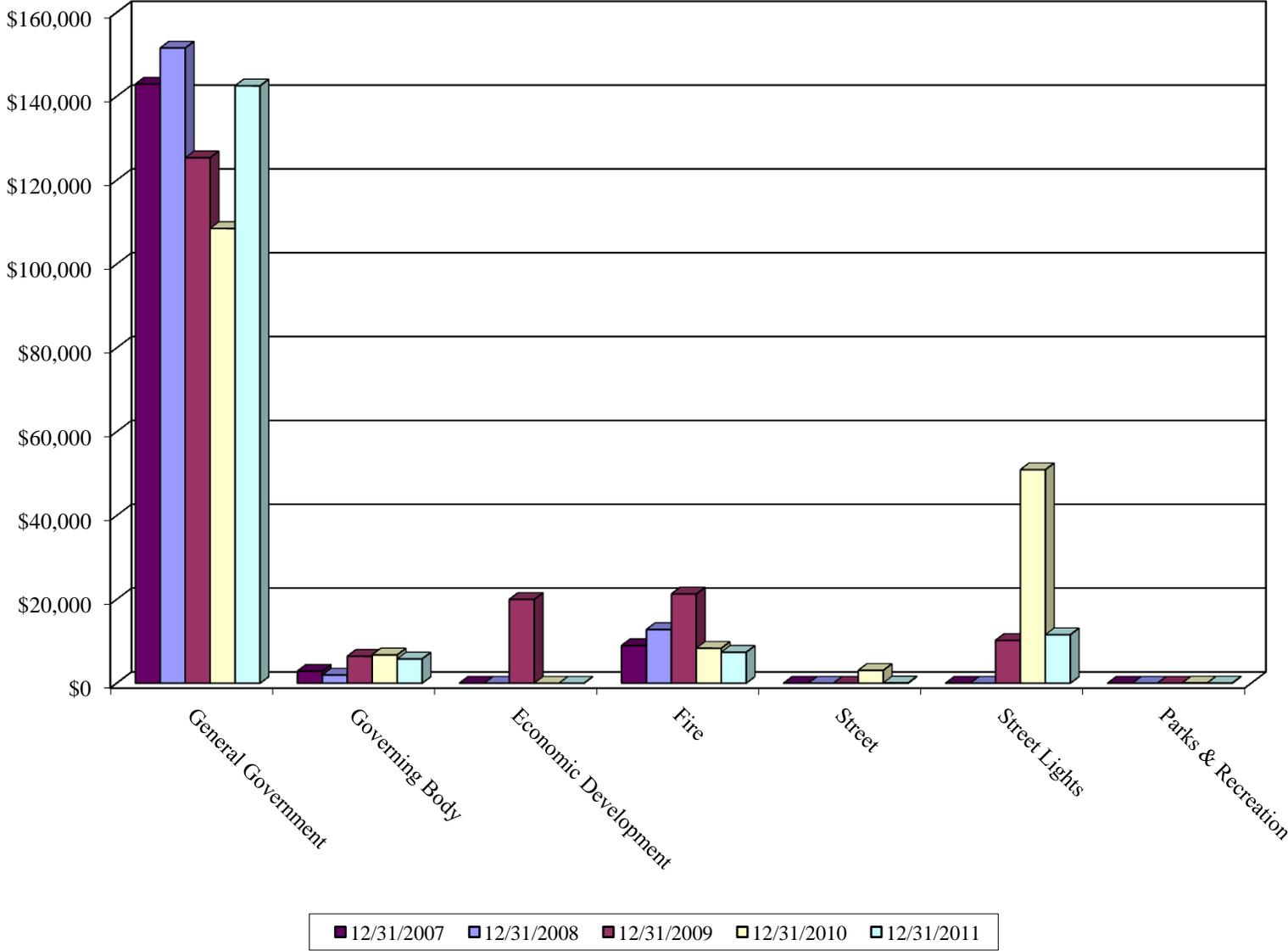
City of Haviland, Kansas Unencumbered Cash Balances Selected Funds



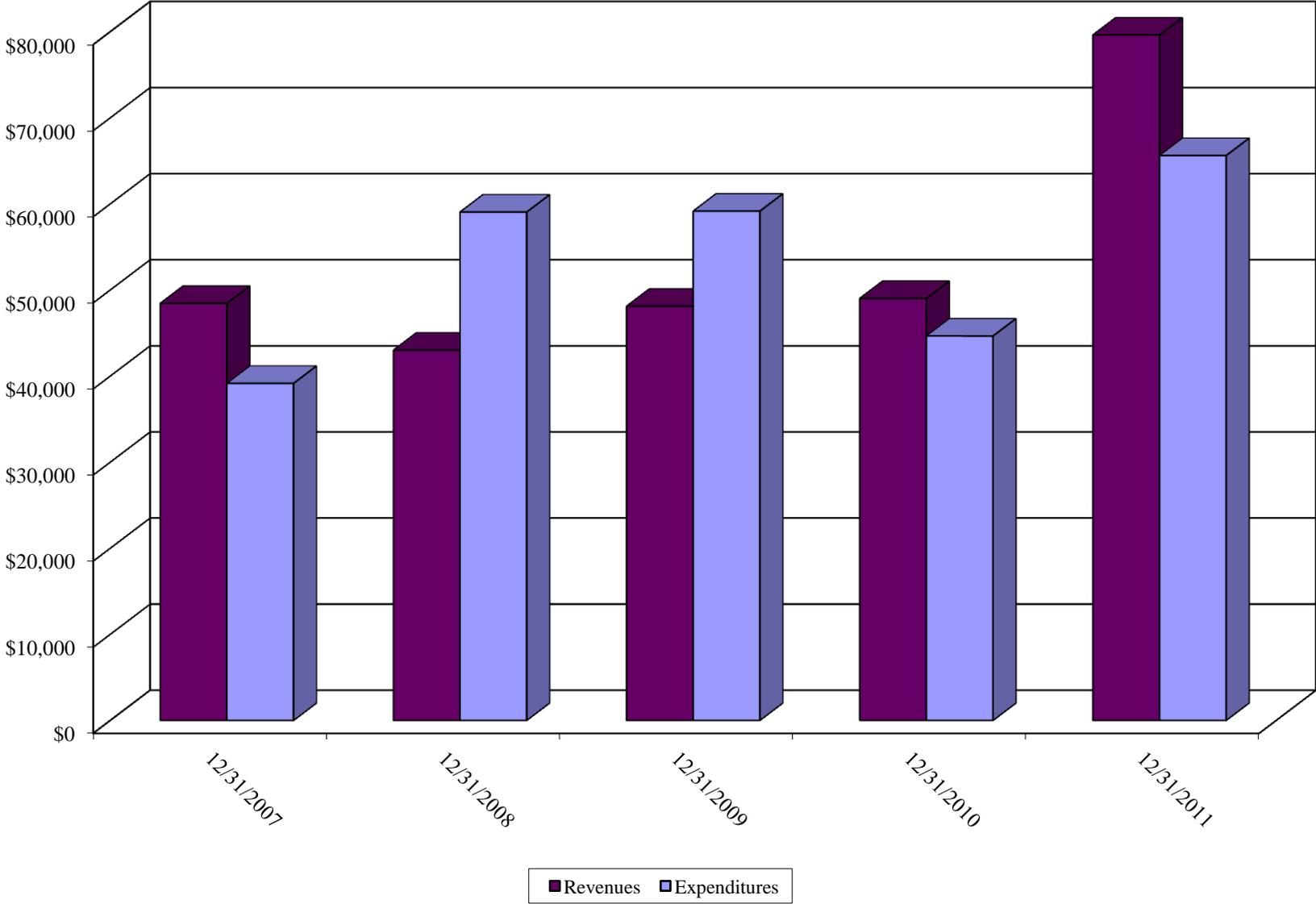
City of Haviland, Kansas General Fund Revenues



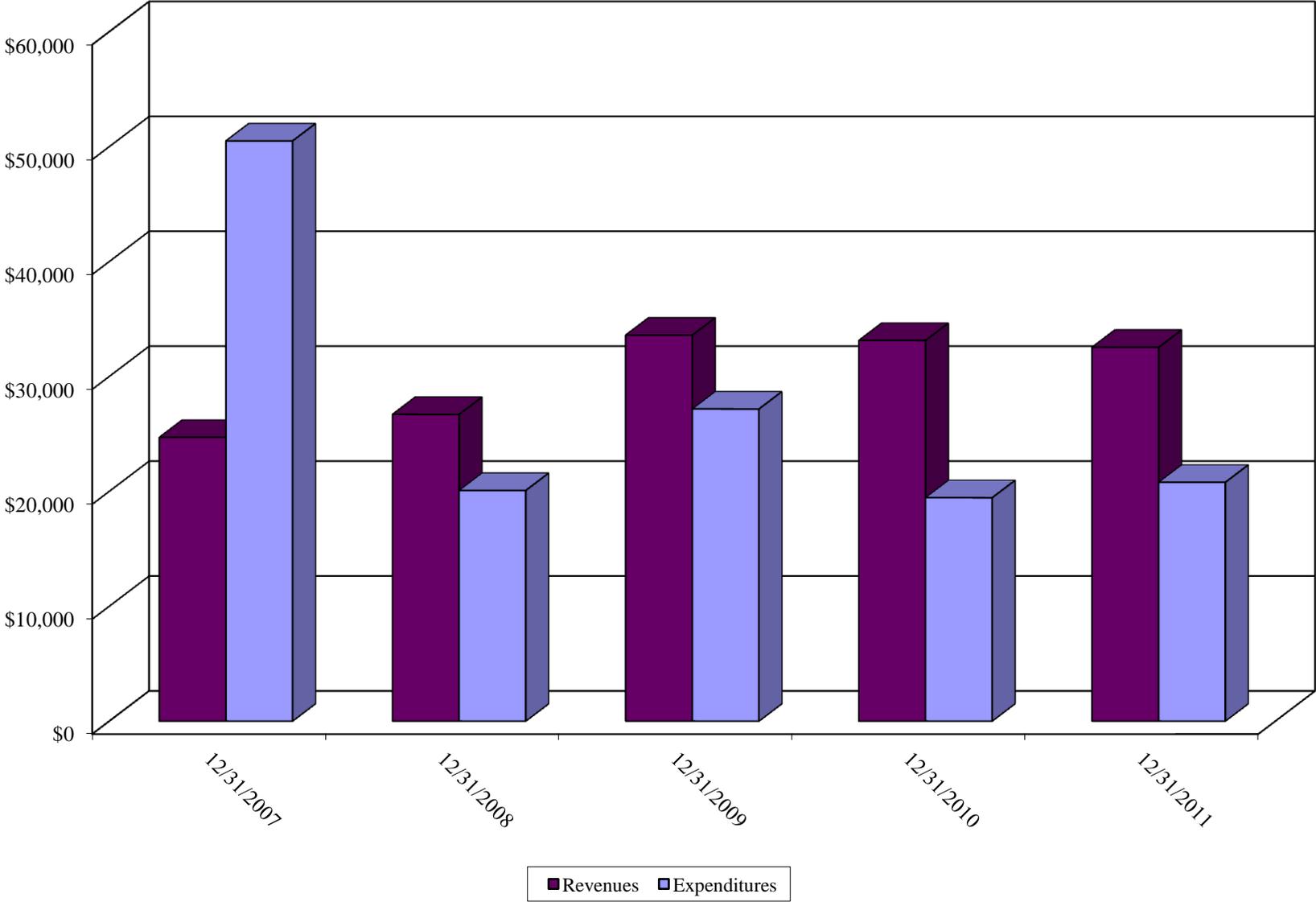
City of Haviland, Kansas General Fund Expenditures



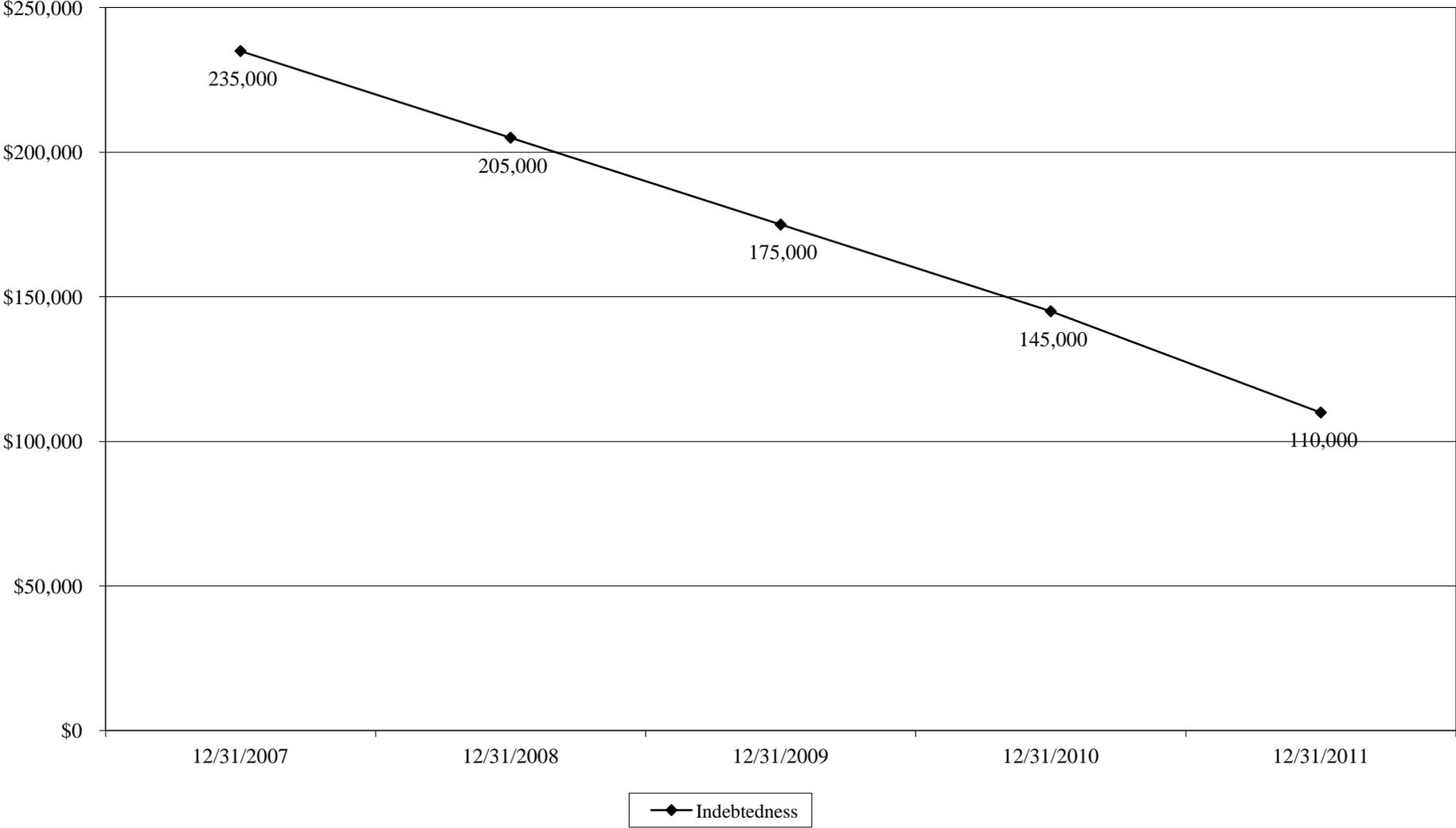
City of Haviland, Kansas Water Fund Revenue vs Expenditures



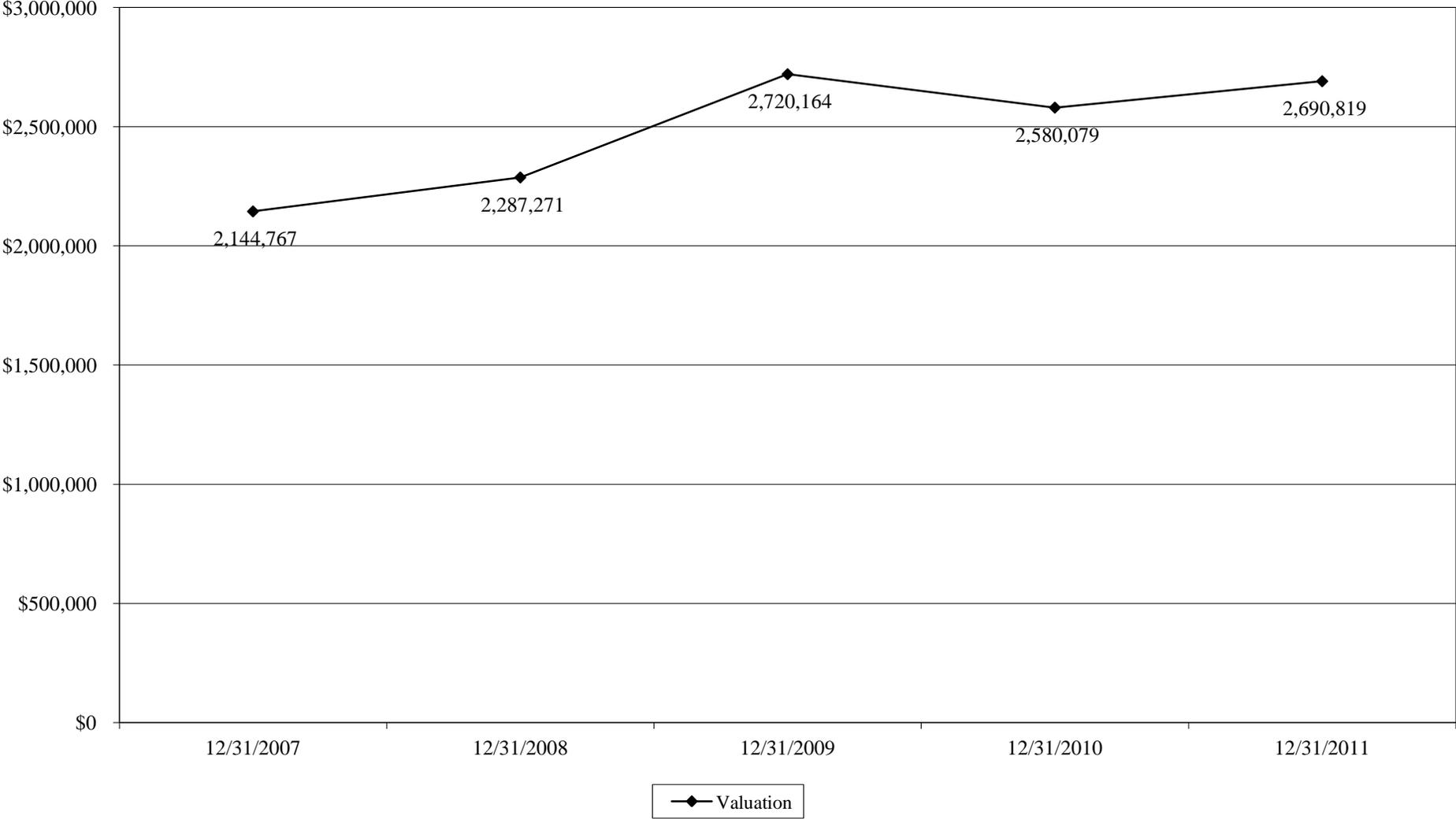
City of Haviland, Kansas Sewer Fund Revenue vs Expenditures



City of Haviland, Kansas Indebtedness



City of Havaland, Kansas Valuation



City of Haviland, Kansas Mill Rate

