

CITY OF ALMENA, KANSAS
Almena, Kansas
Independent Audit Report
January 1, 2011 to December 31, 2011

MAPES & MILLER
Certified Public Accountants
Norton, Kansas

CITY ALMENA, KANSAS
Audit Report
January 1, 2011 to December 31, 2011

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MAPES & MILLER LLP

CERTIFIED PUBLIC ACCOUNTANTS

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Honorable Mayor and City Council
City of Alma, Kansas
Alma, Kansas 67622

We have audited the summary statement of cash receipts, expenditures, and unencumbered cash balances of the City of Alma, Kansas, as of and for the year ended December 31, 2011, which comprises the basic financial statement of the City's primary government, as listed in the table of contents. This financial statement is the responsibility of the City's management. Our responsibility is to express an opinion on the financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the Kansas Municipal Audit Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The financial statement does not include financial data for the City's legally separate component units. Accounting principles generally accepted in the United States of America require the financial data for those component units to be reported with the financial data of the City's primary government unless the City also issues financial statements for the financial reporting entity that include the financial data for its component units. The City has not issued such reporting entity financial statements. The effect on the financial statement of the omission of the component units, although not reasonably determinable, is presumed to be material.

As described more fully in Note 1, the City has prepared this financial statement in conformity with the accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which practices differ from accounting principles generally accepted in the United States of America. The effects on the financial statement of the variances between the statutory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, is presumed to be material.

In our opinion, because of the omission of the component units, as discussed above, and because of the effects of the matter discussed in the preceding paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City as of December 31, 2011, or the respective changes in its financial position for the year then ended.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balances of the primary government of the City of Alma, Kansas, as of December 31, 2011, and the aggregate cash receipts and expenditures for the year then ended, on the basis of accounting described in Note 1.

Our audit was conducted for the purpose of forming an opinion on the financial statement. The summary of expenditures-actual and budget, individual fund schedules of cash receipts and expenditures-actual and budget, and summary of cash receipts and cash disbursements-agency funds (Schedules 1, 2 and 3 as listed in the table of contents) are presented for analysis and are not a required part of the statutory financial statement. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statement. The information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statement as a whole.

Mapes & Miller LLP

Certified Public Accountants

Norton, Kansas
November 5, 2012

CITY OF ALMENA, KANSAS

STATEMENT 1

Summary of Cash Receipts, Expenditures and Unencumbered Cash
For the Year Ended December 31, 2011

Funds	Beginning Unencumbered Cash Balance	Prior Year Canceled Encumbrances	Cash Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Outstanding Encumbrances and Accounts Payable	Ending Cash Balance
Governmental Type Funds:							
General Fund	\$ 94,080	0	156,332	198,337	52,075	6,400	58,475
Special Revenue Funds:							
Library	100	0	9,955	9,976	79	0	79
Special Highway	44,059	0	10,895	0	54,954	0	54,954
Capital Improvement	294,562	0	285,474	545,126	34,910	0	34,910
Equipment Reserve	61,400	0	21,160	0	82,560	0	82,560
Crime Reward	563	0	1	0	564	0	564
Proprietary Type Funds:							
Enterprise Funds:							
Solid Waste	16,035	0	40,713	37,744	19,004	0	19,004
Solid Waste Reserve	4,064	0	11	0	4,075	0	4,075
Water and Sewer Utility	51,754	0	110,995	117,241	45,508	0	45,508
Water Reserve	71,960	0	198	0	72,158	0	72,158
Total Reporting Entity (Excluding Agency Funds)	\$ 638,577	0	635,734	908,424	365,887	6,400	372,287

Composition of Cash:	
Checking	\$ 299,585
Savings	76,797
CD's	0
Cash on Hand	100
Total Cash	<u>376,482</u>
Agency Funds per Statement 4	<u>(4,195)</u>
Total Reporting Entity (Excluding Agency Funds)	<u><u>\$ 372,287</u></u>

The notes to the financial statement are in integral part of this statement.

CITY OF ALMENA, KANSAS
Notes to the Financial Statement
December 31, 2011

1. Summary of Significant Accounting Policies

Financial Reporting Entity

The City of Almaena, Kansas operates as a third class city in accordance with the laws of the state of Kansas. The City is governed by an elected mayor and a five-member council and provides the following services: public safety, highways and streets, water and sewer, sanitation, culture and recreation, planning and zoning, public improvements and general administrative services.

The financial statement of the City consists only of the funds of the City (the primary government). The City has oversight responsibility for other governmental entities (component units) since these other entities are considered to be controlled by, or dependent on, the City. Control or dependence is determined on the basis of budget adoption, taxing authority, funding, and appointment of the respective governing boards.

The following have been determined to be component units of the City and are not presented in the financial statement. Accordingly, the financial statement presents the activity of the primary government only and is not a complete presentation in accordance with generally accepted accounting principles.

Almena Public Library. The Almena Public Library operates a municipal public library for the City of Almaena. A seven-member board of trustees is appointed by the City Council to oversee the operation. The City annually levies a tax for the operation of the Library and also provides the facilities. The City can also issue bonded debt for the benefit of the Library. The Library Board must obtain the approval for the acquisition or disposal of real property from the City Council. Unaudited financial reports for the Almena Public Library may be obtained from the Head Librarian, 415 Main Street, Almaena, Kansas 67622.

Housing Authority of the City of Almaena. The Housing Authority of the City of Almaena operates the city's public housing facilities. The Housing Authority can sue and be sued, and can buy, sell or lease real property. A five-member board is appointed by the City Council to oversee the operation. The Housing Authority must obtain approval from the City Council for bond issuances. Unaudited financial reports for the Housing Authority of the City of Almaena may be obtained from the Executive Director, Almaena Housing Authority, 304 Van Horn, Almaena, KS 67622.

Fund Accounting

The accounts of the City are organized and operated using funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

Funds are classified into the following categories: governmental, proprietary and fiduciary.

Governmental Funds:

General Fund – To account for all unrestricted financial resources except those required to be accounted for in another fund.

Special Revenue Funds – To account for the proceeds of specific revenue sources (other than special assessments or major capital projects) that are restricted by law or administrative action to expenditures for specific purposes.

Proprietary Funds:

Enterprise Funds – To account for operations that are financed and operated in a manner similar to private business enterprises where the stated intent is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where periodic determination of revenues earned, expenses incurred, and/or net income is deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Fiduciary Funds:

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for the individuals, private organizations, other governmental units and/or other funds.

Reimbursements

Reimbursed expenses are defined as repayments of amounts remitted on behalf of another party or fund. The City of Alma, Kansas records reimbursable expenditures in the fund that makes the disbursement and records reimbursements as revenue to the fund. For purposes of budgetary comparisons, the expenditures are properly offset by the reimbursements.

Basis of Accounting

Statutory Basis of Accounting. The statutory basis of accounting, as used in the preparation of this statutory basis financial statement, is designed to demonstrate compliance with the cash basis and budget laws of the State of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. Expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund, and an expenditure would be charged in the fund from which the transfer is made.

The municipality has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the municipality to use the statutory basis of accounting.

Departure from Accounting Principles Generally Accepted in the United States of America. The basis of accounting described above results in a financial statement presentation which shows cash receipts, expenditures, cash and unencumbered cash balances. Balance sheets that would have shown noncash assets such as receivables, inventories, and prepaid expense, liabilities such as deferred revenue and matured principal and interest payable, and reservations of the fund balance are not presented. Under accounting principles generally accepted in the United States of America, encumbrances outstanding at year end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the fiscal year in accordance with generally accepted accounting principles. Capital assets that account for the land, buildings, and equipment owned by the municipality are not presented in the financial statement. Also, long-term debt such as general obligation bonds, revenue bonds, capital leases, temporary notes and compensated absences are not presented in the financial statement.

Ad Valorem Tax Revenues and Property Taxes Receivable. The determination of assessed valuations and the collection of property taxes for all political subdivisions in the state of Kansas is the responsibility of the various counties. The County Appraiser annually determines assessed valuations based on real estate transactions recorded by the Register of Deeds and personal property transactions reported by taxpayers. The County Clerk spreads the annual assessment on the tax rolls. The County Treasurer is the tax collection agent for all taxing entities within the County.

In accordance with state statutes, property taxes levied during the current year are a revenue source to be used to finance the budget of the ensuing year. Taxes are assessed on a calendar year basis and become a lien on the property on November 1st of each year. One-half of the property tax is due December 20th prior to the fiscal year for which they are budgeted, and the second half is due the following May 20th. Consequently, current year property taxes receivable are not available as a resource that can be used to finance the current year operations of the City and therefore are not susceptible to accrual.

Undistributed taxes from the prior year levy are accrued and recognized as income in the current year. It is not practicable to apportion delinquent taxes held by the County Treasurer at the end of the accounting period and, further, the amounts are immaterial in relationship to the financial statement taken as a whole.

Inventories and Prepaid Expenses. Inventories and prepaid expenses that benefit future periods are recorded as expenditures during the year of purchase as required by state statutes.

2. Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special revenue funds (unless specifically exempted by statute), debt service funds and enterprise funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1st.
2. Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for this year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the statutory basis of accounting, in which, revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

A legal operating budget is not required for capital projects funds, trust funds, utility reserve funds, and the following special revenue funds:

Equipment Reserve Fund
 Crime Reward Fund
 Capital Improvement Fund

Spending in funds that are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

3. Deposits and Investments

At December 31, 2011, the City had no investments, except for certificates of deposit, which are considered as a component of deposits.

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the municipality is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on the funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investments choices.

Concentration of credit risk. The statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial credit risk – Deposits. Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The City's designated "peak periods" are from January 15 to March 16 and from June 15 to August 14. All deposits were legally secured at December 31, 2011.

At December 31, 2011 the carrying amount of the city's deposits was \$376,482 and the bank balance was \$377,283. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance \$377,283 was covered by federal depository insurance.

4. Interfund Transfers

Operating transfers were as follows:

From	To	Authority	Amount
General	Equipment Reserve	K.S.A. 12-1,117	\$ 20,000
General	Capital Improvement	K.S.A. 12-1,118	10,000

5. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Insurance claims have not exceeded commercial insurance coverage for the past three years. There were no significant reductions in insurance coverage from coverage in prior years.

6. Defined Benefit Pension Plan

Plan description. The City of Almena, Kansas participates in the Kansas Public Employees Retirement system (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, *et seq.* KPERS provides retirement benefits, life insurance, disability income benefits, and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to KPERS (611 S. Kansas, Suite 100; Topeka, KS 66603) or by calling 1-888-275-5737.

Funding Policy. K.S.A. 74-4919 establishes the KPERS member-employee contribution rate at 4% of covered salary for active members hired before July 1, 2009. For active members employed on or after July 1, 2009, K.S.A. 74-49,210 establishes the KPERS member-employee contribution rate at 6% of covered salaries. The employer collects and remits member-employee contributions according to the provisions of section 414(h) of the Internal Revenue Code. State law provides that the employer contribution rate be determined annually based on the results of an annual actuarial valuation. KPERS is funded on an actuarial reserve bases. State law sets a limitation on annual increases in the contribution rates for KPERS employers. The employer rate established for calendar year 2011 is 7.74%. The City employer contributions to KPERS for the years ending December 31, 2011, 2010, and 2009 were \$4,155, \$3,965, and \$3,155, respectively, equal to the required contributions for each year.

7. Compensated Absences

Vacation Leave. Each full-time employee earns six hours of vacation pay per month and is allowed to carry over up to twenty-four hours to the next year. Any unused accumulated vacation hours that are not carried over to the next year are forfeited. The cost of accumulated vacation pay as of December 31, 2011 was \$354.

Sick Leave. Full-time City employees earn eight hours of sick leave for each calendar month worked. An employee may accumulate up to 168 hours of sick leave. The cost of accumulated sick leave is not payable upon separation from service and therefore was not recorded or estimated as of December 31, 2011.

8. Long-term Debt

Changes in long-term liabilities for the City of Alma, Kansas for the year ended December 31, 2011, were as follows:

<u>Issue</u>	<u>Interest Rates</u>	<u>Date of Issue</u>	<u>Amount of Issue</u>	<u>Date of Final Maturity</u>	<u>Balance Beginning of Year</u>	<u>Additions</u>	<u>Reductions/ Payments</u>	<u>Net Change</u>	<u>Balance End of Year</u>	<u>Interest Paid</u>
General Obligation Bonds:										
Series 2011 Community Building	3.25%	06/29/11	35,000	09/01/21	\$ 0	35,000	0		35,000	0
Series 2010 Community Building	1.00%	03/17/10	225,000	09/01/20	<u>225,000</u>	<u>0</u>	<u>20,000</u>		<u>205,000</u>	<u>3,238</u>
Total GO Bonds					<u>225,000</u>	<u>35,000</u>	<u>20,000</u>		<u>240,000</u>	<u>3,238</u>
KDHE Loans:										
Water Pollution Control System	3.08%	04/24/01	426,500	03/01/23	293,901	0	19,604		274,297	8,902
Public Water System	3.90%	09/02/04	615,500	08/01/25	<u>508,123</u>	<u>0</u>	<u>24,411</u>		<u>483,712</u>	<u>19,581</u>
Total KDHE Loans					<u>802,024</u>	<u>0</u>	<u>44,015</u>		<u>758,009</u>	<u>28,483</u>
Total Contractual Indebtedness					<u>1,027,024</u>	<u>35,000</u>	<u>64,015</u>		<u>998,009</u>	<u>31,721</u>
Compensated Absences:										
Vacation Pay	N/A	N/A	N/A	N/A	<u>153</u>			<u>201</u>	<u>354</u>	
Total Long-Term Debt					<u>\$ 1,027,177</u>	<u>35,000</u>	<u>64,015</u>	<u>201</u>	<u>998,363</u>	<u>31,721</u>

8. Long-term Debt (continued)

Current maturities of long-term debt for the City of Almaena, Kansas through maturity are as follows:

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017-2021</u>	<u>2022-2026</u>	<u>Total</u>
PRINCIPAL								
General Obligation Bonds:								
Series 2010 Community Building	\$ 20,000	20,000	20,000	20,000	25,000	100,000	0	205,000
Series 2011 Community Building	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>20,000</u>	<u>0</u>	<u>35,000</u>
Total GO Bonds	<u>23,000</u>	<u>23,000</u>	<u>23,000</u>	<u>23,000</u>	<u>28,000</u>	<u>120,000</u>	<u>0</u>	<u>240,000</u>
KDHE Loans:								
Water Pollution Control System	20,212	20,840	21,486	22,153	22,841	125,290	41,475	274,297
Public Water System	<u>25,372</u>	<u>26,371</u>	<u>27,410</u>	<u>28,489</u>	<u>29,611</u>	<u>166,494</u>	<u>179,965</u>	<u>483,712</u>
Total KDHE Loans	<u>45,584</u>	<u>47,211</u>	<u>48,896</u>	<u>50,642</u>	<u>52,452</u>	<u>291,784</u>	<u>221,440</u>	<u>758,009</u>
TOTAL PRINCIPAL	<u>68,584</u>	<u>70,211</u>	<u>71,896</u>	<u>73,642</u>	<u>80,452</u>	<u>411,784</u>	<u>221,440</u>	<u>998,009</u>
INTEREST								
General Obligation Bonds:								
Series 2010 Community Building	2,050	1,850	1,650	1,450	1,250	2,500	0	10,750
Series 2011 Community Building	<u>1,333</u>	<u>1,040</u>	<u>943</u>	<u>845</u>	<u>748</u>	<u>1,950</u>	<u>0</u>	<u>6,859</u>
Total GO Bonds	<u>3,383</u>	<u>2,890</u>	<u>2,593</u>	<u>2,295</u>	<u>1,998</u>	<u>4,450</u>	<u>0</u>	<u>17,609</u>
KDHE Loans:								
Water Pollution Control System	8,294	7,667	7,020	6,353	5,665	17,242	1,284	53,525
Public Water System	<u>18,620</u>	<u>17,621</u>	<u>16,582</u>	<u>15,503</u>	<u>14,381</u>	<u>53,466</u>	<u>17,998</u>	<u>154,171</u>
Total KDHE Loans	<u>26,914</u>	<u>25,288</u>	<u>23,602</u>	<u>21,856</u>	<u>20,046</u>	<u>70,708</u>	<u>19,282</u>	<u>207,696</u>
TOTAL INTEREST	<u>30,297</u>	<u>28,178</u>	<u>26,195</u>	<u>24,151</u>	<u>22,044</u>	<u>75,158</u>	<u>19,282</u>	<u>225,305</u>
TOTAL PRINCIPAL AND INTEREST	<u>\$ 98,881</u>	<u>98,389</u>	<u>98,091</u>	<u>97,793</u>	<u>102,496</u>	<u>486,942</u>	<u>240,722</u>	<u>1,223,314</u>

CITY OF ALMENA, KANSAS
 Summary of Expenditures - Actual and Budget
For the Year Ended December 31, 2011

SCHEDULE 1

Funds	Certified Budget	Adjustment for Qualifying Budget Credits	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance- Over (Under)
Governmental Type Funds:					
General Fund	\$ 216,477	0	216,477	198,337	(18,140)
Special Revenue Funds:					
Library	11,000	0	11,000	9,976	(1,024)
Special Highway	40,577	0	40,577	0	(40,577)
Proprietary Type Funds:					
Enterprise Funds:					
Water and Sewer Utility	167,167	0	167,167	117,241	(49,926)
Solid Waste	57,000	0	57,000	37,744	(19,256)

CITY OF ALMENA, KANSAS

SCHEDULE 2

General Fund

Page 1

Schedule of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2011

	<u>Actual</u>	<u>Budget</u>	<u>Variance- Over (Under)</u>
Cash Receipts			
Taxes and Shared Revenue:			
Ad Valorem Property Tax	\$ 70,051	72,886	(2,835)
Delinquent Tax	1,308	0	1,308
Motor Vehicle Tax	16,494	17,844	(1,350)
16/20 Vehicle Tax	441	645	(204)
Recreational Vehicle Tax	356	406	(50)
Sales Tax	41,408	50,000	(8,592)
Utility Franchise Fees	19,933	15,000	4,933
Licenses, Permits and Fees	857	600	257
Building Rent	350	500	(150)
Interest	489	1,000	(511)
Miscellaneous	2,841	6,000	(3,159)
Reimbursements	1,804	0	1,804
	<u>156,332</u>	<u>164,881</u>	<u>(8,549)</u>
Total Cash Receipts			
Expenditures			
General & Administrative:			
Personal Services	30,342	33,000	(2,658)
Employee Benefits	15,045	15,000	45
Contractual Services	54,770	50,000	4,770
Commodities	25,987	25,000	987
Capital Outlay	5,519	15,000	(9,481)
Street Lights	8,230	6,500	1,730
Street Repairs	648	20,000	(19,352)
Bond Payment	23,238	22,500	738
Miscellaneous	4,558	647	3,911
Operating Transfers:			
Transfer to Equipment Reserve	20,000	20,000	0
Transfer to Capital Improvement	10,000	10,000	0
Adjustment for Qualifying Budget Credits:			
Reimbursed Expenses		0	0
	<u>198,337</u>	<u>217,647</u>	<u>(19,310)</u>
Total Expenditures			
Cash Receipts Over (Under) Expenditures	(42,005)		
Unencumbered Cash, Beginning	<u>94,080</u>		
Unencumbered Cash, Ending	<u>\$ 52,075</u>		

CITY OF ALMENA, KANSAS

Library Fund

SCHEDULE 2

Page 2

Schedule of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2011

	<u>Actual</u>	<u>Budget</u>	<u>Variance- Over (Under)</u>
Cash Receipts			
Taxes and Shared Revenue:			
Ad Valorem Property Tax	\$ 4,095	4,261	(166)
Delinquent Tax	76	0	76
Motor Vehicle Tax	966	1,045	(79)
16/20 Vehicle Tax	25	38	(13)
Recreational Vehicle Tax	21	24	(3)
Reimbursements	<u>4,772</u>	<u>5,300</u>	<u>(528)</u>
Total Cash Receipts	<u>9,955</u>	<u>10,668</u>	<u>(713)</u>
Expenditures			
Personal Services	4,425	0	4,425
Employee Benefits	369	0	369
Appropriations	<u>5,182</u>	<u>11,000</u>	<u>(5,818)</u>
Total Expenditures	<u>9,976</u>	<u>11,000</u>	<u>(1,024)</u>
Cash Receipts Over (Under) Expenditures	(21)		
Unencumbered Cash, Beginning	<u>100</u>		
Unencumbered Cash, Ending	<u>\$ 79</u>		

CITY OF ALMENA, KANSAS

Special Highway Fund

Schedule of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2011

SCHEDULE 2

Page 3

	<u>Actual</u>	<u>Budget</u>	<u>Variance- Over (Under)</u>
Cash Receipts			
Taxes and Shared Revenue:			
State Gas Tax	\$ 10,895	<u>11,730</u>	<u>(835)</u>
Expenditures			
Street Repairs	<u>0</u>	<u>40,577</u>	<u>(40,577)</u>
Cash Receipts Over (Under) Expenditures	10,895		
Unencumbered Cash, Beginning	<u>44,059</u>		
Unencumbered Cash, Ending	<u>\$ 54,954</u>		

CITY OF ALMENA, KANSAS

Water and Sewer Utility Fund

Schedule of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2011

SCHEDULE 2

Page 4

	Actual	Budget	Variance- Over (Under)
Cash Receipts			
Collections	\$ 110,995	112,000	(1,005)
Miscellaneous	0	0	0
Reimbursed Expenses	0	0	0
	<u>110,995</u>	<u>112,000</u>	<u>(1,005)</u>
Total Cash Receipts	<u>110,995</u>	<u>112,000</u>	<u>(1,005)</u>
Expenditures			
Personal Services	21,507	25,000	(3,493)
Employee Benefits	1,697	2,000	(303)
Contractual	17,364	30,000	(12,636)
Commodities	3,212	30,000	(26,788)
Principal	44,015	45,000	(985)
Interest	28,483	30,000	(1,517)
Taxes	788	500	288
Miscellaneous	175	85	90
Transfer to Water Reserve	0	5,000	(5,000)
Adjustment for Qualifying Budget Credits:			
Reimbursed Expenses		0	0
	<u>117,241</u>	<u>167,585</u>	<u>(50,344)</u>
Total Expenditures	<u>117,241</u>	<u>167,585</u>	<u>(50,344)</u>
Cash Receipts Over (Under) Expenditures	(6,246)		
Unencumbered Cash, Beginning	<u>51,754</u>		
Unencumbered Cash, Ending	<u>\$ 45,508</u>		

CITY OF ALMENA, KANSAS

Solid Waste Fund

Schedule of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2011

SCHEDULE 2

Page 5

	<u>Actual</u>	<u>Budget</u>	<u>Variance- Over (Under)</u>
Cash Receipts			
Collections	\$ 40,713	48,000	(7,287)
Expenditures			
Personal Services	25,154	33,000	(7,846)
Employee Benefits	2,012	3,000	(988)
Contractual	9,971	15,000	(5,029)
Commodities	607	6,000	(5,393)
Total Expenditures	<u>37,744</u>	<u>57,000</u>	<u>(19,256)</u>
Cash Receipts Over (Under) Expenditures	2,969		
Unencumbered Cash, Beginning	<u>16,035</u>		
Unencumbered Cash, Ending	<u>\$ 19,004</u>		

CITY OF ALMENA, KANSAS
 Any Nonbudgeted Funds
 Schedule of Cash Receipts and Expenditures
For the Year Ended December 31, 2011

SCHEDULE 2
 Page 6

	Capital Improvement	Crime Reward	Equipment Reserve	Solid Waste Reserve	Water Reserve
Cash Receipts					
Interest	\$ 318	1	0	11	198
Donations	143,458	0	0	0	0
Bond Proceeds	35,000	0	0	0	0
Miscellaneous	0	0	0	0	0
Sale of Equipment	0	0	1,160	0	0
Transfer from General	10,000	0	20,000	0	0
CDBG Grant	96,698	0	0	0	0
	<u>285,474</u>	<u>1</u>	<u>21,160</u>	<u>11</u>	<u>198</u>
Total Cash Receipts					
Expenditures					
Capital Outlay	545,126	0	0	0	0
	<u>545,126</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures					
Cash Receipts Over (Under) Expenditures	(259,652)	1	21,160	11	198
Unencumbered Cash, Beginning	294,562	563	61,400	4,064	71,960
Unencumbered Cash, Ending	<u>\$ 34,910</u>	<u>564</u>	<u>82,560</u>	<u>4,075</u>	<u>72,158</u>

CITY OF ALMENA, KANSAS

SCHEDULE 3

Agency Funds

Summary of Cash Receipts and Cash Disbursements
For the Year Ended December 31, 2011

<u>Fund</u>	<u>Beginning Cash Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Cash Balance</u>
Utility Deposits	<u>\$ 4,435</u>	<u>1,850</u>	<u>2,090</u>	<u>4,195</u>