**Agency Uniform Grant Guidance Discussion-Agenda**

**Date/Time:** October 5, 2015- 9:00 am to 10:30 am

**Location:** Topeka and Shawnee County Public Library

1515 SW 10th Avenue

Topeka, KS 66605

Marvin Auditorium-Room 101 A & B

**Facilitated by:** Department of Administration’s Office of the Chief Financial Officer (OCFO)

**Topic:** Procurement

**OCFO Facilitators**

Roger Basinger, Team Lead, Federal Reporting Team

Jill Martin, Central Business Analyst, Federal Reporting Team

Annette Witt, Manager, Statewide Controls, Reporting, and Collections

**9:00-9:15 Welcome & Introductions**

**9:15-9:30 Procurement-Topic Overview/Slide Presentation**

**9:30-10:15 Discussion Questions**

1. In regards to Federal requirements, what procurement issues has your agency faced? How did you overcome these issues?
2. How do you ensure subrecipients are or will be following requirements in the Uniform Grant Guidance?
3. What additional questions or concerns do you have?

**10:15-10:30-Wrap up/Summary**

**10:30 Adjourn**