

CITY OF MILFORD, KANSAS

FINANCIAL STATEMENT

WITH REGULATORY-REQUIRED SUPPLEMENTARY INFORMATION

AND

INDEPENDENT AUDITOR'S REPORT

December 31, 2017

CITY OF MILFORD, KANSAS
TABLE OF CONTENTS
December 31, 2017

	Page Number
Independent Auditor's Report	<u>1 - 2</u>
Statement 1	
Summary Statement of Cash Receipts, Expenditures and Unencumbered Cash - Regulatory Basis	3
Notes to Financial Statement	4 - 8
Regulatory-Required Supplementary Information	
Schedule 1	
Summary of Expenditures - Actual and Budget	10
Schedule 2	
Schedule of Cash Receipts and Expenditures - Actual and Budget	
<i>General Fund</i>	11
<i>Ambulance and Firefighting</i>	12
<i>Special Highway</i>	13
<i>Parks and Recreation</i>	14
<i>Employee Benefits</i>	15
<i>Capital Improvements</i>	16
<i>Water Utility</i>	17
<i>Sewer Utility</i>	18
<i>Sewer Reserve</i>	19
<i>Water Security Deposit</i>	20
<i>Community Building Sinking</i>	21
<i>Agency Funds</i>	22



December 4, 2018

Mayor and Council Members
City of Milford, Kansas

Independent Auditor's Report

We have audited the accompanying summary statement of cash receipts, expenditures, and unencumbered cash of the City of Milford, Kansas (the City), as of and for the year ended December 31, 2017, and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1 to meet the financial reporting requirements of the State of Kansas; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 to the financial statement, the financial statement is prepared by the City to meet the requirements of the State of Kansas on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Independent Auditor's Report

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City as of December 31, 2017, or changes in financial position and cash flows thereof for the year then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City as of December 31, 2017, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

Regulatory-Required Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the summary statement of receipts, expenditures, and unencumbered cash - regulatory basis (basic financial statement) as a whole. The summary of expenditures-actual and budget - regulatory basis, individual fund schedules of receipts and expenditures - actual and budget - regulatory basis, schedule of receipts and expenditures - regulatory basis- agency funds (Schedules 1, 2, and 3 as listed in the table of contents) are presented for purposes of additional analysis and are not a required part of the basic financial statement; however they are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

Report on Summarized Comparative Information

The 2016 Actual column presented in the individual fund schedules of regulatory basis receipts and expenditures - actual and budget (Schedule 2 as listed in the Table of Contents) is also presented for comparative analysis and is not a required part of the 2016 basic financial statement, upon which Pottberg, Gassman & Hoffman, Chtd. rendered an unmodified opinion - regulatory basis dated June 7, 2017. The 2017 basic financial statement and accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration at the following link: [http:// admin.ks.gov/offices/chief-financial-officer/municipal-services](http://admin.ks.gov/offices/chief-financial-officer/municipal-services). Such 2016 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2016 basic financial statement. The 2016 comparative information was subjected to the auditing procedures applied in the audit of the 2016 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2016 basic financial statement or to the 2016 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2016 comparative information is fairly stated in all material respects in relation to the 2016 basic financial statement as a whole, on the basis of accounting described in Note 1.

Vannoy & Associates, CPAs, LLC

Certified Public Accountants
Manhattan, Kansas

CITY OF MILFORD, KANSAS
SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH
Regulatory Basis
For the Year Ended December 31, 2017

Fund	Beginning Unencumbered Cash Balance	Prior Year Cancelled Encumbrances	Cash Receipts	Expenditures	Ending Unencumbered Cash Balance	Add: Outstanding Encumbrances and Accounts Payable	Ending Cash Balance
Governmental Funds							
General Funds	\$ 276,953	\$ -	\$ 246,316	\$ 232,537	\$ 290,732	\$ 18,350	\$ 309,082
Special Purpose Funds							
Ambulance and Firefighting	47,951	-	-	16,012	31,939	-	31,939
Special Highway	46,627	-	15,470	-	62,097	-	62,097
Parks and Recreation	26,135	-	4,773	4,476	26,432	-	26,432
Employee Benefits	43,684	-	7	13,147	30,544	-	30,544
Sewer Reserve	2,370	-	-	753	1,617	-	1,617
Water Security Deposit	7,347	-	4,100	7,039	4,408	-	4,408
Bond and Interest Fund							
Community Building Sinking	3,994	-	-	-	3,994	-	3,994
Capital Project Funds							
Capital Improvements	104,660	-	17,425	-	122,085	-	122,085
Business Funds							
Water Utility	185,675	-	97,511	76,876	206,310	-	206,310
Sewer Utility	240,412	-	57,773	28,466	269,719	-	269,719
Total Reporting Entity (Excluding Agency Funds)	\$ 985,808	\$ -	\$ 443,375	\$ 379,306	\$ 1,049,877	\$ 18,350	\$ 1,068,227

Cash on Hand	\$ 202
Checking and Savings	502,354
Certificates of Deposit	566,563
Total Cash	\$ 1,069,119
Agency Fund per Schedule	(892)
Total Reporting Entity (Excluding Agency Fund)	\$ 1,068,227

STATEMENT 1

The accompanying notes are an integral part of this financial statement.
See Independent Auditor's Report.

Financial Statement

CITY OF MILFORD, KANSAS
NOTES TO FINANCIAL STATEMENT
December 31, 2017

Note 1: Summary of Significant Accounting Policies

Municipal Financial Reporting Entity

The City of Milford, Kansas is a municipal corporation governed by an elected five-member council and mayor. The City provides the following services as authorized by its charter: public works, recreation and waterworks. This financial statement presents the City of Milford, Kansas.

The accounting and reporting policies of the City relating to the financial statement and the funds included in the accompanying regulatory-required supplementary information conform to the cash basis and budget laws of the State of Kansas. The more significant accounting policies of the City are described below.

Regulatory Basis Fund Types

The following types of funds comprise the financial activities of the City for the year 2017:

General Fund – The chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

Special Purpose Funds – Used to account for the proceeds of specific tax levies and other specific revenue sources (other than capital project and tax levies for long-term debt) that are intended for specified purposes.

Capital Project Funds – Used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

Business Funds – Funds financed in whole or in part by fees charged to users of the goods or services (i.e. enterprise and internal service fund etc.).

Agency Funds - Used to report assets held by the municipal reporting entity in purely custodial capacity.

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America

The *Kansas Municipal Audit and Accounting Guide* (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis revenues and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the regulatory basis of accounting.

CITY OF MILFORD, KANSAS
NOTES TO FINANCIAL STATEMENT (CONTINUED)
December 31, 2017

Notes to Financial Statement

Note 1: Summary of Significant Accounting Policies (Continued)

Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest funds and business funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1st.
2. Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for this year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for capital project funds, trust funds, and the following funds: Centennial Trust, Swimming Pool Donations, Gateway Donations, Utility Donations, Risk Management Reserve, Swimming Pool Equipment Reserve, Special Equipment, Multi Year Capital Outlay, Swimming Pool Debt Reserve, Utilities Unapplied Payments, Airport Memorials, Special Law Enforcement Trust, Electric Reserve, Water Reserve, Sewer Reserve, Customer Deposits and Memorials.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

Date of Management's Review

The City's management has evaluated subsequent events through December 4, 2018, the date the financial statement was available to be issued.

CITY OF MILFORD, KANSAS
NOTES TO FINANCIAL STATEMENT (CONTINUED)
December 31, 2017

Notes to Financial Statement

Note 2: Deposits and Investments

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

Concentration of Credit Risk. State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial credit risk - deposits. Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipts issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during "peak periods" when required coverage is 50%. The City did not designate any "peak periods" in 2017. All deposits were legally secured at December 31, 2017.

As of December 31, 2017, the City's carrying amount of deposits, including certificates of deposit, was \$1,069,117 and the bank balance was \$1,069,574. The bank balance was held by two banks resulting in a concentration of credit risk. Of the bank balances, \$500,000 was covered by federal depository insurance (FDIC) and \$569,574 was collateralized with securities pledged in the City's name.

Note 3: Stewardship, Compliance and Accountability

The City was in violation of K.S.A. 12-1608 which requires the City to publish within 30 days from December 31 in the official City newspaper, a financial statement showing the total amount received and expended from each fund and the cash balances of each fund at the beginning and close of the year.

Note 4: Defined Benefit Pension Plan

The City participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et. seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERS website at www.kpers.org or by writing to KPERS (611 S. Kansas Avenue, Suite 100, Topeka, KS 66503) or by calling 1-888-275-5737.

CITY OF MILFORD, KANSAS
NOTES TO FINANCIAL STATEMENT (CONTINUED)
December 31, 2017

Notes to Financial Statement

Note 4: Defined Benefit Pension Plan (Continued)

Contributions. KSA 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009, and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member-employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2 and KPERS 3 members. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERS 1, KPERS 2 and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate with a 0% moratorium from the period of January 1, 2017 through September 30, 2017 for the Death and Disability Program) and the statutory contribution rate was 8.46% for fiscal year ended December 31, 2017. Contributions to the pension plan from the City were \$7,226 for the year ended December 31, 2017.

Net Pension Liability. At December 31, 2017, the City's proportionate share of the collective net pension liability reported by KPERS was \$60,792. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2016, which was rolled forward to June 30, 2017. The City's proportion of the net pension liability was based on the ratio of the City's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in this financial statement.

The complete actuarial valuation report, including all actuarial assumption and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publically available on the website at www.kpers.org or can be obtained as described above.

Note 5: Litigation

The City knows of no actual or possible litigation, claims or assessments whose effects should be considered in the preparation of the financial statement as of December 31, 2017.

Note 6: Risk Management

The City of Milford, Kansas is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. To insure against risk of these types of losses, the City has purchased commercial insurance coverage. Settled claims resulting from these risks have not exceeded commercial coverage in the past three fiscal years.

Note 7: Other Long-Term Obligations from Operations
Compensated Absences

The City's policy allows full time employees to accumulate vacation and sick leave as follows:

Vacation Time

<u>Years of Service</u>	<u>Accrual per Month</u>	<u>Maximum Accrual</u>
0 - 5 years	6.67 hours	80 hours
6 - 10 years	8.0 hours	96 hours
11 - 15 years	10.0 hours	120 hours
Over 15 years	12.0 hours	144 hours

CITY OF MILFORD, KANSAS
NOTES TO FINANCIAL STATEMENT (CONTINUED)
December 31, 2017

Note 7: Other Long-Term Obligations from Operations (Continued)

Compensated Absences (Continued)

Sick Leave

Sick leave is accrued at a rate of 8.0 hours per month for all full time employees (4.0 hours for part time), up to a maximum of 720 hours. Sick leave accumulated is not paid to employees upon termination of employment.

Other Post Employment Benefits

As provided by K.S.A. 12-5040, the City allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the City is subsidizing the retirees because each participant is charged a level premium regardless of age. However, the cost of this subsidy has not been quantified in this financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the City makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured. There is no cost to the City under this program.

Note 8: Related Parties

All members of the city council, the mayor and one employee are City customers. The only transactions were water, sewer and trash purchases consummated on the same terms as all other City customers.

REGULATORY-REQUIRED SUPPLEMENTARY INFORMATION

CITY OF MILFORD, KANSAS
SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET
Regulatory Basis
For the Year Ended December 31, 2017

Fund	Certified Budget	Expenditures Chargeable to Current Year	Variance Over (Under)
General Fund	\$ 385,600	\$ 232,537	\$ (153,063)
Special Purpose Funds:			
Ambulance and Firefighting	35,000	16,012	(18,988)
Special Highway	25,000	-	(25,000)
Parks and Recreation	14,000	4,476	(9,524)
Employee Benefits	22,200	13,147	(9,053)
Capital Projects Fund:			
Capital Improvements	67,679	-	(67,679)
Business Funds:			
Water Utility	104,000	76,876	(27,124)
Sewer Utility	84,000	28,466	(55,534)
TOTAL	\$ 737,479	\$ 371,514	\$ (365,965)

CITY OF MILFORD, KANSAS
GENERAL FUND
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
Regulatory Basis
For the Year Ended December 31, 2017
(With Comparative Actual Totals for the Prior Year ended December 31, 2016)

		2017		Variance
	2016			Over
	Actual	Actual	Budget	(Under)
RECEIPTS				
Taxes				
Ad valorem property	\$ 69,993	\$ 70,956	\$ 71,941	\$ (985)
Delinquent	79	3,436	-	3,436
Motor vehicle	5,554	9,525	8,943	582
Countrywide sales	47,645	49,684	50,000	(316)
Recreational vehicle	100	415	161	254
16/20M Vehicle Tax	-	-	5	(5)
Intergovernmental				
Local alcohol and liquor	2,774	2,200	2,850	(650)
Licenses, Fees, Fines and Permits				
Licenses and permits	517	766	3,000	(2,234)
Utility franchise fees	24,666	24,291	25,000	(709)
Fines and penalties	4,042	3,066	-	3,066
Charges for Services				
Sanitation	42,723	37,962	41,000	(3,038)
Use of Money and Property				
Rental income	16,565	17,103	-	17,103
Interest	9,066	15,366	3,000	12,366
Miscellaneous				
Other receipts and donations	7,409	11,546	20,000	(8,454)
Total Cash Receipts	\$ 231,133	\$ 246,316	\$ 225,900	\$ 20,416
EXPENDITURES				
General and Administrative				
Personnel services	\$ 48,713	\$ 48,630	\$ 41,100	\$ 7,530
Contractual services	85,779	74,092	65,000	9,092
Commodities	14,461	12,186	8,000	4,186
Capital outlay	6,681	33,137	150,000	(116,863)
Fire				
Contractual services	60	643	-	643
Commodities	15,662	12,821	2,000	10,821
Park				
Contractual services	5,329	4,530	1,000	3,530
Commodities	1,984	3,254	5,500	(2,246)
Sanitation				
Contractual services	41,502	35,952	42,000	(6,048)
Reimbursement to employee benefits	-	-	20,000	(20,000)
Street repair	7,727	3,082	50,000	(46,918)
Other expenditures	4,481	4,210	1,000	3,210
Total Expenditures	\$ 232,379	\$ 232,537	\$ 385,600	\$ (153,063)
RECEIPTS OVER (UNDER) EXPENDITURES	\$ (1,246)	\$ 13,779		
UNENCUMBERED CASH - JANUARY 1	276,729	275,483		
UNENCUMBERED CASH - DECEMBER 31	\$ 275,483	\$ 289,262		

CITY OF MILFORD, KANSAS
AMBULANCE AND FIREFIGHTING
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
Regulatory Basis
For the Year Ended December 31, 2017
(With Comparative Actual Totals for the Prior Year ended December 31, 2016)

		2017		Variance
	2016	Actual	Budget	Over
	Actual			(Under)
RECEIPTS				
Ad valorem property taxes	\$ -	\$ -	\$ -	\$ -
EXPENDITURES				
Commodities	\$ 1,341	\$ 222	\$ 10,000	\$ (9,778)
Capital outlay	-	15,790	25,000	(9,210)
Total Expenditures	\$ 1,341	\$ 16,012	\$ 35,000	\$ (18,988)
RECEIPTS OVER (UNDER) EXPENDITURES	\$ (1,341)	\$ (16,012)		
UNENCUMBERED CASH - JANUARY 1	49,292	47,951		
UNENCUMBERED CASH - DECEMBER 31	\$ 47,951	\$ 31,939		

CITY OF MILFORD, KANSAS
SPECIAL HIGHWAY
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
Regulatory Basis
For the Year Ended December 31, 2017
(With Comparative Actual Totals for the Prior Year ended December 31, 2016)

		2017		Variance
	2016	Actual	Budget	Over
	Actual			(Under)
RECEIPTS				
State payments and other	\$ 15,734	\$ 15,470	\$ 15,420	\$ 50
EXPENDITURES				
Street expense	\$ 10,584	\$ -	\$ 25,000	\$ (25,000)
RECEIPTS OVER (UNDER) EXPENDITURES	\$ 5,150	\$ 15,470		
UNENCUMBERED CASH - JANUARY 1	41,477	46,627		
UNENCUMBERED CASH - DECEMBER 31	\$ 46,627	\$ 62,097		

CITY OF MILFORD, KANSAS
PARKS AND RECREATION
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
Regulatory Basis
For the Year Ended December 31, 2017
(With Comparative Actual Totals for the Prior Year ended December 31, 2016)

		2017		
	2016			Variance
	Actual	Actual	Budget	Over
				(Under)
RECEIPTS				
Local alcohol and liquor tax	\$ 2,774	\$ 4,773	\$ 2,850	\$ 1,923
Registrations and other receipts	4,418	-	5,000	(5,000)
Total Cash Receipts	<u>\$ 7,192</u>	<u>\$ 4,773</u>	<u>\$ 7,850</u>	<u>\$ (3,077)</u>
EXPENDITURES				
Park board expenses	\$ 9,114	\$ 4,476	\$ 14,000	\$ (9,524)
RECEIPTS OVER (UNDER) EXPENDITURES	\$ (1,922)	\$ 297		
UNENCUMBERED CASH - JANUARY 1	<u>28,057</u>	<u>26,135</u>		
UNENCUMBERED CASH - DECEMBER 31	<u>\$ 26,135</u>	<u>\$ 26,432</u>		

CITY OF MILFORD, KANSAS
EMPLOYEE BENEFITS
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
Regulatory Basis
For the Year Ended December 31, 2017
(With Comparative Actual Totals for the Prior Year ended December 31, 2016)

		2017		Variance
	2016	Actual	Budget	Over
	Actual			(Under)
RECEIPTS				
Delinquent tax	\$ -	\$ 7	\$ -	\$ 7
Reimbursement from General	-	-	20,000	(20,000)
Total Cash Receipts	<u>\$ -</u>	<u>\$ 7</u>	<u>\$ 20,000</u>	<u>\$ (19,993)</u>
EXPENDITURES				
Payroll taxes remitted	\$ 5,596	\$ 5,921	\$ 6,500	\$ (579)
KPERS remittances	7,157	7,226	7,000	226
Unemployment tax	79	-	700	(700)
Health insurance	-	-	8,000	(8,000)
Total Expenditures	<u>\$ 12,832</u>	<u>\$ 13,147</u>	<u>\$ 22,200</u>	<u>\$ (9,053)</u>
RECEIPTS OVER (UNDER) EXPENDITURES	\$ (12,832)	\$ (13,140)		
UNENCUMBERED CASH - JANUARY 1	<u>56,516</u>	<u>43,684</u>		
UNENCUMBERED CASH - DECEMBER 31	<u>\$ 43,684</u>	<u>\$ 30,544</u>		

CITY OF MILFORD, KANSAS
SEWER RESERVE
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL
Regulatory Basis

For the Year Ended December 31, 2017
(With Comparative Actual Totals for the Prior Year ended December 31, 2016)

	<u>2016</u>	<u>2017</u>
RECEIPTS	<u>\$ -</u>	<u>\$ -</u>
EXPENDITURES	<u>\$ -</u>	<u>\$ 753</u>
RECEIPTS OVER (UNDER) EXPENDITURES	<u>\$ -</u>	<u>\$ (753)</u>
UNENCUMBERED CASH - JANUARY 1	<u>2,370</u>	<u>2,370</u>
UNENCUMBERED CASH - DECEMBER 31	<u><u>\$ 2,370</u></u>	<u><u>\$ 1,617</u></u>

CITY OF MILFORD, KANSAS
WATER SECURITY DEPOSIT
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL
Regulatory Basis

For the Year Ended December 31, 2017
(With Comparative Actual Totals for the Prior Year ended December 31, 2016)

	<u>2016</u>	<u>2017</u>
RECEIPTS	<u>\$ 5,375</u>	<u>\$ 4,100</u>
EXPENDITURES		
Deposits remitted	<u>\$ 4,458</u>	<u>\$ 7,039</u>
RECEIPTS OVER (UNDER) EXPENDITURES	<u>\$ 917</u>	<u>\$ (2,939)</u>
UNENCUMBERED CASH - JANUARY 1	<u>6,430</u>	<u>7,347</u>
UNENCUMBERED CASH - DECEMBER 31	<u><u>\$ 7,347</u></u>	<u><u>\$ 4,408</u></u>

CITY OF MILFORD, KANSAS
COMMUNITY BUILDING SINKING
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL
Regulatory Basis

For the Year Ended December 31, 2017
(With Comparative Actual Totals for the Prior Year ended December 31, 2016)

	<u>2016</u>	<u>2017</u>
RECEIPTS	<u>\$ -</u>	<u>\$ -</u>
EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>
RECEIPTS OVER (UNDER) EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>
UNENCUMBERED CASH - JANUARY 1	<u>3,994</u>	<u>3,994</u>
UNENCUMBERED CASH - DECEMBER 31	<u><u>\$ 3,994</u></u>	<u><u>\$ 3,994</u></u>

CITY OF MILFORD, KANSAS
CAPITAL PROJECTS FUND
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
Regulatory Basis
For the Year Ended December 31, 2017
(With Comparative Actual Totals for the Prior Year ended December 31, 2016)

		2017		
	2016			Variance
	Actual	Actual	Budget	Over
				(Under)
RECEIPTS				
Ad Valorem tax	\$ 17,150	\$ 13,620	\$ 13,810	\$ (190)
Delinquent tax	75	249	-	249
Motor vehicle tax	5,694	3,431	2,177	1,254
Recreational vehicle tax	104	125	39	86
16/20M vehicle tax	-	-	1	(1)
Total Cash Receipts	<u>\$ 23,023</u>	<u>\$ 17,425</u>	<u>\$ 16,027</u>	<u>\$ 1,398</u>
EXPENDITURES				
Capital improvements	\$ -	\$ -	\$ 67,679	\$ (67,679)
RECEIPTS OVER (UNDER) EXPENDITURES	\$ 23,023	\$ 17,425		
UNENCUMBERED CASH - JANUARY 1	<u>81,637</u>	<u>104,660</u>		
UNENCUMBERED CASH - DECEMBER 31	<u>\$ 104,660</u>	<u>\$ 122,085</u>		

CITY OF MILFORD, KANSAS
WATER UTILITY
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
Regulatory Basis
For the Year Ended December 31, 2017
(With Comparative Actual Totals for the Prior Year ended December 31, 2016)

		2017		Variance
	2016	Actual	Budget	Over
	Actual			(Under)
RECEIPTS				
Water sales and hookups	\$ 101,346	\$ 97,511	\$ 100,000	\$ (2,489)
EXPENDITURES				
Personnel services	\$ 14,017	\$ 12,182	\$ 21,000	\$ (8,818)
Contractual services	12,639	10,073	13,000	(2,927)
Commodities	58,540	54,621	70,000	(15,379)
Total Expenditures	\$ 85,196	\$ 76,876	\$ 104,000	\$ (27,124)
RECEIPTS OVER (UNDER) EXPENDITURES	\$ 16,150	\$ 20,635		
UNENCUMBERED CASH - JANUARY 1	169,525	185,675		
UNENCUMBERED CASH - DECEMBER 31	\$ 185,675	\$ 206,310		

CITY OF MILFORD, KANSAS
SEWER UTILITY
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
Regulatory Basis
For the Year Ended December 31, 2017
(With Comparative Actual Totals for the Prior Year ended December 31, 2016)

		2017		Variance
	2016	Actual	Budget	Over
	Actual			(Under)
RECEIPTS				
Sewer maintenance collections	\$ 58,338	\$ 57,773	\$ 60,000	\$ (2,227)
EXPENDITURES				
Personnel services	\$ 13,304	\$ 11,727	\$ 21,000	\$ (9,273)
Contractual services	22,208	13,527	13,000	527
Commodities	1,167	3,212	50,000	(46,788)
Total Expenditures	\$ 36,679	\$ 28,466	\$ 84,000	\$ (55,534)
RECEIPTS OVER (UNDER) EXPENDITURES	\$ 21,659	\$ 29,307		
UNENCUMBERED CASH - JANUARY 1	<u>218,753</u>	<u>240,412</u>		
UNENCUMBERED CASH - DECEMBER 31	<u>\$ 240,412</u>	<u>\$ 269,719</u>		

CITY OF MILFORD, KANSAS
 AGENCY FUND
 SUMMARY OF RECEIPTS AND EXPENDITURES
 Regulatory Basis
 For the Year Ended December 31, 2017

Fund	Beginning Cash Balance	Cash Receipts	Cash Disbursements	Ending Cash Balance
Sales tax fund	\$ 376	\$ 783	\$ 267	\$ 892