

CITY OF STAFFORD, KANSAS

Primary Government Financial Statement
With Independent Auditors' Report

For the Year Ended December 31, 2021

CITY OF STAFFORD, KANSAS
Primary Government Financial Statement With Independent Auditors' Report
For the Year Ended December 31, 2021

TABLE OF CONTENTS

Independent Auditors' Report	1
Summary Statement of Receipts, Expenditures and Unencumbered Cash – Regulatory Basis	4
Notes to Financial Statement	5

Regulatory–Required Supplementary Information

Schedule 1 – Summary of Expenditures – Actual and Budget – Regulatory Basis	15
Schedule 2 – Schedule of Receipts and Expenditures – Regulatory Basis Individually presented by fund	

Governmental Type Funds

General Fund

2-1 General Fund	16
------------------------	----

Special Purpose Funds

2-2 Library Fund	17
2-3 Fire Equipment Reserve Fund	18
2-4 Airport Fund	19
2-5 Special Parks and Recreation Fund	20
2-6 Special Highway Fund	21
2-7 Equipment Reserve Fund	22
2-8 Capital Improvement Fund	23
2-9 Community Education Fund	24
2-10 City Attorney Diversion Fund	25
2-11 Swimming Pool Fund	26
2-12 Covid-19 Federal Grant Fund	27
2-13 Land Bank M.I.H. Grant Fund	28

Business Funds

2-14 Electrical and Streets Improvement Fund	29
2-15 Equipment Reserve Depreciation Fund	30
2-16 Bond Reserve Fund	31
2-17 Water Reserve Fund	32
2-18 Power Plant Reserve Fund	33
2-19 Sewer Reserve Fund	34
2-20 Ritz Theatre Fund	35
2-21 Water and Light Fund	36
2-22 Sewer Service Fund	37
2-23 Trash Fund	38

CITY OF STAFFORD, KANSAS
Primary Government Financial Statement With Independent Auditors' Report
For the Year Ended December 31, 2021

TABLE OF CONTENTS (continued)

Related Municipal Entities

2-24	Stafford Public Building Commission – Swimming Pool Fund	39
2-25	Land Bank Fund	40
 Schedule 3 – Summary of Receipts and Disbursements – Regulatory Basis		
	Agency Funds.....	41

INDEPENDENT AUDITORS' REPORT

To the City Council
City of Stafford, Kansas
Stafford, Kansas

Adverse and Unmodified Opinions

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of **City of Stafford, Kansas**, as of and for the year ended December 31, 2021 and the related notes to the financial statement.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matters discussed in the Basis for Adverse and Unmodified Opinions section of our report, the accompanying financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City as of December 31, 2021, or changes in financial position and cash flows thereof for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the accompanying financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City as of December 31, 2021, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

Basis for Adverse and Unmodified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the *Kansas Municipal Audit and Accounting Guide*. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statement section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Matter Giving Rise to Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 of the financial statement, the financial statement is prepared by the City on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Responsibilities of Management for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

In preparing the financial statement, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statement

Our objectives are to obtain reasonable assurance about whether the financial statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statement.

In performing an audit in accordance with GAAS, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statement, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statement.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statement.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures – actual and budget, individual fund schedules of regulatory basis receipts and expenditures – actual and budget, and summary of regulatory basis receipts and disbursements – agency funds (Schedules 1, 2 and 3 as listed in the table of contents) are presented for purposes of additional analysis and are not a required part of the basic financial statement; however, are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statement of the City as of and for the year ended December 31, 2020 (not presented herein), and have issued our report thereon dated August 9, 2021, which contained an unmodified opinion on the basic financial statement. The 2020 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration at the following link <https://admin.ks.gov/offices/oar/municipal-services>. The 2020 actual column (2020 comparative information) presented in the individual fund schedules of regulatory basis receipts and expenditures – actual and budget for the year ended December 31, 2021 (Schedule 2 as listed in the table of contents) is presented for purposes of additional analysis and is not a required part of the basic financial statement. Such 2020 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2020 basic financial statement. The 2020 comparative information was subjected to the auditing procedures applied in the audit of the 2020 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2020 basic financial statement or to the 2020 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2020 comparative information is fairly stated in all material respects in relation to the basic financial statement as a whole for the year ended December 31, 2020, on the basis of accounting described in Note 1.



ADAMSBROWN, LLC

Certified Public Accountants

Great Bend, Kansas

August 22, 2022

CITY OF STAFFORD, KANSAS
Summary Statement of Receipts, Expenditures and Unencumbered Cash
Regulatory Basis
For the Year Ended December 31, 2021

Funds	Beginning Unencumbered Cash Balance	Prior Year Cancelled Encumbrances	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Encumbrances and Accounts Payable	Ending Cash Balance
Governmental Fund Types							
General Fund	\$ 158,732	-	869,841	856,365	172,208	3,271	175,479
Special Purpose Funds							
Library Fund	-	-	23,283	23,283	-	-	-
Fire Equipment Reserve Fund	140,713	-	337	-	141,050	-	141,050
Airport Fund	56,539	-	7,937	5,202	59,274	-	59,274
Special Parks and Recreation Fund	2,453	-	-	-	2,453	-	2,453
Special Highway Fund	23,576	-	27,133	2,659	48,050	-	48,050
Equipment Reserve Fund	53,830	-	250	-	54,080	-	54,080
Capital Improvement Fund	71,198	-	20,042	-	91,240	-	91,240
Community Education Fund	7,098	-	2,881	1,721	8,258	372	8,630
City Attorney Diversion Fund	2,730	-	501	-	3,231	-	3,231
Swimming Pool Fund	176,250	-	140,716	90,100	226,866	-	226,866
Covid-19 Federal Grant Fund	-	-	72,413	-	72,413	-	72,413
Land Bank M.I.H. Grant Fund	(19,871)	-	19,870	20,352	(20,353)	-	(20,353)
Business Funds							
Electrical and Streets Improvement Fund	561,347	-	140,716	170,203	531,860	34,500	566,360
Equipment Reserve Depreciation Fund	25,000	-	-	-	25,000	-	25,000
Bond Reserve Fund	128,690	-	-	-	128,690	-	128,690
Water Reserve Fund	3,566	-	-	-	3,566	-	3,566
Power Plant Reserve Fund	81,554	-	50,000	-	131,554	-	131,554
Sewer Reserve Fund	224,365	-	5,000	-	229,365	-	229,365
Ritz Theatre Fund	132	-	19,741	14,063	5,810	845	6,655
Water and Light Fund	322,842	-	1,534,421	1,568,024	289,239	52,846	342,085
Sewer Service Fund	114,273	-	97,958	97,166	115,065	1,485	116,550
Trash Fund	39,891	-	150,740	146,644	43,987	12,397	56,384
Total Primary Government	2,174,908	-	3,183,780	2,995,782	2,362,906	105,716	2,468,622
Related Municipal Entity							
Stafford Public Building Commission - Swimming Pool Fund	-	-	90,100	90,100	-	-	-
Land Bank Fund	-	-	945	24	921	-	921
Total Primary Government (Excluding Agency Funds)	\$ 2,174,908	-	3,274,825	3,085,906	2,363,827	105,716	2,469,543
Composition of Cash							
					Certificates of Deposit	\$	790,050
					Savings Accounts		4,232
					Checking Accounts		1,674,377
					Cash on Hand		100
					Total Primary Government		2,468,759
					Total Related Municipal Entities		921
					Agency Funds per Schedule 3		(137)
					Total Primary Government (Excluding Agency Funds)	\$	2,469,543

The notes to the financial statement are an integral part of this statement.

CITY OF STAFFORD, KANSAS

Notes to Financial Statement

December 31, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

City of Stafford, Kansas has established a uniform system of accounting maintained to reflect compliance with the applicable laws of the State of Kansas. The accompanying financial statement is presented to conform to the cash basis and budget laws of the State of Kansas, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The following is a summary of such significant policies.

Financial Reporting Entity

The City is a municipal corporation governed by an elected mayor and five-member council. This financial statement presents the City (the municipality) and its related municipal entities, Stafford Public Building Commission and Stafford Land Bank, shown below. The related municipal entities are included in the City's reporting entity because they were established to benefit the City and/or its constituents. This financial statement does not include the related municipal entities, Housing Authority and Public Library, shown below.

Stafford Public Building Commission

The Public Building Commission (PBC) is a municipal corporation of the State of Kansas formed under the authority of K.S.A. 12-1757 *et seq.* and City Ordinance No. 1039 of **City of Stafford, Kansas**. The Commission has been organized by the governing body of **City of Stafford, Kansas** (the "City") for the purposes of acquiring a site or sites for constructing, reconstructing, equipping and furnishing, or purchasing or otherwise acquiring, a building or buildings or other facilities of a revenue producing character.

Stafford Land Bank

The Stafford Land Bank is formed under the authority of K.S.A. 12-5901 *et seq.* and City Ordinance No. 1054 of **City of Stafford, Kansas**. The board of trustees consists of five members appointed by the Mayor. The land bank develops, acquires and holds certain vacant, unused and abandoned properties within City limits. The land bank can sue and be sued, and can buy, sell, or lease real property.

Housing Authority

The City's Housing Authority operates the City's housing projects. The housing authority can sue and be sued, and can buy, sell, or lease real property. Bond issuances must be approved by the City. Unaudited financial statements can be obtained by contacting the housing authority's office.

Public Library

The City's Library Board operates the Nora E. Larabee Memorial Library. Acquisition or disposition of real property by the Board must be approved by the City. Bond issuances must also be approved by the City. The Board's members are appointed by the City Council. The City substantially funds the library's operations by levying tax dollars for the library. Unaudited financial statements can be obtained by contacting the library.

Basis of Presentation – Fund Accounting

The accounts of the City are organized and operated on the basis of funds. In governmental accounting, a fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The following types of funds comprise the financial activities of the City for the year ended December 31, 2021.

CITY OF STAFFORD, KANSAS

Notes to Financial Statement

December 31, 2021

Regulatory Basis Fund Types

General Fund – the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

Special Purpose Fund – used to account for the proceeds of specific tax levies and other specific revenue sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

Business Fund – fund financed in whole or in part by fees charged to users of the goods or services (enterprise and internal service funds).

Agency Fund – fund used to report assets held by the municipal reporting entity in a purely custodial capacity (payroll clearing fund, county treasurer tax collection accounts, etc.).

Basis of Accounting

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America. The KMAAG regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the regulatory basis of accounting.

Reimbursements

The City records reimbursable expenditures in the fund that makes the disbursement and records reimbursements as a receipt to the fund that receives the reimbursement. For purposes of budgetary comparisons, the expenditures are properly offset by the reimbursements under KMAAG regulatory basis of accounting.

NOTE 2 – BUDGETARY INFORMATION

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest funds, and business funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- a. Preparation of the budget for the succeeding calendar year on or before August 1st.
- b. Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
- c. Public hearing on or before August 15th, but at least 10 days after publication of notice of hearing.
- d. Adoption of the final budget on or before August 25th.

CITY OF STAFFORD, KANSAS

Notes to Financial Statement

December 31, 2021

If the City is holding a revenue neutral rate hearing, the budget timeline for adoption of the final budget has been adjusted to on or before September 20th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least 10 days after publication, the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for the year ended December 31, 2021.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the City for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for capital project funds, trust funds, and the following special purpose funds: Equipment Reserve Fund, Community Education Fund, City Attorney Diversion Fund, Swimming Pool Fund, Covid-19 Federal Grant Fund, or Land Bank M.I.H. Grant Fund.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

NOTE 3 – DEPOSITS AND INVESTMENTS

City of Stafford, Kansas follows the practice of pooling cash and investments of all funds. Each fund's portion of total cash and investments is summarized by fund category in the summary statement of receipts, expenditures and unencumbered cash.

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

Concentration of Credit Risk

State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and K.S.A. 9-1405.

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned

CITY OF STAFFORD, KANSAS

Notes to Financial Statement

December 31, 2021

to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The City does not use "peak periods". All deposits were legally secured at December 31, 2021.

At December 31, 2021, the City's carrying amount of deposits was \$2,468,759 and the bank balance was \$2,563,531. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, \$250,000 was covered by federal depository insurance and \$2,313,531 was collateralized with securities held by the pledging financial institutions' agents in the City's name.

At December 31, 2021, the Stafford Land Bank's carrying amount of deposits was \$921 and the bank balance was \$921. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, the entire balance was covered by federal depository insurance.

Custodial Credit Risk – Investments

For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured. The City had no investments at December 31, 2021.

NOTE 4 – INTERFUND TRANSFERS

Interfund transfers within the reporting entity are substantially for the purpose of subsidizing operating functions, funding capital projects and asset acquisitions or maintaining debt service on a routine basis as authorized by Kansas statutes. **City of Stafford, Kansas'** interfund transfers and regulatory authority for the year ended December 31, 2021 were as follows:

From	To	Regulatory Authority	Amount
General Fund	Electrical and Streets Improvement Fund	Resolution 04-12	\$ 140,716
General Fund	Swimming Pool Fund	Ordinance 1042	140,716
Water and Light Fund	General Fund	K.S.A. 12-825d	30,000
Water and Light Fund	Power Plant Reserve Fund	K.S.A. 12-825d	50,000
Sewer Service Fund	Ritz Theatre Fund	K.S.A. 12-825d	10,000
Sewer Service Fund	Sewer Reserve Fund	K.S.A. 12-631o	5,000
Sewer Service Fund	General Fund	K.S.A. 12-825d	75,000
Trash Fund	General Fund	K.S.A. 12-825d	5,000
Trash Fund	Ritz Theatre Fund	K.S.A. 12-825d	2,500

NOTE 5 – LITIGATION

City of Stafford, Kansas is a party to various legal proceedings which normally occur in governmental operations. These legal proceedings are not likely to have a material financial impact on the affected funds of the City.

NOTE 6 – RISK MANAGEMENT

City of Stafford, Kansas is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City has been unable to obtain workers' compensation insurance at a cost it considered to be economically justifiable. For this reason, the City joined together with other counties in the State to participate in Kansas Municipal Insurance Trust (KMIT), a public entity risk pool currently operating as a common risk management and insurance program for 174 participating members.

CITY OF STAFFORD, KANSAS

Notes to Financial Statement

December 31, 2021

The City pays an annual premium to KMIT for its workers' compensation insurance coverage. The agreement to participate provides that the KMIT will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of \$500,000 for each insured event. Additional premiums may be due if total claims for the pool are different than what has been anticipated by KMIT's management.

The City is exposed to various risks of loss related to torts; damage to and destruction of assets; business interruptions; errors and omissions; employee injuries and illnesses; natural disasters; and employee health, dental and accident benefits. Commercial insurance coverage is purchased for claims arising from such matters other than related to employee health benefits. Settled claims have not exceeded this commercial coverage in any of the three preceding years. There have not been significant reductions in coverage from prior years.

NOTE 7 – GRANTS AND SHARED REVENUES

City of Stafford, Kansas participates in numerous state and federal grant programs, which are governed by various rules and regulations for the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the City has not complied with the rules and regulations governing the grants, refunds of any money received may be required. In the opinion of the City, any liability for reimbursement, which may arise as the result of the audit, is not believed to be material.

NOTE 8 – DEFERRED COMPENSATION PLAN

City of Stafford, Kansas sponsors a deferred compensation plan under Internal Revenue Code Section 457(b). Permanent and part-time employees are eligible to participate under the plan. The employee is responsible for the amount of deferred compensation to be contributed. The City is not required to make any contributions.

NOTE 9 – DEFINED BENEFIT PENSION PLAN

General Information about the Pension Plan

Plan Description

City of Stafford, Kansas participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing, multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et. seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERS website at www.kpers.org or by writing to KPERS (611 S Kansas, Suite 100; Topeka, KS 66603) or by calling 1-888-275-5737.

Contributions

K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009, and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member-employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2 and KPERS 3 members. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

CITY OF STAFFORD, KANSAS

Notes to Financial Statement

December 31, 2021

State law provides that the employer contribution rates for KPERS 1, KPERS 2 and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate for the Death and Disability Program) and the statutory contribution rate was 8.87% for the fiscal year ended December 31, 2021. Contributions to the pension plan from the City were \$47,722 for the year ended December 31, 2021.

Net Pension Liability

At December 31, 2021, the City's proportionate share of the collective net pension liability reported by KPERS was \$382,618. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2020, which was rolled forward to June 30, 2021. The City's proportion of the net pension liability was based on the ratio of the City's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in this financial statement.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publicly available on the website at www.kpers.org or can be obtained as described above.

NOTE 10 – OTHER POST EMPLOYMENT BENEFITS

As provided by K.S.A. 12-5040, **City of Stafford, Kansas** allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the City is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in this financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the City makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured.

As provided by K.S.A. 74-4927, disabled members in the Kansas Public Employees Retirement System (KPERS) receive long-term disability benefits and life insurance benefits. The plan is administered through a trust held by KPERS that is funded to pay annual benefit payments. The employer contribution rate is set at 1% for the year ended December 31, 2021.

NOTE 11 – COMPENSATED ABSENCES

Vacation

City of Stafford, Kansas' policy regarding vacation is that a full-time employee is entitled to paid vacation according to the following schedule:

Years of Continuous Employment	0-5	5-10	10-15	15-20	20+
Hours Earned Per Month	8	10	12	14	16
Maximum Hours Accumulation	144	180	216	252	288

Upon termination, an employee shall be compensated for all earned but unused vacation at his/her final rate of pay.

CITY OF STAFFORD, KANSAS

Notes to Financial Statement

December 31, 2021

Sick Leave

The City's policy regarding sick leave is that full-time employees, who work at least 17 days out of the month, accumulate sick leave at 8 hours per month, which is cancelled upon the termination of the employee. There is no limit to the accumulation of sick leave.

NOTE 12 – HEALTH REIMBURSEMENT ARRANGEMENT

City of Stafford, Kansas entered into a Health Reimbursement Arrangement (HRA) during 2015. The full-time employee benefit is an HRA as defined by Section 105 of the Internal Revenue Code. The HRA plan is funded solely by the employer. The HRA plan allows for reimbursement of certain out-of-pocket medical and prescription drug costs incurred by the employee, their spouse or their dependents. The maximum allowance per year is \$5,000 for employee only, \$10,000 for employee and spouse, employee and children and employee and family. The amount the City paid in HRA reimbursements was \$9,904 for the year ended December 31, 2021.

NOTE 13 – STAFFORD PUBLIC BUILDING COMMISSION

Lease Receivable

Stafford Public Building Commission entered into a separate lease agreement with **City of Stafford, Kansas** for the lease of the swimming pool. The City is obligated to make payments to the Commission equivalent to the debt that the Commission has assumed and to pay its outstanding revenue bond. Total payments receivable are as follows:

<u>Years Ending December 31</u>	<u>Total</u>
2022	\$ 88,300
2023	86,500
2024	90,465
2025	89,315
2026	88,015
2027-2031	443,405
2032-2036	362,116
2037-2041	525,600
2042	<u>88,188</u>
Total	\$ <u>1,861,904</u>

Long-Term Debt

The Commission issued Revenue Bonds, Series 2017 dated October 17, 2017 with an original issue amount of \$1,475,000 for the construction of a swimming pool. The bonds have varying maturities with annual payments. Interest rates range from 2.30-4.75% depending on the maturity date.

NOTE 14 – DEBT RESTRICTIONS AND COVENANTS

Net Operating Revenue Requirements

The Series 2014 Electric and Water Utility System Revenue Bonds require that the City fix, establish, maintain and collect such rates and charges for the use and services furnished by or through the system and produce revenues sufficient to enable the City to have in each year, a debt coverage ratio of not less than 1.25 on all parity bonds and parity obligations at the time outstanding and 1.10 on any subordinate lien bonds. The City was in compliance with this requirement as of December 31, 2021 as the debt service ratio was as follows:

CITY OF STAFFORD, KANSAS

Notes to Financial Statement

December 31, 2021

2014 Series Electric and Water Utility System Revenue Bond

Net Revenues	\$	177,327
Net Revenues Required		107,455
Debt Ratio (Net Revenues/Net Revenues Required)		1.65

The Series 2014 Electric and Water Utility System Revenue Bonds require that the City credit monthly deposits of an equal pro rata portion of the amount of interest coming due in an amount not less than 1/6 of the amount of interest on the next succeeding interest payment date and an amount not less than 1/12 of the amount of principal coming due on the next succeeding maturity date. The City is in compliance as of December 31, 2021 as the funded amount is as follows:

1 st Interest Payment of Two for Next Year	\$	22,828
Principal Payment for Next Year		65,000
Interest Accrual (1/6 of first payment)		3,805
Principal Accrual (1/12 of payment)		5,417
Total Required		9,222
 Water and Light Fund		
Unencumbered Cash at December 31, 2021		289,239
Bond Reserve Fund		
Unencumbered Cash at December 31, 2021		128,690
 Amount Over Funded	\$	<u>408,707</u>

NOTE 15 – SUBSEQUENT EVENT

On May 23, 2022, Council approved Ordinance No. 1070 and Resolution No 4-22 to refinance Electric and Water Utility System Series 2014 Revenue Bond issued March 4, 2014. Refinancing will create a debt savings of \$77,000.

NOTE 16 – LONG-TERM DEBT

City of Stafford, Kansas has the following types of long-term debt.

Revenue Bonds

On March 4, 2014, the City issued \$1,925,000 in Electric and Water Utility System Series 2014 revenue bonds for acquiring, constructing, reconstructing, improving or enlarging the system.

Capital Leases

The City entered a lease agreement with Stafford Public Building Commission on October 17, 2017 in which the City is the lessee. The basic term ends on August 1, 2042.

The terms of the lease provide for basic rent to be paid on each basic rent payment date in an amount sufficient to pay on the next succeeding payment date, the principal of, redemption premium, if any, and interest on the Series 2017 revenue bonds which are due. The basic rent payment dates are February 1 and August 1, commencing August 1, 2018, and continuing through the basic term of the lease. The lease agreement also provides for the payment of additional rent, in addition to basic rent, in amounts pursuant to the terms of the lease. The City intends that revenues received from a one cent sales tax, approved by the voters of the City on August 15, 2016, and from the operation of the project under the provisions of the lease, will be used to make the City's payments to the Commission under the lease, which payments will in turn, be used to pay debt service on the Series 2017 refunding bonds. To the

CITY OF STAFFORD, KANSAS

Notes to Financial Statement

December 31, 2021

extent that the payments of basic rent and additional rent are not adequate to provide the Commission with funds sufficient to pay the principal and interest on the bonds as they become due and payable, the City shall be obligated to pay, as additional rent, further sums of money as may be required for such purposes.

<u>Years Ending December 31</u>	<u>Total</u>
2022	\$ 88,300
2023	86,500
2024	90,465
2025	89,315
2026	88,015
2027-2031	443,405
2032-2036	362,116
2037-2041	525,600
2042	<u>88,188</u>
Total	\$ <u>1,861,904</u>

The City has entered into lease agreements with an option to purchase at the expiration of the lease terms. The leases contain a fiscal funding clause.

CITY OF STAFFORD, KANSAS
Notes to Financial Statement
December 31, 2021

Changes in long-term liabilities for the City for the year ended December 31, 2021, were as follows:

Issue	Interest Rates	Date of Issue	Amount of Issue	Final Maturity	Balance Beginning of Year	Additions	Reductions/ Payments	Balance End of Year	Interest Paid
Capital Leases									
2021 Dodge Police Car	1.50%	04/28/2021	30,387	4/28/2026	\$ -	30,387	-	30,387	-
Public Building Commission - Series 2017	2.30-4.75%	10/17/2017	1,475,000	08/01/2042	1,350,000	-	45,000	1,305,000	45,100
Revenue Bonds									
Electric and Water Utility System Revenue Bonds - Series 2014	2.00-4.55%	03/04/2014	1,925,000	09/01/2037	1,225,000	-	60,000	1,165,000	47,455
Total for City of Stafford					2,575,000	30,387	105,000	2,500,387	92,555
Stafford Public Building Commission									
Revenue Bonds - Series 2017	2.30-4.75%	10/17/2017	1,475,000	08/01/2042	1,350,000	-	45,000	1,305,000	45,100
Total Contractual Indebtedness					\$ 3,925,000	30,387	150,000	3,805,387	137,655

Current maturities of long-term debt and interest for the next five years and in five year increments through maturity are as follows:

City	YEAR									Total
	2022	2023	2024	2025	2026	2027 - 2031	2032 - 2036	2037 - 2041	2042	
Principal										
Capital Leases	\$ 50,887	51,001	56,080	56,172	56,247	275,000	325,000	380,000	85,000	1,335,387
Revenue Bonds	65,000	65,000	65,000	70,000	70,000	315,000	515,000	-	-	1,165,000
Total Principal	115,887	116,001	121,080	126,172	126,247	590,000	840,000	380,000	85,000	2,500,387
Interest										
Capital Leases	43,770	41,856	40,742	39,501	38,109	168,405	122,150	60,563	3,188	558,284
Revenue Bonds	45,655	43,705	41,755	39,480	37,030	141,868	52,340	-	-	401,833
Total Interest	89,425	85,561	82,497	78,981	75,139	310,273	174,490	60,563	3,188	960,117
Total City Principal and Interest	\$ 205,312	201,562	203,577	205,153	201,386	900,273	1,014,490	440,563	88,188	3,460,504
Stafford Public Building Commission										
Principal										
Revenue Bonds	\$ 45,000	45,000	50,000	50,000	50,000	275,000	325,000	380,000	85,000	1,305,000
Interest										
Revenue Bonds	43,300	41,500	40,465	39,315	39,315	168,405	122,150	60,563	3,187	558,200
Total Stafford Public Building Commission										
Principal and Interest	\$ 88,300	86,500	90,465	89,315	89,315	443,405	447,150	440,563	88,187	1,863,200

CITY OF STAFFORD, KANSAS

Regulatory-Required Supplementary Information

CITY OF STAFFORD, KANSAS
Summary of Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2021

Funds	Certified Budget	Adjustment for Qualifying Budget Credits	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance Over (Under)
Governmental Fund Types					
General Fund	\$ 932,783	-	932,783	856,365	(76,418)
Special Purpose Funds					
Library Fund	23,500	-	23,500	23,283	(217)
Fire Equipment Reserve Fund	81,049	-	81,049	-	(81,049)
Airport Fund	50,238	-	50,238	5,202	(45,036)
Special Parks and Recreation Fund	1,689	-	1,689	-	(1,689)
Special Highway Fund	27,691	-	27,691	2,659	(25,032)
Capital Improvement Fund	108,022	-	108,022	-	(108,022)
Business Funds					
Ritz Theatre Fund	48,500	-	48,500	14,063	(34,437)
Water and Light Fund	2,121,882	-	2,121,882	1,568,024	(553,858)
Sewer Service Fund	187,745	-	187,745	97,166	(90,579)
Trash Fund	182,954	-	182,954	146,644	(36,310)

CITY OF STAFFORD, KANSAS
General Fund

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis

For the Year Ended December 31, 2021

(With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

			Current Year		
	Prior Year Actual		Actual	Budget	Variance Over (Under)
Receipts					
Taxes and Shared Revenues					
Ad Valorem Property	\$ 259,241		267,864	274,365	(6,501)
Delinquent	8,404		4,316	10,000	(5,684)
Motor Vehicle	50,968		59,141	45,358	13,783
Recreational Vehicle	1,133		1,699	1,151	548
16/20 M Vehicle	491		620	607	13
Local Alcohol Liquor	-		-	243	(243)
County Sales	70,255		82,652	67,000	15,652
Franchise Tax	15,601		16,775	20,000	(3,225)
City Sales Tax	252,771		281,432	262,000	19,432
Fines and Forfeitures	7,611		8,880	4,000	4,880
Licenses and Permits	1,355		1,445	1,200	245
Swimming Pool	6,256		8,170	5,000	3,170
Reimbursed Expenses	36,258		29,622	20,000	9,622
Leases and Rentals	15,574		12,667	8,400	4,267
Interest	2,851		853	2,400	(1,547)
Mowing and Other	3,382		2,648	500	2,148
Transfers In	95,000		110,000	125,000	(15,000)
Neighborhood Revitalization	(21,494)		(18,943)	(17,868)	(1,075)
Total Receipts	<u>805,657</u>		<u>869,841</u>	<u>829,356</u>	<u>40,485</u>
Expenditures					
General Administrative	61,307		66,047	75,140	(9,093)
Public Safety					
Fire Department	26,192		42,463	38,800	3,663
Police Department	253,137		318,670	277,000	41,670
Parks and Recreation	12,711		15,800	26,000	(10,200)
Swimming Pool	38,882		52,998	46,000	6,998
Public Works	42,565		49,827	90,173	(40,346)
Employee Benefits	20,392		13,389	45,060	(31,671)
Other	20,533		15,739	74,610	(58,871)
Transfers Out	302,771		281,432	260,000	21,432
Total Expenditures	<u>778,490</u>		<u>856,365</u>	<u>932,783</u>	<u>(76,418)</u>
Receipts Over (Under) Expenditures	27,167		13,476		
Unencumbered Cash - Beginning	<u>131,565</u>		<u>158,732</u>		
Unencumbered Cash - Ending	\$ <u>158,732</u>		<u>172,208</u>		

CITY OF STAFFORD, KANSAS
Library Fund

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis

For the Year Ended December 31, 2021

(With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Taxes and Shared Revenues				
Ad Valorem Property	\$ 19,768	19,756	20,225	(469)
Delinquent	604	310	500	(190)
Motor Vehicle	3,595	4,442	3,458	984
Recreational Vehicle	80	127	88	39
16/20 M Vehicle	37	44	46	(2)
Cash Reserve	-	-	500	(500)
Neighborhood Revitalization	(1,638)	(1,396)	(1,317)	(79)
Total Receipts	22,446	23,283	<u>23,500</u>	<u>(217)</u>
Expenditures				
Appropriations to Library Board	22,446	23,283	<u>23,500</u>	<u>(217)</u>
Receipts Over (Under) Expenditures	-	-		
Unencumbered Cash - Beginning	-	-		
Unencumbered Cash - Ending	\$ -	-		

CITY OF STAFFORD, KANSAS
Fire Equipment Reserve Fund
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2021
(With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

		Current Year		
	Prior Year Actual	Actual	Budget	Variance Over (Under)
Receipts				
Taxes and Shared Revenues				
Ad Valorem Property	\$ 2	-	-	-
Delinquent	176	73	250	(177)
Motor Vehicle	981	221	-	221
Recreational Vehicle	20	8	-	8
16/20 M Vehicle	10	12	-	12
Interest	64	23	100	(77)
Total Receipts	1,253	337	350	(13)
Expenditures				
Equipment and Maintenance	-	-	81,049	(81,049)
Receipts Over (Under) Expenditures	1,253	337		
Unencumbered Cash - Beginning	139,460	140,713		
Unencumbered Cash - Ending	\$ 140,713	141,050		

CITY OF STAFFORD, KANSAS
Airport Fund

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis

For the Year Ended December 31, 2021

(With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

		Current Year		
	Prior Year Actual	Actual	Budget	Variance Over (Under)
Receipts				
Taxes and Shared Revenues				
Delinquent	\$ 5	-	-	-
Sale of Crops and Hangar Rental	4,754	7,891	5,000	2,891
Interest	239	46	150	(104)
Total Receipts	4,998	7,937	5,150	2,787
Expenditures				
Contractual Services	2,819	3,455	4,000	(545)
Commodities	1,578	1,747	2,000	(253)
Capital Outlay	-	-	44,238	(44,238)
Total Expenditures	4,397	5,202	50,238	(45,036)
Receipts Over (Under) Expenditures	601	2,735		
Unencumbered Cash - Beginning	55,938	56,539		
Unencumbered Cash - Ending	\$ 56,539	59,274		

CITY OF STAFFORD, KANSAS
Special Parks and Recreation Fund

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis

For the Year Ended December 31, 2021

(With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Taxes and Shared Revenues				
Local Alcohol Liquor	\$ -	-	243	(243)
Expenditures				
Contractual Services	-	-	250	(250)
Commodities	-	-	250	(250)
Capital Outlay	-	-	1,189	(1,189)
Total Expenditures	-	-	1,689	(1,689)
Receipts Over (Under) Expenditures	-	-		
Unencumbered Cash - Beginning	2,453	2,453		
Unencumbered Cash - Ending	\$ 2,453	2,453		

CITY OF STAFFORD, KANSAS
Special Highway Fund
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2021
(With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Taxes and Shared Revenues				
State Gasoline Tax	\$ 24,785	27,133	<u>21,880</u>	<u>5,253</u>
Expenditures				
Commodities	<u>2,280</u>	<u>2,659</u>	<u>27,691</u>	<u>(25,032)</u>
Receipts Over (Under) Expenditures	22,505	24,474		
Unencumbered Cash - Beginning	<u>1,071</u>	<u>23,576</u>		
Unencumbered Cash - Ending	\$ <u>23,576</u>	<u>48,050</u>		

CITY OF STAFFORD, KANSAS
Equipment Reserve Fund
 Schedule of Receipts and Expenditures
 Regulatory Basis
 For the Year Ended December 31, 2021
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year Actual
Receipts		
Interest	\$ 1,224	250
Expenditures	-	-
Receipts Over (Under) Expenditures	1,224	250
Unencumbered Cash - Beginning	52,606	53,830
Unencumbered Cash - Ending	\$ 53,830	54,080

CITY OF STAFFORD, KANSAS
Capital Improvement Fund
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2021
(With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Transfers In	\$ 50,000	-	75,000	(75,000)
User Fees	20,176	20,042	22,000	(1,958)
Total Receipts	70,176	20,042	<u>97,000</u>	<u>(76,958)</u>
Expenditures				
Capital Outlay	-	-	<u>108,022</u>	<u>(108,022)</u>
Receipts Over (Under) Expenditures	70,176	20,042		
Unencumbered Cash - Beginning	<u>1,022</u>	<u>71,198</u>		
Unencumbered Cash - Ending	\$ <u>71,198</u>	<u>91,240</u>		

CITY OF STAFFORD, KANSAS
Community Education Fund
Schedule of Receipts and Expenditures
Regulatory Basis
For the Year Ended December 31, 2021
(With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year Actual
Receipts		
Donations	\$ 1,351	2,881
Expenditures		
Donations	317	994
Contractual Services	3,221	727
Total Expenditures	3,538	1,721
Receipts Over (Under) Expenditures	(2,187)	1,160
Unencumbered Cash - Beginning	9,285	7,098
Unencumbered Cash - Ending	\$ 7,098	8,258

CITY OF STAFFORD, KANSAS
City Attorney Diversion Fund
 Schedule of Receipts and Expenditures
 Regulatory Basis
 For the Year Ended December 31, 2021
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year Actual
Receipts		
Interest	\$ 2	1
Diversion Fees	1,300	500
Total Receipts	1,302	501
Expenditures		
Miscellaneous	1,000	-
Receipts Over (Under) Expenditures	302	501
Unencumbered Cash - Beginning	2,428	2,730
Unencumbered Cash - Ending	\$ 2,730	3,231

CITY OF STAFFORD, KANSAS
Swimming Pool Fund
 Schedule of Receipts and Expenditures
 Regulatory Basis
 For the Year Ended December 31, 2021
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year Actual
Receipts		
Transfers In	\$ 126,386	140,716
Expenditures		
Rent to Stafford Public Building Commission - Swimming Pool	87,000	90,100
Receipts Over (Under) Expenditures	39,386	50,616
Unencumbered Cash - Beginning	136,864	176,250
Unencumbered Cash - Ending	\$ 176,250	226,866

CITY OF STAFFORD, KANSAS
Covid-19 Federal Grant Fund
 Schedule of Receipts and Expenditures
 Regulatory Basis
 For the Year Ended December 31, 2021
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year Actual
Receipts		
Federal Aid	\$ 86,332	72,413
Expenditures		
Grant Distributions	86,332	-
Receipts Over (Under) Expenditures	-	72,413
Unencumbered Cash - Beginning	-	-
Unencumbered Cash - Ending	\$ -	72,413

CITY OF STAFFORD, KANSAS
Land Bank M.I.H. Grant Fund
 Schedule of Receipts and Expenditures
 Regulatory Basis
 For the Year Ended December 31, 2021
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year Actual
Receipts		
Reimbursement	\$ 84,851	19,870
Expenditures		
Miscellaneous	104,722	20,352
Receipts Over (Under) Expenditures	(19,871)	(482)
Unencumbered Cash - Beginning	-	(19,871)
Unencumbered Cash - Ending	\$ (19,871)	(20,353)

CITY OF STAFFORD, KANSAS
Electrical and Streets Improvement Fund
 Schedule of Receipts and Expenditures
 Regulatory Basis

For the Year Ended December 31, 2021
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year Actual
Receipts		
Transfers In	\$ 126,385	140,716
Expenditures		
Capital Outlay	-	170,203
Receipts Over (Under) Expenditures	126,385	(29,487)
Unencumbered Cash - Beginning	434,962	561,347
Unencumbered Cash - Ending	\$ 561,347	531,860

CITY OF STAFFORD, KANSAS
Equipment Reserve Depreciation Fund
 Schedule of Receipts and Expenditures
 Regulatory Basis
 For the Year Ended December 31, 2021
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year Actual
Receipts	\$ -	-
Expenditures	-	-
Receipts Over (Under) Expenditures	-	-
Unencumbered Cash - Beginning	25,000	25,000
Unencumbered Cash - Ending	\$ 25,000	25,000

CITY OF STAFFORD, KANSAS
Bond Reserve Fund
 Schedule of Receipts and Expenditures
 Regulatory Basis
 For the Year Ended December 31, 2021
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year Actual
	<u> </u>	<u> </u>
Receipts	\$ -	-
Expenditures	<u>-</u>	<u>-</u>
Receipts Over (Under) Expenditures	-	-
Unencumbered Cash - Beginning	<u>128,690</u>	<u>128,690</u>
Unencumbered Cash - Ending	\$ <u><u>128,690</u></u>	<u><u>128,690</u></u>

CITY OF STAFFORD, KANSAS
Water Reserve Fund
 Schedule of Receipts and Expenditures
 Regulatory Basis
 For the Year Ended December 31, 2021
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year Actual
	<u> </u>	<u> </u>
Receipts	\$ -	-
Expenditures	<u>-</u>	<u>-</u>
Receipts Over (Under) Expenditures	-	-
Unencumbered Cash - Beginning	<u>3,566</u>	<u>3,566</u>
Unencumbered Cash - Ending	\$ <u><u>3,566</u></u>	<u><u>3,566</u></u>

CITY OF STAFFORD, KANSAS
Power Plant Reserve Fund
 Schedule of Receipts and Expenditures
 Regulatory Basis
 For the Year Ended December 31, 2021
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year Actual
Receipts		
Transfers In	\$ -	50,000
Expenditures	-	-
Receipts Over (Under) Expenditures	-	50,000
Unencumbered Cash - Beginning	81,554	81,554
Unencumbered Cash - Ending	\$ 81,554	131,554

CITY OF STAFFORD, KANSAS
Sewer Reserve Fund
 Schedule of Receipts and Expenditures
 Regulatory Basis
 For the Year Ended December 31, 2021
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year Actual
Receipts		
Transfers In	\$ 5,000	5,000
Expenditures	-	-
Receipts Over (Under) Expenditures	5,000	5,000
Unencumbered Cash - Beginning	219,365	224,365
Unencumbered Cash - Ending	\$ 224,365	229,365

CITY OF STAFFORD, KANSAS
Ritz Theatre Fund

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis

For the Year Ended December 31, 2021

(With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Sales	\$ 5,893	6,415	25,000	(18,585)
Donations and Miscellaneous	426	826	1,000	(174)
Transfers In	3,500	12,500	22,500	(10,000)
Total Receipts	9,819	19,741	48,500	(28,759)
Expenditures				
Salaries and Benefits	3,445	4,580	16,750	(12,170)
Contractual Services	980	3,541	13,550	(10,009)
Commodities	4,893	5,485	12,000	(6,515)
Capital Outlay	369	457	6,200	(5,743)
Total Expenditures	9,687	14,063	48,500	(34,437)
Receipts Over (Under) Expenditures	132	5,678		
Unencumbered Cash - Beginning	-	132		
Unencumbered Cash - Ending	\$ 132	5,810		

CITY OF STAFFORD, KANSAS
Water and Light Fund

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis

For the Year Ended December 31, 2021

(With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Sales and Services	\$ 1,371,762	1,374,974	1,660,000	(285,026)
Penalties	15,199	13,944	18,000	(4,056)
Sales Tax	40,698	42,631	45,000	(2,369)
Interest	9,784	3,288	10,000	(6,712)
Connection Fees	5,595	6,460	5,000	1,460
Sale of Property	-	27,100	-	27,100
Reimbursed Expenses	1,848	66,024	1,000	65,024
Total Receipts	<u>1,444,886</u>	<u>1,534,421</u>	<u>1,739,000</u>	<u>(204,579)</u>
Expenditures				
Power Plant Production	793,343	691,662	947,593	(255,931)
Transmission and Distribution				
Electric	141,403	169,479	129,503	39,976
Water	107,912	136,081	91,470	44,611
Combined	46,373	75,475	167,100	(91,625)
General Administrative	231,014	233,106	227,863	5,243
Sales and Use Tax	40,848	44,201	62,500	(18,299)
Water Resource Tax	1,504	1,487	2,750	(1,263)
Community Development and Promotion	10,266	5,602	7,500	(1,898)
Capital Outlay	64,049	23,476	27,650	(4,174)
Bond Payment	60,000	60,000	60,000	-
Interest Payment	49,255	47,455	45,100	2,355
Transfers Out	15,000	80,000	352,853	(272,853)
Total Expenditures	<u>1,560,967</u>	<u>1,568,024</u>	<u>2,121,882</u>	<u>(553,858)</u>
Receipts Over (Under) Expenditures	(116,081)	(33,603)		
Unencumbered Cash - Beginning	<u>438,923</u>	<u>322,842</u>		
Unencumbered Cash - Ending	\$ <u>322,842</u>	<u>289,239</u>		

CITY OF STAFFORD, KANSAS
Sewer Service Fund

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis

For the Year Ended December 31, 2021

(With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
User Fees	\$ 98,344	97,316	100,000	(2,684)
Interest	1,311	542	1,200	(658)
Other	50	100	100	-
Total Receipts	<u>99,705</u>	<u>97,958</u>	<u>101,300</u>	<u>(3,342)</u>
Expenditures				
Contractual Services	121	-	1,000	(1,000)
Commodities	16,456	7,166	30,000	(22,834)
Capital Outlay	-	-	41,745	(41,745)
Sewer Improvements	-	-	5,000	(5,000)
Transfers Out	80,000	90,000	110,000	(20,000)
Total Expenditures	<u>96,577</u>	<u>97,166</u>	<u>187,745</u>	<u>(90,579)</u>
Receipts Over (Under) Expenditures	3,128	792		
Unencumbered Cash - Beginning	<u>111,145</u>	<u>114,273</u>		
Unencumbered Cash - Ending	\$ <u>114,273</u>	<u>115,065</u>		

CITY OF STAFFORD, KANSAS
Trash Fund

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis

For the Year Ended December 31, 2021

(With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Trash Service Collections	\$ 145,978	150,740	150,000	740
Expenditures				
Contractual Services	143,042	139,144	175,454	(36,310)
Transfers Out	8,500	7,500	7,500	-
Total Expenditures	151,542	146,644	182,954	(36,310)
Receipts Over (Under) Expenditures	(5,564)	4,096		
Unencumbered Cash - Beginning	45,455	39,891		
Unencumbered Cash - Ending	\$ 39,891	43,987		

CITY OF STAFFORD, KANSAS
Stafford Public Building Commission - Swimming Pool Fund
 Schedule of Receipts and Expenditures
 Regulatory Basis
 For the Year Ended December 31, 2021
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year Actual
Receipts		
Rent from City of Stafford	\$ 87,000	90,100
Expenditures		
Principal and Interest Payment	87,000	90,100
Receipts Over (Under) Expenditures	-	-
Unencumbered Cash - Beginning	-	-
Unencumbered Cash - Ending	\$ -	-

CITY OF STAFFORD, KANSAS
Land Bank Fund
 Schedule of Receipts and Expenditures
 Regulatory Basis
 For the Year Ended December 31, 2021
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2020)

	Prior Year Actual	Current Year Actual
Receipts		
Reimbursement	\$ -	945
Expenditures		
Miscellaneous	-	24
Receipts Over (Under) Expenditures	-	921
Unencumbered Cash - Beginning	-	-
Unencumbered Cash - Ending	\$ -	921

CITY OF STAFFORD, KANSAS
Agency Funds
Schedule of Receipts and Expenditures
Regulatory Basis
For the Year Ended December 31, 2021

<u>Fund</u>	<u>Beginning Cash Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Cash Balance</u>
Stafford Bucks	\$ 14	2,949	2,826	137