

**RURAL WATER DISTRICT #4
CHEROKEE COUNTY, KANSAS**

Regulatory Basis Financial Statement,
Independent Auditors' Report, and
Regulatory-Required Supplementary Information
For the Year Ended
December 31, 2017

**RURAL WATER DISTRICT #4
CHEROKEE COUNTY, KANSAS**

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Diehl Banwart Bolton

Certified Public Accountants P.A.

INDEPENDENT AUDITORS' REPORT

Board of Directors and management
Rural Water District #4
Cherokee County, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of Rural Water District, #4, Inc., Cherokee County, Kansas as of and for the year ended December 31, 2017 and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the Kansas Municipal Audit and Accounting Guide as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statement, the financial statement is prepared by Rural Water District #4, Inc., Cherokee County, Kansas on the basis of the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Rural Water District #4, Inc., Cherokee County, Kansas as of December 31, 2017, or changes in financial position and cash flows thereof for the year then ended.

Unqualified Opinion on Regulatory Basis of Accounting


In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the Rural Water District #4, Inc., Cherokee County, Kansas as of December 31, 2017, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide described in Note 1.

Other Matters**Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The schedule of regulatory basis receipts and expenditures-actual (Schedule 1 as listed in the table of contents) is presented for analysis and is not a required part of the basic financial statement, however is required to be presented under the provisions of the Kansas Municipal Audit and Accounting Guide. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

Prior Year Comparative Numbers

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statement of Rural Water District #4, Inc., Cherokee County, Kansas as of and for the year ended December 31, 2016 (not presented herein), and have issued our report thereon dated March 10, 2017, which contained an unmodified opinion on the basic financial statement. The 2016 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration at the following link <http://admin.ks.gov/offices/chief-financial-officer/municipal-services>. The 2016 actual column (2016 comparative information) presented in the schedule of regulatory basis receipts and expenditures – actual for the year ended December 31, 2017 (Schedule 1 as listed in the table of contents) is presented for purposes of additional analysis and is not a required part of the basic financial statement. Such 2016 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2016 basic financial statement. The 2016 comparative information was subjected to the auditing procedures applied in the audit of the 2016 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2016 basic financial statement or to the 2016 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2016 comparative information is fairly stated in all material respects in relation to the basic financial statement as a whole for the year ended December 31, 2016, on the basis of accounting described in Note 1.



DIEHL, BANWART, BOLTON, CPAs, PA

March 9, 2018
Fort Scott, Kansas

RURAL WATER DISTRICT #4, INC.
CHEROKEE COUNTY, KANSAS

Summary Statement of Receipts, Expenditures, and Unencumbered Cash
Regulatory Basis

For the Year Ended December 31, 2017

With Comparative Actual Amounts for the Year Ended December 31, 2016

Funds	Beginning Unencumbered Cash Balance	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add		Current Year Ending Cash Balance	Prior Year Ending Cash Balance
					Encumbrances and Accounts Payable			
Business Funds:								
Water Utility	\$ 359,024.10	\$ 557,324.93	\$ 632,849.01	\$ 283,500.02	\$ 18,209.98		\$ 301,710.00	\$ 380,053.61
Composition of Cash:								
				Cash in bank - operating checking account.....			\$ 125,666.05	\$ 235,948.34
				Cash in bank - capital improvements account.....			50,237.29	18,791.55
				Certificates of Deposit -			125,806.66	125,313.72
				Totals.....			\$ 301,710.00	\$ 380,053.61

The notes to the financial statement are an integral part of this statement.

**RURAL WATER DISTRICT #4
CHEROKEE COUNTY, KANSAS**

Notes to Financial Statement
For the Year Ended December 31, 2017

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statement of Rural Water District #4, Inc., Cherokee County, Kansas has been prepared in order to show compliance with the cash basis and budget laws of the State of Kansas. The Kansas Municipal Audit and Accounting Guide (KMMAG), as approved by the director of the Kansas Division of Accounts and Reports, establishes the guidelines for the regulatory basis of accounting in the state of Kansas. The more significant of the District's accounting policies follow.

Nature of Organization: Rural Water District #4, Inc., Cherokee County, Kansas is a municipal corporation governed by an elected five-member board of directors. Currently, the District does not purchase any water. The District provides water to members of the District primarily in rural Cherokee County, Kansas.

All water sales are made to residents in the area of the District. Accordingly, the District's operations are dependent upon the economic conditions of the area.

Financial Reporting Entity

This financial statement presents Rural Water District #4, Inc., Cherokee County, Kansas (primary government). There are no related municipal entities which should be accounted for in the District's financial statement.

Basis of Presentation and Basis of Accounting

A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restriction, or limitations.

Regulatory Basis Fund Types

The following types of funds comprise the financial activities of Rural Water District #4, Inc., Cherokee County, Kansas:

Business fund – funds financed in whole or part by fees charged to users of the goods or services (i.e. enterprise and internal service fund, etc.).

1. **SIGNIFICANT ACCOUNTING POLICIES** (Continued)

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America

The KMAAG regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The District has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the District to use the regulatory basis of accounting.

Budgetary Information

Kansas statutes do not require budgets for rural water districts.

Deposits and Investments

Deposits and investments include an interest bearing checking account and certificates of deposit. Kansas statutes permit investment in savings accounts, certificates of deposit, and, in certain cases, obligations of the U.S. Treasury.

Compensated Absences

The District does not provide sick or vacation benefits beyond the year earned.

Income Taxes: Rural Water District #4, Inc., Cherokee County, Kansas is recognized by the Internal Revenue Service as a not-for-profit municipality corporation, and is exempt from Federal and State income taxes. Accordingly, this financial statement does not include a provision for income taxes.

Termination and Post Employment Benefits

The District does not offer termination or post employment benefits.

2. **STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

Compliance with Finance-Related Legal and Contractual Provisions

This financial statement has been prepared in order to show compliance with the cash basis laws and statutes of the state of Kansas. The District was in apparent compliance with the cash basis laws and statutes of the state of Kansas.

3. DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories which may be used by the District. The statute requires banks eligible to hold the District's funds have a main or branch bank in the county in which the District is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The District has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the District's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The District has no investment policy that would further limit its investment choices, but has limited the investments to time deposits at local banks.

Concentration of credit risk. State statutes place no limit on the amount the District may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial credit risk – deposits. Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. State statutes require the District's deposits in financial institutions be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The District does not have any "peak periods" designated. All deposits were legally secured at December 31, 2017.

At December 31, 2017, the District's carrying amount of deposits was \$301,710.00 and the bank balance was \$301,710.00. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, \$250,000.00 was covered by federal depository insurance, and \$51,710.00 was collateralized with securities totaling \$120,468.20 held by the pledging financial institutions agents in the District's name.

4. RISK MANAGEMENT

The water district is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; employees' health and life; and natural disasters. The water district manages these risks of loss by carrying various commercial insurance policies. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years.

5. RELATED PARTY TRANSACTIONS

The District uses Heistand Excavating to do its line repairs and installations. Heistand Excavating is owned by Fred Heistand, Sr., who is the father of District operator/manager, Fred Heistand, Jr. During 2017, the District paid Heistand Excavating \$335,405.10 for their services.

6. BENEFIT UNIT DEPOSITS

Customers of the District are required to pay a deposit for a benefit unit prior to connecting to a rural water line. Benefit unit deposits totaled \$7,200.00 for the year.

7. FIXED ASSETS

As discussed in Note 1, regulatory basis financial statements do not record property, plant and equipment as assets of the District. In addition, depreciation expense in the assets is not recorded. However, the District does keep track of fixed assets and the depreciation thereon for internal monitoring

In connection with Fixed Asset accounting, plant and equipment are capitalized at cost and are depreciated on the straight-line method over the estimated useful life of the assets as follows:

Office Equipment and Vehicles	5 Years
Meters and Pumps	20 Years
Plant and Equipment	40 Years

Maintenance and repairs are charged to expense as incurred. Major renewals and improvements are capitalized.

Fixed assets and accumulated depreciation changed for the year as follows:

Fixed Asset	Beginning Balance	Additions	Deletion	Ending Balance
Building	\$ 14,636.00	\$ -	\$ -	\$ 14,636.00
Water Dist. System	1,934,265.77	243,290.56	-	2,177,556.33
Office Equipment	49,683.35	1,710.44	-	51,393.79
	<u>\$ 1,998,585.12</u>	<u>\$ 245,001.00</u>	<u>\$ -</u>	<u>\$ 2,243,586.12</u>
Accumulated Depreciation	<u>\$ (1,330,995.67)</u>	<u>\$ (52,846.67)</u>	<u>\$ -</u>	<u>\$ (1,383,842.34)</u>

8. NOTES PAYABLE

The District had a note payable with Labette Bank dated January 17, 2014. The original loan amount was \$50,000. The loan required semi-annual payments until maturity on January 17, 2024. The interest rate and required payment amount of the note both vary. The interest rate is 2% above the Labette Bank twelve-month rate for certificates of deposit. On September 28, 2017, the District paid the load off early.

The District took out a \$100,100 note payable with Labette Bank on September 28, 2017. The loan requires 59 monthly payments of \$1,722.51 beginning on November 1, 2017 and 1 payment of \$1,772.25 on October 1, 2022. The interest rate is 2.40%. At December 31, 2017, the principal balance was \$96,973.17.

Changes in long-term liabilities for the District for the year ended December 31, 2017, were as follows:

Beginning Balance	Additions / New Debt	Reductions / Principal Paid	Ending Balance	Interest Paid
\$ 38,554.77	\$ -	\$ 38,554.77	\$ -	\$ 1,069.05
-	100,100.00	3,126.83	96,973.17	418.19
<u>\$ 38,554.77</u>	<u>\$ 100,100.00</u>	<u>\$ 41,681.60</u>	<u>\$ 96,973.17</u>	<u>\$ 1,487.24</u>

Current maturities of long-term debt and interest for the next five year and in five year increments through maturity are as follows:

December 31,	PRINCIPAL	INTEREST	TOTAL
2018	\$ 19,152.53	\$ 2,117.59	\$ 21,270.12
2019	19,595.84	1,674.28	21,270.12
2020	20,092.79	1,177.33	21,270.12
2021	20,580.36	689.76	21,270.12
2022	17,551.65	173.19	17,724.84
	<u>\$ 96,973.17</u>	<u>\$ 5,832.15</u>	<u>\$ 102,805.32</u>

9. CAPITAL PROJECTS

Capital projects with approved change orders compared with expenditures from inception are as follows:

KDOT Highway 7 Relocation Project

Sources of Funds:

KDOT	\$ 764,357.31
Local	<u>37,755.77</u>

Authorized Project Expenditures	<u>\$ 802,113.08</u>
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Actual Project Expenditures to Date:

Excavating and Lines	\$ 547,246.19
Engineering Fees	254,377.72
Legal Fees	350.00
Crop Damage	<u>139.17</u>

Total Project Expenditures to Date	<u>\$ 802,113.08</u>
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The District entered into a Kansas Rural Water District Agreement with the Secretary of Transportation of the State of Kansas (KDOT) on March 12, 2015. The agreement proposes a highway improvement on Highway No. 7. At the District's request, KDOT will reimburse the District for 95% of the eligible cost. Upon completion of the final audit, KDOT reimbursed the District for the total amount of the final billing found eligible for payment by KDOT and/or the Federal Highway Administration less intermediate progress payments. The final payment was received from KDOT on March 10, 2017, and the final payments were then made to complete the project.

10. SUBSEQUENT EVENTS

Management has evaluated events and transactions occurring subsequent to December 31, 2017 through March 9, 2018, the date of the financial statement. During this period, there were no subsequent events requiring recognition in the financial statement or disclosure in the notes to the financial statement.

**REGULATORY-REQUIRED
SUPPLEMENTARY INFORMATION**

**RURAL WATER DISTRICT #4, INC.
CHEROKEE COUNTY, KANSAS
WATER UTILITY FUND**

Schedule of Receipts and Expenditures - Actual

Regulatory Basis

For the Year Ended December 31, 2017

With Comparative Actual Amounts for the Year Ended December 31, 2016

	Prior Year Actual	Current Year Actual
Receipts		
Operating Receipts		
Metered water sales	\$ 375,550.86	\$ 406,769.60
Nonoperating Receipts		
Interest income	643.33	770.48
New Unit Reimbursements	12,910.00	1,000.00
Miscellaneous income	3,674.32	3,704.15
Benefit Unit deposits	11,175.00	7,200.00
Highway 7 Reimbursement	380,723.10	37,780.70
Loan Proceeds	-	100,100.00
Cash Receipts	<u>784,676.61</u>	<u>557,324.93</u>
Expenditures		
Operating Expenditures		
Repairs and Supplies	128,842.09	139,264.45
Salaries	76,400.34	76,097.05
Payroll Taxes	5,824.31	5,929.15
Utilities	28,185.12	25,905.23
Telephone	3,191.89	3,565.55
Office Expense	4,246.39	5,266.87
Insurance and Bonds	11,521.00	11,789.00
Legal and Professional	4,805.00	6,767.00
Engineering Fees	10,400.00	5,200.00
Mileage	15,284.50	15,623.58
Lab Fees and Chemicals	5,925.56	3,353.79
Clean Drinking Water Fees	2,869.77	3,185.61
Miscellaneous expense	3,766.91	4,976.12
Nonoperating Expenditures		
Debt Service		
Principal paid	4,641.12	41,681.60
Interest paid	1,009.12	1,487.24
Capital Outlays	49,303.23	245,001.00
Highway 7 Relocation Project	<u>123,184.79</u>	<u>37,755.77</u>
Total Expenditures	<u>479,401.14</u>	<u>632,849.01</u>
Receipts Over (Under) Expenditures	305,275.47	(75,524.08)
Unencumbered Cash, Beginning	<u>53,748.63</u>	<u>359,024.10</u>
Unencumbered Cash, Ending	<u>\$ 359,024.10</u>	<u>\$ 283,500.02</u>