State of Kansas
City

2026

CERTIFICATE

To the Clerk of Ellis, State of Kansas
We, the undersigned, officers of
City of Hays Kansas
certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditures for the various funds for the year 2026; and
(3) the Amounts(s) of 2025 Ad Valorem Tax are within statutory limitations.

Table of Contents:		Page No.	2026 Adopted Budget: Budget Authority for Expenditures	2026 Adopted Budget: Amount of 2025 Ad Valorem Tax	2026 Adopted Budget: Final Tax Rate (County Clerk's Use Only)
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Schedule of Transfers		3			
Statement of Indebtedness		4			
Statement of Lease-Purchases		5			
Computation to Determine State Library Grant		6			
Fund	**K.S.A.**				
General	12-101a	7	19,374,793		
Debt Service	10-113	8	2,914,336	1,109,611	3.520
Library	12-1220	8	2,022,142	1,845,978	5.956
Library Employee Benefit	12-16,102	9	200,000	171,953	0.546
Airport	3-113	9	1,125,737	788,059	2.50
Public Safety Equipment	12-110b	10	763,028	630,447	2.00
Employee Benefit	12-16,102	10	5,604,219	3,139,736	9.960
Special Highway		11	1,139,245		
Solid Waste		11	1,838,352		
Special Parks & Recreation		12	410,949		
Special Alcohol		12	175,299		
Convention & Visitors Bureau		13	1,808,019		
Storm Water Management		13	973,970		
Water Reclamation		14	5,943,359		
Water Production		14	4,216,316		
Water Conservation		15	4,972,615		
R9		15	763,106		
Opioid Settlement		16	82,778		
Non-Budgeted Funds-A		17			
Non-Budgeted Funds-B		18			
Non-Budgeted Funds-C		19			
Non-Budgeted Funds-D		20			
Totals		xxxxxx	54,328,263	7,685,784	24.382
Budget Hearing Notice					County Clerk's Use Only
Combined Rate and Budget Hearing Notice		21			319,571,315
RNR Hearing Notice		22			
Neighborhood Revitalization		23			Nov 1, 2025 Total Assessed Valuation

Tif valuation: - 4,323,050
New Hays City valuation
315,248,265

Revenue Neutral Rate	24.382
Does budget require a resolution to exceed the Revenue Neutral Rate?	NO

Assisted by:

Address:

Email:

Attest: October 31 2025

County Clerk

Governing Body

CPA Summary

City of Hays Kansas 2026

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Fund for 2025	Ad Valorem Levy Tax Year 2024	Allocation for Year 2026				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	0	0	0	0	0	0
Debt Service	1,053,435	82,574	1,352	415	3,952	0
Library	1,844,212	144,559	2,367	727	6,918	0
Library Employee Benefit	245,895	19,275	316	97	922	0
Airport	461,053	36,140	592	182	1,730	0
Public Safety Equipment	614,737	48,186	789	242	2,306	0
Employee Benefit	3,464,962	271,602	4,447	1,366	12,999	0
TOTAL	7,684,294	602,336	9,863	3,029	28,827	0

County Treas Motor Vehicle Estimate	602,335				
County Treas Recreational Vehicle Estimate		9,862			
County Treas 16/20M Vehicle Estimate			3,029		
County Treas Commercial Vehicle Tax Estimate				28,827	
County Treas Watercraft Tax Estimate					0

Motor Vehicle Factor	0.07839				
Recreational Vehicle Factor		0.00128			
16/20M Vehicle Factor			0.00039		
Commercial Vehicle Factor				0.00375	
Watercraft Factor					0.00000

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2024	Current Amount for 2025	Proposed Amount for 2026	Transfers Authorized by Statute
Special Alcohol	General Fund	100,000	82,337	80,057	Commission Approved
CVB	General Fund	156,321	197,348	191,250	Commission Approved
Sports Complex Reserve	General Fund	201,000	-	-	Commission Approved
Solid Waste	General Fund	259,000	278,586	274,907	KSA 12-825d
Stormwater Mgmt	General Fund	81,000	83,460	84,278	KSA 12-825d
Water Reclamation	General Fund	795,961	841,380	846,811	KSA 12-825d
Water Production & Distribution	General Fund	632,103	628,895	691,024	KSA 12-825d
General Fund	New Equipment Reserve	295,948	315,619	402,417	KSA 12-1,117
General Fund	Stormwater Mgmt	16,500	16,500	16,500	Commission Approved
General Fund	Special Highway	200,000	200,000	200,000	Commission Approved
General Fund	Commission Capital Reserve	2,750,000	2,200,614	2,788,349	Commission Approved
Bickle-Schmidt Sprts	New Equipment Reserve	8,527	-	-	KSA 12-1,117
Public Safety Equipment	New Equipment Reserve	419,909	465,256	494,028	KSA 12-1,117
Special Alcohol	Employee Benefit	33,610	33,414	35,242	KSA 12-16,102
CVB	Employee Benefit	99,360	104,736	108,641	KSA 12-16,102
CVB	Special Parks	75,000	125,000	125,000	Commission Approved
General Fund	Employee Benefit	-	-	300,000	KSA 12-16,102
Sports Complex Reserve	Employee Benefit	23,067	-	-	KSA 12-16,102
Solid Waste	Employee Benefit	233,750	241,725	247,951	KSA 12-16,102
Stormwater Mgmt	Employee Benefit	78,250	88,853	92,145	KSA 12-16,102
Water Conservation	Employee Benefit	29,364	32,108	33,428	KSA 12-16,102
Water Reclamation	Employee Benefit	229,792	229,745	242,535	KSA 12-16,102
Water Production & Distribution	Employee Benefit	303,756	299,301	311,852	KSA 12-16,102
R9	Employee Benefit	71,326	80,252	102,736	KSA 12-16,102
Solid Waste	Solid Waste Reserves	193,226	232,859	74,657	KSA 12-1,117
Water Conservation	Water Sales Tax Reserves	5,100,266	5,136,020	3,622,939	KSA 12-825d
Water Reclamation	Capital Improvement	355,951	1,012,697	876,275	KSA 12-1,118
Water Production & Distribution	Capital Improvement	963,161	1,079,108	333,688	KSA 12-1,118
Water Conservation	GF Water Sales Tax	944,450	1,257,054	1,017,650	Commission Approved
Water Reclamation	New Equipment Reserve	24,545	31,407	33,775	KSA 12-1,117
Water Production & Distribution	New Equipment Reserve	17,324	19,927	30,969	KSA 12-1,117
Water Conservation	New Equipment Reserve	1,909	1,909	1,909	KSA 12-1,117
CVB	New Equipment Reserve	2,066	2,066	2,066	KSA 12-1,117
Stormwater Mgmt	New Equipment Reserve	34,245	45,166	56,901	KSA 12-1,117
Stormwater Mgmt	Stormwater Mgmt Reserves	267,785	223,947	309,591	KSA 12-1,117
Airport	New Equipment Reserve	53,514	71,258	87,713	KSA 12-1,117
Airport	Airport Improvement	389,822	412,456	173,944	KSA 12-1,117
Water Production & Distribution	Bond & Interest	230,720	128,768	142,411	KSA 13-1270
Water Reclamation	Bond & Interest	98,880	128,768	142,411	KSA 13-1270
CVB	Debt Service	341,759	338,759	340,559	Commission Approved
CVB	Sinking Fund	75,098	78,098	36,578	Commission Approved
CVB	CVB Reserves	15,236	40,081	18,183	Commission Approved
RHID	Bond & Interest	300,000	100,000	506,150	KSA 13-1270
R9	New Equipment Reserve	1,050	18,648	17,097	KSA 12-1,117
CVB Reserves	Special Parks	200,000	-	-	Commission Approved
	Totals	16,704,551	16,904,125	15,494,617	
	Adjustments				
	Adjusted Totals	16,704,551	16,904,125	15,494,617	

*Note: Adjustments are required only if the transfer is being made in 2025 and/or 2026 from a non-budgeted fund.

City of Hays Kansas 2026

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amount Outstanding Jan 1, 2025	Date Due		Amount Due 2025		Amount Due 2026	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
INTERNAL IMPR 2011A	9/2/2011	9/1/2026	VAR	2,220,000	315,000	3/1 & 9/1	9/1	10,555	155,000	5,440	160,000
REFUNDING & IMPR 2013A	7/31/2013	9/1/2028	VAR	1,245,000	180,000	3/1 & 9/1	9/1	6,075	45,000	4,725	45,000
GENERAL OBLIGATION 2015A	7/1/2015	9/1/2030	VAR	1,010,000	445,000	3/1 & 9/1	9/1	15,698	70,000	13,598	70,000
GENERAL OBLIGATION 2016A	12/20/2016	9/1/2026	VAR	5,850,000	740,000	3/1 & 9/1	9/1	18,500	365,000	9,375	375,000
GENERAL OBLIGATION 2017A	8/15/2017	9/1/2032	VAR	1,490,000	860,000	3/1 & 9/1	9/1	28,025	100,000	25,025	105,000
GENERAL OBLIGATION 2019A	5/21/2019	9/1/2029	3.25	65,000	36,000	3/1 & 9/1	9/1	1,170	7,000	943	7,000
GENERAL OBLIGATION 2021A	5/11/2021	9/1/2046	VAR	6,480,000	5,965,000	3/1 & 9/1	9/1	133,759	205,000	125,559	215,000
GENERAL OBLIGATION 2023A	7/20/2023	9/1/2043	5.50	455,000	444,000	3/1 & 9/1	9/1	24,420	14,000	23,650	15,000
GENERAL OBLIGATION 2024A	10/16/2024	9/1/2045	VAR	2,520,000	2,520,000	3/1 & 9/1	9/1	88,753	0	106,150	25,000
Total G.O. Bonds					**11,505,000**			**326,955**	**961,000**	**314,465**	**1,017,000**
Revenue Bonds:											
Total Revenue Bonds					**0**			**0**	**0**	**0**	**0**
Other:											
KWPC Revolving Loan	8/27/2015	3/1/2038	2.02	30,260,000	21,607,737	3/1 & 9/1	3/1 & 9/1	482,682	1,384,641	451,072	1,416,251
Total Other					**21,607,737**			**482,682**	**1,384,641**	**451,072**	**1,416,251**
Total Indebtedness					**33,112,737**			**809,637**	**2,345,641**	**765,537**	**2,433,251**

City of Hays Kansas

2026

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance As Beginning of 2025	Payments Due 2025	Payments Due 2026
				Totals	**0**	**0**	**0**

***If leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.**

WORKSHEET FOR STATE GRANT-IN-AID TO PUBLIC LIBRARIES AND REGIONAL LIBRARY SYSTEMS

Budgeted Year: 2026

Library found in: City of Hays Kansas
Ellis

As provided in KSA 79-2553 *et seq.*, two tests are used to determine eligibility for State Library Grant. If the grant is approved, then the municipality's library will be paid the grant on February 15 of each year.

First test:

	Current Year 2025	Proposed Year 2026
Ad Valorem	$1,844,212	$1,845,978
Delinquent Tax	$0	$0
Motor Vehicle Tax	$141,652	$144,559
Recreational Vehicle Tax	$2,809	$2,367
16/20M Vehicle Tax	$602	$727
TOTAL TAXES	$1,989,275	$1,993,631
Difference in Total Taxes:	$4,356	
Qualify for grant: Qualify		

Second test:

Assessed Valuation	$311,655,248	$315,223,678
Did Assessed Valuation Decrease?	No	
Levy Rate	5.999	5.856
Difference in Levy Rate:	(0.143)	
Qualify for grant: Not Qualify		

Overall does the municipality qualify for a grant? **Qualify**

If the municipality would not have qualified for a grant, please see the below narrative for assistance from the

City of Hays Kansas 2026

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **General**	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	1,835,327	1,594,626	2,539,207
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			0
Recreational Vehicle Tax			0
16/20M Vehicle Tax			0
Commercial Vehicle Tax			0
Watercraft Tax			0
Gross Earning (Intangible) Tax			0
LOCAL SALES TAX	10,967,774	11,209,891	11,434,089
LOCAL ALCOHOLIC LIQUOR TAX	169,467	170,038	175,299
FRANCHISE FEES	1,513,216	1,768,000	1,800,000
CMB & LIQUOR LICENSES	13,000	10,250	11,000
BUSINESS LICENSES & PERMITS	16,775	40,000	17,000
OTHER LICENSES	640	600	600
BUILDING PERMITS	87,438	85,500	87,500
PET LICENSES	13,033	14,400	14,500
FEDERAL AID	4,924	-	-
STATE GOVERNMENT GRANTS	-	-	-
GRAVE OPENING	2,450	4,450	4,000
COURT COSTS	193,084	177,200	180,700
UTV REGISTRATIONS	500	-	
ANIMAL CONTROL REVENUE	2,110	2,250	2,300
GOLF COURSE REVENUE	415,603	404,000	405,000
COURT FINES	301,660	335,000	341,700
COURT-APPOINTED REIMBURSEMENT	879	-	-
INTEREST ON INVESTMENTS	586,976	881,395	646,000
RENTALS	-	-	-
MISCELLANEOUS REVENUE	265,430	174,000	175,740
SALE OF CEMETERY LOTS	10,330	11,800	12,000
TRANSFER FROM SPECIAL ALCOHOL	100,000	82,337	80,057
TRANSFER FROM CVB	156,321	197,348	191,250
TRANSFER FROM SPORTS COMPLEX RES.	201,000	-	-
TRANSFER FROM WATER RECLAMATION	795,961	841,380	846,811
TRANSFER FROM WATER PRODUCTION	632,103	628,895	691,024
TRANSFER FROM WATER SALES TAX	944,450	1,257,054	1,017,650
TRANSFER FROM SOLID WASTE	259,000	278,586	274,907
TRANSFER FROM STORMWATER MGMT.	81,000	83,460	84,278
In Lieu of Taxes (IRB)			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**17,735,124**	**18,657,834**	**18,493,405**
Resources Available:	**19,570,451**	**20,252,460**	**21,032,612**

City of Hays Kansas

FUND PAGE - GENERAL

Adopted Budget	Prior Year	Current Year	Proposed Budget

General	Actual for 2024	Estimate for 2025	Year for 2026
Resources Available:	19,570,451	20,252,460	21,032,612
Expenditures:			
City Commission	2,817,462	2,300,697	2,887,197
City Manager	591,726	715,176	655,799
Human Resources	247,535	279,886	299,431
Information Technology	958,182	1,010,389	1,097,833
Project Management	145,251	176,551	188,740
City Attorney	188,606	181,320	201,335
Finance/City Clerk	551,396	423,356	473,020
Intergovernmental	1,058,269	1,202,400	1,267,100
Transfer	512,448	532,119	918,917
Police	3,313,828	3,227,719	3,597,843
Municipal Court	142,457	152,726	188,382
Public Works General Admin	209,358	234,523	248,255
Service Division	1,042,471	1,210,869	1,199,437
Planning and Development	329,559	356,066	379,960
Fleet	740,925	841,871	896,751
Fire	1,798,560	1,857,535	2,038,146
Subtotal detail (Should agree with detail)	14,648,033	14,703,203	16,538,146
Parks	1,222,167	1,286,255	1,359,556
Golf Course	442,489	492,339	520,797
Swimming Pool	146,991	148,100	155,100
Ball Field	28,786	50,400	58,400
Cemeteries	10,993	18,700	19,400
Sports Complex	247,059	220,174	235,594
Social Services	170,000	180,000	180,000
Economic Development	321,331	312,481	307,800
Communications	737,976	301,601	0
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**17,975,825**	**17,713,253**	**19,374,793**
Unencumbered Cash Balance Dec 31	1,594,626	2,539,207	xxxxxxxxxxxxxxxxxx
2024/2025/2026 Budget Authority Amount:	18,161,121	17,988,604	19,374,793
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	19,374,793
		Tax Required	0
	Delinquent Comp Rate:	0.0%	0
		Amount of 2025 Ad Valorem Tax	0

CPA Summary

City of Hays Kansas 2026

Adopted Budget **General Fund - Detail Page 1**	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Expenditures:			
City Commission			
Salaries	63,250	65,878	68,893
Contractual	2,145	31,700	16,450
Commodities	2,067	2,505	5,255
Capital Outlay	2,750,000	2,200,614	2,796,599
Total	**2,817,462**	**2,300,697**	**2,887,197**
City Manager			
Salaries	470,036	533,666	447,843
Contractual	121,615	181,110	201,521
Commodities	75	400	6,435
Capital Outlay	0	0	0
Total	**591,726**	**715,176**	**655,799**
Human Resources			
Salaries	159,355	169,511	181,565
Contractual	88,180	110,375	117,866
Commodities	0	0	0
Capital Outlay	0	0	0
Total	**247,535**	**279,886**	**299,431**
Information Technology			
Salaries	478,824	512,629	540,262
Contractual	411,420	446,000	505,361
Commodities	8,192	9,800	10,050
Capital Outlay	59,746	41,960	42,160
Total	**958,182**	**1,010,389**	**1,097,833**
Project Management			
Salaries	142,098	160,901	168,590
Contractual	2,860	14,850	14,850
Commodities	293	800	1,100
Capital Outlay	0	0	4,200
Total	**145,251**	**176,551**	**188,740**
City Attorney			
Salaries	0	0	0
Contractual	188,606	181,320	201,335
Commodities	0	0	0
Capital Outlay	0	0	0
Total	**188,606**	**181,320**	**201,335**
Finance/City Clerk			
Salaries	460,281	366,701	400,220
Contractual	55,826	54,980	70,300
Commodities	2,841	1,675	2,500
Capital Outlay	32,448	0	0
Total	**551,396**	**423,356**	**473,020**
Intergovernmental			
Salaries	0	0	0
Contractual	598,135	697,400	757,000
Commodities	460,134	505,000	510,100
Capital Outlay	0	0	0
Total	**1,058,269**	**1,202,400**	**1,267,100**
Page 1 - Total	**6,558,427**	**6,289,775**	**7,070,455**

City of Hays Kansas 2026

Adopted Budget **General Fund - Detail Page 2**	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Expenditures:			
Transfer			
Salaries	0	0	0
Contractual	0	0	300,000
Commodities	0	0	0
Capital Outlay	512,448	532,119	618,917
Total	**512,448**	**532,119**	**918,917**
Police			
Salaries	3,100,021	2,928,809	3,246,533
Contractual	158,106	222,010	273,410
Commodities	39,822	55,400	55,400
Capital Outlay	15,879	21,500	22,500
Total	**3,313,828**	**3,227,719**	**3,597,843**
Municipal Court			
Salaries	78,335	71,826	82,882
Contractual	63,372	79,400	104,000
Commodities	750	1,500	1,500
Capital Outlay	0	0	0
Total	**142,457**	**152,726**	**188,382**
Public Works General Admin			
Salaries	160,517	169,523	178,555
Contractual	44,380	56,500	61,200
Commodities	4,461	8,500	8,500
Capital Outlay	0	0	0
Total	**209,358**	**234,523**	**248,255**

Service Division			
Salaries	688,103	696,719	735,737
Contractual	53,389	57,100	58,700
Commodities	197,809	250,000	255,000
Capital Outlay	103,170	207,050	150,000
Total	**1,042,471**	**1,210,869**	**1,199,437**
Planning and Development			
Salaries	306,364	327,866	351,760
Contractual	20,769	23,700	23,700
Commodities	2,426	4,500	4,500
Capital Outlay	0	0	0
Total	**329,559**	**356,066**	**379,960**
Fleet			
Salaries	110,785	115,721	122,501
Contractual	2,938	4,150	4,250
Commodities	353,410	372,000	395,000
Capital Outlay	273,792	350,000	375,000
Total	**740,925**	**841,871**	**896,751**
Fire			
Salaries	1,577,536	1,613,535	1,762,646
Contractual	57,729	80,500	104,500
Commodities	50,937	60,000	64,000
Capital Outlay	112,358	103,500	107,000
Total	**1,798,560**	**1,857,535**	**2,038,146**
Parks			
Salaries	1,042,600	1,069,355	1,122,806
Contractual	56,268	64,600	77,500
Commodities	76,972	91,300	90,300
Capital Outlay	46,327	61,000	68,950
Total	**1,222,167**	**1,286,255**	**1,359,556**
Golf Course			
Salaries	265,037	275,239	290,147
Contractual	50,816	59,600	73,150
Commodities	95,152	106,000	112,600
Capital Outlay	31,484	51,500	44,900
Total	**442,489**	**492,339**	**520,797**
Swimming Pool			
Salaries	0	0	0
Contractual	37,686	59,000	51,500
Commodities	73,206	69,100	76,100
Capital Outlay	36,099	20,000	27,500
Total	**146,991**	**148,100**	**155,100**
Ball Field			
Salaries	0	0	0
Contractual	11,135	22,900	14,900
Commodities	13,215	18,000	21,500
Capital Outlay	4,436	9,500	22,000
Total	**28,786**	**50,400**	**58,400**
Cemeteries			
Salaries	0	0	0
Contractual	5,234	2,900	3,900
Commodities	3,835	9,500	11,000
Capital Outlay	1,924	6,300	4,500
Total	**10,993**	**18,700**	**19,400**
Sports Complex			
Salaries	85,873	76,674	81,544
Contractual	19,401	48,300	47,000
Commodities	89,950	61,700	70,050
Capital Outlay	51,835	33,500	37,000
Total	**247,059**	**220,174**	**235,594**
Social Services			
Salaries	0	0	0
Contractual	170,000	180,000	180,000
Commodities	0	0	0
Capital Outlay	0	0	0
Total	**170,000**	**180,000**	**180,000**
Economic Development			
Salaries	0	0	0
Contractual	321,331	312,481	307,800
Commodities	0	0	0
Capital Outlay	0	0	0
Total	**321,331**	**312,481**	**307,800**
Communications			
Salaries	11,537	0	0
Contractual	726,439	301,601	0
Commodities			
Capital Outlay			
Total	**737,976**	**301,601**	**0**
Page 2 -Total	11,417,398	11,423,478	12,304,338
Page 1 -Total	**6,558,427**	**6,289,775**	**7,070,455**
Grand Total	**17,975,825**	**17,713,253**	**19,374,793**

(Note: Should agree with general sub-totals.)

City of Hays Kansas 2026

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **Debt Service**	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	219,249	307,407	194,808
Receipts:			
Ad Valorem Tax	1,705,958	1,053,435	xxxxxxxxxxxxxxxxx
Delinquent Tax	5,992	0	0
Motor Vehicle Tax	64,096	136,957	82,574
Recreational Vehicle Tax	1,051	2,716	1,352
16/20M Vehicle Tax	325	582	415
Commercial Vehicle Tax	3,000	7,572	3,952
Watercraft Tax			0
Special Assessment Tax	417,062	396,596	396,095
Transfer from CVB	341,759	338,759	340,559
Transfer from Water/Sewer	329,600	257,536	287,328
Transfer from RHID	0	100,000	506,150
Interest on Idle Funds			
Neighborhood Revitalization Rebate	(9,829)	-2,765	-8,508
Miscellaneous	228,023	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**3,087,037**	**2,291,388**	**1,609,917**
Resources Available:	**3,306,286**	**2,598,795**	**1,804,725**
Expenditures:			
CASH BASIS RESERVE	0	163,057	126,644
BOND PRINCIPAL	1,327,000	1,141,000	1,512,000
INTEREST COUPONS	279,926	420,930	900,692
TEMPORARY NOTES	1,391,953	679,000	375,000
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellanous exceed 10% Total Exp			
Total Expenditures	**2,998,879**	**2,403,987**	**2,914,336**
Unencumbered Cash Balance Dec 31	307,407	194,808	xxxxxxxxxxxxxxxxx
2024/2025/2026 Budget Authority Amount:	3,159,392	2,635,738	2,914,336
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	2,914,336
		Tax Required	1,109,611
	Delinquent Comp Rate:	0.0%	0
		Amount of 2025 Ad Valorem Tax	1,109,611

Adopted Budget **Library**	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	89,537	68,919	32,786
Receipts:			
Ad Valorem Tax	1,745,754	1,844,212	xxxxxxxxxxxxxxxxx
Delinquent Tax	13,652	0	0
Motor Vehicle Tax	162,337	141,652	144,559
Recreational Vehicle Tax	2,663	2,809	2,367
16/20M Vehicle Tax	716	602	727
Commercial Vehicle Tax	7,599	7,832	6,918
Watercraft Tax			0
Interest on Idle Funds			
Neighborhood Revitalization Rebate	(10,059)	-11,098	-11,193
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**1,922,662**	**1,986,009**	**143,378**
Resources Available:	**2,012,199**	**2,054,928**	**176,164**
Expenditures:			
Other Contractual	1,943,280	2,022,142	2,022,142
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**1,943,280**	**2,022,142**	**2,022,142**
Unencumbered Cash Balance Dec 31	68,919	32,786	xxxxxxxxxxxxxxxxx
2024/2025/2026 Budget Authority Amount:	1,943,280	2,022,142	2,022,142
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	2,022,142
		Tax Required	1,845,978
	Delinquent Comp Rate:	0.0%	0
		Amount of 2025 Ad Valorem Tax	1,845,978

CPA Summary

City of Hays Kansas 2026

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **Library Employee Benefit**	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	14,502	16,741	8,969
Receipts:			
Ad Valorem Tax	294,159	245,895	xxxxxxxxxxxxxxxxxx
Delinquent Tax	2,235	0	
Motor Vehicle Tax	27,408	23,609	19,275
Recreational Vehicle Tax	450	468	316
16/20M Vehicle Tax	119	100	97
Commercial Vehicle Tax	1,171	1,305	922
Watercraft Tax			0
Interest on Idle Funds			
Neighborhood Revitalization Rebate	-1,593	-1,480	-1,532
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**323,949**	**269,897**	**19,078**
Resources Available:	**338,451**	**286,638**	**28,047**
Expenditures:			
Other Contractual	321,710	277,669	200,000
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**321,710**	**277,669**	**200,000**
Unencumbered Cash Balance Dec 31	16,741	8,969	xxxxxxxxxxxxxxxxxx
2024/2025/2026 Budget Authority Amount:	321,710	277,669	200,000
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	200,000
		Tax Required	171,953
	Delinquent Comp Rate:	0.0%	0
		Amount of 2025 Ad Valorem Tax	171,953

Adopted Budget **Airport**	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	73,401	364,347	109,242
Receipts:			
Ad Valorem Tax	441,094	461,053	xxxxxxxxxxxxxxxxxx
Delinquent Tax	3,447	0	0
Motor Vehicle Tax	41,098	35,413	36,140
Recreational Vehicle Tax	674	702	592
16/20M Vehicle Tax	179	151	182
Commercial Vehicle Tax	2,036	1,958	1,730
Watercraft Tax			0
Federal Aid	793,358	376,887	0
Business Licenses & Permits	4,950	4,950	4,400
Landing Fees	14,803	18,000	18,540
Rentals	87,877	96,289	99,178
Farming Leases	22,160	21,802	21,802
Airport Fuel Sales	44,968	43,260	44,558
Interest on Idle Funds			
Neighborhood Revitalization Rebate	-2,644	-2,774	-4,866
Miscellaneous	6,949	6,000	6,180
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**1,460,949**	**1,063,691**	**228,436**
Resources Available:	**1,534,350**	**1,428,038**	**337,678**
Expenditures:			
SALARIES	335,516	389,723	406,617
OVERTIME	1,364	7,280	7,648
SEASONAL/PART-TIME	32,795	22,729	24,915
OTHER CONTRACTUAL SERVICES	94,086	77,250	79,570
UNIFORMS	3,767	5,150	5,305
CONTINGENCY	-100	50,000	50,000
COMMUNICATION	5,532	6,180	6,365
TRAVEL & TRAINING	9,662	15,000	15,450
GENERAL SUPPLIES & MATERIALS	116,082	123,600	127,300
NATURAL GAS	6,981	13,770	14,040
ELECTRICITY	32,980	42,000	42,000
REPAIRS TO BLDGS & STRUCTURES	74,950	82,400	84,870
NEW EQUIPMENT	13,052	0	0
TRANSFER TO NEW EQUIPMENT RESER	53,514	71,258	87,713
TRANSFER TO AIRPORT IMPROVEMENT	389,822	412,456	173,944
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,170,003	1,318,796	1,125,737
Unencumbered Cash Balance Dec 31	364,347	109,242	xxxxxxxxxxxxxxxxxx

City of Hays Kansas 2026

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **Public Safety Equipment**	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	18,813	100,004	84,951
Receipts:			
Ad Valorem Tax	588,319	614,737	xxxxxxxxxxxxxxxxxx
Delinquent Tax	4,596	0	0
Motor Vehicle Tax	54,816	47,217	48,186
Recreational Vehicle Tax	899	936	789
16/20M Vehicle Tax	239	201	242
Commercial Vehicle Tax	2,566	2,611	2,306
Watercraft Tax			0
Federal and State Grants	4,000	0	0
Interest on Idle Funds			
Neighborhood Revitalization Rebate	-3,390	-3,699	-3,893
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**652,045**	**662,003**	**47,630**
Resources Available:	**670,858**	**762,007**	**132,581**
Expenditures:			
New Equipment	150,945	211,800	269,000
Transfer to New Equipment Reserve	419,909	465,256	494,028
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**570,854**	**677,056**	**763,028**
Unencumbered Cash Balance Dec 31	100,004	84,951	xxxxxxxxxxxxxxxxxx
2024/2025/2026 Budget Authority Amount:	629,959	677,056	763,028
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	763,028
		Tax Required	630,447
	Delinquent Comp Rate:	0.0%	0
		Amount of 2025 Ad Valorem Tax	630,447

Adopted Budget **Employee Benefit**	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	1,547,255	903,998	667,379
Receipts:			
Ad Valorem Tax	2,557,756	3,464,962	xxxxxxxxxxxxxxxxxx
Delinquent Tax	27,426	0	0
Motor Vehicle Tax	333,332	205,366	271,602
Recreational Vehicle Tax	5,467	4,072	4,447
16/20M Vehicle Tax	1,406	873	1,366
Commercial Vehicle Tax	15,602	11,355	12,999
Watercraft Tax			0
TRANSFER FROM GENERAL FUND	0	0	300,000
TRANSFER FROM SPECIAL ALCOHOL	33,610	33,414	35,242
TRANSFER FROM CVB	99,360	104,736	108,641
TRANSFER FROM SPORTS COMPLEX R	23,067	0	0
TRANSFER FROM WATER RECLAMATI	229,792	229,745	242,535
TRANSFER FROM WATER	303,756	299,301	311,852
TRANSFER FROM SOLID WASTE	233,750	241,725	247,951
TRANSFER FROM STORMWATER	78,250	88,853	92,145
TRANSFER FROM WATER CONSERVAT	29,364	32,108	33,428
TRANSFER FROM R9	71,326	80,252	102,736
Interest on Idle Funds	75,036	80,422	52,000
Neighborhood Revitalization Rebate	-14,738	-24,424	-19,840
Miscellaneous	33,305	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**4,136,867**	**4,852,760**	**1,797,104**
Resources Available:	**5,684,122**	**5,756,758**	**2,464,483**
Expenditures:			
HEALTH INSURANCE	1,801,840	2,013,000	2,013,000
SOCIAL SECURITY	907,548	951,291	986,263
EMPLOYEE RETIREMENT	1,817,554	1,869,683	1,989,283
UNEMPLOYMENT COMPENSATION	12,172	12,435	13,381
WORKERS' COMPENSATION	183,501	183,501	188,320
OTHER CONTRACTUAL SERVICES	57,509	59,469	63,972
CONTINGENCY	0	0	350,000
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**4,780,124**	**5,089,379**	**5,604,219**
Unencumbered Cash Balance Dec 31	903,998	667,379	xxxxxxxxxxxxxxxxxx
2024/2025/2026 Budget Authority Amount:	5,129,721	5,672,788	5,604,219
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	5,604,219
		Tax Required	3,139,736
	Delinquent Comp Rate:	0.0%	0
		Amount of 2025 Ad Valorem Tax	3,139,736

CPA Summary

City of Hays Kansas 2026

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget **Special Highway**	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	107,458	97,137	36,435
Receipts:			
State of Kansas Gas Tax	573,147	561,290	563,310
County Transfers Gas		0	0
Federal Aid	262,934	268,300	265,000
Connecting Link Maintenance	74,651	74,500	74,500
Transfer from General Fund	200,000	200,000	200,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**1,110,732**	**1,104,090**	**1,102,810**
Resources Available:	**1,218,190**	**1,201,227**	**1,139,245**
Expenditures:			
Contingency	0	50,000	50,000
Budgeted Projects	1,121,053	1,114,792	1,089,245
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**1,121,053**	**1,164,792**	**1,139,245**
Unencumbered Cash Balance Dec 31	97,137	36,435	0
2024/2025/2026 Budget Authority Amount:	1,180,515	1,164,792	1,139,245

0

Adopted Budget

Solid Waste	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	54,539	133,267	5,636
Receipts:			
REFUSE COLLECTION	1,742,981	1,740,500	1,744,116
YARD WASTE TAGS	656	600	600
INTEREST ON INVESTMENTS	20,257	57,747	48,000
MISCELLANEOUS REVENUE	44,962	40,000	40,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**1,808,856**	**1,838,847**	**1,832,716**
Resources Available:	**1,863,395**	**1,972,114**	**1,838,352**
Expenditures:			
SALARIES	513,814	551,110	581,909
OVERTIME	10,313	7,648	7,648
OTHER CONTRACTUAL SERVICES	473,144	523,000	525,000
UNIFORMS	5,831	6,000	6,000
UTILITY - WATER	569	600	630
EQUIPMENT EXPENSE	8,697	15,000	15,000
CONTINGENCY	7,033	50,000	50,000
COMMUNICATION	2,748	2,800	3,700
LEGAL PUBLICATIONS & PRINTING	0	2,000	1,500
TRAVEL & TRAINING	822	2,000	4,000
OFFICE SUPPLIES	27	550	550
GENERAL SUPPLIES & MATERIALS	13,369	24,000	24,000
NATURAL GAS	3,033	5,100	5,300
ELECTRICITY	3,872	5,500	5,600
REPAIRS TO BLDGS & STRUCTURES	880	18,000	10,000
TRANSFER TO GENERAL FUND	259,000	278,586	274,907
TRANSFER TO EMPLOYEE BENEFIT	233,750	241,725	247,951
TRANSFER TO RESERVES	193,226	232,859	74,657
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**1,730,128**	**1,966,478**	**1,838,352**
Unencumbered Cash Balance Dec 31	133,267	5,636	0
2024/2025/2026 Budget Authority Amount:	1,817,036	1,967,589	1,838,352

CPA Summary

City of Hays Kansas 2026

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget **Special Parks & Recreation**	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	283,513	65,650	110,650
Receipts:			
Local Alcoholic Liqour Tax	169,467	170,000	175,299
Transfer from CVB	75,000	125,000	125,000
Transfer from CVB Reserves	200,000	0	0
Interest on Idle Funds			
Miscellaneous	11,034	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**455,501**	**295,000**	**300,299**
Resources Available:	**739,014**	**360,650**	**410,949**
Expenditures:			
Projects	673,364	250,000	410,949
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**673,364**	**250,000**	**410,949**
Unencumbered Cash Balance Dec 31	65,650	110,650	0
2024/2025/2026 Budget Authority Amount:	691,679	351,413	410,949

Adopted Budget

Special Alcohol	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	29,856	5,713	0
Receipts:			
Local Alcoholic Liquor Tax	169,467	170,038	175,299
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**169,467**	**170,038**	**175,299**
Resources Available:	**199,323**	**175,751**	**175,299**
Expenditures:			
Other Contractual	60,000	60,000	60,000
Transfer to General Fund	100,000	82,337	80,057
Transfer to Employee Benefit	33,610	33,414	35,242
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**193,610**	**175,751**	**175,299**
Unencumbered Cash Balance Dec 31	5,713	0	0
2024/2025/2026 Budget Authority Amount:	203,747	179,401	175,299

CPA Summary

City of Hays Kansas 2026

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget **Convention & Visitors Bureau**	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	74,110	121,922	65,019
Receipts:			
Transient Guest Tax	1,547,717	1,700,000	1,725,000
Interest on Idle Funds			
Miscellaneous	20,783	18,000	18,000
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**1,568,500**	**1,718,000**	**1,743,000**
Resources Available:	**1,642,610**	**1,839,922**	**1,808,019**
Expenditures:			
SALARIES	278,630	308,001	333,167
OVERTIME	685	2,500	2,500
SEASONAL/PART-TIME	5,589	8,000	8,000
INTERNSHIP	4,002	14,948	14,909
OTHER CONTRACTUAL SERVICES	68,717	72,000	72,000
CONTINGENCY	0	35,000	35,000
COMMUNICATION	5,172	7,500	7,500
PROMOTIONS	15,806	22,000	22,000
HOSPITALITY	12,297	18,000	22,500
LEGAL PUBLICATIONS & PRINTING	18,450	24,000	24,000
ADVERTISING	136,072	170,000	170,000
AIRPORT MARKETING	34,025	35,000	35,000
WEBSITE	8,944	8,700	9,500
TRAVEL & TRAINING	16,700	20,000	21,000
OFFICE SUPPLIES	3,533	5,000	5,000
GENERAL SUPPLIES & MATERIALS	3,770	5,000	5,000
NATURAL GAS	960	1,500	1,500
ELECTRICITY	4,840	8,000	8,000
REPAIRS TO BLDGS & STRUCTURES	11,785	15,000	17,500
PROJECTS	17,205	0	0
OUTSIDE AGENCIES	108,666	108,666	108,666
TRANSFER TO SPECIAL PARKS	75,000	125,000	125,000
TRANSFER TO GENERAL FUND	156,321	197,348	191,250
TRANSFER TO EMPLOYEE BENEFIT	99,360	104,736	108,641
TRANSFER TO NEW EQUIP RESERVE	2,066	2,066	2,066
TRANSFER TO DEBT SERVICE	341,759	338,759	340,559
TRANSFER TO SINKING FUND	75,098	78,098	77,623
TRANSFER TO CVB RESERVES	15,236	40,081	40,138
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**1,520,688**	**1,774,903**	**1,808,019**
Unencumbered Cash Balance Dec 31	121,922	65,019	0
2024/2025/2026 Budget Authority Amount:	1,580,018	1,792,264	1,808,019

Adopted Budget

Storm Water Management	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	50,813	152,714	131,188
Receipts:			
Stormwater Fees	826,946	818,101	826,282
Transfer from General Fund	16,500	16,500	16,500
Interest on Idle Funds			
Miscellaneous	1,646		
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**845,092**	**834,601**	**842,782**
Resources Available:	**895,905**	**987,315**	**973,970**
Expenditures:			
SALARIES	185,175	219,728	235,740
OVERTIME	1,826	2,500	2,500
SEASONAL/PART-TIME	17,217	16,633	16,515
PROFESSIONAL SERVICES	11,960	30,000	30,000
OTHER CONTRACTUAL SERVICES	16,262	20,000	20,000
UNIFORMS	1,225	1,400	1,700
CONTINGENCY	0	50,000	50,000
COMMUNICATION	680	940	1,100
TRAVEL & TRAINING	0	3,500	3,500
OFFICE SUPPLIES	0	0	0
GENERAL SUPPLIES & MATERIALS	47,566	70,000	70,000
NEW EQUIPMENT	0	0	0
PROJECTS	0	0	0
TRANSFER TO GENERAL FUND	81,000	83,460	84,278
TRANSFER TO EMPLOYEE BENEFIT	78,250	88,853	92,145
TRANSFER TO NEW EQUIP RESERVE	34,245	45,166	56,901
TRANSFER TO STORMWATER RESERVE	267,785	223,947	309,591
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**743,191**	**856,127**	**973,970**
Unencumbered Cash Balance Dec 31	152,714	131,188	0
2024/2025/2026 Budget Authority Amount:	843,917	869,480	973,970

CPA Summary

City of Hays Kansas 2026

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget **Water Reclamation**	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	758,343	1,050,998	797,953
Receipts:			
Sewer Service Charges	5,400,043	5,385,202	5,492,906
Penalty	22,178	20,000	22,000
Interest on Idle Funds	80,180	158,385	124,500
Miscellaneous	32,897	6,000	6,000
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**5,535,298**	**5,569,587**	**5,645,406**
Resources Available:	**6,293,641**	**6,620,585**	**6,443,359**
Expenditures:			
SALARIES	602,747	563,104	612,129
OVERTIME	4,734	7,000	7,000
SEASONAL/PART-TIME	1,250	21,508	25,400
PROFESSIONAL SERVICES	30,238	35,000	35,000
OTHER CONTRACTUAL SERVICES	53,278	50,000	55,000
UNIFORMS	5,732	6,600	6,600
EQUIPMENT EXPENSE	99,919	75,000	75,000
CONTINGENCY	49,740	50,000	50,000
COMMUNICATION	13,858	16,500	16,500
TRAVEL & TRAINING	6,871	8,000	8,000
OFFICE SUPPLIES	511	600	600
GENERAL SUPPLIES & MATERIALS	33,817	45,000	42,000
NATURAL GAS	13,341	18,000	16,000
ELECTRICITY	219,187	280,000	280,000
CHEMICALS	222,798	230,000	250,000
REPAIRS & MAINTENANCE	320,620	185,000	335,000
PROJECTS	191,550	120,000	120,000
PRINCIPAL & INT. REVOLVING LOAN	1,867,323	1,867,323	1,867,323
PRINCIPAL - UTILITY BOND PAYMENT	96,000	87,500	65,000
INTEREST - UTILITY BOND PAYMENT	2,880	41,268	77,411
TRANSFER TO CAPITAL IMPROVEMEN	355,951	1,012,697	876,275
TRANSFER TO GENERAL FUND	795,961	841,380	846,811
TRANSFER TO EMPLOYEE BENEFIT	229,792	229,745	242,535
TRANSFER TO NEW EQUIP RESERVE	24,545	31,407	33,775
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**5,242,643**	**5,822,632**	**5,943,359**
Unencumbered Cash Balance Dec 31	1,050,998	797,953	500,000
2024/2025/2026 Budget Authority Amount:	5,459,014	5,920,787	5,943,359

Adopted Budget

Water Production	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	991,428	596,579	278,751
Receipts:			
Water Sales	3,578,187	3,723,000	3,797,460
Taps-Turn Ons	49,731	50,000	51,000
Penalty	22,225	25,000	25,500
Water Sales Conservation Rate	451,457	469,515	478,905
Water Violations	3,850	0	0
Interest on Idle Funds	137,078	125,156	74,700
Miscellaneous	12,549	10,000	10,000
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**4,255,077**	**4,402,671**	**4,437,565**
Resources Available:	**5,246,505**	**4,999,250**	**4,716,316**
Expenditures:			
SALARIES	731,636	710,782	757,839
OVERTIME	45,007	43,823	46,040
SEASONAL/PART-TIME	46,744	33,595	38,093
PROFESSIONAL SERVICES	0	30,000	30,000
OTHER CONTRACTUAL SERVICES	123,128	148,000	148,000
UNIFORMS	8,305	9,500	9,500
EQUIPMENT EXPENSE	87,016	200,000	200,000
CONTINGENCY	28,658	50,000	50,000
COMMUNICATION	49,435	65,000	65,000
LEGAL PUBLICATIONS & PRINTING	308	600	600
TRAVEL & TRAINING	6,934	9,700	9,700
OFFICE SUPPLIES	1,329	1,500	1,500
GENERAL SUPPLIES & MATERIALS	97,736	130,000	130,000
NATURAL GAS	8,668	16,000	16,000
ELECTRICITY	182,321	205,000	205,000
CHEMICALS	592,517	640,000	640,000
REPAIRS & MAINTENANCE	6,596	30,000	30,000
WATER TAPS, HYDRANTS, METERS	259,823	200,000	200,000
PROJECTS	179,896	-	90,000
INTEREST ON METER DEPOSITS	26,143	25,000	21,500
CLEAN DRINKING WATER FEE	20,662	16,000	17,600
PRINCIPAL - UTILITY BOND PAYMENT	224,000	87,500	65,000
INTEREST - UTILITY BOND PAYMENT	6,720	41,268	77,411
TRANSFER TO CAPITAL IMPROVEMEN	963,161	1,079,108	333,688
TRANSFER TO GENERAL FUND	632,103	628,895	691,024
TRANSFER TO EMPLOYEE BENEFIT	303,756	299,301	311,852
TRANSFER TO NEW EQUIP RESERVE	17,324	19,927	30,969
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**4,649,926**	**4,720,499**	**4,216,316**
Unencumbered Cash Balance Dec 31	596,579	278,751	500,000
2024/2025/2026 Budget Authority Amount:	4,772,145	4,775,644	4,216,316

CPA Summary

City of Hays Kansas 2026

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget **Water Conservation**	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	2,037,126	1,102,801	0
Receipts:			
Local Sales Tax	3,331,489	3,469,486	3,589,615
Interest on Idle Funds	2,015,090	2,144,569	1,383,000
Miscellaneous	140	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**5,346,719**	**5,614,055**	**4,972,615**
Resources Available:	**7,383,845**	**6,716,856**	**4,972,615**
Expenditures:			
SALARIES	77,889	97,702	104,626
OTHER CONTRACTUAL SERVICES	2,419	3,300	3,300
UNIFORMS	99	250	250
GRANT FUNDING	0	5,000	5,000
COMMUNICATION	1,457	4,063	4,063
LEGAL PUBLICATIONS & PRINTING	945	2,000	2,000
TRAVEL & TRAINING	2,424	2,450	2,450
GENERAL SUPPLIES & MATERIALS	3,337	5,000	5,000
PROJECTS	116,485	170,000	170,000
TRANSFER TO SALES TAX RESERVE	5,100,266	5,136,020	3,622,939
TRANSFER TO GEN. FUND - WATER SALI	944,450	1,257,054	1,017,650
TRANSFER TO EMPLOYEE BENEFIT	29,364	32,108	33,428
TRANSFER TO NEW EQUIP RESERVE	1,909	1,909	1,909
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**6,281,044**	**6,716,856**	**4,972,615**
Unencumbered Cash Balance Dec 31	1,102,801	0	0
2024/2025/2026 Budget Authority Amount:	6,281,044	7,104,967	4,972,615

Adopted Budget

R9	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	0	238,053	162,092
Receipts:			
Local Sales Tax	590,461	560,542	521,014
R9 Ranch Revenue	73,491	78,472	80,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**663,952**	**639,014**	**601,014**
Resources Available:	**663,952**	**877,067**	**763,106**
Expenditures:			
SALARIES	221,899	228,659	346,773
SEASONAL/PART-TIME	0	25,000	25,000
OTHER CONTRACTUAL SERVICES	11,402	89,150	64,200
UNIFORMS	297	500	500
EQUIPMENT EXPENSE	3,476	5,000	6,000
CONTINGENCY	4,654	44,966	50,000
COMMUNICATION	1,846	2,300	2,300
TRAVEL & TRAINING	6,633	7,250	7,250
OFFICE SUPPLIES	32	250	250
GENERAL SUPPLIES & MATERIALS	4,877	11,000	9,000
ELECTRICITY	2,869	5,000	5,000
CHEMICALS	534	6,000	6,000
R9 RANCH EXPENDITURES	95,004	116,000	116,000
REPAIRS TO BUILDINGS AND STRUCTUI	0	5,000	5,000
NEW EQUIPMENT	0	0	0
PROJECTS	0	70,000	0
TRANSFER TO EMPLOYEE BENEFIT	71,326	80,252	102,736
TRANSFER TO NEW EQUIP RESERVE	1,050	18,648	17,097
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**425,899**	**714,975**	**763,106**
Unencumbered Cash Balance Dec 31	238,053	162,092	0
2024/2025/2026 Budget Authority Amount:	612,233	714,975	763,106

CPA Summary

City of Hays Kansas 2026

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget **Opioid Settlement**	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	56,893	128,810	82,778
Receipts:			
Federal Aid	71,917	10,861	0
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**71,917**	**10,861**	**0**
Resources Available:	**128,810**	**139,671**	**82,778**
Expenditures:			
Other Contractual	0	56,893	82,778
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**0**	**56,893**	**82,778**
Unencumbered Cash Balance Dec 31	128,810	82,778	0
2024/2025/2026 Budget Authority Amount:	0	56,893	82,778

Adopted Budget

Home Depo Eco Devo	Prior Year Actual for 2024	Current Year Estimate for 2025	Proposed Budget Year for 2026
Unencumbered Cash Balance Jan 1	228,023	0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**0**	**0**	**0**
Resources Available:	**228,023**	**0**	**0**
Expenditures:			
Fund Close Transfer	228,023		
Cash Reserve (2026 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**228,023**	**0**	**0**
Unencumbered Cash Balance Dec 31	0	0	0
2024/2025/2026 Budget Authority Amount:	260,000	0	0

CPA Summary

City of Hays Kansas

NON-BUDGETED FUNDS (A)
(Only the actual budget year for 2024 is reported)

2026

Non-Budgeted Funds-A

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
New Equipment Reserves		**Golf Course Improvement**		**Sports Complex**		**Parks Improvement**		**Capital Projects**		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	3,969,570	Cash Balance Jan 1	47,579	Cash Balance Jan 1	247,870	Cash Balance Jan 1	31,081	Cash Balance Jan 1	-1,302,125	2,993,975
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Interest	176,320	Golf Course	39,300	Misc	26,000	State	1,030	Misc	1,043,109	
Misc	115,810					Donations	983	Bond Proceeds	5,023,976	
Fed & State	90,000					Misc	297,867	Transfers	2,592,677	
Transfers	859,037									
Total Receipts	1,241,167	Total Receipts	39,300	Total Receipts	26,000	Total Receipts	299,880	Total Receipts	8,659,762	10,266,109
Resources Available:	5,210,737	Resources Available:	86,879	Resources Available:	273,870	Resources Available:	330,961	Resources Available:	7,357,637	13,260,084
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
New Equipment	2,652,051	Contractual	39,300	Contractual	182	Projects	17,044	Capital Projects	11,384,024	
		Repairs	4,188	Transfers	224,067					
Total Expenditures	2,652,051	Total Expenditures	43,488	Total Expenditures	224,249	Total Expenditures	17,044	Total Expenditures	11,384,024	14,320,856
Cash Balance Dec 31	2,558,686	Cash Balance Dec 31	43,391	Cash Balance Dec 31	49,621	Cash Balance Dec 31	313,917	Cash Balance Dec 31	-4,026,387	**-1,060,772** **
									See Tab B	**-1,060,772** **

**Note: These two block figures should agree.

CPA Summary

City of Hays Kansas

NON-BUDGETED FUNDS (B)

(Only the actual budget year for 2024 is reported)

2026

Non-Budgeted Funds-B

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Airport Improvement		**Commission Capital Reserv**		**Law Enforcement Trust**		**CVB Reserves**		**Budget Stabilization Reserve**		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	-3,449,118	Cash Balance Jan 1	2,641,543	Cash Balance Jan 1	29,002	Cash Balance Jan 1	900,000	Cash Balance Jan 1	3,221,489	3,342,916
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
PFC	58,122	Interest	131,248	State Drug Tax	8,541	Transfers	15,236	Transfers	362,743	
Fed/State	3,573,811	Misc	22,031							
Misc	1,949,057	Transfers	2,750,000							
Total Receipts	5,580,990	Total Receipts	2,903,279	Total Receipts	8,541	Total Receipts	15,236	Total Receipts	362,743	8,870,789
Resources Available:	2,131,872	Resources Available:	5,544,822	Resources Available:	37,543	Resources Available:	915,236	Resources Available:	3,584,232	12,213,705
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Contractual	1,932,747	Transfers	2,874,920	Gen Govt	1,000	Transfers	200,000	Capital Outlay	16,500	
								Transfers	108,115	
Total Expenditures	1,932,747	Total Expenditures	2,874,920	Total Expenditures	1,000	Total Expenditures	200,000	Total Expenditures	124,615	5,133,282
Cash Balance Dec 31	199,125	Cash Balance Dec 31	2,669,902	Cash Balance Dec 31	36,543	Cash Balance Dec 31	715,236	Cash Balance Dec 31	3,459,617	**7,080,423** **
										7,080,423 **

**Note: These two block figures should agree.

CPA Summary

City of Hays Kansas

NON-BUDGETED FUNDS (C)

(Only the actual budget year for 2024 is reported)

2026

Non-Budgeted Funds-C

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
CVB Sinking Fund		**Water Reserves**		**Water Reclamation Reserve**		**Water Sales Tax**		**Solid Waste Reserves**		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	68,439	Cash Balance Jan 1	278,017	Cash Balance Jan 1	2,314,607	Cash Balance Jan 1	34,458,982	Cash Balance Jan 1	921,660	38,041,705
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Transfers	75,098	Transfers	963,161	Reimbursements	1,868	Transfers	5,100,266	Transfers	193,226	
		Reimbursements	144,531	Transfers	355,951	Prior Yr Cancelled Encu	31,611			
				Prior Yr Cancelled Encu	8,413					
Total Receipts	75,098	Total Receipts	1,107,692	Total Receipts	366,232	Total Receipts	5,131,877	Total Receipts	193,226	6,874,125
Resources Available:	143,537	Resources Available:	1,385,709	Resources Available:	2,680,839	Resources Available:	39,590,859	Resources Available:	1,114,886	44,915,830
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
		Capital Outlay	893,479	Capital Outlay	1,366,339	Capital Outlay	2,116,093	Capital Outlay	133,672	
Total Expenditures	0	Total Expenditures	893,479	Total Expenditures	1,366,339	Total Expenditures	2,116,093	Total Expenditures	133,672	4,509,583
Cash Balance Dec 31	143,537	Cash Balance Dec 31	492,230	Cash Balance Dec 31	1,314,500	Cash Balance Dec 31	37,474,766	Cash Balance Dec 31	981,214	**40,406,247** **
										40,406,247 **

**Note: These two block figures should agree.

CPA Summary

City of Hays Kansas

NON-BUDGETED FUNDS (D)

(Only the actual budget year for 2024 is reported)

2026

Non-Budgeted Funds-D

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Stormwater Reserves		**Agency Funds**								
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	922,956	Cash Balance Jan 1	293,619	Cash Balance Jan 1		Cash Balance Jan 1		Cash Balance Jan 1		1,216,575
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Transfers	267,785		7,756,659							
Total Receipts	267,785	Total Receipts	7,756,659	Total Receipts	0	Total Receipts	0	Total Receipts	0	8,024,444
Resources Available:	1,190,741	Resources Available:	8,050,278	Resources Available:	0	Resources Available:	0	Resources Available:	0	9,241,019
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
			7,371,171							
Total Expenditures	0	Total Expenditures	7,371,171	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	7,371,171
Cash Balance Dec 31	1,190,741	Cash Balance Dec 31	679,107	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	**1,869,848** **
										1,869,848 **

**Note: The two bold yellow figures should agree.

CPA Summary

State of Kansas
City

NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING

2026

The governing body of

City of Hays Kansas

will meet on SEPTEMBER 11, 2025 at 4:00 PM at CITY HALL 1507 MAIN ST HAYS KS 67601 for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.

Detailed budget information is available at CITY HALL 1507 MAIN ST HAYS KS 67601 and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2026 Expenditures and Amount of 2025 Ad Valorem Tax establish the maximum limits of the 2026 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual for 2024		Current Year Estimate for 2025		Proposed Budget Year for 2026		
FUND	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2025 Ad Valorem Tax	Proposed Estimated Tax Rate *
General	17,975,825		17,713,253		19,374,793		
Debt Service	2,998,879	5.863	2,598,795	3.427	2,914,336	1,304,419	4.138
Library	1,943,280	6.000	2,022,142	5.999	2,022,142	1,845,978	5.856
Library Employee Benefit	321,710	1.011	277,669	0.800	200,000	171,953	0.545
Airport	1,170,003	1.516	1,318,796	1.500	1,125,737	788,059	2.500
Public Safety Equipment	570,854	2.022	677,056	2.000	763,028	630,447	2.000
Employee Benefit	4,780,124	8.791	5,089,379	11.271	5,604,219	3,139,736	9.960
Special Highway	1,121,053		1,164,792		1,139,245		
Solid Waste	1,730,128		1,966,478		1,838,352		
Special Parks & Recreation	673,364		250,000		410,949		
Special Alcohol	193,610		175,751		175,299		
Convention & Visitors Bureau	1,520,688		1,774,903		1,808,019		
Storm Water Management	743,191		856,127		973,970		
Water Reclamation	5,242,643		5,822,632		5,943,359		
Water Production	4,649,926		4,720,499		4,216,316		
Water Conservation	6,281,044		6,716,856		4,972,615		
R9	425,899		714,975		763,106		
Opioid Settlement			56,893		82,778		
Home Depo Eco Devo	228,023						
Non-Budgeted Funds-A	14,320,856						
Non-Budgeted Funds-B	5,133,282						
Non-Budgeted Funds-C	4,509,583						
Non-Budgeted Funds-D	7,371,171						
Totals	83,905,136	25.203	53,916,996	24.997	54,328,263	7,880,592	24.999
						*Revenue Neutral Rate***	*24.382*
Less: Transfers	16,704,551		16,904,125		15,494,617		
Net Expenditure	67,200,585		37,012,871		38,833,646		
Total Tax Levied	7,452,459		7,684,294		xxxxxxxxxxxxxxxxxx		
Assessed Valuation	298,097,286		311,655,248		315,223,678		

Outstanding Indebtedness, January 1,	2023	2024	2025
G.O. Bonds	11,688,000	10,312,000	11,505,000
Revenue Bonds	0	0	0
Other	24,284,996	22,961,473	21,607,737
Lease Purchase Principal	0	0	0
Total	35,972,996	33,273,473	33,112,737

*Tax rates are expressed in mills

***Revenue Neutral Rate as defined by KSA 79-2988*

KIM RUPP

City Official Title: DIRECTOR OF FINANCE

THE HAYS DAILY NEWS

See Proof on Next Page

AFFIDAVIT OF PUBLICATION

State of Florida, County of Orange, ss:

I, Ankit Sachdeva, of lawful age, being duly sworn upon oath depose and say that I am an agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Hays Daily News, a qualified newspaper, published and of general circulation in Ellis county, State of Kansas, was published in regular edition of said paper, and that the notice of which the annexed is a copy was published on the following date(s).

Publication Dates:
- Aug 27, 2025

Advertising Fee: $242.19

Ankit Sachdeva

Agent

JESSICA GORDON-THOMPSON
Notary Public - State of Florida
Commission # HH301656
Expires on August 17, 2026

VERIFICATION

State of Florida
County of Orange

Signed or attested before me on this: 08/27/2025

Notary Public

Notarized remotely online using communication technology via Proof.

NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING

2026

The governing body of

City of Hays Kansas

will meet on SEPTEMBER 11, 2025 at 4:00 PM at CITY HALL 1507 MAIN ST HAYS KS 67601 for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.

Detailed budget information is available at CITY HALL 1507 MAIN ST HAYS KS 67601 and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2026 Expenditures and Amount of 2025 Ad Valorem Tax establish the maximum limits of the 2026 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual for 2024		Current Year Estimate for 2025		Proposed Budget Year for 2026		
FUND	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2025 Ad Valorem Tax	Proposed Estimated Tax Rate *
General	17,975,825		17,713,253		19,374,793		
Debt Service	2,998,879	5.863	2,598,795	3.427	2,914,336	1,304,419	4.138
Library	1,943,280	6.000	2,022,142	5.999	2,022,142	1,845,978	5.856
Library Employee Benefit	321,710	1.011	277,669	0.800	200,000	171,953	0.545
Airport	1,170,003	1.516	1,318,796	1.500	1,125,737	788,059	2.500
Public Safety Equipment	570,854	2.022	677,056	2.000	763,028	630,447	2.000
Employee Benefit	4,780,124	8.791	5,089,379	11.271	5,604,219	3,139,736	9.960
Special Highway	1,121,053		1,164,792		1,139,245		
Solid Waste	1,730,128		1,966,478		1,838,352		
Special Parks & Recreation	673,364		250,000		410,949		
Special Alcohol	193,610		175,751		175,299		
Convention & Visitors Bureau	1,520,688		1,774,903		1,808,019		
Storm Water Management	743,191		856,127		973,970		
Water Reclamation	5,242,643		5,822,632		5,943,359		
Water Production	4,649,926		4,720,499		4,216,316		
Water Conservation	6,281,044		6,716,856		4,972,615		
R9	425,899		714,975		763,106		
Opioid Settlement			56,893		82,778		
Home Depo Eco Devo	228,023						
Non-Budgeted Funds-A	14,320,856						
Non-Budgeted Funds-B	5,133,282						
Non-Budgeted Funds-C	4,509,583						
Non-Budgeted Funds-D	7,371,171						
Totals	83,905,136	25.203	53,916,996	24.997	54,328,263	7,880,592	24.999
						*Revenue Neutral Rate***	*24.382*
Less: Transfers	16,704,551		16,904,125		15,494,617		
Net Expenditure	67,200,585		37,012,871		38,833,646		
Total Tax Levied	7,452,459		7,684,294		xxxxxxxxxxxxxxxxx		
Assessed Valuation	298,097,286		311,655,248		315,223,678		
Outstanding Indebtedness, January 1,	2023		2024		2025		
G.O. Bonds	11,688,000		10,312,000		11,505,000		
Revenue Bonds	0		0		0		
Other	24,284,996		22,961,473		21,607,737		
Lease Purchase Principal	0		0		0		
Total	35,972,996		33,273,473		33,112,737		

*Tax rates are expressed in mills

**Revenue Neutral Rate as defined by KSA 79-2988*

KIM RUPP

City Official Title: DIRECTOR OF FINANCE

Published in Hays Daily News, August 27, 2025.

3787580

2026 Neighborhood Revitalization Rebate

Budgeted Funds for 2026	2025 Ad Valorem before Rebate**	2025 Mil Rate before Rebate	Estimate 2026 NR Rebate
General			0
Debt Service	1,377,729	4.371	8,508
Library	1,812,643	5.750	11,193
Library Employee Bene	248,090	0.787	1,532
Airport	788,059	2.500	4,866
Public Safety Equipmer	630,447	2.000	3,893
Employee Benefit	3,212,867	10.192	19,840
0			0
0			0
0			0
0			0
0			0
0			0
TOTAL	8,069,835	25.600	49,832

2025 July 1 Valuation: 315,223,678

Valuation Factor: 315,223.678

Neighborhood Revitalization Subj to Rebate: 1,946,528

Neighborhood Revitalization factor: 1,946.528

**This information comes from the 2026 Budget Summary page. See instructions tab step #12 for completing the Neighborhood Revitalization Rebate table.