State Use Committee Meeting Minutes
Thursday, December 2, 2021
1:30 p.m.
Meeting Location:
USD 259 – School Service Center
3850 N. Hydraulic
Wichita, Kansas 66213

AGENDA

1. Welcome and Call to Order / Roll Call
   - *Meeting was called to order @ 1:31pm*
   - *Quorum established from roll call.*
   - *Committee members in attendance (virtually or in person) include:*

   Buddy Sell, Norm Wilks, Fabian Armendariz, Ephrom Marks, Senator Oletha Faust-Goudeau, Shelby Fry, Representative Susan Concannon, Rob Tabor, Rick Beattie

2. Approval of October Minutes
   - *October meeting minutes have been approved.*

3. Old Business
   - Quarterly Sales Reports Discussion – SUL Vendors
     - *No discussion.*
   - SUL 101 – Presentation to the State Procurement Business Administrators
     - *Vendors want to provide great products and services and increase employment for people with disabilities.*
     - *Interaction with potential customers is important when seeking to gain business.*

4. New Business
   - State Use Committee Retreat
     - *Goals for the calendar year: identify the number of people serving the state use program and grow that number, present annually to the legislature, identify a list of other qualified vendors within the state of Kansas that may not already be a part of the program, increase sales, inventory addition to the State Use Catalog, 10% increase in revenue in 2022.*
     - *Enhance catalogs so they are easily and readily available (Rick)*
     - *Vendor feedback requested (Buddy) – (Kimberly - Goodwill) likes all the set goals stated, excited to take it to the next level, reach out to vendors, and build.*
     - *Increase marketing to vendors and state use institutions.*
     - *Seeking funds and loan eligibility.*
     - *Next meeting: Review of the vendor packet. Must review periodically to make sure our system is correct.*
   - Establishing schedule for FY 2023 State Use Catalog
     - *Pushed to February Committee Meeting.*
   - Establish Schedule for CY 2022 Committee Meetings
     - *February 3, 2022 (In-Person @State Capital Complex) – SUL participants participate in some legislative discussions and work on a resolution.*
     - *April 7, 2022*
     - *June 2, 2022 (virtual)*
     - *August 4, 2022 (virtual) (in-person @Ketch)*
     - *October 6, 2022 (in-person @Envision)*
     - *December 1, 2022 (in-person @Wichita Public Schools)*

5. Other Business
    - *All topics were well covered in meetings today. Rebranding in discussion. (Rick)*
    - *Approve of the program and would like to help with marketing, rebranding, and promote it internally. (Natalie)*

6. Stakeholder Feedback

7. Adjournment
    - *Next meeting scheduled for February 3, 2022.*