CITY OF CHASE, KANSAS

DECEMBER 31, 2023

LINDBURG
VOGEL PIERCE FARIS
Chartered

CITY OF CHASE, KANSAS

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INDEPENDENT AUDITORS' REPORT

The Mayor and City Council
City of Chase, Kansas

Adverse and Unmodified Opinions

We have audited the accompanying regulatory basis summary statement of receipts, expenditures, and unencumbered cash balances of City of Chase, Kansas (the City), as of and for the year ended December 31, 2023, and the related notes to the financial statement.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matters discussed in the "Basis for Adverse and Unmodified Opinions on U.S. Generally Accepted Accounting Principles" section of our report, the accompanying financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City as of December 31, 2023, or changes in financial position and cash flows thereof for the year then ended.

Unmodified Opinion on the Regulatory Basis of Accounting

In our opinion, the accompanying financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City as of December 31, 2023, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1—Summary of Significant Accounting Policies.

Basis for Adverse and Unmodified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and the *Kansas Municipal Audit and Accounting Guide*. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statement section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Matter Giving Rise to Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1—Summary of Significant Accounting Policies of the financial statement, the financial statement is prepared by the City on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Responsibilities of Management for the Financial Statement

Management is responsible for the preparation and fair presentation of the financial statement in accordance with the regulatory basis reporting provisions in the *Kansas Municipal Audit and Accounting Guide*, as described in Note 1, to meet the financial reporting requirements of the State of Kansas; this includes determining that the regulatory basis of accounting is an acceptable basis for preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

In preparing the financial statement, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statement

Our objectives are to obtain reasonable assurance about whether the financial statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance, and therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards (GAAS) and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statement.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statement, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statement.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statement.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of receipts, expenditures, and unencumbered cash balances – regulatory basis (basic financial statement) as a whole. The summary of expenditures – regulatory basis – actual and budget and the individual fund schedules of receipts and expenditures – regulatory basis – actual and budget (Schedules 1 and 2, as listed in the table of contents) are presented for additional analysis and are not a required part of the basic financial statement; however, they are required to be presented under the provisions in the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management, and the supplementary information was derived from, and relates directly to, the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1—Summary of Significant Accounting Policies.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated August 22, 2024, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



Certified Public Accountants

Hutchinson, Kansas
August 22, 2024

CITY OF CHASE, KANSAS

SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES, AND UNENCUMBERED CASH - REGULATORY BASIS
For Year Ended December 31, 2023

Funds	Beginning Unencumbered Cash Balance	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Outstanding Encumbrances and Accounts Payable	Ending Cash Balance
General	$ 47,495	$ 380,318	$ 388,142	$ 39,671	$ 2,253	$ 41,924
Special Purpose						
Special Highway	934	10,644	9,829	1,749	-	1,749
Special Parks	7,123	-	-	7,123	-	7,123
Local Sales Tax	145,567	24,745	15,000	155,312	-	155,312
Capital Improvements	56,647	-	-	56,647	-	56,647
Police Seizure	2,015	-	-	2,015	-	2,015
ARPA Grant	40,663	-	40,663	-	-	-
Business						
Water	582	150,697	146,798	4,481	-	4,481
TOTAL REPORTING ENTITY	$ 301,026	$ 566,404	$ 600,432	$ 266,998	$ 2,253	$ 269,251

The notes to the financial statement are an integral part of this financial statement.

CITY OF CHASE, KANSAS

SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES, AND UNENCUMBERED CASH - REGULATORY BASIS
For Year Ended December 31, 2023

COMPOSITION OF CASH		
Petty cash	$	35
First Bank		
Checking accounts		199,216
Certificates of deposit		70,000
TOTAL REPORTING ENTITY	$	269,251

The notes to the financial statement are an integral part of this financial statement.

CITY OF CHASE, KANSAS

NOTES TO THE FINANCIAL STATEMENT
December 31, 2023

NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Entity

City of Chase, Kansas (the City) is a municipal corporation governed by an elected Mayor and City Council. There are no related municipal entities of the City.

Fund Accounting

A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Kansas Municipal Audit and Accounting Guide Regulatory Basis of Presentation Fund Definitions

The following types of funds comprise the financial activities of the City for the year of 2023:

General Fund

To account for all unrestricted resources except those required to be accounted for in another fund.

Special Purpose Funds

To account for the proceeds of specific revenue sources (other than special assessments or major capital projects) that are intended for specified purposes.

Business Funds

To account for operations that are financed in whole or in part by fees charged to users of the goods and services.

Regulatory Basis of Accounting and Departures from Accounting Principles Generally Accepted in the United States of America

The regulatory basis of accounting provisions in the *Kansas Municipal Audit and Accounting Guide* involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and reporting the changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities, or deferred inflows or outflows, other than those mentioned above.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles, and allowing the City to use the regulatory basis of accounting.

Interest Income

Unless otherwise designated, all investment income is credited to the General Fund.

Cash and Investments

Cash includes amounts in demand, time deposits, and certificates of deposit at financial institutions.

Investments may consist of types authorized by K.S.A. 12-1675, which includes U.S. government securities, repurchase agreements, the Municipal Investment Pool, and others.

Use of Estimates

The process of preparing financial statements requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues, and expenses. Such estimates relate primarily to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

Reimbursed Expenses

The City records reimbursable expenditures in the fund that makes the disbursement and records reimbursements as revenue to the fund. For purposes of budgetary comparisons, the expenditures are properly offset by the reimbursements.

Vacation, Sick Leave, and Other Compensated Absences

Vacation leave is earned based on years of service and no carryover from year to year is allowed. Sick leave is earned monthly with a maximum carryover of 60 days. Sick leave cannot be cashed out.

Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the General Fund, special purpose funds (unless specifically exempted by statute), bond and interest funds, and business funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1 of each year.
2. Publication in local newspaper of the proposed budget and notice of public hearing on the budget on or before August 5 of each year.
3. Public hearing on or before August 15, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25.

If the City is holding a revenue neutral rate hearing, the timeline for adoption of the final budget is adjusted to on or before September 20th. The City held a revenue neutral rate hearing as a part of the process for adoption of the 2023 budget.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which, revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year accounts payable and encumbrances. Encumbrances are commitments by the City for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for capital project funds, trust funds, and certain special purpose funds. Spending in funds which are not subject to the legal annual operating budget requirement, is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

Taxes levied to finance the budget become a lien against all property November 1. Taxpayers have the option of paying in full or in two installments. The delinquency dates are December 20 and May 10. These taxes are made available to the City after January 1 and are distributed by the County Treasurer generally in the months of January and June. Delinquent tax collections are distributed throughout the year.

NOTE 2—STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Expenditures of the General Fund and Water Fund exceeded their adopted budgets by $40,780 and $35,241, respectively, a violation of K.S.A. 79-2935, the budget law.

Management was not aware of any other material statutory violations.

NOTE 3—DEPOSITS AND INVESTMENTS

The City maintains a cash and investment pool that is used by all funds. Each fund's portion of this pool is displayed on the summary statement of receipts, expenditures, and unencumbered cash. The cash balances of certain funds are restricted as to their use.

K.S.A. 9-1401 established the depositories, which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of Federal Deposit Insurance Corporation (FDIC) coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

Concentration of Credit Risk

State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial Credit Risk − Deposits

Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by FDIC insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka. All deposits were legally secured at December 31, 2023.

Deposits

At December 31, 2023, the carrying amount of the City's deposits was $269,216. The bank balance was $270,888. The bank balance was held by one bank resulting in a concentration of credit risk. The bank balance was covered by FDIC insurance.

NOTE 4—LONG-TERM DEBT

Terms for long-term debt for the City outstanding for the year ended December 31, 2023, were as follows:

Issue	Interest Rates	Date of Issue	Amount of Issue	Date of Final Maturity
General Obligation Bonds				
Series 2009B	3.625%	06/18/09	$ 78,000	06/18/49
Series 2020	4.000%	01/22/20	635,000	10/01/49
Loans				
Chase Firefighters Relief Association	1.000%	04/15/04	30,000	04/15/29
Finance Leases				
Pumper fire truck	2.900%	02/01/21	22,000	03/01/25

Changes in long-term debt for the City for the year ended December 31, 2023, were as follows:

Issue	Balance Beginning of Year	Additions	Reductions/ Payments	Balance End of Year	Interest Paid
General Obligation Bonds					
Series 2009B	$ 63,445	$ -	$ 1,424	$ 62,021	$ 2,301
Series 2020	605,000	-	15,000	590,000	18,050
Loans					
Chase Firefighters Relief Association	10,538	-	2,514	8,024	198
Finance Leases					
Pumper fire truck	13,224	-	4,281	8,943	389
	$ 692,207	$ -	$ 23,219	$ 668,988	$ 20,938

Current maturities of long-term debt and interest for the next five years and in five-year increments through maturity are as follows:

	Principal			
	General Obligation Bonds	Firefighters Relief Loans	Finance Leases	Total
2024	$ 16,475	$ 1,275	$ 4,406	$ 22,156
2025	16,529	1,289	4,536	22,354
2026	16,584	1,301	1	17,886
2027	16,642	1,314	-	17,956
2028	21,701	1,328	-	23,029
2029-2033	109,477	1,517	-	110,994
2034-2038	121,325	-	-	121,325
2039-2043	138,530	-	-	138,530
2044-2048	161,170	-	-	161,170
2049	33,588	-	-	33,588
	$ 652,021	$ 8,024	$ 8,943	$ 668,988

	Interest			
	General Obligation Bonds	Firefighters Relief Loans	Finance Leases	Total
2024	$ 19,699	$ 80	$ 263	$ 20,042
2025	19,045	67	134	19,246
2026	18,390	55	-	18,445
2027	17,732	42	-	17,774
2028	17,073	28	-	17,101
2029-2033	77,343	15	-	77,358
2034-2038	62,408	-	-	62,408
2039-2043	43,578	-	-	43,578
2044-2048	20,895	-	-	20,895
2049	1,053	-	-	1,053
	$ 297,216	$ 287	$ 397	$ 297,900

NOTE 5—DEFINED BENEFIT PENSION PLAN

Plan Description

The City participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in the Comprehensive Annual Financial Report, which can be found on KPERS website at www.kpers.org or by writing to KPERS (611 South Kansas Avenue, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

Funding Policy

K.S.A. 74-4919 and K.S.A 74-49,210 establish the Kansas Public Employees Retirement System (KPERS) member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2, or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009; KPERS 2 members were first employed in a covered position on or after July 1, 2009; and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law establishes the KPERS member-employee contribution rate at 6.00% of covered salary for KPERS 1, KPERS 2, or KPERS 3 members. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

Kansas law provides that employer contribution rates for KPERS 1, KPERS 2, and KPERS 3 be determined annually based on the results of an annual actuarial valuation. Kansas Law sets a limit on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (excluding the contribution rate for the Death and Disability program) and the statutory contribution rate for KPERS was 8.43% for the year ended December 31, 2023. Contributions for the pension plan from the City for KPERS was $6,507 for the year ended December 31, 2023.

Net Pension Liability

At December 31, 2023, KPERS has determined the City's proportionate share of the collective net pension liability for KPERS was $73,007. The net pension liability was measured as of June 30, 2023, and the total pension liability was determined by an actuarial valuation as of December 31, 2022, which was rolled forward to June 30, 2023. The City's share of the allocation is based on the ratio of the City's employer contributions, relative to the total employer and nonemployer contributions for the plan groups the City participates in. Because the regulatory basis of accounting under the *Kansas Municipal Audit and Accounting Guide* does not recognize long-term debt, this liability is not reported in the financial statement.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publicly available on the website at www.kpers.org or can be obtained as described in the first paragraph above.

NOTE 6—OTHER LONG-TERM LIABILITIES

Other Post-Employment Benefits – Death and Disability Benefits

As provided by K.S.A. 74-4927, disabled members in KPERS receive long-term disability and life insurance benefits. The plan is administered through a trust held by KPERS that is funded to pay annual benefit payments. The employer contribution rate was set at 1% for the year ended December 31, 2023.

NOTE 7—RISK MANAGEMENT

The City is subject to certain risks such as torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from third parties. There have been no significant reductions in insurance coverage from the prior year and there have been no settled claims in excess of insurance coverage for the prior three years.

NOTE 8—COMMITMENTS

Neighborhood Revitalization Program

The City participates in a neighborhood revitalization program as allowed by K.S.A. 12-17,114 et seq. Under the program, participants are provided a rebate of ad valorem taxes paid based on the increase in assessed valuation attributable to improvements made by the taxpayer after being approved for participation in the neighborhood revitalization program. For the year ended December 31, 2023, the City's share of tax rebates totaled $36,954.

CITY OF CHASE, KANSAS

SUMMARY OF EXPENDITURES - REGULATORY BASIS (ACTUAL AND BUDGET)
(BUDGETED FUNDS ONLY)
For Year Ended December 31, 2023

Schedule 1

Funds	Certified Budget	Adjustment for Qualifying Budget Credits	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance Over (Under)
General	$ 347,362	$ -	$ 347,362	$ 388,142	$ 40,780
Special Purpose					
Special Highway	13,158	-	13,158	9,829	(3,329)
Special Parks	7,123	-	7,123	-	(7,123)
Local Sales Tax	153,551	-	153,551	15,000	(138,551)
Business					
Water	111,557	-	111,557	146,798	35,241

CITY OF CHASE, KANSAS

GENERAL FUND
SCHEDULE OF RECEIPTS AND EXPENDITURES - REGULATORY BASIS
(ACTUAL AND BUDGET)
For Year Ended December 31, 2023

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Taxes			
Ad valorem property tax	$ 163,753	$ 185,926	$ (22,173)
Delinquent tax	12,302	-	12,302
Motor vehicle tax	32,526	34,060	(1,534)
Recreational vehicle tax	1,032	953	79
16/20M vehicle tax	13	89	(76)
Commercial vehicle registration fee	629	701	(72)
Sales tax	55,422	40,000	15,422
Neighborhood revitalization rebate	(36,954)	(27,400)	(9,554)
Total taxes	228,723	234,329	(5,606)
Licenses, fees, and permits			
Utility franchise tax	23,195	20,000	3,195
Community building rent	1,539	-	1,539
Miscellaneous permits and licenses	415	600	(185)
Total licenses, fees, and permits	25,149	20,600	4,549
Charges for services			
Refuse	30,013	30,000	13
Sewer	22,388	20,000	2,388
Total charges for services	52,401	50,000	2,401
Fines, forfeitures, and penalties	3,709	500	3,209
Use of money and property			
Interest on idle funds	1,611	300	1,311
Other			
Miscellaneous	10,066	1,200	8,866
Sale of surplus property	58,109	-	58,109
Donation	550	-	550
Total other	68,725	1,200	67,525
TOTAL RECEIPTS	380,318	$ 306,929	$ 73,389

CITY OF CHASE, KANSAS

GENERAL FUND
SCHEDULE OF RECEIPTS AND EXPENDITURES - REGULATORY BASIS
(ACTUAL AND BUDGET)
For Year Ended December 31, 2023

	Actual	Budget	Variance Over (Under)
EXPENDITURES			
General government			
Personal services	$ 104,499	$ 101,200	$ 3,299
Contractual services	88,523	44,000	44,523
Commodities	35,451	88,000	(52,549)
Capital outlay	9,349	-	9,349
Community improvements	60	-	60
Municipal court	3,927	-	3,927
Miscellaneous	26	-	26
Total general government	241,835	233,200	8,635
Refuse			
Contractual services	28,484	35,200	(6,716)
Sewer			
Personal services	10,786	13,750	(2,964)
Commodities	4,158	8,250	(4,092)
Contractual services	6,737	15,000	(8,263)
Total sewer	21,681	37,000	(15,319)
Police			
Commodities	1,799	4,500	(2,701)
Contractual services	1,128	1,100	28
Police capital outlay	747	-	747
Total police	3,674	5,600	(1,926)
Fire			
Commodities	78,813	1,100	77,713
Contractual services	6,273	7,450	(1,177)
Total fire	85,086	8,550	76,536
Capital Improvements	-	21,786	(21,786)
Lease payment - fire truck	4,670	4,670	-
Firefighters Relief Association payments	2,712	1,356	1,356
TOTAL EXPENDITURES	388,142	$ 347,362	$ 40,780
RECEIPTS OVER (UNDER) EXPENDITURES	(7,824)		
UNENCUMBERED CASH, BEGINNING	47,495		
UNENCUMBERED CASH, ENDING	$ 39,671		

CITY OF CHASE, KANSAS

SPECIAL HIGHWAY FUND
SCHEDULE OF RECEIPTS AND EXPENDITURES - REGULATORY BASIS
(ACTUAL AND BUDGET)
For Year Ended December 31, 2023

	Actual	Budget	Variance Over (Under)
RECEIPTS			
State payments	$ 10,644	$ 12,180	$ (1,536)
EXPENDITURES			
Personal services	-	$ -	$ -
Street repair and maintenance	9,829	13,158	(3,329)
TOTAL EXPENDITURES	9,829	$ 13,158	$ (3,329)
RECEIPTS OVER (UNDER) EXPENDITURES	815		
UNENCUMBERED CASH, BEGINNING	934		
UNENCUMBERED CASH, ENDING	$ 1,749		

CITY OF CHASE, KANSAS

SPECIAL PARKS FUND
SCHEDULE OF RECEIPTS AND EXPENDITURES - REGULATORY BASIS
(ACTUAL AND BUDGET)
For Year Ended December 31, 2023

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Local alcoholic liquor tax	$ -	$ -	$ -
EXPENDITURES			
Park improvement	-	$ 7,123	$ (7,123)
RECEIPTS OVER (UNDER) EXPENDITURES	-		
UNENCUMBERED CASH, BEGINNING	7,123		
UNENCUMBERED CASH, ENDING	$ 7,123		

CITY OF CHASE, KANSAS

LOCAL SALES TAX FUND
SCHEDULE OF RECEIPTS AND EXPENDITURES - REGULATORY BASIS
(ACTUAL AND BUDGET)
For Year Ended December 31, 2023

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Sales tax	$ 24,745	$ 20,000	$ 4,745
EXPENDITURES			
Road improvements	15,000	$ 153,551	$ (138,551)
RECEIPTS OVER (UNDER) EXPENDITURES	9,745		
UNENCUMBERED CASH, BEGINNING	145,567		
UNENCUMBERED CASH, ENDING	$ 155,312		

CITY OF CHASE, KANSAS

WATER FUND
SCHEDULE OF RECEIPTS AND EXPENDITURES - REGULATORY BASIS
(ACTUAL AND BUDGET)
For Year Ended December 31, 2023

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Charges for service	$ 104,399	$ 86,000	$ 18,399
Reimbursements	5,635	-	5,635
Miscellaneous	40,663	-	40,663
TOTAL RECEIPTS	150,697	$ 86,000	$ 64,697
EXPENDITURES			
Personal services	19,419	$ 29,700	$ (10,281)
Contractual services	18,056	11,600	6,456
Commodities	66,128	28,600	37,528
Water Bond - principal and interest	36,775	37,374	(599)
Capital outlay	6,420	4,283	2,137
TOTAL EXPENDITURES	146,798	$ 111,557	$ 35,241
RECEIPTS OVER (UNDER) EXPENDITURES	3,899		
UNENCUMBERED CASH, BEGINNING	582		
UNENCUMBERED CASH, ENDING	$ 4,481		

CITY OF CHASE, KANSAS

SPECIAL PURPOSE FUNDS - NONBUDGETED
SCHEDULE OF RECEIPTS AND EXPENDITURES - REGULATORY BASIS
(ACTUAL)
For Year Ended December 31, 2023

	Capital Improvements	Police Seizure	ARPA Grant
RECEIPTS			
Grant proceeds	$ -	$ -	$ -
Transfer from - General Fund	-	-	-
	-	-	-
EXPENDITURES			
Contractual services	-	-	40,663
Capital outlay	-	-	-
RECEIPTS OVER (UNDER) EXPENDITURES	-	-	(40,663)
UNENCUMBERED CASH, BEGINNING	56,647	2,015	40,663
UNENCUMBERED CASH, ENDING	$ 56,647	$ 2,015	$ -

LINDBURG
VOGEL PIERCE FARIS
Chartered

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Brian W. Mapel, CPA
Jeffrey D. Reece, CPA
Brady H. Byrnes, CPA
Alex P. Larson, CPA
Kayleen E. Million, CPA

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Mayor and City Council
City of Chase, Kansas

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and the *Kansas Municipal Audit and Accounting Guide*, the regulatory basis summary statement of receipts, expenditures, and unencumbered cash balances of City of Chase, Kansas (the City) as of and for the year ended December 31, 2023, and the related notes to the financial statement, which collectively comprise the City's basic financial statement, and have issued our report thereon dated August 22, 2024, which was modified because the financial statement is prepared on the regulatory basis of accounting.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statement, we considered the City's internal control over financial reporting (internal control) as a basis for designing our audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraphs and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and responses, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statement will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and responses as item numbers 2023-1 and 2023-2 to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and responses as item numbers 2023-3 through 2023-4 to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statement. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City's Response to Findings

The City's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. The City's response was not subjected to the auditing procedures applied in the audit of the financial statement, and accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Certified Public Accountants

Hutchinson, Kansas
August 22, 2024

CITY OF CHASE, KANSAS

SCHEDULE OF FINDINGS AND RESPONSES
For Year Ended December 31, 2023

SUMMARY OF AUDIT RESULTS

Financial Statement

Type of auditors' report issued	Unmodified (Regulatory basis)
Internal control over financial reporting Material weakness(es) identified?	Yes
Significant deficiencie(s) identified that are not considered to be material weakness(es)?	Yes
Noncompliance material to financial statement noted?	No

FINDINGS – FINANCIAL STATEMENT AUDIT

MATERIAL WEAKNESSES

2023-1 Segregation of Duties

Condition: There is a lack of appropriate segregation of duties related to all accounting functions.

Criteria: The City is responsible for establishing and maintaining effective internal controls.

Cause: The City does not have adequate funds to achieve the proper segregation of duties.

Effect: Without the proper segregation of duties, the risk that the City's financial statement may be materially misstated increases and the City's responsibility to prevent and detect fraud may be at risk.

Recommendation: Current reviews in place need to continue to lessen the effect of the lack of segregation of duties.

Management's Response: The City does not have sufficient funds to adequately staff the office to achieve the proper segregation of duties. The City Council does review all expenditures prior to final disbursement and multiple signatures are required on all checks. In addition, the City Treasurer will perform reconciliations and review significant accounting functions to help alleviate the segregation of duty issues when possible.

CITY OF CHASE, KANSAS

SCHEDULE OF FINDINGS AND RESPONSES
For Year Ended December 31, 2023

FINDINGS – FINANCIAL STATEMENT AUDIT

MATERIAL WEAKNESSES

2023-2 Internal Controls over Preparation of Financial Statements

Condition: The City has no policies or procedures in place over internal controls related to preparation of their financial statement.

Criteria: The City is responsible for establishing and maintaining effective internal controls over preparation of their financial statement.

Effect: The lack of internal controls over preparation of financial statement places the City at a greater risk of not detecting or preventing material misstatements to its financial statement.

Cause: The City has not provided appropriate training or resources regarding internal controls over preparation of their financial statement.

Recommendation: To the extent possible, the City should establish controls over financial statement preparation.

Management's Response: The City agrees with this finding. The City understands the need for proper internal control over financial reporting. The City will consider additional training in financial statement preparation for personnel and acquiring a copy of the most recent *Kansas Municipal Audit and Accounting Guide*.

SIGNIFICANT DEFICIENCIES

2023-3 Procedures for Monitoring Budget and Cash Balances of Funds

Condition: The City has no procedures in place to monitor the cash or budget balances of individual funds.

Criteria: State statutes prohibit expending more than the amount of cash or budget available for each City fund.

Effect: The lack of procedures in place to monitor the cash and budget balances of funds increases the possibility of noncompliance with the Kansas cash-basis and budget laws.

Cause: The City's accounting software does not have the ability to track the cash balances of the City's individual funds and has not been used to monitor the budget balance of the City's funds.

Recommendation: We recommend that City personnel obtain training that will allow them to enter and monitor the budget balance of City funds in the City's accounting software. We also recommend that City personnel create worksheets to track the cash balances of funds; this could be a worksheet, such as an Excel spreadsheet.

Management's Response: The City agrees with this finding. The City personnel will receive training in entering budget amounts in their accounting software and will create a spreadsheet to track the cash balances of funds.

CITY OF CHASE, KANSAS

SCHEDULE OF FINDINGS AND RESPONSES
For Year Ended December 31, 2023

FINDINGS – FINANCIAL STATEMENT AUDIT

SIGNIFICANT DEFICIENCIES

2023-4 Maintaining Reports and Records to Support Water Revenue

Condition: During the first eight months of 2023, the City did not maintain *Water Loss Reports* that provide valuable information about water pumped, sold, used in maintenance, and lost.

Criteria: City personnel should maintain records that are important and useful in determining the completeness of water sold.

Effect: Valuable documentation supporting completeness of water sales was not available from management for the audit.

Cause: Lack of communication to new personnel of the importance of obtaining and maintaining this information.

Recommendation: We recommend that City personnel maintain a notebook or file with reports from their utility software.

Management's Response: The City agrees with this finding. The City is working with their new software provider to set up a water loss report and creating a spreadsheet to better track well readings.