

**CITY OF GYPSUM, KANSAS**

**FINANCIAL STATEMENT**

**FOR THE YEAR ENDED  
DECEMBER 31, 2018**

**CITY OF GYPSUM, KANSAS**  
**CITY OF THE THIRD CLASS**  
**For the Year Ended December 31, 2018**

Sandy Kruse, Mayor

**CITY COUNCIL**

Tracy Dahl  
Shelly Harlow

David Jackson  
Michael Sanders

Joseph Winship

**CITY OFFICERS**

Judy Scanlan, Clerk

Greg Bengston, Attorney

Linda Donnelly, Treasurer

# CITY OF GYPSUM, KANSAS

For the Year Ended December 31, 2018

## TABLE OF CONTENTS

	<u>Page Numbers</u>
Independent Auditor's Report.....	1 – 2
 <b><u>FINANCIAL SECTION</u></b>	
Statement 1	
Summary Statement of Receipts, Expenditures and Unencumbered Cash – Regulatory Basis .....	3
Notes to Financial Statement .....	4 – 8
 <b><u>REGULATORY-REQUIRED SUPPLEMENTARY INFORMATION</u></b>	
Schedule 1	
Summary of Expenditures – Actual and Budget – Regulatory Basis .....	9
Schedule 2	
Schedule of Receipts and Expenditures – Actual and Budget – Regulatory Basis .....	
 <b><u>General Fund</u></b>	
2-1 General Fund .....	10 – 11
 <b><u>Special Purpose Funds</u></b>	
2-2 Library Fund .....	12
2-3 Special Highway Fund .....	13
2-4 Street Lights Fund .....	14
2-5 Parks and Rec Fund .....	15
 <b><u>Capital Projects Funds</u></b>	
2-6 Capital Improvement Fund .....	16
2-7 CDBG Grant Fund .....	17
2-8 Equipment Reserve Fund .....	18
 <b><u>Business Funds</u></b>	
2-9 Ambulance Fund .....	19
2-10 Sewer Utility Fund .....	20
2-11 Solid Waste Fund .....	21
2-12 Water Utility Fund .....	22
Schedule 3	
Agency Funds – Schedule of Receipts and Disbursements – Regulatory Basis .....	23
 <b><u>Related Municipal Entity</u></b>	
Schedule 4	
Library Board – Schedule of Receipts and Expenditures – Actual – Regulatory Basis .....	24

## INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and City Council  
City of Gypsum, Kansas 67448

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the City of Gypsum, a Municipal financial reporting entity as of and for the year ended December 31, 2018 and the related notes to the financial statement.

### *Management's Responsibility for the Financial Statement*

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles*

As described in Note 1 of the financial statement, the financial statement is prepared by the City of Gypsum, Kansas on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

#### **Hutchinson Office**

200 N. Main • Hutchinson, KS 67504-2889  
P: 888.414.0123 • F: 620.662.3350

#### **McPherson Office**

123 S. Main • McPherson, KS 67460  
P: 888.241.1826 • F: 620.241.6926

#### **Wichita Office**

220 W. Douglas, Ste. 300 • Wichita, KS 67202  
P: 316.265.5600 • F: 316.265.8021

### *Adverse Opinion on U.S. Generally Accepted Accounting Principles*

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Gypsum as of December 31, 2018, or changes in financial position and cash flows thereof for the year then ended.

### *Unmodified Opinion on Regulatory Basis of Accounting*

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City of Gypsum as of December 31, 2018, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

### *Other Matters*

#### *Supplementary Information*

Our audit was conducted for the purpose of forming an opinion on the 2018 fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget, schedule of regulatory basis receipts and disbursements-agency funds, and schedules of regulatory basis receipts and expenditures-actual-related municipal entity (Schedules 1, 2, 3 and 4 as listed in the table of contents) are presented for analysis and are not a required part of the 2018 basic financial statement, however are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2018 basic financial statement. The 2018 information has been subjected to the auditing procedures applied in the audit of the 2018 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2018 basic financial statement or to the 2018 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the 2018 basic financial statement as a whole, on the basis of accounting described in Note 1.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statement of the City of Gypsum as of and for the year ended December 31, 2017 (not presented herein), and have issued our report thereon dated June 4, 2018, which contained an unmodified opinion on the basic financial statement. The 2017 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration at the following link <http://www.admin.ks.gov/offices/chief-financial-officer/municipal-services>. The 2017 actual column (2017 comparative information) presented in the individual fund schedules of regulatory basis receipts and expenditures – actual and budget for the year ended December 31, 2018 (Schedule 2 as listed in the table of contents) is presented for purposes of additional analysis and is not a required part of the basic financial statement. Such 2017 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2017 basic financial statement. The 2017 comparative information was subjected to the auditing procedures applied in the audit of the 2017 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2017 basic financial statement or to the 2017 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2017 comparative information is fairly stated in all material respects in relation to the basic financial statement as a whole for the year ended December 31, 2017, on the basis of accounting described in Note 1.

*Swindoll, Janzen, Hawk & Loyd, LLC*

Swindoll, Janzen, Hawk & Loyd, LLC  
McPherson, KS

July 2, 2019

## CITY OF GYPSUM, KANSAS

**SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH****Regulatory Basis****For the Year Ended December 31, 2018**

	Beginning Unencumbered Cash Balance	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Encumbrances and Accounts Payable	Ending Cash Balance
GENERAL FUND:						
General Fund	\$ 177,902	\$ 174,287	\$ 184,303	\$ 167,886	\$ 9,572	\$ 177,458
SPECIAL PURPOSE FUNDS:						
Library Fund	-	7,175	7,175	-	-	-
Special Highway Fund	44,968	12,404	12,068	45,304	2,011	47,315
Street Lights Fund	551	15,255	14,372	1,434	1,238	2,672
Parks and Rec Fund	1,606	2,730	1,606	2,730	-	2,730
Total Special Purpose Funds	47,125	37,564	35,221	49,468	3,249	52,717
CAPITAL PROJECTS FUNDS:						
Capital Improvement Fund	68,930	5,000	-	73,930	-	73,930
CDBG Grant Fund	200	-	-	200	-	200
Equipment Reserve Fund	44,393	15,000	-	59,393	-	59,393
Total Capital Projects Funds	113,523	20,000	-	133,523	-	133,523
BUSINESS FUNDS:						
Ambulance Fund	30,388	4,494	353	34,529	-	34,529
Sewer Utility Fund	238,120	32,630	20,353	250,397	1,438	251,835
Solid Waste Fund	48,221	30,238	27,609	50,850	-	50,850
Water Utility Fund	333,776	57,894	44,737	346,933	2,369	349,302
Total Business Funds	650,505	125,256	93,052	682,709	3,807	686,516
RELATED MUNICIPAL ENTITY:						
Library Board	19,100	14,175	13,253	20,022	-	20,022
Total Reporting Entity (Excluding Agency Funds)	\$ 1,008,155	\$ 371,282	\$ 325,829	\$ 1,053,608	\$ 16,628	\$ 1,070,236
COMPOSITION OF CASH:						
Petty Cash						\$ 100
Checking Accounts - Citizens State Bank						396,745
Certificated of Deposit - Citizens State Bank						654,602
Related Municipal Entity						20,022
Total Cash						1,071,469
Less Agency Funds per Schedule 3						(1,233)
Total Reporting Entity (Excluding Agency Funds)						\$ 1,070,236

The notes to the financial statement are an integral part of this statement.



**CITY OF GYPSUM, KANSAS**  
**NOTES TO FINANCIAL STATEMENT**  
**For the Year Ended December 31, 2018**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**(a) *Municipal Financial Reporting Entity***

The City of Gypsum is a municipal corporation governed by an elected mayor and elected five-member council. The regulatory financial statement presents the City of Gypsum, (the city), a Municipal financial reporting entity and its related municipal entity. The related municipal entity unit is included in the City's reporting entity because it was established to benefit the City and/or its constituents.

Library Board. The City of Gypsum, Kansas, Library Board operates the City's public library. Acquisition or disposition of real property by the board must be approved by the City. Bond issuances must also be approved by the City.

**(b) *Regulatory Basis Fund Types***

**General Fund** – the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

**Special Purpose Fund** – used to account for the proceeds of specific tax levies and other specific regulatory receipt sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

**Bond and Interest Fund** – used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt.

**Capital Project Fund** – used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

**Business Fund** – funds financed in whole or in part by fees charged to users of the goods or services (i.e. enterprise and internal service fund, etc.).

**Trust Fund** – funds used to report assets held in trust for the benefit of the municipal financial reporting entity (i.e. pension funds, investment trust funds, private purpose trust funds which benefit the municipal reporting entity, scholarship funds, etc.).

**Agency Fund** – funds used to report assets held by the municipal reporting entity in a purely custodial capacity (i.e. payroll clearing fund, county treasurer tax collection accounts, etc.).

**(c) *Basis of Accounting***

*Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America.* The *Kansas Municipal Audit and Accounting Guide* (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the regulatory basis of accounting.

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

### ***(d) Budgetary Information***

Kansas statutes require that an annual operating budget be legally adopted for the General Fund, Special Purpose Funds (unless specifically exempted by statute), Bond and Interest Funds and Business Funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- 1) Preparation of the budget for the succeeding calendar year on or before August 1st.
- 2) Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
- 3) Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
- 4) Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in regulatory receipts other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for 2018.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which regulatory receipts are recognized when cash is received and expenditures include disbursements, accounts payable and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budget expenditure authority lapses at year end.

A legal operating budget is not required for Capital Project Funds, Agency Funds, Trust Funds and certain Special Purpose Funds as noted in the presentation of the appropriate Schedule 2 and 3.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

## 2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

### ***Compliance with Kansas Statutes***

No statutory violations noted in 2018.



### 3. DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

*Concentration of credit risk.* State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405. The City does not have investments at December 31, 2018.

*Custodial credit risk – deposits.* Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka. All deposits were legally secured at December 31, 2018.

At December 31, 2018, the City's carrying amount of deposits was \$1,071,369 and the bank balance was \$1,072,443. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, \$250,000 was covered by federal depository insurance and the remaining \$822,443 was collateralized with securities held by the pledging financial institutions' agents in the City's name.

*Custodial credit risk – investments.* For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured.

### 4. DEFINED BENEFIT PENSION PLAN

**Plan Description.** The City participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et. seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERS website at [www.kpers.org](http://www.kpers.org) or by writing to KPERS (611 South Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

**Contributions.** K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009, and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member-employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2 and KPERS 3 members. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

#### 4. DEFINED BENEFIT PENSION PLAN (CONT.)

State law provides that the employer contribution rates for KPERS 1 and KPERS 2 and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate for the Death and Disability Program) and the statutory contribution rate was 8.39% for the fiscal year ended December 31, 2018. Contributions to the pension plan from the City were \$7,606 for the year ended December 31, 2018.

**Net Pension Liability.** At December 31, 2018, the City's proportionate share of the collective net pension liability reported by KPERS was \$65,508. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2017, which was rolled forward to June 30, 2018. The City's proportion of the net pension liability was based on the ratio of the City's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in this financial statement.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publicly available on the website at [www.kpers.org](http://www.kpers.org) or can be obtained as described above.

#### 5. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS

##### **(a) Other Post Employment Benefits**

As provided by K.S.A. 12-5040, the City allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the City is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in this financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the City makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured.

##### **(b) Death and Disability Other Post Employment Benefits**

K.S.A. 74-4927, disabled members in KPERS receive long-term disability benefits and life insurance benefits. The plan is administered through a trust held by KPERS that is funded to pay annual benefit payments. The employer contribution rate is set at 1% for the year ended December 31, 2018.

##### **(c) Other Employee Benefits**

Vacation – Vacation leave, if not taken, shall not accrue from year to year. No vacation leave shall be taken until a new employee has completed one year of continuous service. Employees may use vacation leave in units of not less than one-half hour. Upon termination in good standing, employees shall be paid for all accrued vacation leave.

The Full-time maintenance employee will accrue vacation leave as follows:

<u>Years of Service</u>	<u>Per Year</u>
After 1 year	40 working hours
After 2 years	80 working hours

The Full-time City Clerk employee will earn paid time off as follows:

<u>Years of Service</u>	<u>Per Year</u>
1st year	60 working hours
2nd year	80 working hours
3rd year	100 working hours
4th year	120 working hours

These hours may be used for vacation, sick leave or personal days.

## 5. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS (CONT.)

Sick leave – The full-time maintenance supervisor shall earn eight hours of sick leave for each full month of service and be entitled to sick leave with pay for absences resulting from personal illness, injuries, accidents or other physical incapacities, occurring either on or off the job. Sick leave, if not taken, shall accrue to no more than 480 hours. All other full-time employees shall accrue to no more than 80 hours.

## 6. CLAIMS AND JUDGMENTS

The City participates in federal, state and county programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the City may be required to reimburse the grantor government. As of the date of this report, grant expenditures have not been audited, but the City believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the individual governmental funds or the overall financial position of the City.

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees, and natural disasters. The City has purchased commercial insurance for these potential risks. There have been no significant reductions in insurance coverage from 2017 to 2018 and there were no settlements that exceeded insurance coverage in the past three years.

During the ordinary course of its operations, the City is a party to various claims, legal actions and complaints. It is the opinion of the City's management and legal counsel that these matters are not anticipated to have a material impact on the City.

## 7. INTERFUND TRANSFERS

Operating transfers were as follows:

<u>From</u>	<u>To</u>	<u>Regulatory Authority</u>	<u>Amount</u>
General	Capital Improvement	K.S.A. 12-1, 118	\$ 5,000
General	Equipment Reserve	K.S.A. 12-1, 117	15,000
Total			<u>\$ 20,000</u>

## 8. SUBSEQUENT EVENTS

Management has evaluated the effects on the financial statement of subsequent events occurring through the date of this report, which is the date at which the financial statement was available to be issued.

## CITY OF GYPSUM, KANSAS

SUMMARY OF EXPENDITURES - ACTUAL AND BUDGETRegulatory Basis

(Budgeted Funds Only)

For the Year Ended December 31, 2018

	<u>Certified Budget</u>	<u>Adjustment for Qualifying Budget Credits</u>	<u>Total Budget for Comparison</u>	<u>Expenditures Chargeable to Current Year</u>	<u>Variance - Over (Under)</u>
GENERAL FUND:					
General Fund	\$ 298,136	\$ -	\$ 298,136	\$ 184,303	\$ (113,833)
SPECIAL PURPOSE FUNDS:					
Library Fund	7,450	-	7,450	7,175	(275)
Special Highway Fund	47,051	-	47,051	12,068	(34,983)
Street Lights Fund	15,600	-	15,600	14,372	(1,228)
Parks and Rec Fund	6,011	-	6,011	1,606	(4,405)
BUSINESS FUNDS:					
Ambulance Fund	27,032	-	27,032	353	(26,679)
Sewer Utility Fund	243,730	-	243,730	20,353	(223,377)
Solid Waste Utility Fund	75,380	-	75,380	27,609	(47,771)
Water Utility Fund	357,887	-	357,887	44,737	(313,150)

CITY OF GYPSUM, KANSAS

GENERAL FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended December 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

	2017 Actual	2018		Variance - Over (Under)
		Actual	Budget	
Receipts				
Taxes -				
Ad valorem property tax	\$ 58,988	\$ 57,530	\$ 59,084	\$ (1,554)
Delinquent tax	1,671	1,374	2,000	(626)
Motor vehicle tax	12,581	12,630	11,336	1,294
Recreational vehicle tax	198	291	100	191
16/20M vehicle tax	107	69	105	(36)
Commercial vehicle tax	922	817	720	97
Watercraft tax	-	-	55	(55)
Local sales tax	57,207	58,766	54,000	4,766
Total Taxes	131,674	131,477	127,400	4,077
Intergovernmental Revenues -				
Grants	12,000	-	-	-
Licenses and Permits -				
Licenses and permits	1,225	1,255	1,500	(245)
Utility franchise fees	14,338	15,057	14,000	1,057
Total Licenses and Permits	15,563	16,312	15,500	812
Fines, Forfeitures and Penalties -				
Police Fines	333	188	500	(312)
Use of Money and Property -				
Interest income	4,971	10,081	3,000	7,081
Other -				
Rental income	1,075	1,100	500	600
Copy fees	11	-	-	-
Other	14,550	15,129	9,000	6,129
Total Other	15,636	16,229	9,500	6,729
Total Receipts	180,177	174,287	\$ 155,900	\$ 18,387

## CITY OF GYPSUM, KANSAS

GENERAL FUNDSCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGETRegulatory Basis

For the Year Ended December 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

	2017 Actual	2018		Variance - Over (Under)
		Actual	Budget	
Expenditures				
Administrative -				
Personal services	\$ 39,046	\$ 48,101	\$ 52,500	\$ (4,399)
Contractual services	52,041	49,916	75,000	(25,084)
Commodities	8,602	4,925	15,400	(10,475)
Capital outlay	18,385	2,868	67,686	(64,818)
Transfer to Capital Improvement Fund	5,000	5,000	5,000	-
Transfer to Equipment Reserve Fund	15,000	15,000	15,000	-
Total Administrative	138,074	125,810	230,586	(104,776)
Governing Body -				
Personal services	3,633	3,854	4,000	(146)
Fire -				
Personal services	1,729	1,950	1,500	450
Contractual services	2,153	3,296	5,000	(1,704)
Commodities	464	4,525	9,000	(4,475)
Capital outlay	120	-	-	-
Miscellaneous	9,600	9,600	9,800	(200)
Total Fire	14,066	19,371	25,300	(5,929)
Municipal Court	75	-	250	(250)
Health	7,903	-	-	-
Parks	1,310	-	-	-
Streets	32,451	35,268	38,000	(2,732)
Street Lights	2,516	-	-	-
Total Expenditures	200,028	184,303	\$ 298,136	\$ (113,833)
Receipts Over (Under) Expenditures	(19,851)	(10,016)		
Unencumbered Cash, Beginning	197,753	177,902		
Unencumbered Cash, Ending	\$ 177,902	\$ 167,886		



## CITY OF GYPSUM, KANSAS

SPECIAL PURPOSE FUNDLIBRARY FUNDSCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGETRegulatory Basis

For the Year Ended December 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

	2017 Actual	2018		Variance - Over (Under)
		Actual	Budget	
Receipts				
Ad valorem property tax	\$ 5,704	\$ 5,706	\$ 5,859	\$ (153)
Delinquent tax	163	134	400	(266)
Motor vehicle tax	1,216	1,221	1,096	125
Recreational vehicle tax	19	28	10	18
16/20M vehicle tax	11	7	10	(3)
Commercial vehicle tax	89	79	70	
Watercraft tax	-	-	5	(5)
Total Receipts	<u>7,202</u>	<u>7,175</u>	<u>\$ 7,450</u>	<u>\$ (284)</u>
Expenditures				
Appropriation to Library	<u>7,202</u>	<u>7,175</u>	<u>\$ 7,450</u>	<u>\$ (275)</u>
Receipts Over (Under) Expenditures	-	-		
Unencumbered Cash, Beginning	<u>-</u>	<u>-</u>		
Unencumbered Cash, Ending	<u>\$ -</u>	<u>\$ -</u>		

## CITY OF GYPSUM, KANSAS

SPECIAL PURPOSE FUNDSPECIAL HIGHWAY FUNDSCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGETRegulatory Basis

For the Year Ended December 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

	2017 Actual	2018		Variance - Over (Under)
		Actual	Budget	
Receipts				
State of Kansas gas tax	\$ 10,477	\$ 10,681	\$ 11,660	\$ (979)
City-County highway gas tax	1,377	1,374	1,000	374
Miscellaneous	664	349	-	349
Total Receipts	12,518	12,404	\$ 12,660	\$ (256)
Expenditures				
Contractual services	6,122	238	\$ 2,000	\$ (1,762)
Commodities	5,159	11,830	20,000	(8,170)
Capital outlay	-	-	25,051	(25,051)
Total Expenditures	11,281	12,068	\$ 47,051	\$ (34,983)
Receipts Over (Under) Expenditures	1,237	336		
Unencumbered Cash, Beginning	43,731	44,968		
Unencumbered Cash, Ending	\$ 44,968	\$ 45,304		

## CITY OF GYPSUM, KANSAS

SPECIAL PURPOSE FUNDSTREET LIGHTS FUNDSCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGETRegulatory Basis

For the Year Ended December 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

		<u>2018</u>		<u>Variance -</u>
	<u>2017</u>	<u>Actual</u>	<u>Budget</u>	<u>Over</u>
				<u>(Under)</u>
Receipts				
Ad valorem property tax	\$ 9,870	\$ 12,697	\$ 13,039	\$ (342)
Delinquent tax	283	247	500	(253)
Motor vehicle tax	2,105	2,113	1,897	216
Recreational vehicle tax	33	49	17	32
16/20M vehicle tax	18	12	18	(6)
Commercial vehicle tax	154	137	120	17
Watercraft tax	-	-	9	(9)
Total Receipts	<u>12,463</u>	<u>15,255</u>	<u>\$ 15,600</u>	<u>\$ (345)</u>
Expenditures				
Contractual services	<u>12,935</u>	<u>14,372</u>	<u>\$ 15,600</u>	<u>\$ (1,228)</u>
Receipts Over (Under) Expenditures	(472)	883		
Unencumbered Cash, Beginning	<u>1,023</u>	<u>551</u>		
Unencumbered Cash, Ending	<u>\$ 551</u>	<u>\$ 1,434</u>		

## CITY OF GYPSUM, KANSAS

SPECIAL PURPOSE FUNDPARKS AND REC FUNDSCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUALRegulatory Basis

For the Year Ended December 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

	2017 Actual	2018		Variance - Over (Under)
		Actual	Budget	
Receipts				
Alcohol allocations	\$ 2,191	\$ 2,730	\$ 3,471	\$ (741)
Gifts and donations	1,471	-	-	-
Total Receipts	3,662	2,730	\$ 3,471	\$ (741)
Expenditures				
Contractual services	2,625	1,606	\$ 6,011	\$ (4,405)
Receipts Over (Under) Expenditures	1,037	1,124		
Unencumbered Cash, Beginning	569	1,606		
Unencumbered Cash, Ending	\$ 1,606	\$ 2,730		

## CITY OF GYPSUM, KANSAS

CAPITAL PROJECTS FUNDCAPITAL IMPROVEMENT FUNDSCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUALRegulatory Basis

For the Year Ended December 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

	<u>2017</u>	<u>2018</u>
Receipts		
Transfer from General Fund	\$ 5,000	\$ 5,000
Expenditures	<u>-</u>	<u>-</u>
Receipts Over (Under) Expenditures	5,000	5,000
Unencumbered Cash, Beginning	<u>63,930</u>	<u>68,930</u>
Unencumbered Cash, Ending	<u>\$ 68,930</u>	<u>\$ 73,930</u>

## CITY OF GYPSUM, KANSAS

CAPITAL PROJECTS FUNDCDBG GRANT FUNDSCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUALRegulatory Basis

For the Year Ended December 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

	<u>2017 Actual</u>	<u>2018 Actual</u>
Receipts		
Grants	\$ 737	\$ -
Expenditures		
Contractual services	<u>737</u>	<u>-</u>
Receipts Over (Under) Expenditures	-	-
Unencumbered Cash, Beginning	<u>200</u>	<u>200</u>
Unencumbered Cash, Ending	<u>\$ 200</u>	<u>\$ 200</u>



## CITY OF GYPSUM, KANSAS

CAPITAL PROJECTS FUNDEQUIPMENT RESERVE FUNDSCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUALRegulatory Basis

For the Year Ended December 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

	<u>2017 Actual</u>	<u>2018 Actual</u>
Receipts		
Transfer from General Fund	\$ 15,000	\$ 15,000
Expenditures		
Capital outlay	<u>80,144</u>	<u>-</u>
Receipts Over (Under) Expenditures	(65,144)	15,000
Unencumbered Cash, Beginning	<u>109,537</u>	<u>44,393</u>
Unencumbered Cash, Ending	<u>\$ 44,393</u>	<u>\$ 59,393</u>

## CITY OF GYPSUM, KANSAS

BUSINESS FUNDAMBULANCE FUNDSCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGETRegulatory Basis

For the Year Ended December 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

	<u>2017 Actual</u>	<u>2018</u>		<u>Variance - Over (Under)</u>
		<u>Actual</u>	<u>Budget</u>	
Receipts				
Donations	\$ 3,100	\$ 4,494	\$ 3,500	\$ 994
Expenditures				
Contractual services	744	353	\$ 2,000	\$ (1,647)
Commodities	-	-	1,000	(1,000)
Capital outlay	-	-	24,032	(24,032)
Total Expenditures	<u>744</u>	<u>353</u>	<u>\$ 27,032</u>	<u>\$ (26,679)</u>
Receipts Over (Under) Expenditures	2,356	4,141		
Unencumbered Cash, Beginning	<u>28,032</u>	<u>30,388</u>		
Unencumbered Cash, Ending	<u>\$ 30,388</u>	<u>\$ 34,529</u>		

## CITY OF GYPSUM, KANSAS

BUSINESS FUNDSEWER UTILITY FUNDSCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGETRegulatory Basis

For the Year Ended December 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

		<u>2018</u>		
	<u>2017</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance -</u>
	<u>Actual</u>			<u>Over</u>
				<u>(Under)</u>
Receipts				
Special assessments	\$ 795	\$ 100	\$ -	\$ 100
Sales to customers	30,826	32,530	32,800	(270)
Other	83	-	-	-
Total Receipts	<u>31,704</u>	<u>32,630</u>	<u>\$ 32,800</u>	<u>\$ (170)</u>
Expenditures				
Personal services	13,267	14,350	\$ 20,000	\$ (5,650)
Contractual services	13,946	4,416	20,000	(15,584)
Commodities	1,501	1,587	1,000	587
Capital outlay	-	-	202,730	(202,730)
Total Expenditures	<u>28,714</u>	<u>20,353</u>	<u>\$ 243,730</u>	<u>\$ (223,377)</u>
Receipts Over (Under) Expenditures	2,990	12,277		
Unencumbered Cash, Beginning	<u>235,130</u>	<u>238,120</u>		
Unencumbered Cash, Ending	<u>\$ 238,120</u>	<u>\$ 250,397</u>		

## CITY OF GYPSUM, KANSAS

BUSINESS FUNDSOLID WASTE FUNDSCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGETRegulatory Basis

For the Year Ended December 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

		<u>2018</u>		
	<u>2017</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance -</u>
	<u>Actual</u>			<u>Over</u>
				<u>(Under)</u>
Receipts				
Sales to customers	\$ 30,266	\$ 30,238	\$ <u>32,000</u>	\$ <u>(1,762)</u>
Expenditures				
Contractual services	<u>27,425</u>	<u>27,609</u>	\$ <u>75,380</u>	\$ <u>(47,771)</u>
Receipts Over (Under) Expenditures	2,841	2,629		
Unencumbered Cash, Beginning	<u>45,380</u>	<u>48,221</u>		
Unencumbered Cash, Ending	<u>\$ 48,221</u>	<u>\$ 50,850</u>		

## CITY OF GYPSUM, KANSAS

BUSINESS FUNDWATER UTILITY FUNDSCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGETRegulatory Basis

For the Year Ended December 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

	2017 Actual	2018		Variance - Over (Under)
		Actual	Budget	
Receipts				
Sale of water	\$ 52,553	\$ 54,858	\$ 50,000	\$ 4,858
Connection fees	1,880	2,200	1,400	800
Other	838	836	-	836
Total Receipts	55,271	57,894	\$ 51,400	\$ 6,494
Expenditures				
Personal services	19,900	21,525	\$ 30,000	\$ (8,475)
Contractual services	11,867	6,469	15,000	(8,531)
Commodities	7,215	11,023	10,400	623
Capital outlay	-	5,720	302,487	(296,767)
Total Expenditures	38,982	44,737	\$ 357,887	\$ (313,150)
Receipts Over (Under) Expenditures	16,289	13,157		
Unencumbered Cash, Beginning	317,487	333,776		
Unencumbered Cash, Ending	\$ 333,776	\$ 346,933		

## CITY OF GYPSUM, KANSAS

AGENCY FUNDSSCHEDULE OF RECEIPTS AND DISBURSEMENTSRegulatory Basis

For the Year Ended December 31, 2018

<u>Fund</u>	<u>Beginning Cash Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Cash Balance</u>
Payroll Clearing Fund	\$ -	\$ 118,345	\$ 118,345	\$ -
Sales Tax Clearing Fund	64	386	392	58
Overpayment Deposit Clearing Fund	509	7,002	6,502	1,009
Penalty Clearing Fund	<u>2,145</u>	<u>1,925</u>	<u>3,904</u>	<u>166</u>
Total	<u>\$ 2,718</u>	<u>\$ 127,658</u>	<u>\$ 129,143</u>	<u>\$ 1,233</u>



## CITY OF GYPSUM, KANSAS

RELATED MUNICIPAL ENTITYLIBRARY BOARDSCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUALRegulatory Basis

For the Year Ended December 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

	<u>2017 Actual</u>	<u>2018 Actual</u>
Receipts		
Appropriations	\$ 7,202	\$ 7,175
Grants	2,890	-
Miscellaneous	422	393
S.C.K.L.S.	4,600	5,300
State of Kansas	119	112
Mayor's Christmas	<u>1,900</u>	<u>1,195</u>
Total Receipts	<u>17,133</u>	<u>14,175</u>
Expenditures		
Personal services	9,439	9,672
Books and magazines	366	481
Meeting and travel	209	92
Phone and internet	1,047	988
Postage	-	20
Miscellaneous	570	121
Supplies	307	318
Mayor's Christmas	1,212	1,159
Grant	1,100	111
Insurance	<u>291</u>	<u>291</u>
Total Expenditures	<u>14,541</u>	<u>13,253</u>
Receipts Over (Under) Expenditures	2,592	922
Unencumbered Cash, Beginning	<u>16,508</u>	<u>19,100</u>
Unencumbered Cash, Ending	<u>\$ 19,100</u>	<u>\$ 20,022</u>