

**Exceeding Expectations** 

## CITY OF LEBO, KANSAS

Financial Statements for the Year Ended December 31, 2018 And Independent Auditors' Report

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### **Exceeding Expectations**

#### INDEPENDENT AUDITORS' REPORT

The Honorable Mayor and City Council City of Lebo, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the City of Lebo, Kansas (City), as of and for the year ended December 31, 2018 and the related notes to the financial statement.

#### Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the Kansas Municipal Audit and Accounting Guide as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the Kansas Municipal Audit and Accounting Guide. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statement, the financial statement is prepared by the City of Lebo on the basis of the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

#### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City as of December 31, 2018, or changes in financial position and cash flows thereof for the year then ended.

## Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City as of December 31, 2018, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

#### Other Matters

#### Regulatory-Required Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget (Schedules 1 and 2 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respect in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

## Additional Supplementary Information

The supplemental schedules on pages 31 thru 32 are not necessary for a fair presentation of the financial statements, but are presented as additional analytical data. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statement on these schedules, and we do not express an opinion on these schedules.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statement of the City as of and for the year ended December 31, 2017 (not presented herein), and have issued our report thereon dated February 28, 2018. The 2017 basic financial statement and or accompanying report are not present herein, but are available in electronic form from the

Department of Administration at the ' following link Kansas web site of the http://www.admin.ks.gov/offices/chief-financial-officer/municipal-services. The 2017 actual column (2017 comparative information) presented in the individual fund schedules of regulatory basis receipts and expenditures - actual and budget for the year ended December 31, 2017 (Schedule 2 as listed in the table of contents) is presented for purposes of additional analysis and is not a required part of the basic financial statement. Such 2017 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2017 basic financial statement. The 2017 comparative information was subjected to the auditing procedures applied in the audit of the 2017 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2017 basic financial statement or to the 2017 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2017 comparative information is fairly stated in all material respects in relation to the basic financial statement as a whole for the year ended December 31, 2017, on the basis of accounting described in Note 1.

June 11, 2019

michael D. Peros, CPA, PA

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Olathe, Kansas

Michael D. Peroo, CPA

In Charge of and Actively Engaged

michael D. Peros, CPA

on this Audit

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## SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH REGULATORY BASIS

FOR THE YEAR ENDED DECEMBER 31, 2018

e e e e e e e e e e e e e e e e e e e		Beginning nencumbered Cash Balance	_	Receipts		Expenditures		Ending Unencumbered Cash Balance
General Fund	\$	168,873	\$	558,829	\$	473,549	\$	254,153
Special Revenue Funds:								
Economic Development Fund		69,439		37,091		93,000		13,530
Law Enforcement Fund		17,249		7,241				24,490
Employee Benefit Fund		1,833		28,289		27,505		2,617
Special Highway Fund		4,732		24,477		25,808		3,401
Special Liability Fund		167		2,446		1,489		1,124
Special Park and Recreation Fund		20,369		39,048		41,692		17,725
Capital Project Funds							٠	
Capital Improvement Reserve		64,231	,	323,500		231,033		156,698
Municipal Equipment Reserve		49,351		15,000		38,500		25,851
Enterprise Funds								
Gas Fund		270,345		273,463		225,259		318,549
Water Fund		177,082		246,552		228,820		194,814
Sewer Fund		154,613		86,766		86,038		155,341
Solid Waste		17,540	_	65,436		61,888		21,088
Total Reporting Entity	\$ _	1,015,824		1,708,138		1,534,581	\$	1,189,381
Capi Less Transfers:			_	137,500_	1	137,500		
Net Receipts and Disbursements			\$ =	1,570,638	\$ _	1,397,081		
COMPOSITION OF CASH: Farmers State Bank of Aliceville - O Farmers State Bank of Aliceville - Sa Farmers State Bank of Aliceville - De Farmers State Bank of Aliceville - E Farmers State Bank of Aliceville - U Cash Drawer	vings ebit Car conomi	rd c Development			(		\$	4,323 1,156,177 337 13,823 14,701 20
au Total Reporting Entity							\$	1,189,381

#### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2018

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a. <u>Basis of Presentation - Fund Accounting</u> - The accounts of the City of Lebo, Kansas are organized on the basis of funds, each of which is considered a separate accounting entity.

The following types of funds comprise the financial activities of the City for 2018.

#### Governmental funds:

<u>General fund</u> - to account for all unrestricted resources except those required to be accounted for in other funds or account groups.

<u>Special revenue funds</u> - to account for the proceeds of specific revenue sources or to finance specified activities as required by law or administrative regulation.

<u>Debt service funds</u> – to account for the payment of interest and principal on long-term general debt obligation.

#### Proprietary funds:

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<u>Enterprise funds</u> - to account for operations that are financed and operated in a manner similar to business enterprises, where the stated intent is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where periodic determination of revenues earned, expenses incurred, and/or net income is deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes.

b. <u>Basis of Accounting</u> - These financial statements are presented on a basis of accounting, which demonstrates compliance with the cash basis and budget laws of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund. Cash disbursements are recognized when the cash balance of a fund is decreased. For an interfund transaction, a cash disbursement is recorded in the fund from which the cash is transferred. Expenditures include disbursements and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract.

The municipality has approved a resolution to prepare the financial statements on a cash basis.

c. <u>Departure from Generally Accepted Accounting Principles</u> - The basis of accounting described above results in a financial statement presentation that shows cash receipts, cash disbursements, cash and unencumbered cash balances, and expenditures compared to budget. Balance sheets that would have shown noncash assets, such as receivables, inventories, and prepaid expense, liabilities such as deferred revenue and matured principal and interest payable, and reservations of the fund balance, are not presented. Under generally accepted accounting principles, encumbrances are only recognized as a reservation of fund balance; encumbrances outstanding at year-end did not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the fiscal year in accordance with generally accepted accounting principles. General fixed assets that account for the land, buildings, and equipment owned by the municipality are not

presented in the financial statements. Also, general long-term debt such as general obligation bonds, temporary notes, and compensated absences are not presented in the financial statements.

- d. <u>Budgetary Information</u> Kansas statutes require that an annual operating budget be legally adopted for the general fund, special revenue funds (unless specifically exempted by statute), debt service funds and enterprise funds. The statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:
  - 1. Preparation of the budget for the succeeding calendar year on or before August 1.
  - 2. Publication in local newspaper of the proposed budget and notice of public hearing on the Budget on or before August 5.
  - 3. Public hearing on or before August 15, but at least ten days after publication of notice of Hearing.
  - 4. Adoption of the final budget on or before August 25.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for the year ended December 31, 2018.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the cash basis of accounting, modified further by the encumbrance method of accounting. Revenues are recognized when cash is received. Expenditures include disbursements and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. All unencumbered appropriations (legal budget expenditure authority) lapse at year-end.

A legal operating budget is not required for capital project funds.

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Spending in funds, which are not subject to the legal annual operating budget requirement, is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

e. <u>Comparative Amounts</u> - The amounts shown for the year ended December 31, 2017 in the accompanying financial statements are included to provide a basis for comparison with 2018 and are not intended to present all information necessary for a fair presentation in accordance with the cash basis and budget laws of Kansas.

#### 2. DEPOSITS

At December 31, 2018 the carrying amounts of the City's deposits were \$1,189,380 and the bank balances were \$1,204,083. The differences between the carrying amount and the bank balances are outstanding checks and deposits in transit. The bank balance is covered by FDIC insurance and collateralized by pledged securities held under joint custody receipts issued by a third-party bank in the City's name.

#### 3. TAXES

**Property Taxes** – The determination of assessed valuations and the collection of property taxes for all political subdivisions in the State of Kansas is the responsibility of the various counties. The County Appraiser annually determines assessed valuations and the County Clerk spreads the annual assessment on the tax rolls. The County Treasurer is the tax collection agent for all taxing entities within the county.

In accordance with state statutes, property taxes levied during the current year are a revenue source to be used to finance the budget of the following year. Taxes are assessed on a calendar year basis and become a lien on the property on November 1 of each year. One-half of the property taxes is due December 20, prior to the fiscal year for which they are budgeted, and second half is due the following May 10.

Motor Vehicle Taxes – Since 1981 most motor vehicles became subject to a special tax paid at the time of registration instead of the traditional property tax. In 1995, the legislature enacted a five-year phase down in the assessment rate on motor vehicles for 30% to 20% of market value.

In 2018, the City received the following from county and state taxes:

	_	General Fund	 Law Enforcement	. ,	City Special Liability	_	Special Highway Fund		Employee Benefit Fund	 Totals
Property Taxes Motor Vehicle Taxes Sales Taxes	\$	147,492 25,093 129,991	\$ 6,136 1,105	\$	2,184 262	\$	24 477	\$	23,539 4,750	\$ 179,351 31,210 129,991
State Highway Aid	\$	302,576	\$ 7,241	\$	2,446	\$	24,477 24,477	 -\$_	28,289	\$ 24,477 365,029

The mill levies are as follows:

2018	2017
29.866	30.078
4.762	4.782
1.242	1.247
0.443	0.361
36.313	36.468
	29.866 4.762 1.242 0.443

The assessed valuation for 2018 was \$4,973,374 and \$4,762,830 in 2017.

#### 4. UTILITIES

The City provides water, sewer, gas and trash services. The City mails their utility bills between the 23<sup>rd</sup> and the 25<sup>th</sup> of each month. The utility bills are due by the 1st of the following month. Bills not paid by the 10th are subject to a late charge fee of 10%. If service is disconnected the customer shall pay said bill and penalty and further service charge in the sum of \$50 before turning the water back on.

The water rates were increased in May 2018 as follows:

#### Inside City (residential):

all above 250,000

• •		
0-1,000 gallons	\$ 21.00	
All above 1,000 gallons	\$ 9.25	per 1,000 gallons
Minimum bill	\$ 20.00	
Outside City and Commercial:		
0-1,000 gallons	\$ 31.00	
All above 1,000 gallons	\$ 10.00	per 1,000 gallons
Minimum bill	\$ 30.00	
Wholesale		•
0 - 10,000	\$ 9.00	per 1,000 gallons
11,000 - 100,000	\$ 8.25	per 1,000 gallons
101,000 - 250,000	\$ 7.25	per 1,000 gallons

Any person making application for water service is required to make a deposit of \$75.

The sewer rates for 2018 are as follows:

\$15 for the first 1,000 gallons and \$.70 for each additional 1,000 gallons.

The trash rates for 2018 are as follows:

\$13.25 per month for residential solid waste removal.

The gas rates for 2018 are as follows:

\$5.89 per 1,000 cubic feet over the cost of gas per 1,000 MMBTU and the transportation charges per month.

6.25 per 1,000 gallons

Any person making application for gas service is required to make a deposit of \$200.

#### 5. LONG-TERM DEBT

The City's long-term debt is comprised of two loans from Kansas Department of Health.

## Kansas Water Pollution Control Revolving Fund

In July 2005, the City entered into a 20-year loan agreement with Kansas Department of Health and Environment for the construction of a sewer main extension. The total cost of the project was \$467,079.

The amount of the loan is up to \$467,079 (\$183,801 and \$208,994 outstanding at December 31, 2018 and 2017, respectively) bearing interest at a rate of 2.81%, principal and interest payments made on a semi-annual basis beginning one year after the completion of the project.

Changes in Kansas Water Pollution Control Revolving Fund:

Beginning Balance	\$	208,994
Payments	-	25,193
Ending Balance	\$_	183,801
Interest Payments	\$_	6,204
Total Payments	\$	31,397_

#### Payments susbsequent to 2018:

		Principal		Interest		Total
2019	\$	25,970	\$	5,428	\$	31,398
2020		26,771		4,627		31,398
2021		27,596	•	3,802		31,398
2022		28,447		2,951		31,398
2023		29,324		2,074		31,398
2024		30,229		1,169		31,398
2025	_	15,464	_	236	_	15,700
	\$ _	183,801	\$_	20,287	\$_	204,088

#### Kansas Water Supply Revolving Fund

In December 2012, the City entered into a 20-year loan agreement with Kansas Department of Health and Environment for the replacement of approximately 7,000 feet of aging asbestos cement waterlines with PVC waterlines and install an altitude valve on the elevated storage tank. The total cost of the project was estimated at \$406,496.

The amount of the loan is up to \$409,864 (\$341,342 and \$359,028 outstanding at December 31, 2018 and 2017, respectively) bearing interest at a rate of 2.16%, principal and interest payments made on a semi-annual basis beginning February 1, 2015.

#### Changes in Kansas Water Pollution Control Revolving Fund:

Beginning Balance	\$	359,028
Payments	_	17,686
Ending Balance	\$_	341,342
Interest Payments	<b>\$</b> _	7,659
Total Payments	\$	25,345

#### Payments susbsequent to 2018:

		Principal	Interest		Total
2019	\$	18,070	\$ 7,276	\$	25,346
2020		18,463	6,883		25,346
2021		18,864	6,482		25,346
2022		19,273	6,073		25,346
2023		19,692	5,654		25,346
2024		20,119	5,227		25,346
2025		20,556	4,790		25,346
2026		21,003	4,343		25,346
2027		21,459	3,887		25,346
2028		21,925	3,421		25,346
2029		22,401	2,945		25,346
2030		22,888	2,458		25,346
2031		23,385	1,961		25,346
2032		23,892	1,454		25,346
2033		24,411	935		25,346
2034		24,943	 403	_	25,346
	_				
	\$	341,342	\$ 64,191	\$_	405,534

#### 6. CONTRACTS

In 1994, the City entered into a 40-year agreement with Public Wholesale District No. 12, (District) to buy a minimum amount of 3,000,000 gallons per month. The City is to pay the District \$3.42 per 1,000 gallons purchased. Starting January 2006, the rate per 1,000 increased to \$3.45. In December 2007 there was another amendment to the contract when the City of Lebo annexed customers of Coffey County RWD #3 that were within the District's territory. In December 2012 the contract was amended to reduce the minimum to 1,750,000 gallons per month, and the maximum to 3,500,000 per month. The District increased the water rate from \$3.75 to \$4.00 in 2013. The District increased the rate to \$4.50 per 1,000 gallons in September 2017. In 2018 and 2017, respectively, the City purchased 20,022,000 and 19,918,000 gallons from the Public Wholesale District.

In January 2012, the City entered into a ten-year contract with the Kansas Department of Wildlife. In the contract, the City agrees to allow public fishing access on certain tracts of water and the Department of Wildlife will pay the City \$4,075, annually.

The City has contracted with Maguire Iron Co, Inc. to provide maintenance on the 100,000-gallon water towers and 50,000-gallon water towers for nine years. The City's contract began in 2013 and will be payable every other year in the amount of \$1,550 and \$1,350, respectively.

In January 2016, the City entered into a two-year contract with USDI to inspect and maintain the gas system annually. The City will pay \$4,950 annually.

In February 2016, the City entered in to a two-year contract with USDI to complete paperwork and reports related to the gas system. The City will pay \$4,950 annually.

In April 2017 the City entered into a one-year contract with Steve's Trash to collect and dispose of solid waste inside the corporate City limits for \$12.75 per customer, per month. In 2018, the City paid \$63,254 for collection and disposal of solid waste.

In September 2016 the City entered into a contract with Encore Energy Services, Inc (Encore) to provide natural gas to the residents of the City. The City will pay \$3.20 per MMBtu plus transportation, fuel charge and gas loss. In 2018, the City paid Encore \$100,005 for services.

#### 7. COMPENSATED ABSENCES FOR EMPLOYEES

Full time employees of the City will be eligible for vacation and sick leave after six months of service. Eligible employees shall take at least 6 vacation days each year. An employee may carry-over vacation days to the next year, with a maximum carry-over amount allowance of 30 days.

Years of Service	Per year
0-9 years	1 day per month
10-19 years	1 ½ day per month
After 19	2 days per month

Full time employees will receive a maximum of 2 weeks (10 working days) paid sick leave per year. Sick leave is cumulative up to a maximum of 480 hours. On termination an employee will receive one sixth (1/6) a maximum of 80 hours accrued sick leave paid. At December 31, 2018 City employees had a combined balance of 1,061 hours of sick leave, a cash value of \$22,184 and a balance of 784 hours of vacation leave, a cash value of \$16,410.

#### 8. CONCENTRATIONS OF CREDIT RISK

The City is engaged in the sale of water, sewer, gas and trash to customers located in Coffey County in Kansas. The City grants credit to those customers and requires no collateral.

#### 9. CAPITAL PROJECTS

Capital project authorizations with approved change orders compared with expenditures from inception are as follows:

	Project Authorization	Expenditures In 2018	Expenditures To Date
Streetscape Project	963,074	289,408	763,458

Although not part of a capital project, the City also made expenditures on the following large items in 2018:

Community building upgrade	\$	24,735
Walker mower		13,100
Truck		28,500
Disc golf course		12,460
	\$_	78,795

#### 10. COMPLIANCE WITH KANSAS LAW

References made herein to the statutes are not intended as interpretations of law, but are offered for consideration of the Director of Accounts and Reports and interpretation by the County Attorney and legal representatives of the City. There were no apparent statutory violations during the year ended December 31, 2018 for the funds that were part of this audit.

#### 11. RELATED PARTY

The city was not aware of any related party transactions during the year of 2018.

#### 12. PENSION PLAN

## General Information about the Pension Plan

Plan description. The City participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et. seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERS website at www.kpers.org or by writing to KPERS (611 South Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

Contributions. K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009, and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member-employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2, and KPERS 3 members. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414 (h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERS 1, KPERS 2 and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate for the Death and Disability Program) and the statutory contribution rate was 8.39% and 8.46% for the fiscal year ended December 31, 2018 and 2017, respectively.

The City has five employees that participate in the Plan. The payroll for the employees covered by the System for 2018 and 2017 was \$200,003 and \$194,463, respectively and the City's total payroll for 2018 and 2017 was \$278,158 and \$267,701.

The contribution requirement for the year ended December 31, 2018 and 2017 was \$28,786 and \$28,120, which consisted of \$12,002 and \$11,668 from the employee, respectively, and \$16,784 and \$16,452 from the City, respectively. The City also contributed \$2,000 for insurance.

#### Net Pension Liability

At December 31, 2018, the City's proportionate share of the collective net pension liability reported by KPERS was \$163,331. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2017, which was rolled forward to June 30, 2018. The City's proportion of the net pension liability was based on the ratio of the City's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in this financial statement.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publicly available on the website at www.kpers.org or can be obtained as described above.

#### 13. INFRASTRUCTURE

The City has elected not to comply with Governmental Accounting Standard No. 34 (GASB 34) regarding the capitalization and tracking of infrastructure or capital assets.

#### 14. RISK MANAGEMENT

The City is exposed to various risks of loss to torts, theft of, damage to, and destruction of assets, job-related injuries and illnesses to employees. To insure against the various risks, the City has obtained various insurance coverage through EMC Insurance Companies. See Schedule of Insurance for details.

#### 15. ADEQUACY OF UTILITY RATES

To determine whether the city was charging adequate rates for sewer, trash, water, and gas the City calculated the operating ratio and debt service ratio as applicable. The target minimum for both of theses ratios is 1.20 and 1.25 respectively. The City uses these ratios to facilitate management in measuring the adequacy of the rates. There is no penalty for falling below these benchmarks.

The Operating Ratio for the following funds is as follows:

		Water		Gas		Sewer		Trash
Operating Revenues Operating Expenses	\$ \$	242,450 203,474	\$ \$	272,823 205,259	\$ \$_	85,810 44,641	\$ \$_	65,436 61,888
Operating Ratio	_	1.19	_	1.33	_	1.92	_	1.06

The Debt Service Ratios for the Sewer and Water Funds are as follows:

Debt Service	S	ewer Fund	V	Vater Fund
Net Receipts Add Back:	\$	728	\$	17,732
Debt Service Transfer Out		31,397 10,000		25,346
Available for debt service	\$	42,125	\$	43,078
Debt service	<b>\$</b> _	31,397	\$_	25,346
Debt Service Ratio		1.34		1.70

#### 16. COMMITMENTS AND CONTINGENCIES

The City is not involved in any litigation.

#### 17. TRANSFERS

Operating transfers were as follows:

		Regulatory		
From	То	Authority		Amount
General Fund	Capital Improvement Fund	K.S.A. 12-1,118	\$	92,500
General Fund	Municipal Equip Reserve Fund	K.S.A. 12-1,117		15,000
Gas Fund	General Fund	K.S.A. 12-825d		20,000
Sewer Fund	General Fund	K.S.A. 12-825d	_	10,000
			\$_	137,500

Dogulatory

#### 18. LEASE

The City (lessee) entered into a lease purchase agreement with Flint Hills Bank (lessor) on December 4, 2018. The purpose of the lease is for the upgrade to the downtown of the City. The lessee will pay \$14,453 semi annually beginning June 2, 2019 through December 1, 2028. The interest rate is based on the ten-year treasury plus 150 basis points. Outstanding balance at December 31, 2018 was \$210,000.

Subsequent payments are as follows:

Year	Payr	ment
2019	\$	28,906
2020 <sup>-</sup>	•	28,906
2021		28,906
2022		28,906
2023		28,906
2024		28,906
2025		28,906
2026		28,906
2027		28,906
2028		28,906
		289,060
Less interest		58,060
	\$	231,000

#### 19. ECONOMIC DEVELOPMENT

The City's Economic Development program provides loans to businesses in the City. The terms of the loans are 10 years and the interest rate is 4%. The City had outstanding loans of \$241,629 at December 31, 2018. In 2018, the City advanced \$115,425 to three businesses

Note receivable, business, monthly installments of \$800, beginning January 1, 2017 and ending	
December 1, 2027. Interest rate of 4%.	\$ 65,614
Note receivable, business, monthly installments of	
\$452, beginning November 1, 2018 and ending	
October 1, 2028. Interest rate of 4%.	43,965
Note receivable, business, monthly installments of	
\$341, beginning June 1, 2012 and ending	
May 1, 2022. Interest rate of 4%.	6,593
Note receivable, business, monthly installments of	
\$639, beginning May 1, 2017 and ending	•
April 1, 2027. Interest rate of 4%.	13,530

Note receivable, business, monthly installments of \$255, beginning November 1, 2018 and ending October 1, 2028. Interest rate of 4%

24,740

Note receivable, business, monthly installments of \$1,000, beginning September 1, 2018 and ending August 1, 2028. Interest rate of 4%.

\$ 87,187 \$ 241,629

#### 20. SUBSEQUENT EVENTS

In preparing the financial statements, and according to ASC 855, Subsequent Events, the District has evaluated events and transactions for potential recognition or disclosure through June 11, 2019, the date the financial statements were available to be issued. There are no additional events or transactions that require adjustment to or disclosure in these financial statements except the City received notice of a water rate increase from the District that will take effect February 1, 2019. The rate increase is \$.50 to \$5.00.

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## SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

FOR THE YEAR ENDED DECEMBER 31, 2018

	Expenditures Chargeable to Current Year	Certified Budget	_	Variance Favorable (Unfavorable)
General Fund \$	473,549	\$ 547,720	\$	74,171
Special Revenue Funds:				
Law Enforcement Fund		14,333		14,333
Employee Benefit Fund	27,505	45,296		17,791
Special Highway Fund	25,808	26,300		492
Special Liability Fund	1,489	2,672		1,183
Special Parks and Recreation Fund	41,692	42,314		622
Enterprise Funds:				
Gas Fund	225,259	227,797		2,538
Water Fund	228,820	237,667		8,847
· Sewer Fund	86,038	101,760		15,722
Solid Waste Fund	61,888	61,888	<u> </u>	
Total Budgeted Funds	1,172,048	\$ 1,307,747	\$ _	135,699
Non Budgeted Funds:				
Capital Improvement Fund	231,033			
Municipal Equipment Reserve	38,500			
Economic Development	93,000			
Total Non Budgeted Funds	362,533			
Total Expenditures \$	1,534,581			

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#### GENERAL FUND SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

FOR THE YEAR ENDED DECEMBER 31, 2018

2018 Budget	Variance Favorable (Unfavorable)
	<del></del>
2 \$ 148,535	\$ (1,043)
1 95,000	34,991
3 25,648	(555)
0 155,710	, ,
1 26,000	3,711
8 5,000	358
8 8,000	1,708
	3,288
8 3,000	
0	11,040
0 30,000	<b>7.020</b>
8 600	7,838
9 \$ 497,493	\$61,336
40,659	(4,677)
4 49,000	15,386
28,000	(5,868)
23	(3,023)
3,000	(21,736)
77 120,659	(19,918)
	(11.000)
9 57,773	(11,926)
9,300	2,418
14,000	1,872
9,000	9,000
90,073	1,364
18,500	616
18,500	616
4,800	3,758
30,000	6,987
34,800	10,745
75 101,885	43,510
75 101,885	43,510
36 24,814	5,828
2,900	(2,692)
14,589	2,842
-	-
25	(125)
2,000	2,000
50 44,303	7,853
00 137,500	30,000
49 \$ 547,720	\$ 74,169.96
80	- 1,100,00
73	
73 53	<del>_</del>

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## ECONOMIC DEVELOPMENT FUND SCHEDULE OF RECEIPTS AND EXPENDITURES REGULATORY BASIS

## FOR THE YEAR ENDED DECEMBER 31, 2018

. <u>:</u>	2017	2018
RECEIPTS:		
Loan Payments	\$ 44,781	\$ 29,548
Interest Payments	7,857	7,343
Miscellaneous		200
Total Receipts	52,838	37,091
EXPENDITURES:		
Tourism	4,500	2,500
Contracual :		
Economic Development Loan	20,003	90,500
Total Expenditures	24,503	93,000
Receipts over (under) Expenditures	28,335	(55,909)
UNENCUMBERED CASH, BEGINNING	41,104	69,439
UNENCUMBERED CASH, ENDING	\$ 69,439	\$ 13,530

# LAW ENFORCEMENT FUND SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

#### FOR THE YEAR ENDED DECEMBER 31, 2018

· · · · · · · · · · · · · · · · · · ·	2017 Actual	_	2018 Actual	_	2018 Budget	]	Variance Favorable nfavorable)
RECEIPTS:							
County Tax	\$7,154	\$ _	7,241	\$_	7,226	\$	15
Total Receipts	7,154		7,241	\$_	7,226_	\$_	15
EXPENDITURES:							
Capital Outlay		-		_	14,333		14,333
Total Expenditures		_		\$_	14,333	\$_	14,333
Receipts over Expenditures	7,154		7,241				
UNENCUMBERED CASH, BEGINNING	10,095	_	17,249				
UNENCUMBERED CASH, ENDING	\$ 17,249	\$ _	24,490				

# EMPLOYEE BENEFIT FUND SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

#### FOR THE YEAR ENDED DECEMBER 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

		2017 Actual	_	2018 Actual		2018 Budget	1	Variance Favorable nfavorable)
RECEIPTS: Property and Vehicle Taxes	\$	29,764	\$_	28,289	\$_	57,755	\$	(29,466)
Total Receipts		29,764		28,289	\$_	57,755	\$	(29,466)
EXPENDITURES: Employee Benefit	_	36,212	_	27,505	_	45,296		17,791
Total Expenditures	_	36,212	_	27,505	\$_	45,296	<b>\$_</b>	17,791
Receipts over (under) Expenditures		(6,448)		784				
UNENCUMBERED CASH, BEGINNING		8,281	_	1,833				
UNENCUMBERED CASH, ENDING	\$_	1,833	\$_	2,617				

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#### SPECIAL HIGHWAY FUND SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

#### FOR THE YEAR ENDED DECEMBER 31, 2018

2	_	2017 Actual		2018 Actual		2018 Budget	]	Variance Favorable nfavorable)
RECEIPTS:								
State Tax	\$_	24,225	\$_	24,477	\$	24,480	\$	(3)
Total Receipts		24,225		24,477	\$	24,480	\$	(3)
EXPENDITURES:								
Personnel Services		12,822		12,895		15,300		2,405
Contract Expense				4				(4)
Commodities	_	7,616	_	12,909	_	11,000_		(1,909)
Total Expenditures	_	20,438	_	25,808	\$	26,300	\$	492
Receipts over (under) Expenditures		3,787		(1,331)				
UNENCUMBERED CASH, BEGINNING		945	_	4,732				
UNENCUMBERED CASH, ENDING	\$_	4,732	\$_	3,401				

## SPECIAL LIABILITY FUND SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

FOR THE YEAR ENDED DECEMBER 31, 2018

	-	2017 Actual	_	2018 Actual	_	2018 Budget	_(	Variance Favorable Unfavorable)
RECEIPTS:								
Property and Vehicle Taxes	\$.	1,805	\$_	2,446	<b>\$</b> _	2,507	<b>\$</b> _	(61)
Total Receipts :		1,805		2,446	\$	2,507	\$_	(61)
EXPENDITURES:			•					
Contractual Services		1,989	-	1,489	\$_	2,672	.\$_	1,183
Total Expenditures		1,989	-	1,489	\$_	2,672	\$_	1,183
Receipts over (under) Expenditures		(184)		957				
UNENCUMBERED CASH, BEGINNING		351	-	167				
UNENCUMBERED CASH, ENDING	\$	167	\$_	1,124		_		



# SPECIAL PARK AND RECREATION FUND SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

#### FOR THE YEAR ENDED DECEMBER 31, 2018

ing of	_	2017 Actual	-	2018 Actual	_	2018 Budget	Variance Favorable (Unfavorable)
RECEIPTS:							•
Coffey County Receipt	\$	37,868	\$	37,868	\$	37,868	\$
Miscellaneous	_	1,750	_	1,180			1,180
Total Receipts		39,618		39,048	\$_	37,868	\$ 1,180
EXPENDITURES:							
Personal Cost		5,489		3,365	\$	5,814	\$ 2,449
Contractual Service		5,575		7,954		9,000	1,046
Commodities		17,873		14,813		17,500	2,687
Capital Outlay		9,007	_	15,560		10,000	(5,560)
Total Expenditures	_	37,944	_	41,692	\$_	42,314	\$ 622
Receipts over (under) Expenditures		1,674		(2,644)			
UNENCUMBERED CASH, BEGINNING	_	18,695	-	20,369			
UNENCUMBERED CASH, ENDING	\$_	20,369	\$_	17,725			

## CAPITAL IMPROVEMENT RESERVE FUND SCHEDULE OF RECEIPTS AND EXPENDITURES REGULATORY BASIS

## FOR THE YEAR ENDED DECEMBER 31, 2018

(With Comparative Actual Total for the Prior Year Ended December 31, 2017)

	2017	2018	
RECEIPTS:			
Lease proceeds	\$	\$ 231,00	0
Transferred from General	325,000	92,50	0_
CA F		<del></del>	
Total Receipts	325,000	323,50	0
EXPENDITURES:			
Capital outlay	483,290	231,03	3_
Total Expenditures	483,290	231,03	3_
Receipts over (under) Expenditures	(158,290)	92,46	7
UNENCUMBERED CASH, BEGINNING	222,521	64,23	1_
UNENCUMBERED CASH, ENDING	\$64,231	\$ 156,69	8_

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# MUNICIPAL EQUIPMENT RESERVE FUND SCHEDULE OF RECEIPTS AND EXPENDITURES REGULATORY BASIS

## FOR THE YEAR ENDED DECEMBER 31, 2018

(With Comparative Actual Total for the Prior Year Ended December 31, 2017)

		2017	2018		
RECEIPTS:				ı	
Transferred from General	\$	15,000	\$	15,000	
Total Receipts		15,000		15,000	
EXPENDITURES: Capital Outlay				38,500	
Total Expenditures	•	-		38,500	
Receipts over (under) Expenditures		15,000		(23,500)	
UNENCUMBERED CASH, BEGINNING		34,351	_	49,351	
UNENCUMBERED CASH, ENDING	\$	49,351	\$	25,851	

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GAS FUND SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

FOR THE YEAR ENDED DECEMBER 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

		2017 Actual	_	2018 Actual	_	2018 Budget	]	Variance Favorable nfavorable)
RECEIPTS:								
Sales - Customers	\$	196,054	\$	268,743	\$	225,000	\$	43,743
Sales Tax		2,732		4,080		3,233		847
Interest Income		45		59		450		(391)
Reimbursed Expenses and Other Income	_	245	_	581	_			581
Total Receipts		199,076		273,463	\$ _	228,683	\$	44,780
EXPENDITURES:								
Personnel Services		63,626		54,689	\$	57,712	\$	3,023
Contractual Services	,	106,390		126,709		131,625		4,916
Commodities		18,186		19,776		15,000		(4,776)
Stored Gas Property Tax		24		22		17		(5)
Sales Tax and Other		2,755		4,063		3,443	•	(620)
Transfer	_	_20,000	_	20,000	_	20,000	_	
Total Expenditures	_	210,981	_	225,259	\$ _	227,797	\$_	2,538
Receipts over (under) Expenditures		(11,905)		48,204				
UNENCUMBERED CASH, BEGINNING	_	282,250	_	270,345				
UNENCUMBERED CASH, ENDING	\$_	270,345	\$_	318,549				

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### WATER FUND SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BĄSIS

FOR THE YEAR ENDED DECEMBER 31, 2018

		2017 Actual	_	2018 Actual	_	2018 Budget	I	Variance Favorable nfavorable)
RECEIPTS:								
Water Sales - Customer	\$	220,460	\$	241,448	\$	245,500	\$	(4,052)
Sales tax	*	863	•	1,002		1,051		(49)
Reimbursed Expenses and Other Income		562		4,050		500		3,550
Interest on Idle Funds	_	25	_	52	_	500		(448)
Total Receipts		221,910		246,552	\$_	247,551	\$	(999)
EXPENDITURES:								
Personnel		62,444		55,011	\$	73,289	\$	18,278
Contractual Services		120,388		133,305		121,032		(12,273)
Commodities		14,514		12,972		15,000		2,028
Debt Service		25,346		25,346		25,346		
Other		3,293	_	2,186	· _	3,000		814
Total Expenditures		225,985		228,820	\$_	237,667	\$	8,847
Receipts over (under) Expenditures		(4,075)		17,732				
UNENCUMBERED CASH, BEGINNING	_	181,157	_	177,082				
UNENCUMBERED CASH, ENDING	\$	177,082	\$_	194,814				

## SEWER FUND SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

FOR THE YEAR ENDED DECEMBER 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

	_	2017 Actual	2018 Actual		2018 Budget		Variance Favorable (Unfavorable)	
RECEIPTS:					_		•	
Sales - Customers	\$	83,710	\$	85,810	\$	84,000	\$	1,810
Special Assessments	_	956		956	_	956		
Total Receipts		84,666		86,766	\$_	84,956	\$	1,810
EXPENDITURES:								•
Personnel Services		29,836		25,748	\$	36,363	\$	10,615
Contractual Services		11,628		4,521		10,000		5,479
Commodities		13,060		14,372		14,000		(372)
Debt Service .		31,397		31,397		31,397		
Transfér to General	_	10,000	. <del></del>	10,000	_	10,000		<u>-</u>
Total Expenditures		95,921	_	86,038	\$_	101,760	\$	15,722
Receipts over (under) Expenditures		(11,255)		728				
UNENCUMBERED CASH, BEGINNING		165,868	_	154,613				
UNENCUMBERED CASH, ENDING	\$	154,613	\$_	155,341				

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#### SOLID WASTE FUND SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

FOR THE YEAR ENDED DECEMBER 31, 2018

	- 	2017 Actual		2018 Actual	_	2018 Budget		Variance Favorable (Unfavorable)
REČEIPTS:								
Sales - Customers	\$	64,703	\$_	65,436	\$_	64,000	\$_	1,436
Total Receipts		64,703		65,436	\$_	64,000	\$_	1,436
EXPENDITURES:								
Contractual Services		61,888	_	61,888	\$_	61,888	\$_	-
Total Expenditures		61,888	_	61,888	\$_	61,888	\$_	-
Receipts over Expenditures		2,815		3,548			1	
UNENCUMBERED CASH, BEGINNING		14,725	-	17,540				
UNENCUMBERED CASH, ENDING	\$	17,540	\$_	21,088				

## SCHEDULE OF SELECTED UTILITY OPERATING DATA YEARS ENDED DECEMBER 31, 2018 AND 2017

		2018	2017	
WATER STATISTICS:				
Number of customers	,	443	443	
Gallons sold	1	18,650,400	18,187,600	
Gallons purchased	2	20,022,000	19,918,000	
Water loss percentage		6.85%	8.69%	
Average monthly usage per customer		3,508	3,421	
Charges for service	\$	241,448	\$ 220,460	
Average customer charge per month	. \$	45.41	\$ 41.46	

## SCHEDULE OF OTHER OPERATING DATA YEARS ENDED DECEMBER 31, 2018 AND 2017

	2018	2017
Population	888	888
Assessed Valuation	\$ 4,973,374	\$ 4,762,830
Mill Levy	36.313	36.886
Total Receipts	\$ 1,570,638	\$ 1,336,093
Total Disbursements	\$ 1,397,081	\$ 1,139,535
Indebtedness	\$ 525,143	\$ 568,022
Receipts per Capita	\$ 1,769	\$ 1,505
Disbursements per Capita	\$ 1,573	\$ 1,283
Mill Bond Indebtedness per Capita	\$ 591 .	\$ 640

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