

**SOUTHWIND EXTENSION DISTRICT #10**  
Iola, Kansas

Independent Auditors' Report and  
Financial Statement with  
Supplementary Information

For the Year Ended December 31, 2017

**SOUTHWIND EXTENSION DISTRICT #10**  
Iola, Kansas

December 31, 2017

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**JARRED, GILMORE & PHILLIPS, PA**  
CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT AUDITORS' REPORT**

Board of Directors  
Southwind Extension District #10  
Iola, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of Southwind Extension District #10, a municipality, as of and for the year ended December 31, 2017, and the related notes to the financial statement.

***Management's Responsibility for the Financial Statement***

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the Kansas Municipal Audit and Accounting Guide as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

***Auditors' Responsibility***

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1 of the financial statement, the financial statement is prepared by Southwind Extension District #10 on the basis of the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Southwind Extension District #10 as of December 31, 2017, or changes in financial position and cash flows thereof for the year then ended.

***Unmodified Opinion on Regulatory Basis of Accounting***

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of Southwind Extension District #10 as of December 31, 2017, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide described in Note 1.

***Other Matters***

*Supplementary Information*

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The Summary of Expenditures – actual and budget, regulatory basis (budgeted funds only) and the Schedule of Receipts and Expenditures – actual and budget for each individual fund, regulatory basis, (Schedules 1-2 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however are required to be presented under the provisions of the Kansas Municipal Audit and Accounting Guide. Reconciliation of Cash Disbursements with Expenditures and the Schedule of Receipts, Disbursements, and Cash Balances, (Schedules 3-4 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

*Other Information*

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The analysis of changes in general capital assets and the schedule of insurance policies and fidelity bonds is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The analysis of changes in general capital assets and the schedule of insurance policies and fidelity bonds (Schedules 5 and 6 as listed in the table of contents) has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statement of Southwind Extension District #10 as of and for the year ended December 31, 2016 (not presented herein), and have issued our report thereon dated August 10, 2017, which contained an unmodified opinion on the basic financial statement. The 2016 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration at the following link <http://admin.ks.gov/offices/chief-financial-officer/municipal-services>. The 2016 actual column (2016 comparative information) presented in the individual fund schedules of regulatory basis receipts and expenditures-actual and budget for the year ended December 31, 2017 (Schedule 1 as listed in the table of contents) is presented for purposes of additional analysis and is not a required part of the basic financial statement. Such 2016 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2016 basic financial statement. The 2016 comparative information was subjected to the auditing procedures applied in the audit of the 2016 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2016 basic financial statement or to the 2016 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2016 comparative information is fairly stated in all material respects in relation to the basic financial statement as a whole for the year ended December 31, 2016, on the basis of accounting described in Note 1.



JARRED, GILMORE & PHILLIPS, PA  
Certified Public Accountants

Chanute, Kansas  
December 20, 2018

**SOUTHWIND EXTENSION DISTRICT # 10**

Iola, Kansas

Summary Statement of Receipts, Expenditures, and Unencumbered Cash

Regulatory Basis

For the Year Ended December 31, 2017

Funds	Beginning Unencumbered Cash Balance		Receipts	Expenditures	Ending Unencumbered Cash Balance		Add Encumbrances and Accounts Payable	Ending Cash December 31, 2017
	Cash Balance				Cash Balance			
General Fund	\$ 345,490.13		\$ 697,350.29	\$ 645,095.76	\$ 397,744.66	\$ 3,359.73	\$ 401,104.39	
Total Reporting Entity	\$ 345,490.13		\$ 697,350.29	\$ 645,095.76	\$ 397,744.66	\$ 3,359.73	\$ 401,104.39	

Composition of Cash:

Community National Bank Checking Account.....	\$ 401,104.39
Total Cash.....	\$ 401,104.39

The notes to the financial statement are an integral part of this statement.

**SOUTHWIND EXTENSION DISTRICT #10**

Iola, Kansas

Notes to the Financial Statement  
December 31, 2017

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Financial Reporting Entity

Southwind Extension District #10 is a municipal corporation governed by an elected four-member executive board. The District has developed criteria to determine whether outside agencies with activities which benefit the residents of the District should be included within its financial reporting entity. The criteria include, but are not limited to, whether the District exercises oversight responsibility on financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters, scope the public service, and significant operational or financial relationships with the District.

The District has determined that no outside agency meets the above criteria and, therefore, no outside agency has been included as a component unit in these financial statements.

Regulatory Basis Fund Types

A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The following types of funds comprise the financial activities of the Southwind Extension District #10 for the year of 2017:

General fund – the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

Basis of Presentation – Regulatory Basis of Accounting

*Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America.* The (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The District has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the District to use the regulatory basis of accounting.

## **1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

### Reimbursed Expenses

K.S.A. 79-2934 provides that reimbursed expenditures, in excess of those budgeted, should be recorded as reductions in expenditures rather than as revenues. In the financial statements and budget comparisons presented in this report, reimbursements and refunds are recorded as revenues. The reimbursements are recorded as cash receipts when received by the District and are often difficult to identify the exact expenditure which they are reimbursing. In funds showing expenditures in excess of the original adopted budget, reimbursements are added to the adopted budget as budget credits for comparison with the actual expenditures.

### Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest funds, and business funds. Although directory in nature rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1, of each year.
2. Publication in the local newspaper of the proposed budget and notice of public hearing on the budget on or before August 5.
3. Public hearing on or before August 15, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25, of each year.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for this year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which, revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

A legal operating budget is not required for capital projects funds or trust funds.

Spending in funds which are not subject to the legal annual operating budget requirements are controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.



## **2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

### Compliance with Kansas Statutes

Statement 1 and Schedule 1 have been prepared in order to show compliance with the cash basis and budget laws of Kansas. As shown in Statement 1, the District was in compliance with the cash basis laws of Kansas. As shown in Schedule 1, the District was in compliance with the budget laws of Kansas.

## **3. DEPOSITS AND INVESTMENTS**

K.S.A 9-1401 establishes the depositories which may be used by the District. The statute requires banks eligible to hold the District's funds have a main branch or branch bank in the county in which the District is located or in an adjoining county if such institution has been designated as an official depository, and the bank provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The District has no other policies that would further limit interest rate risk.

K.S.A 12-1675 limits the District's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. Government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The District has no investment policy that would further limit its investment choices.

*Concentration of credit risk.* State statutes place no limit on the amount the District may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

*Custodial credit risk – deposits.* Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. State statutes require the District's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka. All deposits were legally secured at December 31, 2017.

At year-end, the carrying amount of the District's deposits was \$401,104.39 and the bank balance was \$452,495.97. The bank balance was held by one bank resulting in a concentration of credit risk. At December 31, 2017, \$250,000.00 was covered by FDIC insurance; the remaining \$202,495.97 was collateralized with securities held by the pledging financial institutions' agents in the District's name.

## **4. DEFINED BENEFIT PENSION PLAN**

### General Information about the Pension Plan

*Plan description.* The District participates in the Kansas Public Employees Retirement System (KPERs), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et. seq. Kansas law establishes and amends benefit provisions. KPERs issues a publically available financial report that includes financial statements and required supplementary information. KPERs' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERs website at [www.kpers.org](http://www.kpers.org) or by writing to KPERs (611 South Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

#### **4. DEFINED BENEFIT PENSION PLAN** (Continued)

*Contributions.* K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009, and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2 and KPERS 3 members. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERS 1 and KPERS 2 and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate through March 31, 2017 with a 0% moratorium until September 30, 2017 for the Death and Disability Program) and the statutory contribution rate was 9.46% for the fiscal year ended December 31, 2017. Contributions to the pension plan from the District were \$9,032.88 for the year ended December 31, 2017.

##### Net Pension Liability

At December 31, 2017, The District's proportionate share of the collective net pension liability reported by KPERS was \$84,633.00. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2016, which was rolled forward to June 30, 2017. The District's proportion of the net pension liability was based on the ratio of the District's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in these financial statements.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publicly available on the website at [www.kpers.org](http://www.kpers.org) or can be obtained as described above.

#### **5. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS**

##### *Compensated Absences*

The District's policies regarding vacation and sick leave permit agents to earn twenty-two days of vacation per year, with a maximum accumulation of thirty-eight days, and to earn twelve days of sick leave per year, with a maximum accumulation of 150 days.

Other full time employees earn vacation at the rate of 5 days after one year employment; 10 days after two years employment; and 15 days after ten years of employment. Sick leave is earned up to twelve sick days per year for those who work at least twelve days per month. No vacation may be carried over to the next year.

Upon resignation, employees may be paid for accumulated vacation leave. Upon resignation, accumulated sick leave is cancelled. Upon retirement, all employees may be paid for accumulated vacation and up to 480 hours of accumulated sick leave, based upon years of service and their accumulated hours. Policies prohibit payment for vacation time in lieu of time off.

**5. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS** (Continued)

The District accrues a liability for compensated absences which meet the following criteria:

1. The District's obligation relating to employees rights to receive compensation for future absences is attributable to employees' services already rendered.
2. The obligation relates to rights that vest or accumulate.
3. Payment of the compensation is probable.
4. The amount can be reasonably estimated and, is material.

In accordance with the above criteria, the District has estimated a liability for vacation benefits as of December 31, 2017 as \$0.00, and has not estimated a liability for sick pay which has been earned, but not taken by District employees, in as much as the amount cannot be reasonably estimated.

**6. RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; employees' health and life; and natural disasters. The District manages these risks of loss through the purchase of various insurance policies.

**7. COMMITMENTS AND CONTINGENCIES**

A major taxpayer filed an appeal pertaining to their tax valuation. During the year ended December 31, 2015, the appeal was settled. The District will be required to have future tax payments reduced over four years, of which two remain, to pay back an estimated \$47,022.57.

**8. SUBSEQUENT EVENTS**

The District evaluated events and transactions occurring subsequent to year end and there were no subsequent events requiring recognition in the financial statements. Additionally, there were no nonrecognized subsequent events requiring disclosure.

## **SUPPLEMENTARY INFORMATION**

**SOUTHWIND EXTENSION DISTRICT #10**  
 Summary of Expenditures - Actual and Budget  
 (Budgeted Funds Only)  
 Regulatory Basis  
 For the Year Ended December 31, 2017

Funds	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance - Over (Under)
General	\$ 866,000.00	\$ 645,095.76	\$ (220,904.24)

**SOUTHWIND EXTENSION DISTRICT #10  
GENERAL FUND**

Schedule of Receipts and Expenditures - Actual and Budget  
Regulatory Basis

For the Year Ended December 31, 2017

(With Comparative Actual Amounts For the Year Ended December 31, 2016)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
<b>Receipts</b>				
Ad Valorem Tax	\$ 444,406.75	\$ 502,843.69	\$ 514,822.00	\$ (11,978.31)
Delinquent Tax	8,494.92	6,725.11	-	6,725.11
Motor Vehicle Tax	59,680.73	37,782.63	50,812.00	(13,029.37)
Recreational Vehicle Tax	492.90	475.34	540.00	(64.66)
16M-20M Truck Tax	1,739.41	620.65	2,469.00	(1,848.35)
In Lieu of Tax	222.52	-	-	-
Vehicle Rental Excise Tax	24.20	796.86	-	796.86
Educational Services (Reimbursable)	21,662.49	34,348.08	30,000.00	4,348.08
Interest on Investments	2,247.43	2,986.93	-	2,986.93
Miscellaneous	2,649.04	(85.00)	-	(85.00)
KSU-Reimbursed Expense	113,292.00	110,856.00	110,916.00	(60.00)
<b>Total Receipts</b>	<b>654,912.39</b>	<b>697,350.29</b>	<b>\$ 709,559.00</b>	<b>\$ (12,208.71)</b>
<b>Expenditures</b>				
<b>Personnel</b>				
Salaries and Wages	429,808.41	454,796.17	\$ 480,000.00	\$ (25,203.83)
FICA, Retirement, and Health Insurance	67,361.05	61,559.92	85,000.00	(23,440.08)
<b>Contractual</b>				
Printing, Audit, and Treasurer's Bond	7,005.97	4,402.65	17,000.00	(12,597.35)
Property Insurance	10,544.00	11,904.00	-	11,904.00
Registrations and Subscriptions	985.44	1,832.50	-	1,832.50
Telephone	5,087.66	4,505.09	7,500.00	(2,994.91)
Marketing	7,435.00	10,443.00	15,000.00	(4,557.00)
Miscellaneous	1,038.53	21.51	-	21.51
Travel	12,074.64	14,804.00	22,000.00	(7,196.00)
Subsistence	7,169.50	11,642.33	15,000.00	(3,357.67)
Educational Program Support	17,320.71	12,399.78	20,000.00	(7,600.22)
Educational Services (Reimbursable)	17,684.55	23,244.79	35,000.00	(11,755.21)
<b>Commodities</b>				
Supplies, Stationery, and Postage	16,606.43	13,302.55	20,000.00	(6,697.45)
Equipment	14,597.23	364.31	30,000.00	(29,635.69)
Capital Outlay	-	19,873.16	-	19,873.16
Equipment Replacement Reserve	-	-	119,500.00	(119,500.00)
<b>Total Expenditures</b>	<b>614,719.12</b>	<b>645,095.76</b>	<b>\$ 866,000.00</b>	<b>\$ (220,904.24)</b>
Receipts Over (Under) Expenditures	40,193.27	52,254.53		
Beginning Unencumbered Cash	305,296.86	345,490.13		
Ending Unencumbered Cash	\$ 345,490.13	\$ 397,744.66		

**Schedule 3**

**SOUTHWIND EXTENSION DISTRICT #10**

Reconciliation of Cash Disbursements with Expenditures  
For the Year Ended December 31, 2017

	General Fund
Checks Issued By:	
Extension District	\$ 534,063.06
Kansas State University	<u>110,856.00</u>
Cash Disbursements	644,919.06
Plus: Accounts Payable, December 31, 2017	3,359.73
Less: Accounts Payable, December 31, 2016	<u>(3,183.03)</u>
Expenditures	<u><u>\$ 645,095.76</u></u>

**Schedule 4****SOUTHWIND EXTENSION DISTRICT #10**

Schedule of Receipts, Disbursements, and Cash Balances  
For the Year Ended December 31, 2017

Receipts	
Ad Valorem Tax	\$ 502,843.69
Delinquent Tax	6,725.11
Motor Vehicle Tax	37,782.63
Recreational Vehicle Tax	475.34
16M-20M Truck Tax	620.65
Vehicle Rental Excise Tax	796.86
Educational Services (Reimbursable)	34,348.08
Interest on Investments	2,986.93
Miscellaneous	(85.00)
Kansas State University-Reimbursed Expense	110,856.00
	<hr/>
Total Receipts	697,350.29
Disbursements	
Personnel	
Salaries and Wages	454,796.17
FICA, Retirement, and Health Insurance	61,559.92
Contractual	
Printing, Audit, and Treasurer's Bond	4,402.65
Property Insurance	11,904.00
Registrations and Subscriptions	2,196.16
Telephone	4,505.09
Marketing	9,693.00
Miscellaneous	21.51
Travel	14,449.57
Subsistence	11,695.40
Educational Program Support	12,565.96
Educational Services (Reimbursable)	23,509.22
Commodities	
Supplies, Stationery, and Postage	13,382.94
Equipment	364.31
Capital Outlay	19,873.16
	<hr/>
Total Disbursements	644,919.06
	<hr/>
Receipts Over (Under) Disbursements	52,431.23
	<hr/>
Cash Balance, December 31, 2016	348,673.16
	<hr/>
Cash Balance, December 31, 2017	\$ 401,104.39
	<hr/> <hr/>



**Schedule 5**

**SOUTHWIND EXTENSION DISTRICT #10**

Analysis of Changes in General Capital Assets  
For the Year Ended December 31, 2017

Beginning General Capital Assets	\$	214,320.40
Additions:		
Equipment Purchased		36,827.10
Deletions:		
Equipment Discarded, Sold or Traded		<u>(21,213.63)</u>
Ending General Capital Assets	\$	<u><u>229,933.87</u></u>

## SOUTHWIND EXTENSION DISTRICT #10

Schedule of Insurance Policies and Fidelity Bond  
December 31, 2017

	Policy Number	Date Expires	Amount
Continental Western Group			
Property	PEP 2864626 - 29	7/1/2018	
General Aggregate Limit			\$ 50,000.00
Each Occurance Limit (500 Deductible)			
90% Replacement Cost			
Cotinental Western Group			
General Liability Coverage	PEP 2864626 - 29	7/1/2018	
General Aggregate Limit			2,000,000.00
Products Completed Operations Aggregate Limit			2,000,000.00
Personal and Advertising Injury Limit			1,000,000.00
Each Occurance Limit			1,000,000.00
Damage Limit to Rented Premises (Per Premis)			100,000.00
Medical Expense Limit (Per Person)			5,000.00
Continental Western Group			
Commercial Auto Coverage	PEP 2864626 - 29	7/1/2018	
Liability			1,000,000.00
Auto Medical Payments			2,000.00
Uninsured Motorists			1,000,000.00
Physical Damage other than Collision			A.C.V.
Physical Damage - Specified Causes of Loss Coverage			A.C.V.
Physical Damage - Collision Coverage			A.C.V.
Physical Damage - Towing and Labor			A.C.V.
Continental Western Group			
Commercial Inland Marine	PEP 2864626 - 29	7/1/2018	
Catastrophe Limit			5,000.00
Additional Debris Removal Expenses			5,000.00
Pollutant Cleanup and Removal			10,000.00
80% Replacement Cost			
Continental Western Group			
Public Officials Liability Coverage	PEP 2864626 - 29	7/1/2018	
Aggregate Limit			1,000,000.00
Liability Limit Per Claim			1,000,000.00
Continental Western Group			
Worker's Compensation	WCA 2864628 - 30	7/1/2018	
Bodily Injury by Accident (Each Accident)			100,000.00
Bodily Injury by Disease (Policy Limit)			500,000.00
Bodily Injury by Disease (Each Employee)			100,000.00
Farmers Alliance Mutual Insurance Company			
Fidelity Bond	62456048	Continuous	200,000.00



Board of Directors  
Southwind Extension District #10  
Iola, Kansas

In planning and performing our audit of the financial statement of Southwind Extension District #10 as of and for the year ended December 31, 2017, in accordance with auditing standards generally accepted in the United States of America, we considered Southwind Extension District #10's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of Southwind Extension District #10's internal control. Accordingly, we do not express an opinion on the effectiveness of Southwind Extension District #10's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses and other deficiencies that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statement will not be prevented, or detected and corrected, on a timely basis. We consider the following deficiencies in internal control to be material weaknesses:

#### Preparation of Financial Statement

Accounting standards states the client must be able to accept responsibility and be able to identify a material misstatement when reviewing the financial statement, including footnotes and supplemental information. This would also include knowing if a required footnote disclosure was missing or not correctly stated. Presently, the District staff does not have the ability to process and prepare the required financial statement, including footnotes. The potential effects of this material weakness could be unrecognized errors on the financial statement. While we recognize that this condition is not unusual for a District your size, it is important that you be aware of this condition for financial reporting purposes. Management and the Board should continually be aware of the financial reporting of the District and changes in reporting requirements.

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Segregation of Duties

An internal control structure is, quite simply, the procedures and policies in effect which ensure that the District's financial activity is properly recorded, processed, summarized, and reported in the financial statements. A weakness in the control structure occurs when one person is responsible for all of the accounting activities such as performing billings, receipting cash, making deposits, reconciling the bank accounts, and having access to all books and records of the District. Due to small staff size, it is not possible for reviews of daily work to take place, potentially resulting in errors in financial records and reports.

This communication is intended solely for the information and use of management, Board of Directors, and others within the Southwind Extension District #10, and is not intended to be, and should not be, used by anyone other than these specified parties.



JARRED, GILMORE & PHILLIPS, PA  
Certified Public Accountants

Chanute, Kansas  
December 20, 2018