State of Kansas
Special District
2023

CERTIFICATE

To the Clerk of Neosho County, State of Kansas
We, the undersigned, officers of
Leanna Jt. Cemetery Dist 1
certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted
as the maximum expenditures for the various funds for the year 2023; and
(3) the Amount(s) of 2022 Ad Valorem Tax are within statutory limitations for the 2023 Budget.

Table of Contents:		Page No.	2023 Adopted Budget: Budget Authority for Expenditures	Amount of 2022 Ad Valorem Tax	Final Tax Rate (County Clerk's Use Only)
Allocation of MVT, RVT & 16/20M Veh		2			
Schedule of Transfers		3			
Statement of Indebt. & Lease/Purchase		4			
Fund	**K.S.A.**				
General	17-1330	5	19,195	6,620	1.483
Debt Service	10-113				
Totals		xxxxxxx	19,195	6,620	
Budget Hearing Notice		6			
Combined Rate and Budget Hearing Notice					
RNR Hearing Notice					
Neighborhood Revitalization					

Final County Assessed	County Clerk's Use Only
Neosho County	593140
Allen County	3811781
0	
0	
0	
Nov 1, 2022 Total Assessed Valuation	4464924

Revenue Neutral Rate: 1.484

Assisted by:
R Neely

Address:

Email:
randalneely@gmail.com

Date Attested: _____ 2022

County Clerk

Ron Hurst President
Patrick Ellis
Tony Hurst
Joyce Allen Sec/Treas.

Governing Body

CPA Summary

Leanna Jt. Cemetery Dist 1
Neosho County

2023

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

2022 Budgeted Funds	Tax Levy Amount in 2022 Budget	Allocation for Year 2023				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	6,622	307	6	13	8	9
Debt Service	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
Total	6,622	307	6	13	8	9

County Treas Motor Vehicle Estimate 307

County Treas Recreational Vehicle Estimate 6

County Treas 16/20M Vehicle Estimate 13

County Treas Commercial Vehicle Tax Estimate 8

County Treas Watercraft Tax Estimate 9

MVT Factor 0.04636

RVT Factor 0.00091

16/20M Factor 0.00196

Comm Veh Facto 0.00121

Watercraft Facto 0.00136

2023

Leanna Jt. Cemetery Dist 1
Neosho County

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2021	Current Amount for 2022	Proposed Amount for 2023	Transfers Authorized by Statute
None					
	Totals	0	0	0	
	Adjustments*				
	Adjusted Totals	0	0	0	

*Note: Adjustments are required only if the transfer is being made in 2022 and/or 2023 from a non-budgeted fund.

2023

Leanna Jt. Cemetery Dist 1
Neosho County

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Interest Rate %	Amount Issued	Amount Outstanding Jan 1, 2022	Date Due		Amount Due 2022		Amount Due 2023	
					Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:										
None										
Total G.O.				0			0	0	0	0
Revenue Bonds:										
Total Revenue				0			0	0	0	0
Other:										
Total Other				0			0	0	0	0
Total				**0**			**0**	**0**	**0**	**0**

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Items Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1, 2022	Payments Due 2022	Payments Due 2023
None							
				Total	**0**	**0**	**0**

***If leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.**

Leanna Jt. Cemetery Dist 1
Neosho County

2023

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Interest Rate %	Amount Issued	Amount Outstanding Jan 1, 2022	Date Due		Amount Due 2022		Amount Due 2023	
					Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:										
None										
Total G.O.				0			0	0	0	0
Revenue Bonds:										
Total Revenue				0			0	0	0	0
Other:										
Total Other				0			0	0	0	0
Total				**0**			**0**	**0**	**0**	**0**

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Items Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1, 2022	Payments Due 2022	Payments Due 2023
None							
				Total	**0**	**0**	**0**

***If leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.**

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **General**	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	20,104	23,803	12,425
Receipts:			
Ad Valorem Tax		6,622	xxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			307
Recreational Vehicle Tax			6
16/20M Vehicle Tax			13
Commercial Vehicle Tax			8
Watercraft Tax			9
LAVTR			0
Tax Distribution	6,467		
Sale of Lots	1,200		
Account Interest	27		
In Lieu of Taxes (IRB)			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
Total Receipts	**7,694**	**6,622**	**343**
Resources Available:	**27,798**	**30,425**	**12,768**
Expenditures:			
Operations	165		
Mowing	3,570		
Insurance	260		
Exp		18,000	19,195
Cash Forward (2023 column)			
Miscellaneous			
Does misc. exceed 10% Total Expenditure			
Total Expenditures	**3,995**	**18,000**	**19,195**
Unencumbered Cash Balance Dec 31	23,803	12,425	xxxxxxxxxxxxxxxx
2021/2022/2023 Budget Authority Amou	15,531	16,750	19,195
		Non-Appropriated Balance	
See Tab C		Total Expenditure/Non-Appr Balance	19,195
		Tax Required	6,427
	Delinquent Comp Rate:	3.0%	193
		Amount of 2022 Ad Valorem Tax	6,620

CPA Summary

State of Kansas
Special District

NOTICE OF BUDGET HEARING

The governing body of

Leanna Jt. Cemetery Dist 1

Neosho County

will meet on August 18th, 2022 at 7:00 PM at Ron Hurt residence for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to be levied.

Detailed budget information is avaiable at Couty Clerks Office and will be available at this hearing.

SUPPORTING COUNTIES

Neosho County (home county) Allen County

BUDGET SUMMARY

Proposed Budget 2023 Expenditures and Amount of Current Year Estimate for 2022 Ad Valorem Tax establish the maximum limits of the 2023 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual 2021		Current Year Estimate for 2022		Proposed Budget Year for 2023		
FUND	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2022 Ad Valorem Tax	Proposed Estimated Tax Rate*
General	3,995	1.713	18,000	1.835	19,195	6,620	1.483
Totals	3,995	1.713	18,000	1.835	19,195	6,620	1.483
						*Revenue Neutral Rate***	*1.484*
Less: Transfers	0		0		0		
Net Expenditures	3,995		18,000		19,195		
Total Tax Levied	6,086		6,622		xxxxxxxxxxxxxxxx		
Assessed Valuation:	3,619,173		3,609,458		4,463,781		

*Tax rates are expressed in mills.

***Revenue Neutral Rate as defined by KSA 79-2988*

Ron Hurt

Affidavit of Publication

The ERIE RECORD of Kansas
P.O. Box 159
Erie, KS 66733-0159
(620) 244-6030
erierecord@hotmail.com

M. Eddie Hibbs III, being first duly sworn, deposes and says: he is legal representative of The Erie Record of Kansas, a weekly newspaper printed in the State of Kansas, and published in and of general circulation in Neosho County, Kansas, with a general paid circulation on a weekly basis in Neosho County, Kansas, and that said newspaper is not a trade, religious or fraternal publication.

Said newspaper is a weekly published at least 50 times a year; has been so published continuously and uninterruptedly in said county and state for a period of more than five years prior to the first publication of said notice; and has been admitted at the post office of Erie, Kansas in said county as second class matter.

That the attached notice is a true copy thereof and was published in the regular and entire issue of said newspaper for ___ONE ____ consecutive week(s), the first publication thereof being made as aforesaid on the 14th of JULY, 2022 with subsequent publications being made on the following dates:

_____, 2022

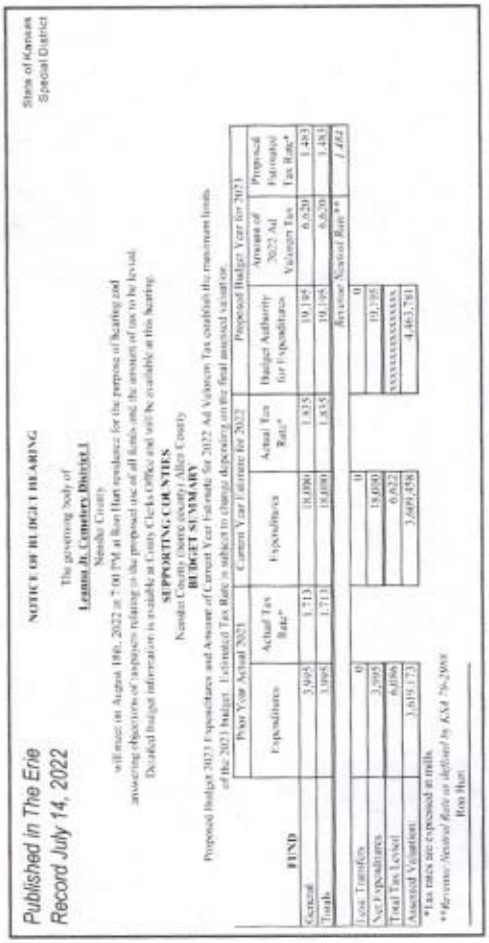
_____ 2022

Eddie Hibbs

M.Eddie Hibbs III, Publisher & Owner

§§§

Printer's Fee	$44.55
Extra Copies	(no charge)
Number of publications	x1
TOTAL FEE	**$44.55**



Published in The Erie Record July 14, 2022

State of Kansas
Special District

NOTICE OF BUDGET HEARING

The governing body of
Leanna Jt. Cemetery District
Neosho County

will meet on August 18th, 2022 at 7:00 PM at Ron Hunt residence for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to be levied.
Detailed budget information is available at County Clerks Office and will be available at this hearing.

SUPPORTING CORSTYES
Neosho County, Kansas and/or Allen County
BUDGET SUMMARY

Proposed Budget 2023 Expenditures and Amount of Current Year Estimate for 2022 Ad Valorem Tax establish the maximum limits of the 2023 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual 2021		Current Year Estimate for 2022		Proposed Budget Year for 2023		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2022 Ad Valorem Tax	Proposed Estimated Tax Rate*
General	3,995	1.713	18,000	1.835	10,195	6,520	1.483
Totals	3,995	1.713	18,000	1.835	10,195	6,520	1.483
					Prior/Year Actual for 2021		1.464
Less: Transfers		0		0	0		
Net Expenditures		3,995		18,000	10,195		
Total Tax Levied		6,084		6,622	xxxxxxxxxxxxx		
Assessed Valuation		3,519,173		3,609,456	4,463,781		

*Tax rates are expressed in mills.
**Revenue Neutral Rate as defined by KSA 79-2988
Ron Hunt

Trudy Richwine

Subscribed and sworn to before me this
14th day of JULY, 2022.
NOTARY PUBLIC

My commission expires: 2/19/24

NOTARY PUBLIC - State of Kansas
TRUDY RICHWINE
My Appt Expires 2/19/24

Published in The Erie Record July 14, 2022

State of Kansas
2023 Special District

NOTICE OF BUDGET HEARING

The governing body of
Thayer Cemetery District 11
Neosho County

will meet on August 16, 2022 at 7:00 PM at the Thayer Museum for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied.
Detailed budget information is available at County Clerks Office and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2023 Expenditures and Amount of 2022 Ad Valorem Tax establish the maximum limits of the 2023 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual 2021		Current Year Estimate for 202		Proposed Budget Year for 2023		
FUND	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2022 Ad Valorem Tax	Proposed Estimated Tax Rate*
General	11,497	2.480	28,300	2.683	31,110	11,258	2.459
Totals	11,497	2.480	28,300	2.683	31,110	11,258	2.459
						*Revenue Neutral Rate***	*2.460*
Less: Transfers	0		0		0		
Net Expenditures	11,497		28,300		31,110		
Total Tax Levied	10,341		11,256		xxxxxxxxxxxxxxxx		
Assessed Valuation	4,170,004		4,196,712		4,578,805		

*Tax rates are expressed in mills.
***Revenue Neutral Rate as defined by KSA 79-2988*

Richard Holtzman

Published in The Erie Record July 14, 2022

State of Kansas
2023 Special District

NOTICE OF BUDGET HEARING

The governing body of
Shaw Cemetery District 10
Neosho County

will meet on August 14, 2022 at 3:00 PM at the back of the County Courthouse for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied.
Detailed budget information is available at County Clerks Office and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2023 Expenditures and Amount of 2022 Ad Valorem Tax establish the maximum limits of the 2023 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual 2021 Expenditures	Prior Year Actual 2021 Actual Tax Rate*	Current Year Estimate for 202 Expenditures	Current Year Estimate for 202 Actual Tax Rate*	Proposed Budget Year for 2023 Budget Authority for Expenditures	Proposed Budget Year for 2023 Amount of 2022 Ad Valorem Tax	Proposed Budget Year for 2023 Proposed Estimated Tax Rate*
General	16,429	7.699	21,500	7.633	26,718	14,370	6.836
Totals	16,429	7.699	21,500	7.633	26,718	14,370	6.836
						*Revenue Neutral Rate***	6.837
Less: Transfers	0		0		0		
Net Expenditures	16,429		21,500		26,718		
Total Tax Levied	14,358		14,368		xxxxxxxxxxxxxxx		
Assessed Valuation	1,864,970		1,882,575		2,101,995		

*Tax rates are expressed in mills.

***Revenue Neutral Rate as defined by KSA 79-2988*

Carol Hole

Published in The Erie Record July 14, 2022

NOTICE OF BUDGET HEARING

State of Kansas
2023 Special District

The governing body of

Osage Greenwood Pioneer Cemetery District 2

Neosho County

will meet on August 17th, 2022 at 7:00 PM at Kevin Keenan's residence for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied.

Detailed budget information is available at County Clerks Office and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2023 Expenditures and Amount of 2022 Ad Valorem Tax establish the maximum limits of the 2023 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual 2021 Expenditures	Prior Year Actual 2021 Actual Tax Rate*	Current Year Estimate for 202 Expenditures	Current Year Estimate for 202 Actual Tax Rate*	Proposed Budget Year for 2023 Budget Authority for Expenditures	Proposed Budget Year for 2023 Amount of 2022 Ad Valorem Tax	Proposed Budget Year for 2023 Proposed Estimated Tax Rate*
General	23,796	4.790	22,000	5.168	24,445	20,417	4.716
Totals	23,796	4.790	22,000	5.168	24,445	20,417	4.716
						*Revenue Neutral Rate***	4.717
Net Expenditures	#REF!		#REF!		#REF!		
Total Tax Levied	18,713		20,417		xxxxxxxxxxxxxxx		
Assessed Valuation	3,907,263		3,950,749		4,328,997		

*Tax rates are expressed in mills.

Totals	16,429	7.699	21,500	7.633	26,718	14,370	6.836
						*Revenue Neutral Rate***	*6.837*
Less: Transfers	0		0		0		
Net Expenditures	16,429		21,500		26,718		
Total Tax Levied	14,358		14,368		xxxxxxxxxxxxxxx		
Assessed Valuation	1,864,970		1,882,575		2,101,995		

*Tax rates are expressed in mills.

***Revenue Neutral Rate as defined by KSA 79-2988*

Carol Hole

Published in The Erie Record July 14, 2022

NOTICE OF BUDGET HEARING

State of Kansas
2023 Special District

The governing body of

Osage Greenwood Pioneer Cemetery District 2

Neosho County

will meet on August 17th, 2022 at 7:00 PM at Kevin Keenan's residence for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied. Detailed budget information is available at County Clerks Office and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2023 Expenditures and Amount of 2022 Ad Valorem Tax establish the maximum limits of the 2023 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual 2021		Current Year Estimate for 202		Proposed Budget Year for 2023		
FUND	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2022 Ad Valorem Tax	Proposed Estimated Tax Rate*
General	23,796	4.790	22,000	5.168	24,445	20,417	4.716
Totals	23,796	4.790	22,000	5.168	24,445	20,417	4.716
						*Revenue Neutral Rate***	*4.717*
Net Expenditures	#REF!		#REF!		#REF!		
Total Tax Levied	18,713		20,417		xxxxxxxxxxxxxxx		
Assessed Valuation	3,907,263		3,950,749		4,328,997		

*Tax rates are expressed in mills.

***Revenue Neutral Rate as defined by KSA 79-2988*

Ann Ferguson

Published in The Erie

NOTICE OF BUDGET HEARING

State of Kansas

Ann Ferguson

Published in The Erie Record July 14, 2022

NOTICE OF BUDGET HEARING

State of Kansas
2023 Special District

The governing body of

New Mount Hope Cemetery District 5

Neosho County

will meet on August 15th, 2022 at 7:00 PM at Newberry Construction Office for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied.

Detailed budget information is available at County Clerks Office and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2023 Expenditures and Amount of 2022 Ad Valorem Tax establish the maximum limits of the 2023 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual 2021		Current Year Estimate for 202		Proposed Budget Year for 2023		
FUND	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2022 Ad Valorem Tax	Proposed Estimated Tax Rate*
General	13,180	4.434	32,000	4.872	34,251	20,878	4.521
Totals	13,180	4.434	32,000	4.872	34,251	20,878	4.521
						*Revenue Neutral Rate***	*4.522*
Less: Transfers	0		0		0		
Net Expenditures	13,180		32,000		34,251		
Total Tax Levied	17,561		20,878		xxxxxxxxxxxxxxx		
Assessed Valuation	3,960,543		4,285,766		4,618,235		

*Tax rates are expressed in mills.

***Revenue Neutral Rate as defined by KSA 79-2988*

Judy Newberry

Published in The Erie Record July 14, 2022

NOTICE OF BUDGET HEARING

State of Kansas
2023 Special District

The governing body of

Morehead Cemetery District 7

Neosho County

will meet on August 11, 2022 at 7:00 PM at Morehead Cemetery for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied.

Detailed budget information is available at County Clerks Office and will be available at this hearing.

BUDGET SUMMARY

Totals	6,056	4.729	22,000	4.884	23,100	10,254	4.509
						*Revenue Neutral Rate***	*4.510*
Less: Transfers	0		0		0		
Net Expenditures	6,056		22,000		23,100		
Total Tax Levied	9,512		10,253		xxxxxxxxxxxxxxx		
Assessed Valuation	2,063,252		2,099,719		2,274,293		

*Tax rates are expressed in mills.

***Revenue Neutral Rate as defined by KSA 79-2988*

Robert Stafford

Published in The Erie Record July 14, 2022

NOTICE OF BUDGET HEARING

State of Kansas
Special District

The governing body of

Leanna Jt. Cemetery District 1

Neosho County

will meet on August 18th, 2022 at 7:00 PM at Ron Hurt residence for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to be levied. Detailed budget information is avaiable at Couty Clerks Office and will be available at this hearing.

SUPPORTING COUNTIES

Neosho County (home county) Allen County

BUDGET SUMMARY

Proposed Budget 2023 Expenditures and Amount of Current Year Estimate for 2022 Ad Valorem Tax establish the maximum limits of the 2023 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual 2021		Current Year Estimate for 2022		Proposed Budget Year for 2023		
FUND	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2022 Ad Valorem Tax	Proposed Estimated Tax Rate*
General	3,995	1.713	18,000	1.835	19,195	6,620	1.483
Totals	3,995	1.713	18,000	1.835	19,195	6,620	1.483
						*Revenue Neutral Rate***	*1.484*
Less: Transfers	0		0		0		
Net Expenditures	3,995		18,000		19,195		
Total Tax Levied	6,086		6,622		xxxxxxxxxxxxxxx		
Assessed Valuation:	3,619,173		3,609,458		4,463,781		

*Tax rates are expressed in mills.

***Revenue Neutral Rate as defined by KSA 79-2988*

Ron Hurt

Published in The Erie

NOTICE OF BUDGET HEARING

State of Kansas

Published in The Erie Record July 14, 2022

NOTICE OF BUDGET HEARING

State of Kansas
2023 Special District

The governing body of
St. Paul Cemetery #19
Neosho County

will meet on August 9th, 2022 at 7:00 PM at Royal Beauty Shop 711 Central St. Paul for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied.
Detailed budget information is available at County Clerks Office and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2023 Expenditures and Amount of 2022 Ad Valorem Tax establish the maximum limits of the 2023 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual 2021		Current Year Estimate for 202		Proposed Budget Year for 2023		
FUND	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2022 Ad Valorem Tax	Proposed Estimated Tax Rate*
General	14,445	1.982	23,000	1.982	25,963	17,688	1.864
Debt Service							
Totals	14,445	1.982	23,000	1.982	25,963	17,688	1.864
						*Revenue Neutral Rate***	*1.865*
Less: Transfers	0		0		0		
Net Expenditures	14,445		23,000		25,963		
Total Tax Levied	15,681		17,680		xxxxxxxxxxxxxxxx		
Assessed Valuation	8,593,413		8,923,644		9,487,089		

*Tax rates are expressed in mills.

***Revenue Neutral Rate as defined by KSA 79-2988*

Charlene Coombs

The ERIE RECORD of Kansas

RECEIVED
JUN 29 2022
NEOSHO CO. CLERK

Notice of Revenue Neutral Rate Intent

THE GOVERNING BODY OF Leanna Cemetery #1, **HEREBY NOTIFIES THE** Neosho **COUNTY CLERK OF INTENT TO EXCEED THE REVENUE NEUTRAL RATE;**

☐ Yes, we intend to exceed the Revenue Neutral Rate and our proposed mill levy rate is _____. The date of our hearing is _____ at _____ AM/PM and will be held at _____ in _____, Kansas.

☒ No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the County Clerk on or before August 25, 2022.

WITNESS my hand and official seal on June 30, 2022

(Seal)

Kenneth Presley
Clerk or Officer of Governing Body

NOTE: Notice required to be sent to County Clerk on or before 5 p.m. on July 20, otherwise Revenue Neutral Rate cannot be exceeded. Signed notice may be scanned and sent electronically.