

UNIFIED SCHOOL DISTRICT NO. 325

Phillipsburg, Kansas

FINANCIAL STATEMENT AND INDEPENDENT AUDITOR'S REPORT

For the Year Ended June 30, 2021

MAPES & MILLER, LLP  
Certified Public Accountants  
Phillipsburg, Kansas

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas  
June 30, 2021

Mike Gower	-	Superintendent
Angela Thompson	-	Clerk
Russ Bowman	-	Treasurer

BOARD MEMBERS

Todd Kennedy - President

Jeremy Sauer - Vice President

Shawn Hoover

Jed Keeten

Danielle Bohl

Patty Northup

Brock Johnson

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

For the Year Ended June 30, 2021

TABLE OF CONTENTS

		<u>Page Numbers</u>
	Independent Auditor's Report	1-2
	<u>FINANCIAL SECTION</u>	
Statement 1	Summary Statement of Receipts, Expenditures, and Unencumbered Cash – Regulatory Basis	3-4
	Notes to the Financial Statement	5-13
	<u>REGULATORY-REQUIRED SUPPLEMENTARY INFORMATION</u>	
Schedule 1	Summary of Expenditures – Actual and Budget – Regulatory Basis	14
Schedule 2	Schedule of Receipts and Expenditures – Actual and Budget – Regulatory Basis <u>General Funds</u>	
2-1	General Fund	15-18
2-2	Supplemental General Fund	19-21
	<u>Special Purpose Funds</u>	
2-3	At Risk (K-12) Fund	22
2-4	Capital Outlay Fund	23
2-5	Driver Training Fund	24
2-6	Food Service Fund	25
2-7	Professional Development Fund	26
2-8	Special Education Fund	27
2-9	Career & Postsecondary Education Fund	28
2-10	KPERS Special Retirement Contribution Fund	29
2-11	Contingency Reserve Fund	30
2-12	Textbook & Student Material Revolving Fund	31
2-13	School Publications Fund	32
2-14	Retiree/Summer Health Insurance Fund	33
2-15	Gifts & Contributions Fund	34
2-16	Federal Funds	35
2-17	District Activity Funds	36
Schedule 3	Summary of Receipts and Disbursements – Agency Funds – Regulatory Basis	37
Schedule 4	Schedule of Receipts, Expenditures, and Unencumbered Cash – District Activity Funds – Regulatory Basis	38
Schedule 5	Schedule of Receipts and Disbursements – Student Activity Funds – Regulatory Basis	39



# MAPES & MILLER LLP

## CERTIFIED PUBLIC ACCOUNTANTS

A PARTNERSHIP OF PROFESSIONAL CORPORATIONS

JOHN D. MAPES, CPA, CHTD

DENIS W. MILLER, CPA, PA

THOMAS B. CARPENTER, CPA, PA

DON E. TILTON, CPA, PA

BRIAN S. THOMPSON, CPA, PA

REBECCA A. LIX, CPA, PA

STEPHANIE M. HEIER, CPA, PA

418 E HOLME

NORTON, KS 67654

(785)877-5833

P.O. BOX 412, 230 MAIN ST

QUINTER, KS 67752

(785)754-2112

P.O. BOX 266

711 3<sup>RD</sup> STREET

PHILLIPSBURG, KS 67661

(785)543-6561

P.O. BOX 508

503 MAIN STREET

STOCKTON, KS 67669

(785)425-6764

## INDEPENDENT AUDITOR'S REPORT

Board of Education

Unified School District No. 325

Phillipsburg, KS 67661

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of Unified School District No. 325, Phillipsburg, Kansas, a Municipality, as of and for the year ended June 30, 2021, and the related notes to the financial statement.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide*; this includes determining that the regulatory basis of accounting is an acceptable for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1 of the financial statement, the financial statement is prepared by Unified School District No. 325, Phillipsburg, Kansas on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Unified School District No. 325 Phillipsburg, Kansas as of June 30, 2021, or changes in financial position and cash flows thereof for the year then ended.

***Unmodified Opinion on Regulatory Basis of Accounting***

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of Unified School District No. 325 Phillipsburg, Kansas, as of June 30, 2021, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

***Other Matter***

***Supplementary Information***

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget, summary of regulatory basis receipts and disbursements – agency funds, schedule of regulatory basis receipts, expenditures, and unencumbered cash – district activity funds, and schedule of regulatory basis receipts and disbursements – student activity funds (Schedules 1, 2, 3, 4, and 5 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

Respectfully submitted,

*Mapes & Miller LLP*

Certified Public Accountants

Phillipsburg, Kansas  
May 9, 2022

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Statement 1

SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES, AND UNENCUMBERED CASH  
REGULATORY BASIS  
For The Year Ended June 30, 2021

FUND	Beginning Unencumbered Cash Balance	Prior Year Cancelled Encumbrances	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Outstanding Encumbrances and Accounts Payable	Ending Cash Balance
General Funds							
General Fund	\$ -	\$ -	\$ 5,182,540	\$ 5,182,540	\$ -	\$ 505,645	\$ 505,645
Supplemental General Fund	50,444	-	1,556,494	1,578,219	28,719	157,242	185,961
Special Purpose Funds							
At Risk (K-12) Fund	72,411	-	478,000	475,669	74,742	39,778	114,520
Capital Outlay Fund	812,123	-	437,601	248,764	1,000,960	93,585	1,094,545
Driver Training Fund	25,644	-	13,728	13,399	25,973	-	25,973
Food Service Fund	90,216	-	392,547	392,468	90,295	4,077	94,372
Professional Development Fund	20,345	-	20	85	20,280	-	20,280
Special Education Fund	788,477	-	1,257,216	1,254,164	791,529	1,705	793,234
Career & Postsecondary Education Fund	31,401	-	287,000	286,686	31,715	23,199	54,914
KPERs Special Retirement Contribution Fund	-	-	521,044	521,044	-	-	-
Contingency Reserve Fund	295,000	-	-	12,056	282,944	12,056	295,000
Textbook & Student Material Revolving Fund	91,168	-	41,068	39,673	92,563	2,744	95,307
School Publications Fund	16,570	-	19,236	14,415	21,391	-	21,391
Retiree/Summer Health Insurance Fund	-	-	20,285	20,285	-	3,765	3,765
Gifts & Contributions Fund	28,729	-	10,075	12,174	26,630	815	27,445
Federal Funds	-	-	262,555	400,305	(137,750) *	158,082	20,332
District Activity Funds	49,613	-	102,963	101,762	50,814	-	50,814
Total Reporting Entity (Excluding Agency Funds)	<u>\$ 2,372,141</u>	<u>\$ -</u>	<u>\$ 10,582,372</u>	<u>\$ 10,553,708</u>	<u>\$ 2,400,805</u>	<u>\$ 1,002,693</u>	<u>\$ 3,403,498</u>

\* See Note 3, Cash Basis Exception

The notes to the financial statement are an integral part of this statement.

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Statement 1  
(Cont.)

SUMMARY STATEMENT OF RECEIPTS, DISBURSEMENTS AND UNENCUMBERED CASH  
REGULATORY BASIS  
For The Year Ended June 30, 2021

COMPOSITION OF CASH

First National Bank & Trust

Checking \$ 25,275

NOW Accounts 3,196,506

Farmers State Bank

Certificates of Deposit 260,000

Total Cash 3,481,781

Agency Funds per Schedule 3

(78,283)

Total Reporting Entity (Excluding Agency Funds)

\$ 3,403,498

The notes to the financial statement are an integral part of this statement.

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

NOTES TO THE FINANCIAL STATEMENT  
June 30, 2021

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. FINANCIAL REPORTING ENTITY**

Unified School District No. 325, Phillipsburg, Kansas is a municipal corporation governed by an elected seven-member board. This regulatory financial statement presents Unified School District No. 325, Phillipsburg, Kansas, a Municipality.

**B. REGULATORY BASIS FUND TYPES**

In governmental accounting, a fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The following types of funds comprise the financial activities for the District for the year ended June 30, 2021.

**General Fund**—the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

**Special Purpose Funds**—used to account for the proceeds of specific tax levies and other specific regulatory receipt sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

**Trust Funds**—funds used to report assets held in trust for the benefit of the municipal financial reporting entity (i.e. pension funds, investment trust funds, private purpose trust funds which benefit the municipal reporting entity, scholarship funds, etc.)

**Agency Funds**—used to report assets held by the municipal reporting entity in a purely custodial capacity (i.e. payroll clearing fund, county treasurer tax collection accounts, etc.)

**C. REGULATORY BASIS OF ACCOUNTING AND DEPARTURE FROM ACCOUNTING PRINCIPLES GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA**

The *Kansas Municipal Audit and Accounting Guide* (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.



The District has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the District to use the regulatory basis of accounting.

#### D. BUDGETARY INFORMATION

Kansas statutes require that an annual operating budget be legally adopted for the General Fund, Special Purpose Funds (unless specifically exempted by statute), Bond and Interest Funds, and Business Funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1<sup>st</sup>.
2. Publication in local newspaper on or before August 5<sup>th</sup> of the proposed budget and notice of public hearing on the budget.
3. Public hearing on or before August 15<sup>th</sup>, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25<sup>th</sup>.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in regulatory receipts other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. There were no budget amendments for the year ended June 30, 2021.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which, regulatory receipts are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the District for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for Capital Projects Funds, Trust Funds, Agency Funds, and the following Special Purpose Funds:

Contingency Reserve Fund  
Textbook & Student Material Revolving Fund  
School Publications Fund  
Retiree/Summer Health Insurance Fund  
Gifts & Contributions Fund  
Federal Funds  
District Activity Funds

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

## 2. STEWARDSHIP COMPLIANCE AND ACCOUNTABILITY

### Compliance With Kansas Statutes

#### A. Depository Coverage:

K.S.A. 9-1402 requires deposits at statutorily authorized financial institutions be secured at the market value, which is equal to 100% of the total deposits at any given time. The deposits at Farmers State Bank were undersecured on June 30, 2021. Additional securities were obtained subsequent to the violation.

#### B. The District is not aware of any non-compliance with Kansas statutes.

## 3. CASH BASIS EXCEPTION

The federal Funds ended the year with a negative unencumbered cash balance of \$137,750. K.S.A. 12-1664 provides an exception for a cash basis law violation for intergovernmental grant funds to expend monies for grant purposes with the expectation of monies to be reimbursed under conditions of the grant award. The negative balance of this fund is due to the ESSER II COVID-19 Grant, which requires the recipient to spend the funds and then request reimbursement. The District made an expenditure that relates to ESSERII COVID-19 Grant towards the end of the fiscal year and then requested the grant reimbursement. The District received a \$223,275 ESSER II COVID-19 Grant reimbursement on August 9, 2021.

## 4. DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories which may be used by the District. The statute requires banks eligible to hold the District's funds have a main or branch bank in the county in which the District is located or in an adjoining county if such institution has been designated as an official depository and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The District has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the District's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The District has no investment policy that would further limit its investment choices.

**Concentration of Credit Risk.** State statutes place no limit on the amount the District may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

**Custodial Credit Risk – Deposits.** Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. State statutes require the District's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka.

At June 30, 2021, the District's carrying amount of deposits was \$3,481,781 and the bank balance was \$3,182,867. The bank balance was held by two banks resulting in a concentration of credit risk. Of the bank balance \$523,803 was covered by federal depository insurance, and the remaining \$2,659,064 was collateralized with securities held by the pledging financial institutions' agents in the District's name.

## 5. INTERFUND TRANSFERS

Operating transfers were as follows:

From	To	Statutory Authority	Amount
General Fund	At Risk (K-12) Fund	K.S.A. 72-5167	\$ 55,000
General Fund	Driver Training Fund	K.S.A. 72-5167	5,000
General Fund	Special Education Fund	K.S.A. 72-5167	1,118,063
General Fund	Career & Postsecondary Education Fund	K.S.A. 72-5167	137,000
Supplemental General Fund	At Risk (K-12) Fund	K.S.A. 72-5143	423,000
Supplemental General Fund	Food Service Fund	K.S.A. 72-5143	85,000
Supplemental General Fund	Special Education Fund	K.S.A. 72-5143	105,829
Supplemental General Fund	Career & Postsecondary Education Fund	K.S.A. 72-5143	150,000

## 6. DEFINED BENEFIT PENSION PLAN

**Plan Description** - The District participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERS website at [www.kpers.org](http://www.kpers.org) or by writing to KPERS (611 S Kansas, Suite 100; Topeka, KS 66603) or by calling 1-888-275-5737.

**Contributions** - K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009 and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member-employee contribution rate of 6% of covered salary for KPERS 1, KPERS 2, and KPERS 3 members. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERS 1, KPERS 2, and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate and the statutory contribution rate (not including the 1% contribution rate for the Death and Disability Program) was 16.15% and 14.41%, respectively, for the fiscal year ended June 30, 2020. The actuarially determined employer contribution rate and the statutory contribution rate was 15.59% and 14.23% for the fiscal year ended June 30, 2021.

Senate Substitute for House Bill 2052 authorized the delay of \$64.1 million in fiscal year 2017 contributions. These contributions were set up as a long-term receivable. Payment is scheduled to be made in a series of twenty annual payments of \$6.4 million dollars per year beginning in fiscal year 2018. Senate Substitute for House Bill 2002 authorized the delay of \$194.0 million in fiscal year 2019 contributions. Payment is scheduled to be made in a series of twenty annual payments of \$19.4 million starting in fiscal year 2020.

House Substitute for Senate Bill 109 from the 2018 Legislative session provided for additional funding for the KPERS School Group. A payment of \$56 million was paid in fiscal year 2018. This bill also authorized a payment of \$82 million in fiscal year 2019. The 2019 legislative session authorized an additional fiscal year payment for the KPERS School Group. 2019 Senate Bill 9 authorized a payment of \$115 million for the KPERS School Group. House Substitute for Senate Bill 25 from the 2019 Legislative session authorized additional funding for the KPERS School Group in fiscal year 2020 of \$51 million.

The State of Kansas is required to contribute the statutory required employer's share except for retired District employees. The District is responsible for the employer's portion of the cost for retired District employees. The District received and remitted amounts equal to the statutory contribution rate, which totaled \$521,044 for the year ended June 30, 2021.

**Net Pension Liability** – At June 30, 2021, the District's proportionate share of the collective net pension liability reported by KPERS was \$5,384,648. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2019, which was rolled forward to June 30, 2020. The District's proportion of the net pension liability was based on the ratio of the District's contributions to KPERS, relative to the total employer and non-employer contributions of the State/School subgroup within KPERS for the fiscal year ended June 30, 2020. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in this financial statement.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publically available on the website at [www.kpers.org](http://www.kpers.org) or can be obtained as described above.

## **7. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS**

### **(a) Other Post Employment Benefits**

As provided by K.S.A. 12-5040, the District allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the District is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in these financial statements.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the District makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured.

### **(b) Death and Disability Other Post Employment Benefits**

As provided by K.S.A. 74-4927, disabled members in the Kansas Public Employees Retirement System (KPERS) receive long-term disability benefits and life insurance benefits. The plan is administered through a trust held by KPERS that is funded to pay annual benefit payments. The employer contribution rate is set at 1% for the year ended June 30, 2021.

### (c) Compensated Absences

The District has formal sick leave, vacation, bereavement leave and personal leave policies. These policies vary depending on the employee's position.

#### Vacation

Custodians: Following the first year of service, they will receive six (6) days of vacation. Following the second full year of service, they will receive ten (10) days. Following the fifth consecutive year of service, they will receive twelve (12) days of vacation. For head custodians, they will receive fifteen (15) days of vacation following the fifth consecutive year of service.

Non-certified staff other than custodians: In order to be eligible for annual vacation, the employee must be on a yearly work schedule. The Clerk, Assistant Clerk and others designated by the Board are in this category. They will receive six (6) days of vacation for the first year and starting with the second year, they will receive ten (10) days of vacation per year. Starting with the fifth year of continuous service, they will receive fifteen (15) days of vacation.

Vacation pay is not cumulative and is lost at the end of each year.

#### Sick Leave

##### Classified Staff

The sick leave benefits are different for different categories of non-certificated staff. Custodians: receive 1 day for each 20 days worked, not to exceed 12 days per year, or accumulated time of 60 days; full-year secretaries: receive 10 days per year, accumulative to 60 days; attendance center secretaries: receive 9 days per year, accumulative to 50 days; teacher aides: 8 days per year, accumulative to 45 days; cooks/lunchroom personnel: (employees working a minimum of 3 hours per day) will receive 7 days per year, accumulative to 35 days. Bus Drivers will receive 5 days per year, accumulative to 20 days. A classified hourly employee working at least 3 hours a day and retiring from the District who has been employed by the District for at least twenty (20) consecutive years and has a minimum of 85 points based on KPERS retirement calculations will be paid at the rate of twenty (\$20) dollars for each day of accumulated full pay sick leave upon retirement of the employee (not to exceed the maximum accumulated days allowed for the individuals position with 60 days being the maximum.)

##### Certified Staff

Sick leave in the amount of ten (10) days shall be credited to each teacher at the beginning of each contract year and shall be cumulative to seventy-five (75) days. At the beginning of each new school year, ten (10) sick leave days will be added to each teacher's accumulative total from the prior year. At the completion of each school year, each teacher will be paid \$50 per day for each day that remains above seventy-five (75) accumulative days after subtraction of used sick leave taken during that contract year. Payment for unused sick leave days will be paid at the end of the current contract year. Each teacher's accumulative total, which shall in no event be more than seventy-five (75) days, shall be carried over to the beginning of the next school year. A certified employee retiring from the District who has been employed by the District for at least ten (10) consecutive years and has a minimum of 85 points based on KPERS retirement calculations will be paid at the rate of forty (\$50) dollars for each day of accumulated full pay sick leave, upon retirement or death of the employee (not to exceed seventy-five (75) days).

#### (d) Deferred Compensation

##### Defined Contribution Plan

The District offers its employees the option to participate in a defined contribution plan created in accordance with Internal Revenue Code Section 403(b). In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. The plan, available to all District employees, permits them to defer a portion of their current salary (up to \$19,500 and an additional \$6,500 catch-up contribution for employees age 50 and over) until future years. The District will match up to \$50 per month to be deposited in each certified, full-time employee's 403(b) plan. During the year ended June 30, 2021, fifty-eight (58) employees contributed a total of \$60,405, and the District contributed \$32,950 as a match for fifty-six (56) participating certified, full-time employees. The deferred compensation is not available to employees until termination, retirement, total and permanent disability, death, or certain financial hardship.

The Plan has contracted with AFPlanServ for selected plan administrative service. Among the services provided by AFPlanServ is approval of salary reduction agreements for beginning or changing amounts and/or providers. The Plan also contracts with American Fidelity Assurance Company to manage the investment of plan assets.

## **8. RISK MANAGEMENT**

The District participates in federal, state and county programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the District may be required to reimburse the grantor government. As of the date of this report, grant expenditures have not been audited, but the District believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the individual governmental funds or the overall financial position of the District.

Notwithstanding anything to the contrary, 2020 was marked by the COVID-19 pandemic and the unique responses at all levels of government and society. The District participated in various activities and governmental programs to address the public health, economic and societal well-being issues presented. The pandemic continues at the end of the fiscal year 2021 and the governmental program requirements are continuously evolving and unclear. The District does not currently anticipate material liability from its pandemic response.

The Unified School District No. 325 is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets, errors and omissions; injuries to employees; and natural disasters. The District has purchased commercial insurance for these potential risks.

During the year ended June 30, 2021, the District did not reduce insurance coverage from levels in place during the prior year. No settlements have exceeded coverage levels in place during the past three fiscal years.

## **9. IN-SUBSTANCE RECEIPT IN TRANSIT**

The District received \$366,296 subsequent to June 30, 2021 and as required by K.S.A. 72-5135(d) the receipt was recorded as an in-substance receipt in transit and included as a receipt for the year ended June 30, 2021.

## **10. COVID-19**

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus in Wuhan, China (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the District’s financial condition, liquidity and future results of operations. Management is actively monitoring the global and local situation on its financial condition, liquidity, operations, suppliers, industry and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the District is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition or liquidity.

As a result of COVID-19, the State of Kansas has received Coronavirus Relief Funds (CRF) under the Coronavirus Aid, Relief and Economic Security (CARES) Act. The CRF were passed through to the counties of Kansas through Strengthening People and Revitalizing Kansas (SPARK). SPARK’s first round distribution was to local governments in the amount of \$400 million. The District received CRF in the amount of \$92,841 during 2021. The CRF are to be used to strengthen health, to allow the economy to reopen safely and to remain open. The goals are to be fair, impactful and timely. Additional information and updates on SPARK, the CARES Act and CRF, which includes audit requirements, can be found at <https://covid.ks.gov/>.

The Coronavirus Aid, Relief, and Economic Security (CARES) Act was enacted on March 27, 2020, and included Elementary and Secondary School Emergency Relief (ESSER) Funds for K-12 schools. These ESSER grants provide school districts with emergency relief funds to address the impact COVID-19 has had on elementary and secondary schools. It is being allocated to the District in three phases, ESSER I, II and III. The ESSER I under the CARES Act began in March 2020, the ESSER II under the CRRSA Act began in December 2020, and the ESSER III under the ARP Act began in March 2021. The District was allocated \$69,279 for ESSER I, \$317,916 for ESSER II, and \$713,994 for ESSER III. As of June 30, 2021, the District spent \$69,279 of ESSER I, \$137,750 of ESSER II.

## **11. SUBSEQUENT EVENTS**

The District has evaluated events subsequent to year end through the date of this report, and does not believe any events through the date of this report have occurred which effect the financial statement as presented.

## 11. LONG-TERM DEBT

Changes in long-term liabilities for the District for the year ended June 30, 2021 were as follows:

Issue	Interest Rates	Date of Issue	Amount of Issue	Date of Final Maturity	Beginning Balance 7/1/2020	Additions	Reductions/ Payments	Ending Balance 6/30/2021	Interest Paid
Capital Leases									
Apple Inc.	1.61%	3/9/2021	306,090	4/9/2023	\$ -	\$ 306,090	\$ 103,664	\$ 202,426	\$ -
Total Capital Leases					-	306,090	103,664	202,426	-
Total Contractual Indebtedness					\$ -	\$ 306,090	\$ 103,664	\$ 202,426	\$ -

Current maturities of long-term debt and interest through maturity are as follows:

Year Ended June 30	Capital Leases		Total	
	Principal	Interest Paid	Principal	Interest Paid
2022	\$ 100,405	\$ 3,259	\$ 100,405	\$ 3,259
2023	102,021	1,643	102,021	1,643
Total	\$ 202,426	\$ 4,902	\$ 202,426	\$ 4,902



UNIFIED SCHOOL DISTRICT NO. 325,  
PHILLIPSBURG, KANSAS

REGULATORY REQUIRED SUPPLEMENTARY INFORMATION

FOR THE YEAR ENDED JUNE 30, 2021

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 1

SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET  
(Budgeted Funds Only)  
For the Year Ended June 30, 2021

FUNDS	Certified Budget	Adjustment to Comply with Legal Max	Adjustment for Qualifying Budget Credits	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance Over (Under)
General Funds						
General Fund	\$ 5,201,807	\$ (31,983)	\$ 12,716	\$ 5,182,540	\$ 5,182,540	\$ -
Supplemental General Fund	1,571,834	(9,679)	16,064	1,578,219	1,578,219	-
Special Purpose Funds						
At Risk (K-12) Fund	477,411	-	-	477,411	475,669	(1,742)
Capital Outlay Fund	914,358	-	-	914,358	248,764	(665,594)
Driver Training Fund	25,644	-	-	25,644	13,399	(12,245)
Food Service Fund	453,113	-	-	453,113	392,468	(60,645)
Professional Development Fund	20,345	-	-	20,345	85	(20,260)
Special Education Fund	1,525,500	-	-	1,525,500	1,254,164	(271,336)
Career & Postsecondary Education Fund	328,410	-	-	328,410	292,736	(35,674)
KPERS Special Retirement Contribution Fund	605,102	-	-	605,102	521,044	(84,058)

UNIFIED SCHOOL DISTRICT NO. 325  
Phillpsburg, Kansas

Schedule 2-1  
Page 1 of 4

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

GENERAL FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Reimbursements	\$ 11,716	\$ -	\$ 11,716
State Aid Reimbursements	1,000	-	1,000
General State Aid	4,398,761	4,386,040	12,721
Special Education Aid	771,063	815,767	(44,704)
	<u>5,182,540</u>	<u>\$ 5,201,807</u>	<u>\$ (19,267)</u>
Total Receipts			
EXPENDITURES			
Instruction			
Salaries			
Certified	2,032,539	\$ 2,200,000	\$ (167,461)
Noncertified	629	55,000	(54,371)
Employee Benefits			
Insurance	137,628	160,000	(22,372)
Social Security & Medicare	146,549	180,000	(33,451)
Other	34,761	40,000	(5,239)
Purchased Professional & Technical Services	11,691	5,000	6,691
Other Purchased Services	-	5,000	(5,000)
Supplies			
General	44,457	45,000	(543)
Property	3,223	7,000	(3,777)
	<u>2,411,477</u>	<u>2,697,000</u>	<u>(285,523)</u>
Total Instruction			
Student Support Services			
Salaries			
Certified	40,520	45,000	(4,480)
Employee Benefits			
Social Security & Medicare	2,932	3,000	(68)
Other	36	50	(14)
Purchased Professional & Technical Services	24,000	30,000	(6,000)
	<u>67,488</u>	<u>78,050</u>	<u>(10,562)</u>
Total Student Support Services			

UNIFIED SCHOOL DISTRICT NO. 325  
Phillpsburg, Kansas

Schedule 2-1  
Page 2 of 4

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

GENERAL FUND (Cont.)

	Actual	Budget	Variance Over (Under)
EXPENDITURES (Cont.)			
Instructional Support Staff			
Salaries			
Noncertified	\$ 38,640	\$ 40,000	\$ (1,360)
Employee Benefits			
Insurance	9,129	12,000	(2,871)
Social Security & Medicare	2,901	3,000	(99)
Other	36	50	(14)
Supplies			
Books & Periodicals	159	500	(341)
Technology	687	500	187
Total Instructional Support Staff	51,552	56,050	(4,498)
General Administration			
Salaries			
Certified	88,020	90,000	(1,980)
Noncertified	80,417	100,000	(19,583)
Employee Benefits			
Insurance	18,304	25,000	(6,696)
Social Security & Medicare	12,733	15,000	(2,267)
Other	156	500	(344)
Purchased Professional & Technical Services	22,619	25,000	(2,381)
Total General Administration	222,249	255,500	(33,251)
School Administration			
Salaries			
Certified	261,295	270,000	(8,705)
Noncertified	86,476	100,000	(13,524)
Employee Benefits			
Insurance	30,831	45,000	(14,169)
Social Security & Medicare	25,192	30,000	(4,808)
Other	311	500	(189)
Other Purchased Services			
Communications	2,324	4,000	(1,676)
Supplies	5,967	10,000	(4,033)
Total School Administration	412,396	459,500	(47,104)

UNIFIED SCHOOL DISTRICT NO. 325  
Phillpsburg, Kansas

Schedule 2-1  
Page 3 of 4

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

GENERAL FUND (Cont.)

	Actual	Budget	Variance Over (Under)
EXPENDITURES (Cont.)			
Central Services			
Salaries			
Noncertified	\$ 20,061	\$ 20,000	\$ 61
Employee Benefits			
Social Security & Medicare	1,262	1,500	(238)
Other	15	50	(35)
Purchased Property Services	34,910	25,000	9,910
Other Purchased Services	8,116	10,000	(1,884)
Other	4,903	5,000	(97)
	<u>69,267</u>	<u>61,550</u>	<u>7,717</u>
Total Central Services			
Operations & Maintenance			
Salaries			
Noncertified	253,330	275,000	(21,670)
Employee Benefits			
Insurance	46,844	50,000	(3,156)
Social Security & Medicare	18,672	25,000	(6,328)
Other	4,240	15,000	(10,760)
Purchased Property Services			
Cleaning	1,300	2,000	(700)
Repairs & Maintenance	39,697	25,000	14,697
Repair of Buildings	942	1,000	(58)
Other	623	250	373
Other Purchased Services			
Other	2,315	3,000	(685)
Supplies			
General	2,028	5,000	(2,972)
Property	16,094	7,500	8,594
	<u>386,085</u>	<u>408,750</u>	<u>(22,665)</u>
Total Operations & Maintenance			
Supervision			
Salaries			
Noncertified	97,242	110,000	(12,758)
Employee Benefits			
Social Security & Medicare	7,116	10,000	(2,884)
Other	91	100	(9)
	<u>104,449</u>	<u>120,100</u>	<u>(15,651)</u>
Total Supervision			

UNIFIED SCHOOL DISTRICT NO. 325  
Phillpsburg, Kansas

Schedule 2-1  
Page 4 of 4

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

GENERAL FUND (Cont.)

	Actual	Budget	Variance Over (Under)
EXPENDITURES (Cont.)			
Vehicle Operating Service			
Equipment	\$ 51,825	\$ -	\$ 51,825
Vehicle Services & Maintenance Services			
Equipment	90,689	-	90,689
Outgoing Transfers			
At Risk (K-12) Fund	55,000	55,000	-
Capital Outlay Fund	-	13,298	(13,298)
Driver Training Fund	5,000	-	5,000
Special Education Fund	1,118,063	850,000	268,063
Career & Postsecondary Education Fund	137,000	147,009	(10,009)
Total Outgoing Transfers	1,315,063	1,065,307	249,756
Adjustment to Comply With Legal Max	-	(31,983)	31,983
Legal General Fund Budget	5,182,540	5,169,824	12,716
Adjustment for Qualifying Budget Credits			
Reimbursements	-	12,716	(12,716)
Total Expenditures	5,182,540	\$ 5,182,540	\$ -
Receipts Over (Under) Expenditures	-		
UNENCUMBERED CASH, July 1, 2020	-		
UNENCUMBERED CASH, June 30, 2021	\$ -		

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-2  
Page 1 of 3

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

SUPPLEMENTAL GENERAL FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
General Property Taxes			
Ad Valorem Taxes			
Tax In Process	\$ 20,139	\$ 40,318	\$ (20,179)
Current Tax	552,294	593,490	(41,196)
Delinquent Tax	12,561	4,568	7,993
Excise Tax	6	-	6
Motor Vehicle Tax	54,937	53,313	1,624
Recreational Vehicle Tax	1,284	1,142	142
Reimbursements	16,064	-	16,064
Miscellaneous	32	-	32
Supplemental State Aid	899,177	904,748	(5,571)
Total Receipts	<u>1,556,494</u>	<u>\$ 1,597,579</u>	<u>\$ (41,085)</u>
EXPENDITURES			
Instruction			
Purchased Professional & Technical Services	4,698	\$ 21,197	\$ (16,499)
Purchased Property Services	2,185	25,000	(22,815)
Other Purchased Services	75,660	65,000	10,660
Supplies			
General	36,590	40,000	(3,410)
Textbooks	22,185	40,000	(17,815)
Technology	73,025	40,000	33,025
Miscellaneous	7,040	10,000	(2,960)
Property	131,660	50,000	81,660
Other	13,443	5,000	8,443
Total Instruction	<u>366,486</u>	<u>296,197</u>	<u>70,289</u>
General Administration			
Other Purchased Services			
Insurance	94,493	110,000	(15,507)
Communications	400	1,000	(600)
Other	249	500	(251)
Supplies	8,193	6,000	2,193
Total General Administration	<u>103,335</u>	<u>117,500</u>	<u>(14,165)</u>
School Administration			
Other Purchased Services			
Communications	-	1,500	(1,500)
Property	279	5,000	(4,721)
Total School Administration	<u>279</u>	<u>6,500</u>	<u>(6,221)</u>

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-2  
Page 2 of 3

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

SUPPLEMENTAL GENERAL FUND (Cont.)

	Actual	Budget	Variance Over (Under)
EXPENDITURES (Cont.)			
Operations & Maintenance			
Purchased Property Services			
Water & Sewer	\$ 49,993	\$ 45,000	\$ 4,993
Repairs & Maintenance	85,578	105,000	(19,422)
Supplies			
General	30,591	40,000	(9,409)
Energy			
Heating	18,315	30,000	(11,685)
Electricity	86,940	105,000	(18,060)
Total Operations & Maintenance	271,417	325,000	(53,583)
Vehicle Operating Services			
Other Purchased Services			
Insurance	12,361	20,000	(7,639)
Supplies			
Motor Fuel	25,762	50,000	(24,238)
Total Vehicle Operating Services	38,123	70,000	(31,877)
Vehicle & Maintenance Services			
Purchased Property Services	2,700	2,000	700
Other Purchased Services	26,237	30,000	(3,763)
Equipment	-	60,000	(60,000)
Other	5,165	7,500	(2,335)
Total Vehicle & Maintenance Services	34,102	99,500	(65,398)
Other Student Transportation Services			
Purchased Property Services	648	1,000	(352)
Outgoing Transfers			
At Risk (K-12) Fund	423,000	350,000	73,000
Food Service Fund	85,000	75,000	10,000
Special Education Fund	105,829	81,137	24,692
Career & Postsecondary Education Fund	150,000	150,000	-
Total Outgoing Transfers	763,829	656,137	107,692



UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-2  
Page 3 of 3

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

SUPPLEMENTAL GENERAL FUND (Cont.)

	<u>Actual</u>	<u>Budget</u>	<u>Variance Over (Under)</u>
EXPENDITURES (Cont.)			
Adjustment to Comply with Legal Max	<u>\$ -</u>	<u>\$ (9,679)</u>	<u>\$ 9,679</u>
Legal Supplemental General Fund Budget	1,578,219	1,562,155	16,064
Adjustment for Qualifying Budget Credits Reimbursements	<u>-</u>	<u>16,064</u>	<u>(16,064)</u>
Total Expenditures	<u>1,578,219</u>	<u>\$ 1,578,219</u>	<u>\$ -</u>
Receipts Over (Under) Expenditures	(21,725)		
UNENCUMBERED CASH, July 1, 2020	<u>50,444</u>		
UNENCUMBERED CASH, June 30, 2021	<u>\$ 28,719</u>		

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-3

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

AT RISK (K-12) FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Incoming Transfers			
General Fund	\$ 55,000	\$ 55,000	\$ -
Supplemental General Fund	423,000	350,000	73,000
	<u>478,000</u>	<u>\$ 405,000</u>	<u>\$ 73,000</u>
Total Receipts			
EXPENDITURES			
Instruction			
Salaries			
Certified	289,096	\$ 295,000	\$ (5,904)
Noncertified	1,059	-	1,059
Employee Benefits			
Insurance	103,835	105,000	(1,165)
Social Security & Medicare	16,924	15,000	1,924
Other	208	2,500	(2,292)
Supplies			
General	183	-	183
Student Support Services			
Salaries			
Certified	60,507	54,411	6,096
Employee Benefits			
Social Security & Medicare	3,811	5,000	(1,189)
Other	46	500	(454)
	<u>475,669</u>	<u>\$ 477,411</u>	<u>\$ (1,742)</u>
Total Expenditures			
Receipts Over (Under) Expenditures	2,331		
UNENCUMBERED CASH, July 1, 2020	<u>72,411</u>		
UNENCUMBERED CASH, June 30, 2021	<u>\$ 74,742</u>		

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-4

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

CAPITAL OUTLAY FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
General Property Taxes			
Ad Valorem Taxes			
Tax in Process	\$ 7,202	\$ 11,948	\$ (4,746)
Current Tax	206,254	195,030	11,224
Delinquent Tax	4,019	1,615	2,404
Excise Tax	2	-	2
Motor Vehicle Tax	16,386	16,795	(409)
Recreational Vehicle Tax	383	359	24
Interest on Idle Funds	2,995	-	2,995
Other Revenue from Local Sources	76,934	-	76,934
Federal Aid	27,003	-	27,003
State Aid	96,423	104,164	(7,741)
Incoming Transfer			
General Fund	-	13,298	(13,298)
	<u>437,601</u>	<u>\$ 343,209</u>	<u>\$ 94,392</u>
Total Receipts			
EXPENDITURES			
Instruction			
Property	5,890	\$ 100,000	\$ (94,110)
Student Support Services			
Property	44,142	44,358	(216)
School Administration			
Property	42,158	60,000	(17,842)
Transportation			
Property	139,671	300,000	(160,329)
Other Support Services			
Property	303	120,000	(119,697)
Architectural & Engineering Services	-	15,000	(15,000)
Building Improvements			
Outside Contractors	16,600	275,000	(258,400)
	<u>248,764</u>	<u>\$ 914,358</u>	<u>\$ (665,594)</u>
Total Expenditures			
Receipts Over (Under) Expenditures	188,837		
UNENCUMBERED CASH, July 1, 2020	<u>812,123</u>		
UNENCUMBERED CASH, June 30, 2021	<u>\$ 1,000,960</u>		

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-5

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

DRIVER TRAINING FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Other Revenue from Local Sources	\$ 4,750	\$ -	\$ 4,750
State Aid	3,978	3,000	978
Incoming Transfer			
General Fund	5,000	-	5,000
	<u>13,728</u>	<u>\$ 3,000</u>	<u>\$ 10,728</u>
Total Receipts			
EXPENDITURES			
Instruction			
Salaries			
Certified	11,725	\$ 15,000	\$ (3,275)
Employee Benefits			
Social Security & Medicare	898	2,000	(1,102)
Other	11	2,500	(2,489)
Supplies			
General	-	6,144	(6,144)
Operations & Maintenance			
Purchased Property Services	67	-	67
Vehicle Operations & Maintenance Services			
Motor Fuel	600	-	600
Other Support Services			
Supplies	98	-	98
	<u>13,399</u>	<u>\$ 25,644</u>	<u>\$ (12,245)</u>
Total Expenditures			
Receipts Over (Under) Expenditures	329		
UNENCUMBERED CASH, July 1, 2020	<u>25,644</u>		
UNENCUMBERED CASH, June 30, 2021	<u>\$ 25,973</u>		

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-6

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

FOOD SERVICE FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Student Receipts Breakfast & Lunch	\$ -	\$ 121,219	\$ (121,219)
Adult Receipts	9,438	551	8,887
State Aid	8,122	2,979	5,143
Federal Aid	289,987	163,146	126,841
Incoming Transfer			
Supplemental General Fund	85,000	75,000	10,000
	<u>392,547</u>	<u>\$ 362,895</u>	<u>\$ 29,652</u>
Total Receipts			
EXPENDITURES			
Food Service Operation			
Salaries			
Noncertified	142,950	\$ 160,000	\$ (17,050)
Employee Benefits			
Insurance	19,237	25,000	(5,763)
Social Security & Medicare	9,937	12,000	(2,063)
Other	125	500	(375)
Other Purchased Services			
Food Service Management	1,408	2,000	(592)
Other	2,292	6,000	(3,708)
Supplies			
Food & Milk	196,584	205,000	(8,416)
Miscellaneous	19,015	15,000	4,015
Property	-	25,613	(25,613)
Other	920	2,000	(1,080)
	<u>392,468</u>	<u>\$ 453,113</u>	<u>\$ (60,645)</u>
Total Expenditures			
Receipts Over (Under) Expenditures	79		
UNENCUMBERED CASH, July 1, 2020	<u>90,216</u>		
UNENCUMBERED CASH, June 30, 2021	<u>\$ 90,295</u>		

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-7

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

PROFESSIONAL DEVELOPMENT FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
State Aid	\$ 20	\$ 3,052	\$ (3,032)
EXPENDITURES			
Central Services			
Purchased Professional & Technical Services	-	\$ 10,000	\$ (10,000)
Other Purchased Services	85	7,500	(7,415)
Supplies	-	2,845	(2,845)
Total Expenditures	85	\$ 20,345	\$ (20,260)
Receipts Over (Under) Expenditures		(65)	
UNENCUMBERED CASH, July 1, 2020	20,345		
UNENCUMBERED CASH, June 30, 2021	\$ 20,280		

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-8

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

SPECIAL EDUCATION FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Other Revenue from Local Sources	\$ 3,209	\$ -	\$ 3,209
Reimbursements	20,267	-	20,267
Federal Aid	9,848	12,919	(3,071)
Incoming Transfers			
General Fund	1,118,063	850,000	268,063
Supplemental General Fund	105,829	81,137	24,692
	<u>1,257,216</u>	<u>\$ 944,056</u>	<u>\$ 313,160</u>
Total Receipts			
EXPENDITURES			
Instruction			
Salaries			
Certified	9,295	\$ 10,000	\$ (705)
Noncertified	9,671	20,000	(10,329)
Employee Benefits			
Social Security	1,346	5,000	(3,654)
Other	17	500	(483)
Other Purchased Services			
Payments to Interlocal/Coop			
Assessments	450,518	550,000	(99,482)
Flowthrough	770,589	900,000	(129,411)
Other	9,848	-	9,848
Supplies			
General	2,287	10,000	(7,713)
General Administration			
Other Purchased Services	-	10,000	(10,000)
Vehicle Operating Services			
Other Purchased Services			
Insurance	556	10,000	(9,444)
Supplies			
Motor Fuel	37	10,000	(9,963)
	<u>1,254,164</u>	<u>\$ 1,525,500</u>	<u>\$ (271,336)</u>
Total Expenditures			
Receipts Over (Under) Expenditures	3,052		
UNENCUMBERED CASH, July 1, 2020	<u>788,477</u>		
UNENCUMBERED CASH, June 30, 2021	<u>\$ 791,529</u>		

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-9

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June, 30, 2021

CAREER & POSTSECONDARY EDUCATION FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Federal Aid	\$ 6,050	\$ -	\$ 6,050
Incoming Transfers			
General Fund	137,000	147,009	(10,009)
Supplemental General Fund	150,000	150,000	-
	<u>293,050</u>	<u>\$ 297,009</u>	<u>\$ (3,959)</u>
Total Receipts			
EXPENDITURES			
Instruction			
Salaries			
Certified	231,158	\$ 272,009	\$ (40,851)
Employee Benefits			
Insurance	21,642	25,000	(3,358)
Social Security & Medicare	15,782	20,000	(4,218)
Other	195	500	(305)
Other Purchased Services			
Other	-	901	(901)
Supplies			
General	15,786	10,000	5,786
Other	8,173	-	8,173
	<u>292,736</u>	<u>\$ 328,410</u>	<u>\$ (35,674)</u>
Total Expenditures			
Receipts Over (Under) Expenditures	314		
UNENCUMBERED CASH, July 1, 2020	<u>31,401</u>		
UNENCUMBERED CASH, June 30, 2021	<u>\$ 31,715</u>		



UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-10

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

KPERS SPECIAL RETIREMENT CONTRIBUTION FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
State Aid	\$ 521,044	\$ 605,102	\$ (84,058)
EXPENDITURES			
Instruction			
Employee Benefits	371,183	\$ 405,000	\$ (33,817)
Student Support Services			
Employee Benefits	18,017	30,000	(11,983)
Instructional Support Staff			
Employee Benefits	11,923	10,000	1,923
General Administration			
Employee Benefits	13,086	15,000	(1,914)
School Administration			
Employee Benefits	37,796	50,000	(12,204)
Central Services			
Employee Benefits	10,421	20,000	(9,579)
Operations & Maintenance			
Employee Benefits	37,776	45,102	(7,326)
Food Services			
Employee Benefits	20,842	30,000	(9,158)
Total Expenditures	521,044	\$ 605,102	\$ (84,058)
Receipts Over (Under) Expenditures	-		
UNENCUMBERED CASH, July 1, 2020	-		
UNENCUMBERED CASH, June 30, 2021	\$ -		

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-11

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL  
REGULATORY BASIS  
For The Year Ended June 30, 2021

CONTINGENCY RESERVE FUND

	<u>Actual</u>
RECEIPTS	<u>\$ -</u>
EXPENDITURES	
Operations & Maintenance	
Supplies	
Energy	
Heating	<u>12,056</u>
Receipts Over (Under) Expenditures	(12,056)
UNENCUMBERED CASH, July 1, 2020	<u>295,000</u>
UNENCUMBERED CASH, June 30, 2021	<u><u>\$ 282,944</u></u>

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-12

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL  
REGULATORY BASIS  
For The Year Ended June 30, 2021

TEXTBOOK & STUDENT MATERIAL REVOLVING FUND

	Textbook Rental	Student Material	Total
RECEIPTS			
Rentals	\$ 27,157	\$ -	\$ 27,157
Fees	<u>-</u>	<u>13,911</u>	<u>13,911</u>
Total Receipts	<u>27,157</u>	<u>13,911</u>	<u>41,068</u>
EXPENDITURES			
Support Services			
Supplies			
Musical Instruments	-	760	760
Other Materials & Supplies	-	13,186	13,186
Other	<u>25,641</u>	<u>86</u>	<u>25,727</u>
Total Expenditures	<u>25,641</u>	<u>14,032</u>	<u>39,673</u>
Receipts Over (Under) Expenditures	1,516	(121)	1,395
UNENCUMBERED CASH, July 1, 2020	<u>62,610</u>	<u>28,558</u>	<u>91,168</u>
UNENCUMBERED CASH, June 30, 2021	<u><u>\$ 64,126</u></u>	<u><u>\$ 28,437</u></u>	<u><u>\$ 92,563</u></u>

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-13

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL  
REGULATORY BASIS  
For The Year Ended June 30, 2021

SCHOOL PUBLICATIONS FUND

	<u>Total</u>
RECEIPTS	
High School Yearbook	\$ 17,700
Middle School Yearbook	<u>1,536</u>
Total Receipts	<u>19,236</u>
EXPENDITURES	
High School Yearbook	12,587
Middle School Yearbook	<u>1,828</u>
Total Expenditures	<u>14,415</u>
Receipts Over (Under) Expenditures	4,821
UNENCUMBERED CASH, July 1, 2020	<u>16,570</u>
UNENCUMBERED CASH, June 30, 2021	<u>\$ 21,391</u>

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-14

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL  
REGULATORY BASIS  
For The Year Ended June 30, 2021

RETIREE/SUMMER HEALTH INSURANCE FUND

	<u>Actual</u>
RECEIPTS	
Reimbursements	<u>\$ 20,285</u>
EXPENDITURES	
Insurance	<u>20,285</u>
Receipts Over (Under) Expenditures	-
UNENCUMBERED CASH, July 1, 2020	<u>-</u>
UNENCUMBERED CASH, June 30, 2021	<u><u>\$ -</u></u>

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-15

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

GIFTS & CONTRIBUTIONS FUND

	Actual	Budget *	Variance Over (Under)
RECEIPTS			
Contributions & Donations	\$ 10,050	\$ 30,000	\$ (19,950)
State Reimbursement	25	-	25
Total Receipts	<u>10,075</u>	<u>\$ 30,000</u>	<u>\$ (19,925)</u>
EXPENDITURES			
Instruction			
Supplies			
General	3,624	\$ 15,000	\$ (11,376)
Student Support Services			
Property	6,050	10,000	(3,950)
Instructional Support Staff			
Property	-	28,000	(28,000)
Other	2,500	5,728	(3,228)
Total Expenditures	<u>12,174</u>	<u>\$ 58,728</u>	<u>\$ (46,554)</u>
Receipts Over (Under) Expenditures	(2,099)		
UNENCUMBERED CASH, July 1, 2020	<u>28,729</u>		
UNENCUMBERED CASH, June 30, 2021	<u>\$ 26,630</u>		

\*The Gifts and Contributions fund is not required by statute to be budgeted, this budget is for informational purposes only.

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-16

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
For The Year Ended June 30, 2021

FEDERAL FUNDS

	CARES Act	ESSER I	Title I	Title II	Total Federal Funds	Budget*	Variance Over (Under)
RECEIPTS							
Federal Aid	\$ 65,838	\$ 69,279	\$ 108,612	\$ 18,826	\$ 262,555	\$ 196,717	\$ 65,838
EXPENDITURES							
Instruction							
Salaries							
Certified	49,339	-	89,325	9,439	148,103	\$ 95,000	\$ 53,103
Employee Benefits							
Insurance	-	-	10,166	-	10,166	15,000	(4,834)
Social Security & Medicare	2,803	-	6,179	-	8,982	6,000	2,982
Other	34	-	75	-	109	250	(141)
Purchased Professional & Technical Services	-	-	-	-	-	2,500	(2,500)
Supplies							
General	-	-	2,867	-	2,867	5,000	(2,133)
Supplies (Technology Related)	7,423	6,150	-	-	13,573	15,000	(1,427)
Miscellaneous Supplies	-	-	-	-	-	7,967	(7,967)
Central Services							
Purchased Property Services	-	-	-	9,387	9,387	50,000	(40,613)
Operations & Maintenance							
Supplies	6,239	63,129	-	-	69,368	-	69,368
Property	-	137,750	-	-	137,750	-	137,750
Total Expenditures	65,838	207,029	108,612	18,826	400,305	\$ 196,717	\$ 203,588
Receipts Over (Under) Expenditures	-	(137,750)	-	-	(137,750)		
UNENCUMBERED CASH, July 1, 2020	-	-	-	-	-		
UNENCUMBERED CASH, June 30, 2021	\$ -	\$ (137,750)	\$ -	\$ -	\$ (137,750) **		

\* Federal funds are not required by statute to be budgeted, this budget is for informational purposes only.

\*\* See Note 3, Cash Basis Exception.

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 2-17

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL  
REGULATORY BASIS  
For The Year Ended June 30, 2021

DISTRICT ACTIVITY FUNDS

	<u>Actual</u>
RECEIPTS	<u>\$ 102,963</u>
EXPENDITURES	<u>101,762</u>
Receipts Over (Under) Expenditures	1,201
UNENCUMBERED CASH, July 1, 2020	<u>49,613</u>
UNENCUMBERED CASH, June 30, 2021	<u><u>\$ 50,814</u></u>



UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 3

SUMMARY OF RECEIPTS AND DISBURSEMENTS  
REGULATORY BASIS  
For The Year Ended June 30, 2021

AGENCY FUNDS

<u>Fund</u>	<u>Beginning Cash Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Unencumbered Cash Balance</u>
Sales Tax	\$ 42	\$ 8,624	\$ 8,227	\$ 439
Student Activity Funds	<u>68,076</u>	<u>169,395</u>	<u>159,627</u>	<u>77,844</u>
Total	<u>\$ 68,118</u>	<u>\$ 178,019</u>	<u>\$ 167,854</u>	<u>\$ 78,283</u>

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 4

SCHEDULE OF RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH  
REGULATORY BASIS  
For The Year Ended June 30, 2021

DISTRICT ACTIVITY FUNDS

Fund	Beginning Unencumbered Cash Balance	Prior Year Cancelled Encumbrances	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Outstanding Encumbrances and Accounts Payable	Ending Cash Balance
Student Attendance Incentive	\$ 4,237	\$ -	\$ -	\$ 1,044	\$ 3,193	\$ -	\$ 3,193
High School Counseling	354	-	-	-	354	-	354
High School Athletics	2,089	-	57,298	54,483	4,904	-	4,904
School Play	681	-	2,173	713	2,141	-	2,141
Panther TV Video Class	6,238	-	2,601	5,634	3,205	-	3,205
Athletic Equipment Donations	117	-	-	-	117	-	117
Middle School Athletics	21,121	-	26,392	30,953	16,560	-	16,560
Middle School Office	11	-	16	-	27	-	27
Elementary School	14,765	-	7,534	3,024	19,275	-	19,275
Concessions	-	-	6,949	5,911	1,038	-	1,038
Total District Activity Funds	<u>\$ 49,613</u>	<u>\$ -</u>	<u>\$ 102,963</u>	<u>\$ 101,762</u>	<u>\$ 50,814</u>	<u>\$ -</u>	<u>\$ 50,814</u>

UNIFIED SCHOOL DISTRICT NO. 325  
Phillipsburg, Kansas

Schedule 5

SCHEDULE OF RECEIPTS AND DISBURSEMENTS  
REGULATORY BASIS  
For The Year Ended June 30, 2021

STUDENT ACTIVITY FUNDS

	Beginning Cash Balance	Receipts	Disbursements	Ending Cash Balance
Student Activity Funds				
High School				
Academic Organization	\$ 26	\$ -	\$ -	\$ 26
Football Activity	1,482	15,274	12,859	3,897
Boys Basketball Activity	1,232	6,726	7,190	768
Girls Basketball Activity	2,070	4,226	4,650	1,646
Track	255	2,970	3,059	166
Weight Lifting	200	-	-	200
Tennis	1,346	3,010	2,493	1,863
Cross Country	461	858	796	523
Golf	332	818	347	803
Volleyball	2,441	2,766	3,501	1,706
Wrestling	1,359	5,335	3,786	2,908
Amendment	11,907	5,682	11,808	5,781
Cheerleaders	4,090	20,555	21,067	3,578
FCCLA	855	5,696	3,500	3,051
FFA	3,629	21,077	21,132	3,574
Class of 2020	1,774	-	1,774	-
Class of 2021	3,795	-	3,795	-
Class of 2022	1,155	11,321	10,179	2,297
Class of 2023	210	1,000	-	1,210
Kayettes	724	1,241	1,759	206
National Forensics League	89	-	-	89
National Honor Society	1	-	-	1
Pacers	221	14,263	12,394	2,090
Art Club	292	-	292	-
Art Activity	1,202	963	703	1,462
Band Activities	594	107	264	437
STUCO	12,168	12,637	12,000	12,805
Entrepreneurship	315	-	-	315
My Phillips County Online	-	19,225	5,000	14,225
Total High School	<u>54,225</u>	<u>155,750</u>	<u>144,348</u>	<u>65,627</u>
Middle School				
Pep Club	5,468	8,705	9,665	4,508
Student Council	967	777	986	758
5th & 6th Grade Activity	7,416	4,163	4,628	6,951
Total Middle School	<u>13,851</u>	<u>13,645</u>	<u>15,279</u>	<u>12,217</u>
Total Student Activity Funds	<u>\$ 68,076</u>	<u>\$ 169,395</u>	<u>\$ 159,627</u>	<u>\$ 77,844</u>