CITY OF CAWKER CITY, KANSAS FINANCIAL STATEMENT FOR THE YEAR ENDED DECEMBER 31, 2020

CITY OF CAWKER CITY, KANSAS CITY OF THE THIRD CLASS

For the Year Ended December 31, 2020

Drew Duskie, Mayor

CITY COUNCIL

Doug Bader Lisha Wiese

Cole Eberle Barbara Wise

Jan Cornely

CITY OFFICERS

Denelle Mick, Clerk Chantz Martin, Attorney

Viki Aramendi, Treasurer

For the Year Ended December 31, 2020

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INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and City Council City of Cawker City, Kansas 67437

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the City of Cawker City, a Municipal Financial Reporting Entity, as of and for the year ended December 31, 2020, and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditors' judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statement, the financial statement is prepared by the City of Cawker City on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

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Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Cawker City as of December 31, 2020, or changes in financial position and cash flows thereof for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City of Cawker City as of December 31, 2020, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

Other Matters Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the 2020 fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget, schedule of regulatory basis receipts and disbursements-agency funds, and schedules of regulatory basis receipts and expenditures-actual-related municipal entity (Schedules 1, 2, 3 and 4 as listed in the table of contents) are presented for analysis and are not a required part of the 2020 basic financial statement, however are required to be presented under the provisions of the Kansas Municipal Audit and Accounting Guide. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2020 basic financial statement. The 2020 information has been subjected to the auditing procedures applied in the audit of the 2020 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2020 basic financial statement or to the 2020 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the 2020 basic financial statement as a whole, on the basis of accounting described in Note 1.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statement of the City of Cawker City as of and for the year ended December 31, 2019 (not presented herein), and have issued our report thereon dated June 8, 2020, which contained an unmodified opinion on the basic financial statement. The 2019 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration at the following link http://www.admin.ks.gov/offices/oar/municipalservices. The 2019 actual column (2019 comparative information) presented in the individual fund schedules of regulatory basis receipts and expenditures - actual and budget for the year ended December 31, 2020 (Schedule 2 as listed in the table of contents) is presented for purposes of additional analysis and is not a required part of the basic financial statement. Such 2019 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2019 basic financial statement. The 2019 comparative information was subjected to the auditing procedures applied in the audit of the 2019 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2019 basic financial statement or to the 2019 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2019 comparative information is fairly stated in all material respects in relation to the basic financial statement as a whole for the year ended December 31, 2019, on the basis of accounting described in Note 1.

Swindoll, Janzen, Hawk & Leyd, LLC Swindoll, Janzen, Hawk & Loyd, LLC

McPherson, Kansas

April 21, 2021

SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH Regulatory Basis For the Year Ended December 31, 2020

	Beginnii Unencumb Cash Bala	ered	 Receipts	Exp	penditures	Une	Ending ncumbered sh Balance	and	Add mbrances Accounts ayable	Ending sh Balance
GENERAL FUND:										
General Fund	\$ 6	6,544	\$ 304,596	\$	243,182	\$	127,959	\$	8,045	\$ 136,004
SPECIAL PURPOSE FUNDS:										
Library Fund		-	12,198		12,198		-		-	-
Special Highway Fund		4,921	11,456		13,475		12,902		-	12,902
Special Parks and Recreation Fund		2,826	1,247		1,235		2,837		-	2,837
Street Maint. and Reconstruction Fund		2,070	30,276		34,228		8,118		364	8,482
Police Reserve Fund	2	9,523	15,840		29,495		15,868		-	15,868
Fire Department Reserve Fund		7,114	 9,626		6,900		9,840			 9,840
Total Special Purpose Funds	6	6,455	 80,642		97,530		49,565		364	 49,929
CAPITAL PROJECTS FUND:										
Municipal Equipment Reserve Fund	2	4,094	 5,000		13,524		15,570		<u>-</u>	 15,570
BUSINESS FUNDS:										
	4.5	4 005	450.529		F44 470		94.016		40.050	442.074
Electric Utility Fund		4,965	,		511,478		- ,		19,858	113,874
Landfill Fund		4,697	56,058		54,971		15,783		4,520	20,303
Municipal Golf Course Fund		9,504	25,377		20,127		14,754		184	14,938
Sewer Utility Fund		2,098	59,016		73,061		28,053		14,281	42,334
Water Utility Fund	/	4,991	112,673		92,414		95,250		4,528	99,778
Electric Operations and Maintenance	40	0.040	40.000		00.040		440 507			440.507
Reserve Fund		6,610	13,800		60,843		149,567		-	149,567
Water Reserve Fund	4	9,958	 41,542		2,500		89,000			 89,000
Total Business Funds	54	2,822	 758,994		815,394		486,424		43,371	 529,795
RELATED MUNICIPAL ENTITY:										
Library Board	3	5,084	23,877		22,966		35,995		-	35,995
Total Reporting Entity (Excluding Agency Funds)	\$ 73	4,999	\$ 1,173,109	\$	1,192,597	\$	715,513	\$	51,780	\$ 767,293
COMPOSITION OF CASH:										
Petty Cash										\$ 100
Checking Account - Farmers & Merchan	ts State Bank									222,275
Certificates of Deposit - Farmers & Merc	hants State Ba	ank								520,000
Related Municipal Entity										 35,995
Total Cash										778,370
Less Agency Funds per Schedule 3										 (11,077)
Total Reporting Entity (Excluding Ager	ncy Funds)									\$ 767,293

CITY OF CAWKER CITY, KANSAS NOTES TO FINANCIAL STATEMENT

FOR THE YEAR ENDED DECEMBER 31, 2020

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Municipal Financial Reporting Entity

The City of Cawker City is a municipal corporation governed by an elected mayor and an elected five-member council. The regulatory financial statement presents the City of Cawker City (the City), a Municipal Financial Reporting Entity, and its related municipal entity. The related municipal entity is included in the City's reporting entity because it was established to benefit the city and/or its constituents.

Library Board. The City of Cawker City Library Board operates the City's public library. Acquisition or disposition of real property by the board must be approved by the City. Bond issuances must also be approved by the City.

(b) Regulatory Basis Fund Types

General Fund – the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

Special Purpose Fund – used to account for the proceeds of specific tax levies and other specific regulatory receipt sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

Bond and Interest Fund – used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt.

Capital Project Fund – used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

Business Fund – funds financed in whole or in part by fees charged to users of the goods or services (i.e. enterprise and internal service fund, etc.).

Trust Fund – funds used to report assets held in trust for the benefit of the municipal financial reporting entity (i.e. pension funds, investment trust funds, private purpose trust funds which benefit the municipal reporting entity, scholarship funds, etc.).

Agency Fund – funds used to report assets held by the municipal reporting entity in a purely custodial capacity (i.e. payroll clearing fund, county treasurer tax collection accounts, etc.).

(c) Basis of Accounting

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America. The Kansas Municipal Audit and Accounting Guide (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The City has approved a charter ordinance that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the statutory basis of accounting.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

(d) Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the General Fund, Special Purpose Funds (unless specifically exempted by statute), Bond and Interest Funds and Business Funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- 1) Preparation of the budget for the succeeding calendar year on or before August 1st.
- 2) Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
- 3) Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
- 4) Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in regulatory receipts other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for 2020.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which, regulatory receipts are recognized when cash is received and expenditures include disbursements, accounts payable and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budget expenditure authority lapses at year end.

A legal operating budget is not required for Capital Project Funds, Agency Funds, Trust Funds and certain Special Purpose Funds as noted in the presentation of the appropriate Schedule 2 and 3.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Compliance with Kansas Statutes

No statutory violations noted in 2020.

3. DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

3. DEPOSITS AND INVESTMENTS (CONT.)

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

Concentration of credit risk. State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405. The City does not have investments at December 31, 2020.

Custodial credit risk – deposits. Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka. All deposits were legally secured at December 31, 2020.

At December 31, 2020, the City's carrying amount of deposits was \$742,275 and the bank balance was \$828,712. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, \$250,000 was covered by federal depository insurance and \$578,712 was collateralized letters of credit with the City's financial institution.

Custodial credit risk – investments. For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured.

4. LONG-TERM DEBT

Changes in long-term liabilities for the City for the year ended December 31, 2020, were as follows

Issue	Interest Rates	Date of Amount Issue of Issue		Final Be		Balance eginning of Year	Additions		Reductions/ Payments				an	terest d Fees Paid	
Golf Shed Lease Purchase	4.85%	01-12-18	\$	48,181	2024	\$	35,382	\$	-	\$	6,454	\$	28,928	\$	1,771
John Deere Utility Tractor Lease Purchase	4.95%	07-03-19		51,911	2024		41,491		-		9,617		31,874		1,956
Façade Improvement Loan	0.00%	09-13-17		5,000	2022		3,000		-		1,000		2,000		-
KDHE Revolving Loan	2.36%	09-01-12		255,926	2032	_	146,571				10,058	_	136,513	_	3,760
Total Contractual Indebtedness						\$	226,444	\$		\$	27,129	\$	199,315	\$	7,487

Current maturities of long-term debt and interest for the next five years and in five year increments through maturity are as follows:

	<u></u>					١	/ear							
										2025 to		2030 to		
		2021	_	2022	_	2023	_	2024	_	2029	_	2032	_	Total
PRINCIPAL:														
Golf Shed Lease Purchase	\$	6,804	\$	7,139	\$	7,490	\$	7,495	\$	-	\$	-	\$	28,928
John Deere Utility Tractor Lease Purchase		10,104		10,616		11,154		-		-		-		31,874
Façade Improvement Loan		1,000		1,000		-		-		-		-		2,000
KDHE Revolving Loan		10,322		10,593		10,871		11,157		60,338		33,232		136,513
Total Principal	_	28,230		29,348		29,515	_	18,652	_	60,338		33,232	_	199,315
INTEREST:														
Golf Shed Lease Purchase		1,421		1,086		735		368		-		-		3,610
John Deere Utility Tractor Lease Purchase		1,469		958		420		-		-		-		2,847
KDHE Revolving Loan		3,496		3,225	_	2,947		2,661		8,752		1,312	_	22,393
Total Interest		6,386	_	5,269	_	4,102	_	3,029	_	8,752	_	1,312	_	28,850
TOTAL PRINCIPAL AND INTEREST	\$	34,616	\$	34,617	\$	33,617	\$	21,681	\$	69,090	\$	34,544	\$	228,165

5. DEFINED BENEFIT PENSION PLAN

Plan Description. The City participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et. seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERS website at www.kpers.org or by writing to KPERS (611 South Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

Contributions. K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009, and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member-employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2 and KPERS 3 members. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERS 1 and KPERS 2 and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate for the Death and Disability Program) and the statutory contribution rate was 8.61% for the fiscal year ended December 31, 2020. Contributions to the pension plan from the City were \$17,569 for the year ended December 31, 2020.

Net Pension Liability. At December 31, 2020, the City's proportionate share of the collective net pension liability reported by KPERS was \$186,871. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2019, which was rolled forward to June 30, 2020. The City's proportion of the net pension liability was based on the ratio of the City's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in this financial statement.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publicly available on the website at www.kpers.org or can be obtained as described above.

6. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS

(a) Other Post Employment Benefits - Health Care Benefits

As provided by K.S.A. 12-5040, the City allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the City is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in this financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the City makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured.

(b) Death and Disability Other Post Employment Benefits

K.S.A. 74-4927, disabled members in KPERS receive long-term disability benefits and life insurance benefits. The plan is administered through a trust held by KPERS that is funded to pay annual benefit payments. The employer contribution rate is set at 1% for the year ended December 31, 2020.

(c) Other Employee Benefits

Vacation – Vacation leave shall be earned and accrued beginning with the date of employment. No vacation leave shall be taken until a new employee has completed six months of continuous service. Employees may use vacation leave in units of not less than one hour. Upon retirement, discharge, dismissal, or other circumstances of separation of an employee from his employment with the City, the City shall pay to such employee the value of any earned but unused vacation leave.

6. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS (CONT.)

(c) Other Employee Benefits (Cont.)

Each permanent full-time employee will accrue vacation leave as follows:

	Years of	f Service
	0 to 9	10 +
Hours earned per month	6.67	10
Maximum accumulation	80	120
Equivalent work days	10	15

Sick leave – All full-time employees who work at least 40 hours or more per week, shall be entitled to sick leave with pay for absences resulting from personal illness, injuries, accidents or other physical incapacities, occurring either on or off the job. Sick leave, if not taken, shall accrue to no more than 480 hours at the end of each year. All excess sick days not used by the end of the year will be forfeited. Upon termination, no employee will be compensated for unused sick leave.

Amount of sick leave - Eligible employees shall earn eight hours of sick leave for each full month of service.

7. CLAIMS AND JUDGMENTS

The City participates in federal, state and county programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the City may be required to reimburse the grantor government. As of the date of this report, grant expenditures have not been audited, but the City believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the individual governmental funds or the overall financial position of the City.

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injury to employees, and natural disasters. The City has purchased commercial insurance for these potential risks. There have been no significant reductions in insurance coverage from 2019 to 2020 and there were no settlements that exceeded insurance coverage in the past three years.

During the ordinary course of its operations, the City is a party to various claims, legal actions and complaints. It is the opinion of the City's management and legal counsel that these matters are not anticipated to have a material impact on the City.

8. INTERFUND TRANSFERS

Operating transfers were as follows:

From	То	Regulatory Authority	,	Amount
FIOIII		Authority		Amount
General	Water Reserve	K.S.A. 12-1,117	\$	34,042
Electric Utility	General	K.S.A. 12-825d		25,000
Electric Utility	Electric Operations and Maint. Reserve	K.S.A. 12-825d		10,000
Electric Utility	Municipal Equipment Reserve	K.S.A. 12-825d		5,000
Water Utility	Water Reserve	K.S.A. 12-825d		7,500
Total			\$	81,542

9. COVID-19 NOTE

On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus in Wuhan, China (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the City's financial condition, liquidity and future results of operations. Management is actively monitoring the global and local situation on its financial condition, liquidity, operations, suppliers, industry and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the City is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition or liquidity for fiscal year 2021. Future potential impacts may include a decrease in certain revenues, reduced customer traffic and the temporary closure of operating hours of our offices.

9. COVID-19 NOTE (CONT.)

As a result of COVID-19, the State of Kansas has received Coronavirus Relief Funds (CRF) under the Coronavirus Aid, Relief and Economic Security (CARES) Act. The CRF were passed through to the counties of Kansas through Strengthening People and Revitalizing Kansas (SPARK). SPARK's first round distribution was to local governments in the amount of \$400 million. The City received CRF in the amount of \$240 during 2020. The City is encouraged to share the CRF with local businesses within the City. The CRF are to be used to strengthen health, to allow the economy to reopen safely and to remain open. The goals are to be fair, impactful and timely. Additional information and updates on SPARK, the CARES Act and CRF, which includes audit requirements, can be found at https://covid.ks.gov/.

10. SUBSEQUENT EVENTS

On March 20, 2021, the Council approved Ordinance #1169 authorizing the execution of a loan agreement between the City and the State of Kansas. This loan is a city utility low-interest loan program for the purpose of obtaining a loan from the State of Kansas to finance extraordinary electric costs incurred during the extreme winter weather event of February 2021. The loan is for \$100,000 for 10 years.

Management has evaluated the effects on the financial statement of subsequent events occurring through the date of this report, which is the date at which the financial statement was available to be issued.

CITY OF CAWKER CITY, KANSAS REGULATORY REQUIRED SUPPLEMENTARY INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2020

(171,569)

(18,906)

(10,694)

(39,997)

(68,927)

CITY OF CAWKER CITY, KANSAS

SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

(Budgeted Funds Only)

For the Year Ended December 31, 2020

	Certified Budget	A _	djustment for for Qualifying Budget Credits	•	Total Budget for Comparison	C	xpenditures Chargeable to Current Year	_	Variance - Over (Under)
GENERAL FUND: General Fund	\$ 373,911	\$	S -		\$ 373,911	\$	243,182	\$	(130,729)
SPECIAL PURPOSE FUNDS: Library Fund Special Highway Fund Special Parks and Recreation Fund Street Maint. and Reconstruction Fund	13,107 24,715 4,645 40,289		- - - -		13,107 24,715 4,645 40,289		12,198 13,475 1,235 34,228		(909) (11,240) (3,410) (6,061)
BUSINESS FUNDS:									

683,047

73,877

30,821

113,058

161,341

511,478

54,971

20,127

73,061

92,414

683,047

73,877

30,821

113,058

161,341

Electric Utility Fund

Sewer Utility Fund

Water Utility Fund

Municipal Golf Course Fund

Landfill Fund

GENERAL FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET Regulatory Basis

			2020	
	2019 Actual	Actual	Budget	Variance - Over (Under)
Receipts				
Taxes -				
Ad valorem property tax	\$ 75,023	\$ 72,378	\$ 81,452	\$ (9,074)
Delinquent tax	3,892	2,772	4,000	(1,228)
Motor vehicle tax	17,614	18,632	17,858	774
Recreational vehicle tax	475	420	467	(47)
16/20M vehicle tax	397	426	537	(111)
Watercraft tax	247	429	275	154
Commercial vehicle tax	1,926	2,105	1,784	321
Local alcoholic liquor tax	1,440	1,247	1,366	(119)
Local sales tax	49,505	89,619	51,000	38,619
Other tax	5,468		5,000	(5,000)
Total Taxes	155,987	188,028	163,739	24,289
Licenses and Permits -				
Licenses and permits	2,072	2,800	800	2,000
Utility franchise fees	12,877	10,462	15,000	(4,538)
Total Licenses and Permits	14,949	13,262	15,800	(2,538)
Fines, Forfeitures and Penalties -				
Court fines	245	100	1,000	(900)
Use of Money and Property -				
Interest received	6,272	6,317	5,400	917
Other -				
Miscellaneous	7,585	9,655	7,000	2,655
Reimbursements	62,266	57,034	56,000	1,034
Sales and services	1,250	5,200	2,000	3,200
Total Other	71,101	71,889	65,000	6,889
Transfers In -				
Transfer from Electric Utility Fund	25,000	25,000	25,000	
Total Receipts	273,554	304,596	\$ 275,939	\$ 28,657

GENERAL FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET Regulatory Basis

			2020	
	2019 Actual	Actual	Budget	Variance - Over (Under)
Expenditures				
Administrative -	Φ 00.000	Φ 04.000	Φ 07.000	Φ (5.474)
Personal services Contractual services	\$ 63,600	\$ 61,826	\$ 67,000	\$ (5,174)
Commodities	35,895 11,503	44,438 8,054	50,000 25,000	(5,562) (16,946)
Capital outlay	7,500	4,785	102,097	(97,312)
Other	2,743	2,424	102,097	2,424
Outer	2,140	2,727		2,727
Total Administrative	121,241	121,527	244,097	(122,570)
Police -				
Personal services	1,292	-	3,600	(3,600)
Contractual services	4,280	43	5,000	(4,957)
Total Police	5,572	43	8,600	(8,557)
Street -				
Personal services	7,341	6,542	9,000	(2,458)
Contractual services	6,262	7,774	20,000	(12,226)
Commodities	9,298	16,044	20,000	(3,956)
Capital outlay	950	997	10,000	(9,003)
Total Street	23,851	31,357	59,000	(27,643)
Park -				
Contractual services	337	405	2,500	(2,095)
Commodities	804	970	3,800	(2,830)
Total Park	1,141	1,375	6,300	(4,925)
Fire -				
Personal services	216	161	550	(389)
Contractual services	4,288	5,917	4,000	1,917
Commodities	1,283	457	1,150	(693)
Total Fire	5,787	6,535	5,700	835

GENERAL FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

			2020	
	2019 <u>Actual</u>	Actual	Budget	Variance - Over (Under)
Expenditures (cont.)				
Municipal Court - Contractual services	\$ 1,776	\$ 2,584	\$ 900	\$ 1,684
Public Housing - Personal services	49,818	40,896	43,000	(2,104)
Golf Course - Contractual services	1,656	1,508	3,000	(1,492)
Debt Service -	2,315	2 245	2,314	4
Lease-purchase Loans	1,000	2,315 1,000	1,000	1
Total Debt Service	3,315	3,315	3,314	1
Transfer to Water Reserve Fund Transfer to Police Reserve Fund	- 31,205	34,042	<u>-</u>	34,042
Total Expenditures	245,362	243,182	\$ 373,911	\$ (130,729)
Receipts Over (Under) Expenditures	28,192	61,414		
Unencumbered Cash, Beginning	37,117	66,545		
Prior Year Cancelled Encumbrances	1,236			
Unencumbered Cash, Ending	\$ 66,545	<u>\$ 127,959</u>		

SPECIAL PURPOSE FUND

LIBRARY FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended December 31, 2020

					2020		
	 2019 Actual	_	Actual	_	Budget	_	/ariance - Over (Under)
Receipts							
Ad valorem property tax	\$ 9,405	\$	8,961	\$	10,084	\$	(1,123)
Delinquent tax	538		434		400		34
Motor vehicle tax	2,389		2,372		2,239		133
Recreational vehicle tax	64		53		59		(6)
16/20M vehicle tax	58		56		67		(11)
Watercraft tax	32		54		34		20
Commercial vehicle tax	 254		268		224		44
Total Receipts	12,740		12,198	\$	13,107	\$	(909)
Expenditures Appropriation to Library	 12,740		12,198	\$	13,107	\$	(909)
Receipts Over (Under) Expenditures	-		-				
Unencumbered Cash, Beginning	 <u> </u>		<u> </u>				
Unencumbered Cash, Ending	\$ <u>-</u>	\$					

SPECIAL PURPOSE FUND

SPECIAL HIGHWAY FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

				2020	
	2019 Actual	Actual	E	Budget	ariance - Over (Under)
Receipts					
State of Kansas gas tax	\$ 12,217	\$ 11,456	\$	12,140	\$ (684)
Expenditures Commodities	 16,403	 13,475	\$	24,715	\$ (11,240)
Receipts Over (Under) Expenditures	(4,186)	(2,019)			
Unencumbered Cash, Beginning	 19,107	 14,921			
Unencumbered Cash, Ending	\$ 14,921	\$ 12,902			

SPECIAL PURPOSE FUND

SPECIAL PARKS AND RECREATION FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended December 31, 2020

		2020					
	2019 Actual		Actual		Budget	_	/ariance - Over (Under)
Receipts Local alcoholic liquor tax	\$ 1,440	\$	1,247	\$	1,367	\$	(120)
Expenditures Contractual services Commodities Miscellaneous	 - 850 1,281		74 500 661	\$	3,645 1,000	\$	(3,571) (500) 661
Total Expenditures	 2,131		1,235	\$	4,645	\$	(3,410)
Receipts Over (Under) Expenditures	(691)		12				
Unencumbered Cash, Beginning	 3,516		2,825				
Unencumbered Cash, Ending	\$ 2,825	\$	2,837				

SPECIAL PURPOSE FUND

STREET MAINTENANCE AND RECONSTRUCTION FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET Regulatory Basis

			2020				
	 2019 Actual		Actual		Budget		Variance Over (Under)
Receipts							
Ad valorem property tax	\$ 22,991	\$	22,215	\$	25,000	\$	(2,785)
Delinquent tax	1,339		1,227		- 470		1,227
Motor vehicle tax	5,754		5,785		5,472		313
Recreational vehicle tax	154		130		143		(13)
16/20M vehicle tax	138		136		165		(29)
Commercial vehicle tax	615		652		547		105
Watercraft tax	 79		131		84	_	47
Total Receipts	 31,070		30,276	\$	31,411	<u>\$</u>	(1,135)
Expenditures							
Personal services	21,221		16,447	\$	23,000	\$	(6,553)
Contractual services	5,828		6,432		10,700		(4,268)
Commodities	 1,947	_	11,349	_	6,589	_	4,760
Total Expenditures	 28,996		34,228	\$	40,289	\$	(6,061)
Descripto Over (Under) Evrenditures	2.074		(2.052)		_		
Receipts Over (Under) Expenditures	2,074		(3,952)				
Unencumbered Cash, Beginning	 9,996		12,070				
Unencumbered Cash, Ending	\$ 12,070	\$	8,118				

SPECIAL PURPOSE FUND

POLICE RESERVE FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended December 31, 2020

	 2019 Actual	2020 Actual
Receipts Grants and donations Transfer from General Fund	\$ - 31,205	\$ 15,840 <u>-</u>
Total Receipts	 31,205	 15,840
Expenditures Commodities Capital outlay Public health and safety	 1,682 - -	245 8,568 20,682
Total Expenditures	 1,682	 29,495
Receipts Over (Under) Expenditures	29,523	(13,655)
Unencumbered Cash, Beginning	 <u> </u>	 29,523
Unencumbered Cash, Ending	\$ 29,523	\$ 15,868

SPECIAL PURPOSE FUND

FIRE DEPARTMENT RESERVE FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended December 31, 2020

	2019 Actual	2020 Actual	
Receipts Grants Donations Sale of equipment	\$ 5,020	930 2,300	
Total Receipts	5,020	9,626	
Expenditures Miscellaneous	190	6,900	
Receipts Over (Under) Expenditures	4,830	2,726	
Unencumbered Cash, Beginning	2,284	7,114	
Unencumbered Cash, Ending	\$ 7,114	\$ 9,840	

CAPITAL PROJECT FUND

MUNICIPAL EQUIPMENT RESERVE FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended December 31, 2020

	2019 Actual	2020 Actual	
Receipts Transfer from Electric Utility Fund	\$ 5,000	\$ 5,000	
Expenditures Contractual services Capital outlay	2,070	524 13,000	
Total Expenditures	2,070	13,524	
Receipts Over (Under) Expenditures	2,930	(8,524)	
Unencumbered Cash, Beginning	21,164	24,094	
Unencumbered Cash, Ending	\$ 24,094	\$ 15,570	

BUSINESS FUND

ELECTRIC UTILITY FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

		2020					
	 2019 Actual		Actual		Budget	_	/ariance - Over (Under)
Receipts Sales to customers Connection fees Other	\$ 478,137 810 910	\$	445,728 995 3,806	\$	550,000 1,200 500	\$	(104,272) (205) 3,306
Total Receipts	 479,857	_	450,529	\$	551,700	\$	(101,171)
Expenditures Personal services Contractual services Commodities Capital outlay Refunds Lease purchase Transfer to Electric Operations and Maintenance Reserve Fund Transfer to Municipal Equipment Reserve Fund Transfer to General Fund	170,002 242,985 23,766 1,570 58 2,315 10,000 5,000 25,000	_	172,379 250,673 15,754 30,323 34 2,315 10,000 5,000 25,000	\$	196,000 300,000 60,000 84,733 - 2,314 10,000 5,000 25,000	\$	(23,621) (49,327) (44,246) (54,410) 34 1
Total Expenditures	 480,696		511,478	\$	683,047	\$	(171,569)
Receipts Over (Under) Expenditures	(839)		(60,949)				
Unencumbered Cash, Beginning	 155,804		154,965				
Unencumbered Cash, Ending	\$ 154,965	\$	94,016				

BUSINESS FUND

LANDFILL FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended December 31, 2020

			2020					
		2019 Actual		Actual		Budget		ariance - Over (Under)
Receipts								
Service fee	\$	56,773	\$	56,058	\$	57,300	\$	(1,242)
Expenditures Contractual services		55,354		54,971	\$	73,877	\$	(18,906)
			-					
Receipts Over (Under) Expenditures		1,419		1,087				
Unencumbered Cash, Beginning		13,277		14,696				
Unencumbered Cash, Ending	<u>\$</u>	14,696	\$	15,783				

BUSINESS FUND

MUNICIPAL GOLF COURSE FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended December 31, 2020

		2020					
	 2019 Actual		Actual		Budget	_	/ariance - Over (Under)
Receipts							
Cart storage rental fees	\$ 6,111	\$	6,008	\$	6,000	\$	8
Membership fees	8,660		8,735		9,500		(765)
Miscellaneous	1,775		1,783		5,000		(3,217)
Sale of equipment	-		5,000		-		5,000
Donations	-		1,090		-		1,090
Weekday green fees	 1,243		2,761		2,000		761
Total Receipts	 17,789		25,377	<u>\$</u>	22,500	<u>\$</u>	2,877
Expenditures							
Personal services	3,047		1,950	\$	1,800	\$	150
Contractual services	4,278		3,658		10,000		(6,342)
Commodities	773		1,348		1,000		348
Lease purchase	2,315		4,945		9,796		(4,851)
Principal	6,171		6,454		6,182		272
Interest	 2,054		1,772		2,043		(271)
Total Expenditures	 18,638		20,127	\$	30,821	\$	(10,694)
Receipts Over (Under) Expenditures	(849)		5,250				
Unencumbered Cash, Beginning	 10,353		9,504				
Unencumbered Cash, Ending	\$ 9,504	\$	14,754				

BUSINESS FUND

SEWER UTILITY FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

			2020					
	2019 Actual			Actual	Budget		Variance - Over (Under)	
Receipts								
Sales to customers	\$	59,419	\$	59,016	\$	64,500	\$	(5,484)
Expenditures								
Personal services		12,066		19,715	\$	12,000	\$	7,715
Contractual services		23,909		13,722		20,700		(6,978)
Commodities		4,110		3,574		10,000		(6,426)
Capital outlay		2,836		19,917		54,226		(34,309)
Lease purchase		2,315		2,315		2,674		(359)
Principal		9,800		10,058		10,058		-
Interest		4,018		3,760		3,400		360
Total Expenditures		59,054		73,061	<u>\$</u>	113,058	<u>\$</u>	(39,997)
Receipts Over (Under) Expenditures		365		(14,045)				
Unencumbered Cash, Beginning		41,733		42,098				
Unencumbered Cash, Ending	\$	42,098	\$	28,053				

BUSINESS FUND

WATER UTILITY FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended December 31, 2020

		 2020					
	 2019	Actual		Budget	_	Variance - Over (Under)	
Receipts							
Sale of water	\$ 104,374	\$ 106,601	\$	97,500	\$	9,101	
Connection fees	840	900		1,200		(300)	
Miscellaneous	-	500		-		500	
Penalties	 5,753	 4,672		5,000		(328)	
Total Receipts	 110,967	112,673	\$	103,700	\$	8,973	
Expenditures							
Personal services	3,189	8,787	\$	5,000	\$	3,787	
Contractual services	76,080	54,025		80,700		(26,675)	
Commodities	14,348	13,977		20,000		(6,023)	
Capital outlay	950	4,950		44,827		(39,877)	
Miscellaneous	892	860		1,000		(140)	
Lease purchase	2,315	2,315		2,314		1	
Transfer to Water Reserve Fund	 7,500	 7,500		7,500		<u>-</u>	
Total Expenditures	 105,274	 92,414	\$	161,341	\$	(68,927)	
Receipts Over (Under) Expenditures	5,693	20,259					
Unencumbered Cash, Beginning	 69,298	74,991					
Unencumbered Cash, Ending	\$ 74,991	\$ 95,250					

BUSINESS FUND

ELECTRIC OPERATIONS AND MAINTENANCE RESERVE FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended December 31, 2020

	 2019 Actual	2020 Actual
Receipts		
Sale of equipment	\$ -	\$ 3,800
Transfer from Electric Utility Fund	 10,000	 10,000
Total Receipts	 10,000	 13,800
Expenditures		
Contractual services	2,294	11,825
Commodities	1,290	12,418
Capital outlay	 16,695	 36,600
Total Expenditures	 20,279	 60,843
Receipts Over (Under) Expenditures	(10,279)	(47,043)
Unencumbered Cash, Beginning	 206,889	196,610
Unencumbered Cash, Ending	\$ 196,610	\$ 149,567

BUSINESS FUND

WATER RESERVE FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended December 31, 2020

	2019 Actual	2020 Actual	
Receipts Transfer from Water Utility Fund Transfer from General Fund	\$ 7,500 	\$ 7,500 34,042	
Total Receipts	7,500	41,542	
Expenditures Contractual services	1,771	2,500	
Receipts Over (Under) Expenditures	5,729	39,042	
Unencumbered Cash, Beginning	44,229	49,958	
Unencumbered Cash, Ending	\$ 49,958	\$ 89,000	

AGENCY FUNDS

SCHEDULE OF RECEIPTS AND DISBURSEMENTS

Regulatory Basis

For the Year Ended December 31, 2020

Fund	ginning Balance	 Receipts	Dis	bursements	Ending h Balance
Payroll Clearing Fund	\$ 3,501	\$ 266,263	\$	266,270	\$ 3,494
Sales Tax Clearing Fund	793	12,360		12,171	982
Penalty Clearing Fund	-	4,672		4,672	-
Overpayment Deposit Clearing Fund	 5,551	 3,450		2,400	 6,601
Total	\$ 9,845	\$ 286,745	\$	285,513	\$ 11,077

RELATED MUNICIPAL ENTITY

LIBRARY BOARD

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended December 31, 2020

	2019 Actual	2020 Actual
Receipts Appropriations Grants Interest income Donations S.C.K.L.S.	\$ 12,740 126 38 1,743 6,767	\$ 12,198 129 94 5,515 5,941
Total Receipts	21,414	23,877
Expenditures Personal services Books, periodicals and videos Supplies Miscellaneous Education Telephone and internet Projects	8,892 3,050 13 1,691 492 1,835 332	8,380 2,662 1,198 1,791 369 8,152 414
Total Expenditures	16,305	22,966
Receipts Over (Under) Expenditures	5,109	911
Unencumbered Cash, Beginning	29,975	35,084
Unencumbered Cash, Ending	\$ 35,084	\$ 35,995