State of Kansas
2025 City

CERTIFICATE

To the Clerk of Cowley County, State of Kansas
We, the undersigned, officers of
City of Burden
certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditures for the various funds for the year 2025; and
(3) the Amount(s) of 2024 Ad Valorem Tax are within statutory limitations.

Table of Contents:		Page No.	2025 Adopted Budget: Budget Authority for Expenditures	2025 Adopted Budget: Amount of 2024 Ad Valorem Tax	2025 Adopted Budget: Final Tax Rate (County Clerk's Use Only)
Allocation of MVT, RVT, and 16/20M Vehicle T		2			
Schedule of Transfers		3			
Statement of Indebtedness		4			
Statement of Lease-Purchases		5			
Fund	**K.S.A.**				
General	12-101a	6	485,640	134,026	63.394
Special Highway		7	80,603		
Bond and Interest		7	12,811		
Water Fund		8	489,862		
Sewer Fund		9	215,334		
Trash Fund		10	71,032		
Non-Budgeted Funds-A		11			
Non-Budgeted Funds-B		12			
Totals		xxxxxx	1,355,282	134,026	
Budget Hearing Notice		13			County Clerk's Use Only
Combined Rate and Budget Hearing Notice					2,114,174
RNR Hearing Notice					Nov 1, 2024 Total Assessed Valuation
Neighborhood Revitalization					

Revenue Neutral Rate	63.546
Does budget require a resolution to exceed the Revenue Neutral Rate?	NO

Assisted by:

Address:

Email:

Attest: Oct 25 2024
County Clerk

Governing Body

CPA Summary

State of Kansas
City

City of Burden

2025

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Funds for 2024	Ad Valorem Levy Tax Year 2023	Allocation for Year 2025				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	134,216	22,789	635	176	223	344
Debt Service						
Library						
TOTAL	134,216	22,789	635	176	223	344

County Treas Motor Vehicle Estimate 22,789

County Treas Recreational Vehicle Estimate 635

County Treas 16/20M Vehicle Estimate 176

County Treas Commercial Vehicle Tax Estimate 223

County Treas Watercraft Tax Estimate 344

Motor Vehicle Factor 0.16979

Recreational Vehicle Factor 0.00473

16/20M Vehicle Factor 0.00131

Commercial Vehicle Factor 0.00166

Watercraft Factor 0.00256

City of Burden

2025

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2023	Current Amount for 2024	Proposed Amount for 2025	Transfers Authorized by Statute
General Fund	Equipment Reserve Fund	4,800	4,800	4,800	KSA 12-1, 117
Water Utility Fund	Bonds and Interest	12,812	12,812	12,811	KSA 12-825d
Water Utility Fund	Water Reserve Fund	4,800	4,800	4,800	KSA 12-825d
Sewer Utility Fund	Sewer Reserve	4,800	4,800	4,800	KSA 12-631o
Penalty Clearing Fund	Water Utility Fund	5,634	5,000	5,000	KSA 12-825d
	Totals	32,846	32,212	32,211	
	Adjustments*				
	Adjusted Totals	32,846	32,212	32,211	

*Note: Adjustments are required only if the transfer is being made in 2024 and/or 2025 from a non-budgeted fund.

City of Burden

2025

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amount Outstanding Jan 1, 2024	Date Due		Amount Due 2024		Amount Due 2025	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
Series A&B Water System	6/18/2002	6/18/2042	4.50	237,100	160,634	6/18	6/18	7,229	5,583	6,977	5,834
Total G.O. Bonds					**160,634**			**7,229**	**5,583**	**6,977**	**5,834**
Revenue Bonds:											
KDHE - SRF Loan	2/12/2019	9/1/2039	2.13	378,187	312,333	March	March	2,936	8,243	2,780	8,419
						Sept	Spet	2,858	8,331	2,701	8,509
Total Revenue Bonds					**312,333**			**5,794**	**16,574**	**5,481**	**16,928**
Other:											
Total Other					**0**			**0**	**0**	**0**	**0**
Total Indebtedness					**472,967**			**13,023**	**22,157**	**12,458**	**22,762**

City of Burden

2025

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1, 2024	Payments Due 2024	Payments Due 2025
Axon Taser X26P	44166	60		1,530	306	306	0
MX2651 Sharp Copier	44013	63		4,517	1,546	843	703
Totals					**1,852**	**1,149**	**703**

*****If leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.**

City of Burden

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **General**	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	218,397	224,607	204,997
Receipts:			
Ad Valorem Tax	122,700	134,216	xxxxxxxxxxxxxxxx
Delinquent Tax	9,099	8,000	5,000
Motor Vehicle Tax	26,922	26,922	22,789
Recreational Vehicle Tax	745	745	635
16/20M Vehicle Tax	246	246	176
Commercial Vehicle Tax	262	262	223
Watercraft Tax	0	0	344
Gross Earning (Intangible) Tax	0	0	0
Local Sales & Comp Taxes	40,688	42,000	45,000
Franchise Fees	56,055	58,000	60,000
Licenses & Permits	1,680	1,500	2,500
Court Fees	1,766	1,500	2,500
Swimming Pool Fees	4,312	3,500	4,500
Sales and Service	922	0	100
Interest on Idle Funds	2,620	6,500	1,500
Reimbursed Expenses	4,576	4,500	1,000
Gifts & Donations	232	300	250
State Grants	0	29,700	0
Neighborhood Revitalization Rebate	0	0	0
Miscellaneous	4	0	100
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**272,829**	**317,891**	**146,617**
Resources Available:	**491,226**	**542,498**	**351,614**

City of Burden

FUND PAGE - GENERAL

Adopted Budget General	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Resources Available:	491,226	542,498	351,614
Expenditures:			
General Government	145,599	186,793	203,900
Police	69,058	86,168	70,100
Streets	14,958	22,000	30,000
Parks and Recreation	1,780	8,200	5,500
Swimming Pool	30,424	29,540	45,040
Transfers Out	4,800	4,800	4,800
0	0	0	0
0	0	0	0
Sub-Total detail page	266,619	337,501	359,340
Cash Reserve (2025 column)			126,300
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**266,619**	**337,501**	**485,640**
Unencumbered Cash Balance Dec 31	224,607	204,997	xxxxxxxxxxxxxxxx
2023/2024/2025 Budget Authority Amount:	468,575	489,335	485,640
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	485,640
		Tax Required	134,026
	Delinquent Comp Rate:	0.0%	0
		Amount of 2024 Ad Valorem Tax	134,026

CPA Summary

Adopted Budget **General Fund - Detail Expenditures**	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Expenditures:			
General Government			
Personal Services	51,798	88,000	90,000
Contractual Servies	66,897	75,000	80,000
Materials & Supplies	16,870	20,000	25,000
Capital Outlay	3,893	1,000	5,000
Shop Vehicles	4,070	0	0
Lease-Purchase Payments	843	843	900
Refunds	0	250	500
Remittances	1,228	1,700	2,500
Total	**145,599**	**186,793**	**203,900**
Police			
Personal Services	47,028	40,000	50,000
Contractual Services	3,203	5,000	5,000
Materials & Supplies	18,302	7,000	10,000
Capital Outlay	496	1,000	5,000
Remittances	29	100	100
Grants and Donations	0	33,068	0
Total	**69,058**	**86,168**	**70,100**
Streets			
Contractual Services	13,864	20,000	25,000
Materials & Supplies	1,094	2,000	5,000
Total	**14,958**	**22,000**	**30,000**
Parks and Recreation			
Contractual Services	1,506	7,700	3,500
Materials & Supplies	274	500	1,500
Capital Outlay	0	0	500
Total	**1,780**	**8,200**	**5,500**
Swimming Pool			
Personal Services	19,732	20,500	25,000
Contractual Services	5,003	3,500	5,000
Materials & Supplies	5,649	4,500	10,000
Capital Outlay	0	1,000	5,000
Refunds	40	40	40
Total	**30,424**	**29,540**	**45,040**
Transfers Out			
Transfer to Equip. Reserve	4,800	4,800	4,800
Total	**4,800**	**4,800**	**4,800**

Page Total	**266,619**	**337,501**	**359,340**

(Note: Should agree with general sub-totals.)

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget **Special Highway**	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	37,013	50,793	64,203
Receipts:			
State of Kansas Gas Tax	13,901	14,240	14,230
County Transfers Gas	2,419	2,170	2,170
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**16,320**	**16,410**	**16,400**
Resources Available:	**53,333**	**67,203**	**80,603**
Expenditures:			
Streets			
Contractual Services	0	0	3,000
Materials & Supplies	2,540	3,000	52,603
Cash Reserve (2025 column)			25,000
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**2,540**	**3,000**	**80,603**
Unencumbered Cash Balance Dec 31	50,793	64,203	0
2023/2024/2025 Budget Authority Amount:	54,478	47,393	80,603

Adopted Budget

Bond and Interest	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Transfer From Water	12,812	12,812	12,811
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**12,812**	**12,812**	**12,811**
Resources Available:	**12,812**	**12,812**	**12,811**
Expenditures:			
Debt Service			
GO Bond Principal	5,343	5,583	5,834
GO Bond Interest	7,469	7,229	6,977
Cash Reserve (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**12,812**	**12,812**	**12,811**
Unencumbered Cash Balance Dec 31	0	0	0
2023/2024/2025 Budget Authority Amount:	12,812	12,812	12,811

CPA Summary

City of Burden 2025

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget **Water Fund**	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	107,043	114,674	134,362
Receipts:			
Reimbursed Expenses	136,065	137,000	140,000
Water Service Charges	191,059	200,000	210,000
Utility Hookup Fees	200	250	500
Transfer from Penalty Clearing Fund	5,634	5,000	5,000
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**332,958**	**342,250**	**355,500**
Resources Available:	**440,001**	**456,924**	**489,862**
Expenditures:			
Water			
Personal Services	76,556	90,600	95,600
Contractual Services	18,149	20,000	20,000
Materials & Supplies	7,144	7,500	11,000
Capital Outlay	5,655	1,000	1,000
System Improvements	9,415	0	0
Purchased Water	182,138	185,000	190,500
Remittances	820	850	850
Grants			
Contractual Services	7,838	0	0
Transfers Out			
Transfer to Water Reserve Fund	4,800	4,800	4,800
Transfer to Bond & Interest Fund	12,812	12,812	12,811
Cash Reserve (2025 column)			153,301
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**325,327**	**322,562**	**489,862**
Unencumbered Cash Balance Dec 31	114,674	134,362	0
2023/2024/2025 Budget Authority Amount:	400,274	402,730	489,862

CPA Summary

City of Burden 2025

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget **Sewer Fund**	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	103,769	122,418	132,134
Receipts:			
Sewer Service Charges	54,522	55,500	56,500
Sewer Debt Service Fee	25,836	26,000	26,500
Utility Hookup Fees	80	155	200
Federal Grants	4,376		0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**84,814**	**81,655**	**83,200**
Resources Available:	**188,583**	**204,073**	**215,334**
Expenditures:			
Sewer			
Personal Services	29,519	31,500	32,500
Contractual Services	5,354	9,000	15,000
Materials & Supplies	3,354	3,500	7,500
Capital Outlay	0	0	0
Transfers Out			
Transfer to Sewer Reserve	4,800	4,800	4,800
Debt Service			
Loan Principal	16,226	16,574	16,928
Loan Interest	6,101	5,794	5,481
Debt Service Fees	811	771	729
Cash Reserve (2025 column)			132,396
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**66,165**	**71,939**	**215,334**
Unencumbered Cash Balance Dec 31	122,418	132,134	0
2023/2024/2025 Budget Authority Amount:	181,765	204,081	215,334

CPA Summary

City of Burden 2025

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget **Trash Fund**	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	15,220	14,620	11,032
Receipts:			
Trash Service Charges	55,947	58,512	60,000
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	**55,947**	**58,512**	**60,000**
Resources Available:	**71,167**	**73,132**	**71,032**
Expenditures:			
Trash			
Personal Services	4,734	8,100	8,400
Contractual Services	48,186	51,500	53,550
Materials & Supplies	3,627	2,500	5,000
Cash Reserve (2025 column)			4,082
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	**56,547**	**62,100**	**71,032**
Unencumbered Cash Balance Dec 31	14,620	11,032	0
2023/2024/2025 Budget Authority Amount:	70,930	74,020	71,032

CPA Summary

NON-BUDGETED FUNDS (A)

(Only the actual budget year for 2023 is reported)

Non-Budgeted Funds-A

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Water Reserve Fund		**Sewer Reserve Fund**		**Park Equip Reserve Fund**		**Swimming Pool Res Fund**		**Equipment Reserve**		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	43,972	Cash Balance Jan 1	30,352	Cash Balance Jan 1	2,117	Cash Balance Jan 1	4,217	Cash Balance Jan 1	32,873	113,531
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Transfer From Water	4,800	Transfer From Sewer	4,800	Alcoholic Beverage Tax	0	State Grants	1,101	Transfer From General	4,800	
						Gifts and Donations	0			
Total Receipts	4,800	Total Receipts	4800	Total Receipts	0	Total Receipts	1101	Total Receipts	4800	15,501
Resources Available:	48,772	Resources Available:	35,152	Resources Available:	2,117	Resources Available:	5,318	Resources Available:	37,673	129,032
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Water		**Sewer**		**Parks and Recreation**		**Swimming Pool**		**Equipment Reserve**		
Capital Outlay	0	Capital Outlay	0	Capital Outlay	0	Capital Outlay	0	Capital Outlay	14,487	
								Shop Vehicles	13,200	
Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	Total Expenditures	27,687	27,687
Cash Balance Dec 31	48,772	Cash Balance Dec 31	35,152	Cash Balance Dec 31	2,117	Cash Balance Dec 31	5,318	Cash Balance Dec 31	9,986	**101,345** **
										101,345 **

**Note: These two block figures should agree.

CPA Summary

City of Burden

NON-BUDGETED FUNDS (B)

(Only the actual budget year for 2023 is reported)

Non-Budgeted Funds-B

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Diversion Program Fund		**ARPA Fund**		**Penalty Clearing Fund**		**0**		**0**		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Dec 31	2,380	Cash Balance Dec 31	70,396	Cash Balance Dec 31	0	Cash Balance Dec 31		Cash Balance Dec 31		72,776
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Diversion Program	360	Federal Grants	65,259	Penalty Clearing	5,634					
Total Receipts	360	Total Receipts	65259	Total Receipts	5634	Total Receipts	0	Total Receipts	0	71,253
Resources Available:	2,740	Resources Available:	135,655	Resources Available:	5,634	Resources Available:	0	Resources Available:	0	144,029
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Police		**Grants**		**Transfers Out**						
Capital Outlay	0	Contractual Services	25	Transfer to Water Fund	5,634					
		Materials and Supplies	5,544							
		Capital Outlay	26,288							
		Police Vehicles	70,145							
Total Expenditures	0	Total Expenditures	102,002	Total Expenditures	5,634	Total Expenditures	0	Total Expenditures	0	107,636
Cash Balance Dec 31	2,740	Cash Balance Dec 31	33,653	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	**36,393** **
										36,393 **

** Note: These two block figures should agree.

CPA Summary

State of Kansas
City

2025

NOTICE OF BUDGET HEARING

The governing body of
City of Burden
will meet on August 26, 2024 at 5:45 PM at City Hall for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.
Detailed budget information is available at 401 N. Main St. and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2025 Expenditures and Amount of 2024 Ad Valorem Tax establish the maximum limits of the 2025 budget.
Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual for 2023		Current Year Estimate for 2024		Proposed Budget for 2025		
FUND	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2024 Ad Valorem Tax	Proposed Estimated Tax Rate*
General	266,619	72.866	337,501	67.400	485,640	134,026	63.455
Special Highway	2,540		3,000		80,603		
Bond and Interest	12,812		12,812		12,811		
Water Fund	325,327		322,562		489,862		
Sewer Fund	66,165		71,939		215,334		
Trash Fund	56,547		62,100		71,032		
Non-Budgeted Funds-A	27,687						
Non-Budgeted Funds-B	107,636						
Totals	865,333	72.866	809,914	67.400	1,355,282	134,026	63.455
						*Revenue Neutral Rate***	*63.546*
Less: Transfers	32,846		32,212		32,211		
Net Expenditure	832,487		777,702		1,323,071		
Total Tax Levied	132,000		134,216		xxxxxxxxxxxxxxxxx		
Assessed Valuation	1,811,546		1,991,349		2,112,142		

Outstanding Indebtedness, January 1,	2022	2023	2024
G.O. Bonds	171,090	165,977	160,634
Revenue Bonds	344,445	0	312,333
Other	918	328,559	0
Lease Purchase Principal	3,232	3,001	1,852
Total	519,685	497,537	474,819

*Tax rates are expressed in mills

** *Revenue Neutral Rate as defined by KSA 79-2988*

Julia Loving
Official Title: City Clerk

Column
AFFIDAVIT OF PUBLICATION

See Proof on Next Page

Cowley Courier Traveler
200 East Fifth Avenue
(620) 442-4200

I, David Allen Seaton, of lawful age, being duly sworn upon oath, deposes and says that I am the Publisher of Cowley Courier Traveler, a publication that is a "legal newspaper" as that phrase is defined for the city of Arkansas City and City of Winfield, for the County of Cowley County, in the state of Kansas, that this affidavit is Page 1 of 2 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

PUBLICATION DATES:
Aug. 13, 2024

Notice ID: URdqs2o6UKnssyQONp9v
Notice Name: 2025 Notice of Budget Hearing

PUBLICATION FEE: $192.46

Publisher

VERIFICATION

STATE OF KANSAS
COUNTY OF COWLEY COUNTY

Signed or attested before me on this

13th day of August, A.D. 2024.

Notary Public

KATHRYN M. HARBERT
Notary Public - State of Kansas
My Appt. Expires 7/6/2025

(First published in the Cowley CourierTraveler Tuesday, 08 13, 2024.)

NOTICE OF BUDGET HEARING

The governing body of
City of Borden
will meet on August 26, 2024 at 5:45 PM at City Hall for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.
Detailed budget information is available at 401 N. Main St. and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2025 Expenditures and Amount of 2024 Ad Valorem Tax establish the maximum limits of the 2025 budget.
Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual for 2023		Current Year Estimate for 2024		Proposed Budget for 2025		
FUND	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2024 Ad Valorem Tax	Proposed Estimated Tax Rate*
General	266,619	72.866	337,501	67.400	485,640	134,026	63.455
Special Highway	2,548		3,000		80,603		
Bond and Interest	12,812		12,812		12,811		
Water Fund	325,327		322,562		489,862		
Sewer Fund	66,165		71,939		215,334		
Trash Fund	56,347		62,100		71,032		
Non-Budgeted Funds-A	27,687						
Non-Budgeted Funds-B	107,636						
Totals	865,333	72.866	809,914	67.400	1,355,282	134,026	63.455
						*Revenue Neutral Rate***	*63.546*
Less: Transfers	32,846		32,212		32,211		
Net Expenditure	832,487		777,702		1,323,071		
Total Tax Levied	132,000		134,216		xxxxxxxxxxxxxxxxx		
Assessed Valuation	1,811,546		1,991,349		2,112,142		

Outstanding Indebtedness, January 1,	2022	2023	2024
G.O. Bonds	171,090	165,977	160,634
Revenue Bonds	344,445	0	0
Other	918	328,559	312,333
Lease Purchase Principal	3,232	3,001	1,852
Total	519,685	497,537	474,819

*Tax rates are expressed in mills

** *Revenue Neutral Rate as defined by KSA 79-2988*

Julia Loving
Official Title: City Clerk