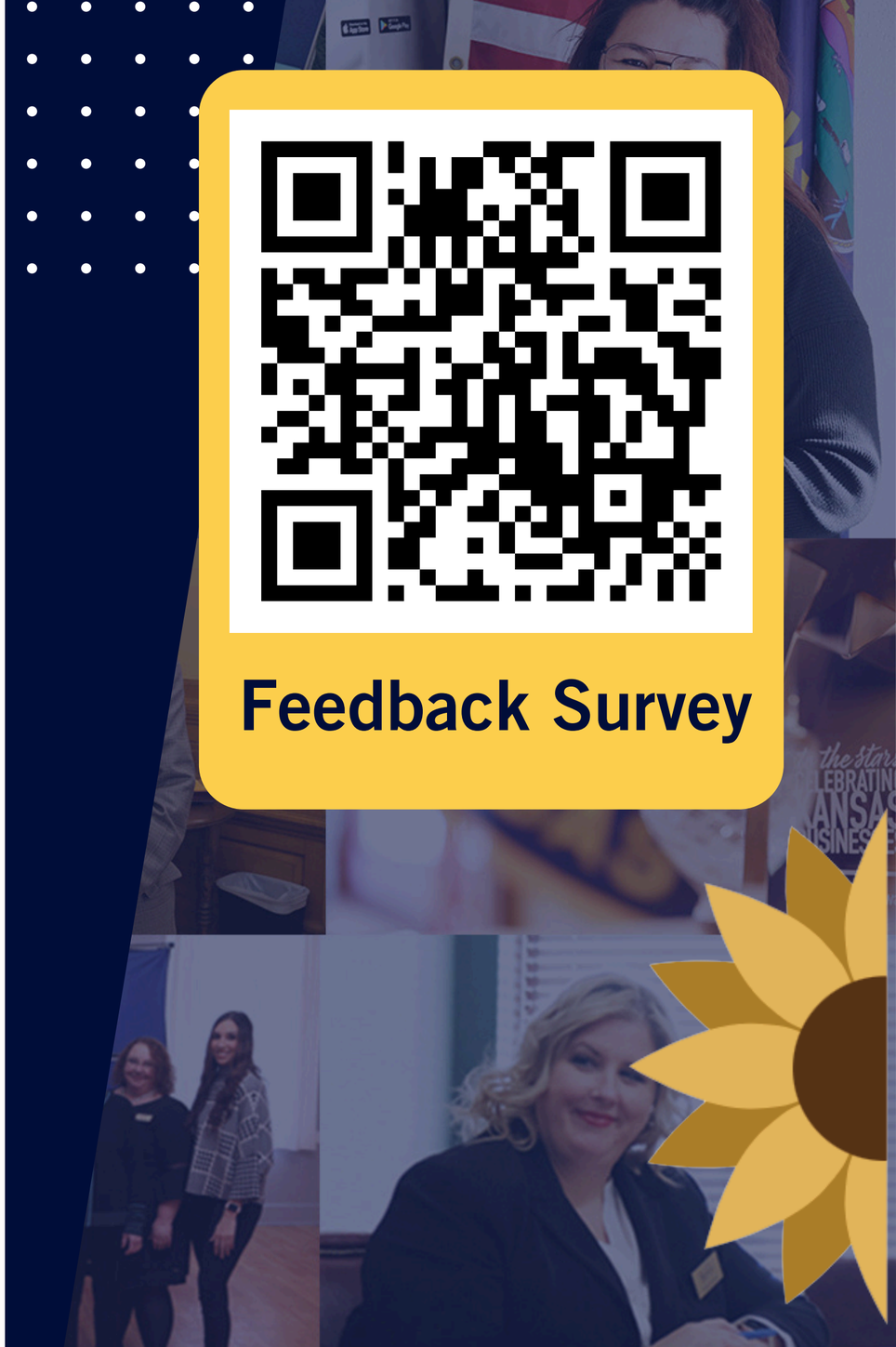
WELCOME

2024

KANSAS AGENCY BUSINESS SUMMIT

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Feedback Survey



DELEGATED AUTHORITY

Delegated Authority is $5,000 per supplier per fiscal year of non-contract spend

K.S.A. 75-3739(e)

With the approval of the secretary of administration, the director of purchases may delegate authority to any state agency to make purchases of less than $25,000 under certain prescribed conditions and procedures.



Agency Key Benefits



Increased Spend Authority



Reduction in Prior Authorizations



Reduction in Bid Events

Standard Purchasing Authority Chart

Estimated Annual Expenditure for Goods/Services	Procurement Authority (Agency or OPC)	Is a Requisition Required?	Is a Prior Authorization (PA) Required?	Is a Purchase Order (PO) Required?	Is Bidding Required?	Is a Bid Solicitation Required?
$0 to $4,999.99	Agency	Yes	No	Yes	No	None are required, but informal or formal bids may be obtained.
$5,000.00 to $9,999.99	OPC	Yes	Yes	Yes	Yes	Formal
$10,000.00 to $19,999.99	OPC	Yes	Yes	Yes	Yes	Formal
$20,000.00 to $24,999.99	OPC	Yes	Yes	Yes	Yes	Formal
$25,000.00 to $100,000.00+	OPC	Yes	Yes	Yes	Yes	$25,000.00 to $99,999.99 Formal $100.000.00+ Formal

IDPA Approved up to $10,000.00

IDPA Purchasing Authority Chart

Estimated Annual Expenditure for Goods/Services per Supplier Based on IDPA Amount	Procurement Authority (Agency or OPC)	Is a Requisition Required?	Is a Prior Authorization (PA) Required?	Is a Purchase Order (PO) Required?	Is Bidding Required?	Is a Bid Solicitation Required?
$0 to $4,999.99	Agency	Yes	No	Yes	No	None are required, but informal or formal bids may be obtained.
$5,000.00 to $9,999.99	Agency	Yes	No	Yes	Yes	None are required, but informal or formal bids may be obtained.
$10,000.00 to $19,999.99	OPC	Yes	Yes	Yes	Yes	Formal
$20,000.00 to $24,999.99	OPC	Yes	Yes	Yes	Yes	Formal
$25,000 to $100,000+	OPC	Yes	Yes	Yes	Yes	• $25,000 - $99,999.99: Formal • $100,000+ : Formal



DELEGATED AUTHORITY

Delegated Audit Authority will be aligned for agencies that qualify for Increased Delegated Purchasing Authority

Agency Key Benefits



Agency completes pre-audit functions for vouchers below delegated authority

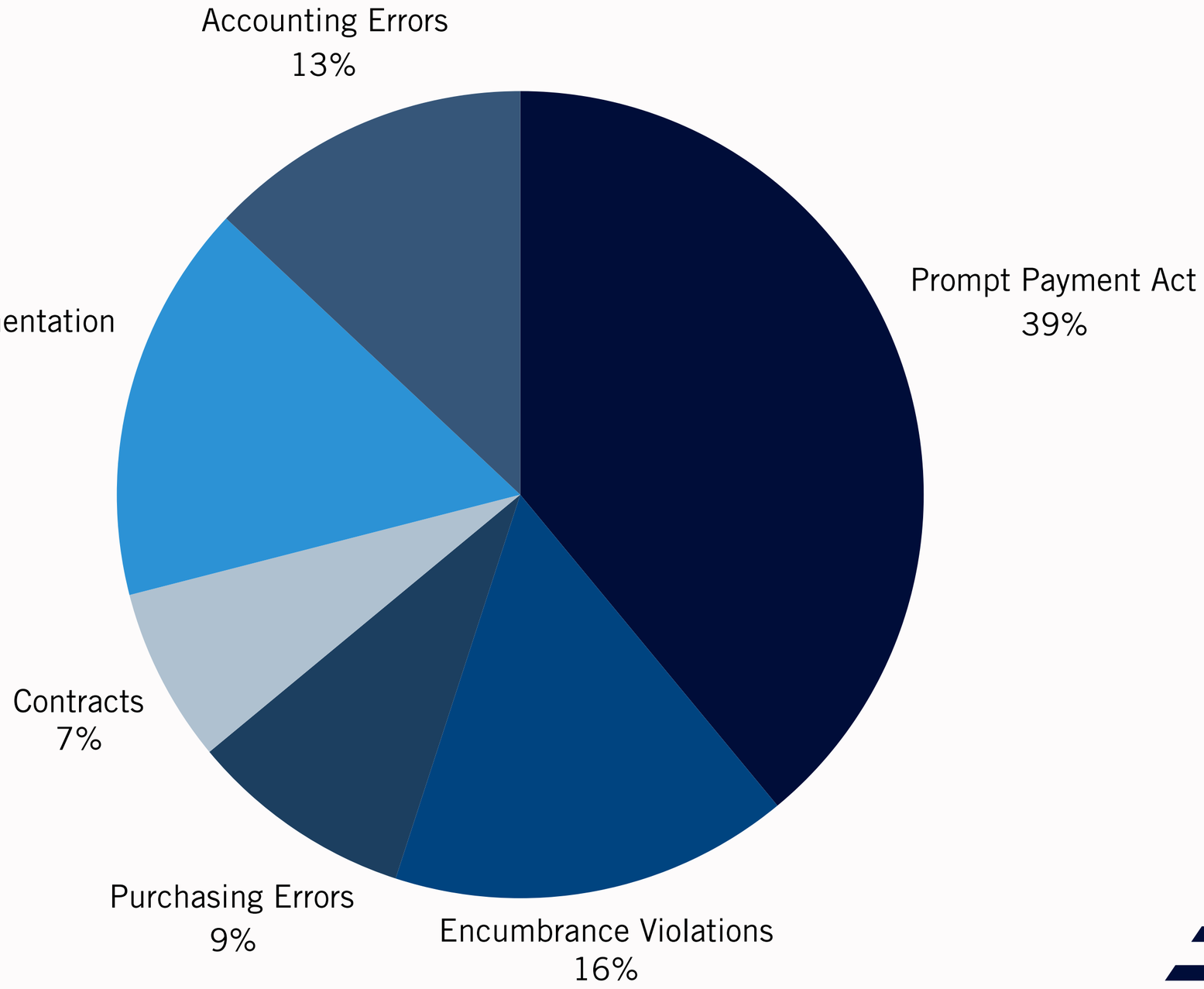


OAR Audit review is completed by audit sampling



Reduces time to complete payment

State of Kansas Audit Error Analysis



Agency IDPA Qualification Requirements

FY24 Agency Audit Error Rate	Eligible Delegated Purchasing Authority Limit	# of Qualifying State Agencies
0% - 2%	Up to $25,000	5
3% - 4%	Up to $20,000	3
5% - 9%	Up to $10,000	9

Agency IDPA Qualification Requirements

Agency Qualification Date	Qualification Look-Back Period	IDPA Implementation Date
Oct. 1, 2024	FY24	Jan. 1, 2025
May 1, 2025	6 month look-back 11/1/24 –4/30/25	July 1, 2025
Applications evaluated May 1st of each year	12 month look-back as of April 30th	July 1

Agency Improvement Plan



01 Agency leadership will receive details of current audit error rate status & available resources by Oct. 31st

02 Agency identifies key staff to lead agency review effort to identify opportunities for improvement

03 Agency staff collaborate/train/execute identified actions to increase compliance

Agency Next Steps



01 Preview of Agency FY24 Error Ratings and Pre-Audit Checklist are available at OAR Info Table

02 Begin identification of responsible parties for Pre-Audit Checklist items

03 Communicate ~ Collaborate ~ Set a Goal to Achieve Approval for IDPA!

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QUESTIONS

Increased Delegated Purchasing Authority (IDPA) Program

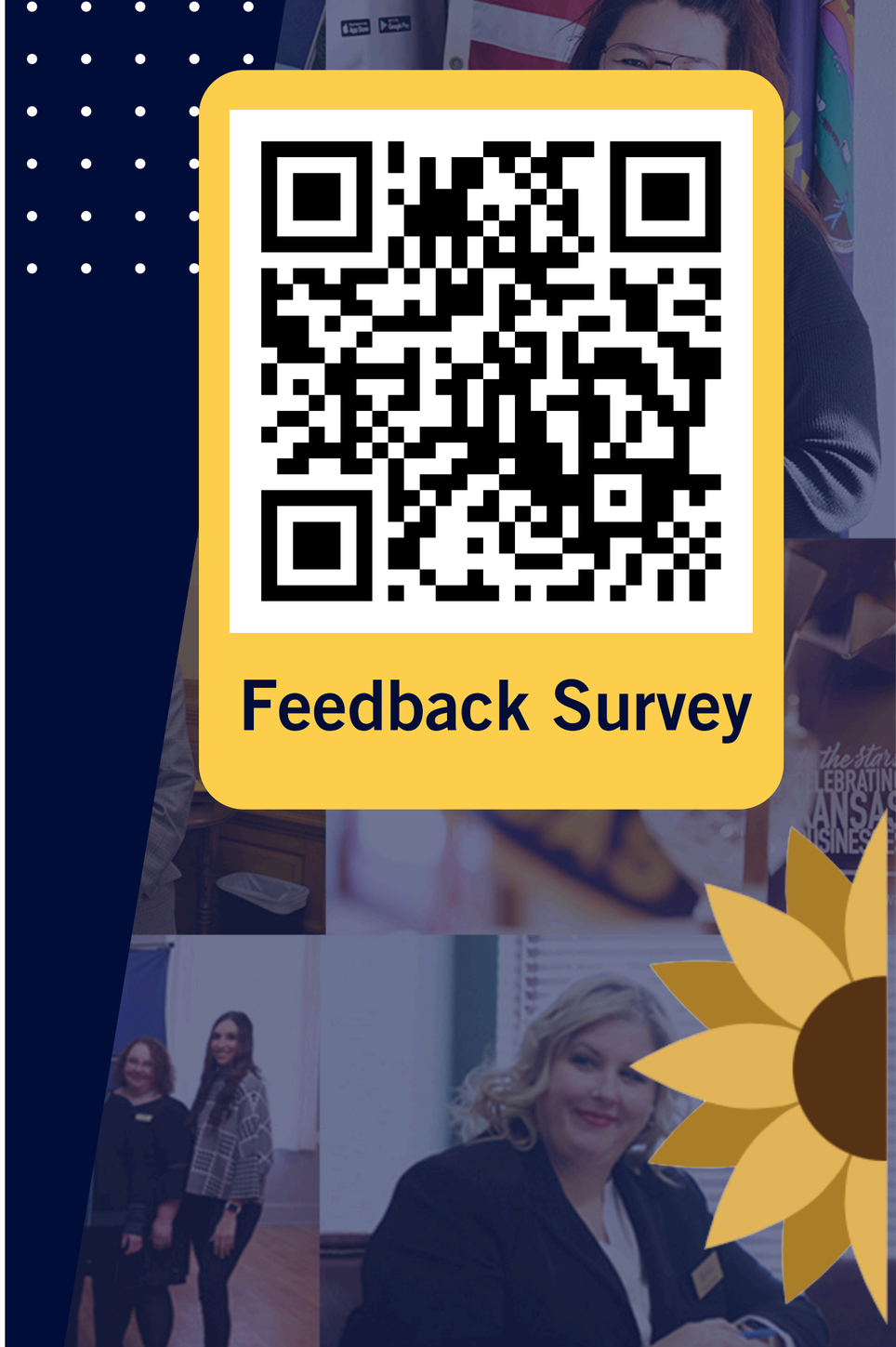


LUNCH

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