CITY OF POTWIN, KANSAS

Financial Statement

For the Year Ended December 31, 2023

City of Potwin, Kansas

For the Year Ended December 31, 2023

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Knudsen Monroe & Company LLC

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INDEPENDENT AUDITOR'S REPORT

City Council
City of Potwin
Potwin, Kansas

Adverse and Unmodified Opinions

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the City of Potwin, Kansas (City), as of and for the year ended December 31, 2023, and the related disclosures to the financial statement.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the Basis for Adverse and Unmodified Opinions section of our report, the accompanying financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City as of December 31, 2023, or changes in financial position and cash flows thereof for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the accompanying financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City as of December 31, 2023, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

Basis for Adverse and Unmodified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the *Kansas Municipal Audit and Accounting Guide*. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statement section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Matter Giving Rise to Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 of the financial statement, the financial statement is prepared by the City on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Responsibilities of Management for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

In preparing the financial statement, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statement

Our objectives are to obtain reasonable assurance about whether the financial statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statement.

In performing an audit in accordance with GAAS, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statement, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statement.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statement.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the 2023 fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget and individual fund schedules of regulatory basis receipts and expenditures-actual and budget (Schedules 1 and 2 as listed in the table of contents) are presented for purposes of additional analysis and are not a required part of the 2023 basic financial statement, but are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2023 basic financial statement. The 2023 information has been subjected to the auditing procedures applied in the audit of the 2023 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2023 basic financial statement or to the 2023 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated in all material respects in relation to the 2023 basic financial statement as a whole, on the basis of accounting described in Note 1.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statement of the City as of and for the year ended December 31, 2022 (not presented herein), and have issued our report thereon dated August 11, 2023, which contained an unmodified opinion on the basic financial statement. The 2022 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration, at the following link https://admin.ks.gov/offices/accounts-reports/local-government/municipal-services. The 2022 actual column (2022 comparative information) presented in the individual fund schedules of regulatory basis receipts and expenditures-actual and budget for the year ended December 31, 2023 (Schedule 2 as listed in the table of contents) is presented for purposes of additional analysis and is not a required part of the 2023 basic financial statement. Such 2022 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2022 basic financial statement. The 2022 comparative information was subjected to the auditing procedures applied in the audit of the 2022 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2022 basic financial statement or to the 2022 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2022 comparative information is fairly stated in all material respects in relation to the basic financial statement as a whole for the year ended December 31, 2022, on the basis of accounting described in Note 1.

Knudsen, Monroe & Company, LLC

Certified Public Accountants
Newton, Kansas
May 13, 2024

City of Potwin, Kansas

SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH
Regulatory Basis

For the Year Ended December 31, 2023

Funds	Beginning Unencumbered Cash Balance	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Encumbrances and Accounts Payable	Ending Cash Balance
General Fund	$ 53,794	281,849	239,911	95,732	8,511	104,243
Special Purpose Funds						
Employee Benefits	2,483	36,855	37,536	1,802	208	2,010
Library	10	7,713	7,713	10	1,102	1,112
Special Fire Equipment	7,244	6,052	3,576	9,720	-	9,720
Consolidated Streets	8,643	78,276	69,005	17,914	-	17,914
Municipal Equipment - Fire	5,320	5,000	3,691	6,629	-	6,629
Municipal Equipment - Other	5,075	5,000	-	10,075	-	10,075
Business Funds						
Waterworks						
Operating	8,919	179,519	166,686	21,752	-	21,752
Operation and Maintenance	384	-	-	384	-	384
O & M (Whitewater)	16,524	11,734	8,252	20,006	-	20,006
Refuse	13,009	38,791	37,463	14,337	-	14,337
Sewer						
Operating	22,826	49,053	52,759	19,120	-	19,120
Reserve	374	-	-	374	-	374
Replacement Reserve	6,098	672	-	6,770	-	6,770
Trust Fund						
Community House Gift	1,799	-	-	1,799	-	1,799
Total Reporting Entity	$ 152,502	700,514	626,592	226,424	9,821	236,245

Composition of Cash	
Emprise Bank	
Checking	$ 116,960
Money Market	33,077
Savings	877
Certificates of Deposit	85,331
Total Reporting Entity	$ 236,245

The notes to the financial statement are an integral part of this statement.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Municipal Financial Reporting Entity

The City of Potwin is a municipal corporation governed by an elected five-member council. This regulatory financial statement presents the City of Potwin (City).

The following entities are related municipal entities of the City that have not been presented in this financial statement. The governing bodies of these related municipal entities are appointed by the City.

Potwin Public Library – The Potwin Public Library board operates the City's public library. The City levies taxes and makes appropriations to the library to assist in funding capital and operating expenses. Unaudited financial statements can be obtained by contacting the Library.

Potwin Volunteer Fire Department – The Volunteer Fire Department raises funds to buy equipment and other items for the fire department.

Regulatory Basis Fund Types

General Fund – used to account for all resources except those required to be accounted for in another fund.

Special Purpose Fund – used to account for the proceeds of specific tax levies and other specific regulatory receipt sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

Bond and Interest Fund – used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt.

Business Fund – used to account for fees charged to users of the goods or services (i.e. water fund, sewer fund, etc.).

Trust Fund – used to report assets held in trust for the benefit of the City (i.e. pension funds, investment trust funds, private purpose trust funds which benefit the City, scholarship funds, etc.)

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America

The *Kansas Municipal Audit and Accounting Guide* (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the regulatory basis of accounting.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the General Fund, Special Purpose Funds (unless specifically exempted by statute), Bond and Interest Fund, and Business Funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1st.
2. Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25th.

If the City is holding a revenue neutral rate hearing, the budget timeline for adoption of the final budget has been adjusted to on or before September 20th. The City did hold a revenue neutral rate hearing for this year.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in regulatory receipts other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for this year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which regulatory receipts are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for the prior year's accounts payable and encumbrances. Encumbrances are commitments by the City for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for Business Reserve Funds, Trust Funds, and certain Special Purpose Funds.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

Reimbursements

The City records reimbursable expenditures in the fund that makes the disbursement and records reimbursements as a receipt to the fund that receives the reimbursement. For purposes of budgetary comparisons, the expenditures are properly offset by the reimbursements under the KMAAG regulatory basis of accounting.

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Compliance with Kansas Statutes

K.S.A. 12-1608 requires third class cities to publish an annual treasurer's report showing, by fund, beginning and ending balances, receipts, and expenditures, along with obligations/liability information. The City failed to publish the annual treasurer's report for the year ended December 31, 2023.

3. DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

Concentration of Credit Risk

State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka. All deposits were legally secured at December 31, 2023.

At December 31, 2023, the City's carrying amount of deposits was $236,245 and the bank balance was $236,517. The bank balance was held by one bank resulting in a concentration of credit risk. At December 31, 2023, all bank deposits were covered by federal depository insurance.

4. INTERFUND TRANSFERS

Operating transfers were as follows:

From	To	Regulatory Authority	Amount
General	Consolidated Streets	K.S.A. 12-1,119	$ 25,000
General	Municipal Equipment - Fire	K.S.A. 12-1,117	5,000
Waterworks Operating	Consolidated Streets	K.S.A. 12-1,119	10,000
Waterworks Operating	Municipal Equipment - Other	K.S.A. 12-1,119	5,000
Waterworks Operating	Waterworks O & M (Whitewater)	K.S.A. 12-825d	5,000
Refuse	Consolidated Streets	K.S.A. 12-1,119	5,000
Sewer Operating	Consolidated Streets	K.S.A. 12-1,119	10,000
Sewer Operating	Sewer Replacement Reserve	K.S.A. 12-631o	672

5. LONG-TERM DEBT

Changes in long-term liabilities for the City for the year ended December 31, 2023, were as follows:

Issue	Interest Rates	Date of Issue	Amount of Issue	Date of Final Maturity	Balance Beginning of Year	Additions	Reductions /Payments	Balance End of Year	Interest Paid
KDHE Loans									
Public Water Supply	3.77%	10/12/2004	$ 145,000	8/1/2025	$ 29,209	-	9,375	19,834	1,014
Water Pollution Control	2.79%	2/25/2004	200,000	9/1/2025	28,801	-	9,336	19,465	740
Total KDHE Loans					58,010	-	18,711	39,299	1,754
Firefighters Relief Association Loan									
Firefighters Equipment	1.00%	6/10/2020	23,000	6/10/2030	18,582	-	2,243	16,339	185
Total contractual indebtedness					$ 76,592	-	20,954	55,638	1,939

Current maturities of long-term debt and interest for the next five years and in five-year increments through maturity are as follows:

	Year ending December 31						
	2024	2025	2026	2027	2028	2029-2030	Total
Principal							
KDHE Loans	$ 19,331	19,968	-	-	-	-	39,299
Firefighters Relief Association Loan	2,265	2,288	2,310	2,334	2,357	4,785	16,339
Total principal	21,596	22,256	2,310	2,334	2,357	4,785	55,638
Interest							
KDHE Loans	1,134	493	-	-	-	-	1,627
Firefighters Relief Association Loan	163	141	118	95	71	72	660
Total interest	1,297	634	118	95	71	72	2,287
Total principal and interest	$ 22,893	22,890	2,428	2,429	2,428	4,857	57,925

6. DEFINED BENEFIT PENSION PLAN

Plan Description

The City participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Annual Comprehensive Financial Report which can be found on the KPERS website at www.kpers.org or by writing to KPERS (611 S. Kansas, Suite 100, Topeka, KS 66603) or by calling
1-888-275-5737.

Contributions

K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009, and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member-employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2 and KPERS 3 members. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERS 1, KPERS 2 and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate for the Death and Disability Program) and the statutory contribution rate was 8.43% for the fiscal year ended December 31, 2023. Contributions to the pension plan from the City were $9,330 for the year ended December 31, 2023.

Net Pension Liability

At December 31, 2023, the City's proportionate share of the collective net pension liability reported by KPERS was $106,511. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2022, which was rolled forward to June 30, 2023. The City's proportion of the net pension liability was based on the ratio of the City's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in this financial statement.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publicly available on the website at www.kpers.org or can be obtained as described above.

7. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS

Other Post-Employment Benefits

As provided by K.S.A. 12-5040, the City allows retirees to participate in the group health insurance plan. Each retiree pays the full amount of their applicable premium. The City does not currently have any retirees that participate.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the City makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured.

Death and Disability Other Post-Employment Benefits

As provided by K.S.A. 74-4927, disabled members in the Kansas Public Employees Retirement System (KPERS) receive long-term disability benefits and life insurance benefits. The plan is administered through a trust held by KPERS that is funded to pay the annual benefit payments. The employer contribution rate is set at 1% for the year ended December 31, 2023.

Compensated Absences

Full-time employees earn one week of paid vacation upon completion of one year of employment, two weeks annually for two through nine years, and three weeks annually upon completion of ten or more years of employment. Vacation time must be used during the year and may not be accumulated or carried forward to subsequent years.

Full-time employees earn ten days of paid sick leave per year, cumulative to thirty days at full pay and thirty days at half pay. Unused sick leave is not paid to employees upon termination of employment. Unused sick leave has not been recorded in the accompanying financial statement.

8. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City has purchased commercial insurance for these potential risks. There has been no significant reduction in insurance coverage from 2022 to 2023 and there were no settlements that exceeded insurance coverage in any of the past three years.

During the ordinary course of its operations, the City is a party to various claims, legal actions and complaints. It is the opinion of the City's management and legal counsel that these matters are not anticipated to have a material financial impact on the City.

9. MANAGEMENT'S DATE OF REVIEW

Management has performed an analysis of the activities and transactions subsequent to December 31, 2023, to determine the need for any adjustments to and/or disclosures within the audited financial statement. Management has performed their analysis through May 13, 2024, which is the date the financial statement was available to be issued.

CITY OF POTWIN, KANSAS

REGULATORY – REQUIRED
SUPPLEMENTARY INFORMATION

FOR THE YEAR ENDED DECEMBER 31, 2023

City of Potwin, Kansas

SUMMARY OF EXPENDITURES – ACTUAL AND BUDGET
Regulatory Basis

For the Year Ended December 31, 2023

Funds	Certified Budget	Adjustment for Qualifying Budget Credits	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance Over (Under)
General Fund	$ 271,277	-	271,277	239,911	(31,366)
Special Purpose Funds					
Employee Benefits	40,000	-	40,000	37,536	(2,464)
Library	8,000	-	8,000	7,713	(287)
Special Fire Equipment	11,500	-	11,500	3,576	(7,924)
Consolidated Streets	75,000	-	75,000	69,005	(5,995)
Business Funds					
Waterworks Operating	250,000	-	250,000	166,686	(83,314)
Refuse	45,000	-	45,000	37,463	(7,537)
Sewer Operating	89,000	-	89,000	52,759	(36,241)

City of Potwin, Kansas

General Fund

SCHEDULE OF RECEIPTS AND EXPENDITURES – ACTUAL AND BUDGET
Regulatory Basis

For the Year Ended December 31, 2023
(With Comparative Actual Totals for the Prior Year Ended December 31, 2022)

		Current Year		
	Prior Year Actual	Actual	Budget	Variance Over (Under)
RECEIPTS				
Ad valorem property tax	$ 96,737	102,859	109,829	(6,970)
Delinquent tax	13,599	4,082	7,000	(2,918)
Vehicle tax	16,285	20,188	17,496	2,692
Sales tax	28,748	34,980	30,000	4,980
Franchise tax	27,119	27,450	26,000	1,450
Community house rent	1,110	910	-	910
Fire contracts	71,862	79,120	55,000	24,120
Fines, fees, permits and other	1,925	495	2,000	(1,505)
ARPA grant	33,345	-	-	-
Interest on investments	140	534	300	234
Transfer from bond and interest	1,162	-	-	-
Reimbursements and refunds	13,545	7,777	8,000	(223)
Miscellaneous	3,164	3,454	1,000	2,454
	308,741	281,849	256,625	25,224
EXPENDITURES, page 13	294,972	239,911		
Receipts over (under) expenditures	13,769	41,938		
UNENCUMBERED CASH, beginning	40,025	53,794		
UNENCUMBERED CASH, ending	$ 53,794	95,732		

City of Potwin, Kansas

General Fund

SCHEDULE OF RECEIPTS AND EXPENDITURES – ACTUAL AND BUDGET
Regulatory Basis

For the Year Ended December 31, 2023
(With Comparative Actual Totals for the Prior Year Ended December 31, 2022)

		Current Year		
	Prior Year Actual	Actual	Budget	Variance Over (Under)
EXPENDITURES				
General				
Personal services	$ 61,482	64,752	77,500	(12,748)
Contractual services	40,821	46,198	52,000	(5,802)
Utilities	3,083	3,138	17,277	(14,139)
Commodities and other	12,003	8,524	-	8,524
Capital outlay	36,842	-	7,500	(7,500)
Fire				
Contractual services and other	18,128	21,212	20,000	1,212
Capital outlay	19,173	1,077	5,000	(3,923)
Parks				
Commodities and other	18,183	4,224	23,000	(18,776)
Court	-	45	1,500	(1,455)
Street lights	9,062	8,992	10,000	(1,008)
Community House	15,298	13,306	-	13,306
Scout House	285	286	-	286
Library	158	517	-	517
Police protection	24,390	24,715	27,500	(2,785)
Audit	9,928	11,185	-	11,185
Other	1,136	1,740	-	1,740
Transfers to				
Consolidated Streets	25,000	25,000	25,000	-
Municipal Equipment	-	5,000	5,000	-
Total expenditures	$ 294,972	239,911	271,277	(31,366)

City of Potwin, Kansas

Special Purpose Funds

SCHEDULE OF RECEIPTS AND EXPENDITURES – ACTUAL AND BUDGET
Regulatory Basis

For the Year Ended December 31, 2023
(With Comparative Actual Totals for the Prior Year Ended December 31, 2022)

		Current Year		
	Prior Year Actual	Actual	Budget	Variance Over (Under)
EMPLOYEE BENEFITS				
RECEIPTS				
Ad valorem property tax	$ 30,512	29,357	31,344	(1,987)
Delinquent tax	3,938	1,216	2,000	(784)
Vehicle tax	4,427	6,282	5,516	766
	38,877	36,855	38,860	(2,005)
EXPENDITURES				
FICA and Medicare	8,474	8,628	4,000	4,628
KPERS	10,214	10,437	14,000	(3,563)
Health insurance	18,812	18,471	22,000	(3,529)
	37,500	37,536	40,000	(2,464)
Receipts over (under) expenditures	1,377	(681)		
UNENCUMBERED CASH, beginning	1,106	2,483		
UNENCUMBERED CASH, ending	$ 2,483	1,802		
LIBRARY				
RECEIPTS				
Ad valorem property tax	$ 6,004	6,210	6,631	(421)
Delinquent tax	864	249	600	(351)
Vehicle tax	1,017	1,254	1,085	169
	7,885	7,713	8,316	(603)
EXPENDITURES				
Utilities and other	3,419	-	500	(500)
Appropriations to Library Board	4,456	7,713	7,500	213
	7,875	7,713	8,000	(287)
Receipts over (under) expenditures	10	-		
UNENCUMBERED CASH, beginning	-	10		
UNENCUMBERED CASH, ending	$ 10	10		

City of Potwin, Kansas

Special Purpose Funds

SCHEDULE OF RECEIPTS AND EXPENDITURES – ACTUAL AND BUDGET
Regulatory Basis

For the Year Ended December 31, 2023
(With Comparative Actual Totals for the Prior Year Ended December 31, 2022)

		Current Year		
	Prior Year Actual	Actual	Budget	Variance Over (Under)
SPECIAL FIRE EQUIPMENT				
RECEIPTS				
Ad valorem property tax	$ 5,532	4,674	4,989	(315)
Delinquent tax	810	220	200	20
Vehicle tax	955	1,158	990	168
	7,297	6,052	6,179	(127)
EXPENDITURES				
Commodities and other	7,709	-	3,000	(3,000)
Capital outlay	-	3,576	8,500	(4,924)
	7,709	3,576	11,500	(7,924)
Receipts over (under) expenditures	(412)	2,476		
UNENCUMBERED CASH, beginning	7,656	7,244		
UNENCUMBERED CASH, ending	$ 7,244	9,720		

City of Potwin, Kansas

Special Purpose Funds

SCHEDULE OF RECEIPTS AND EXPENDITURES – ACTUAL AND BUDGET
Regulatory Basis

For the Year Ended December 31, 2023
(With Comparative Actual Totals for the Prior Year Ended December 31, 2022)

		Current Year		
	Prior Year Actual	Actual	Budget	Variance Over (Under)
CONSOLIDATED STREETS				
RECEIPTS				
State payments	$ 11,652	11,425	12,150	(725)
County payments	1,873	1,851	1,910	(59)
Miscellaneous	-	15,000	5,000	10,000
Transfers from				
General	25,000	25,000	25,000	-
Waterworks Operating	10,000	10,000	10,000	-
Refuse	7,500	5,000	5,000	-
Sewer Operating	10,000	10,000	10,000	-
	66,025	78,276	69,060	9,216
EXPENDITURES				
Contractual services	64,760	69,005	75,000	(5,995)
Receipts over (under) expenditures	1,265	9,271		
UNENCUMBERED CASH, beginning	7,378	8,643		
UNENCUMBERED CASH, ending	$ 8,643	17,914		

City of Potwin, Kansas

Special Purpose Funds

SCHEDULE OF RECEIPTS AND EXPENDITURES – ACTUAL
Regulatory Basis

For the Year Ended December 31, 2023
(With Comparative Actual Totals for the Prior Year Ended December 31, 2022)

	2022	2023
MUNICIPAL EQUIPMENT - FIRE		
RECEIPTS		
Transfer from		
General	$ -	5,000
EXPENDITURES		
Capital outlay	20,261	3,691
Receipts over (under) expenditures	(20,261)	1,309
UNENCUMBERED CASH, beginning	25,581	5,320
UNENCUMBERED CASH, ending	$ 5,320	6,629
MUNICIPAL EQUIPMENT - OTHER		
RECEIPTS		
Transfer from		
General	$ -	5,000
EXPENDITURES	-	-
Receipts over (under) expenditures	-	5,000
UNENCUMBERED CASH, beginning	5,075	5,075
UNENCUMBERED CASH, ending	$ 5,075	10,075

City of Potwin, Kansas

Bond and Interest Fund

SCHEDULE OF RECEIPTS AND EXPENDITURES – ACTUAL AND BUDGET
Regulatory Basis

For the Year Ended December 31, 2023
(With Comparative Actual Totals for the Prior Year Ended December 31, 2022)

		Current Year		
	Prior Year Actual	Actual	Budget	Variance Over (Under)
RECEIPTS				
Delinquent tax	$ 319	-	-	-
Special assessments	843	-	-	-
	1,162	-	-	-
EXPENDITURES				
Transfer to general	1,162	-	-	-
Receipts over (under) expenditures	-	-		
UNENCUMBERED CASH, beginning	-	-		
UNENCUMBERED CASH, ending	$ -	-		

City of Potwin, Kansas

Business Funds

SCHEDULE OF RECEIPTS AND EXPENDITURES – ACTUAL AND BUDGET
Regulatory Basis

For the Year Ended December 31, 2023
(With Comparative Actual Totals for the Prior Year Ended December 31, 2022)

		Current Year		
	Prior Year Actual	Actual	Budget	Variance Over (Under)
WATERWORKS OPERATING				
RECEIPTS				
Water sales - residents	$ 106,375	106,651	140,000	(33,349)
Water sales - Whitewater	59,600	54,050	80,000	(25,950)
Penalties and taxes	4,087	3,965	5,000	(1,035)
Connect fees	1,389	1,438	5,000	(3,562)
City of Whitewater fee	13,898	13,415	20,000	(6,585)
	185,349	179,519	250,000	(70,481)
EXPENDITURES				
Personal services	37,087	31,611	50,000	(18,389)
Utilities	4,332	2,990	-	2,990
Contractual services	11,844	3,675	10,000	(6,325)
Commodities and other	6,752	7,715	16,000	(8,285)
Miscellaneous	2,020	2,149	-	2,149
Capital outlay	-	-	33,611	(33,611)
Purchase of water	97,413	88,157	110,000	(21,843)
KDHE revolving loan	10,389	10,389	10,389	-
Transfers to				
Consolidated Streets	10,000	10,000	10,000	-
Municipal Equipment	-	5,000	5,000	-
Waterworks O & M (Whitewater)	5,000	5,000	5,000	-
	184,837	166,686	250,000	(83,314)
Receipts over (under) expenditures	512	12,833		
UNENCUMBERED CASH, beginning	8,407	8,919		
UNENCUMBERED CASH, ending	$ 8,919	21,752		

City of Potwin, Kansas

Business Funds

SCHEDULE OF RECEIPTS AND EXPENDITURES – ACTUAL
Regulatory Basis

For the Year Ended December 31, 2023
(With Comparative Actual Totals for the Prior Year Ended December 31, 2022)

	2022	2023
WATERWORKS OPERATION AND MAINTENANCE		
RECEIPTS	$ -	-
EXPENDITURES	-	-
Receipts over (under) expenditures	-	-
UNENCUMBERED CASH, beginning	384	384
UNENCUMBERED CASH, ending	$ 384	384
WATERWORKS O & M (Whitewater)		
RECEIPTS		
Bulk water sales	$ 7,972	6,734
Transfer from Water Operating	5,000	5,000
	12,972	11,734
EXPENDITURES		
Maintenance	835	8,252
Receipts over (under) expenditures	12,137	3,482
UNENCUMBERED CASH, beginning	4,387	16,524
UNENCUMBERED CASH, ending	$ 16,524	20,006

City of Potwin, Kansas

Business Funds

SCHEDULE OF RECEIPTS AND EXPENDITURES – ACTUAL AND BUDGET
Regulatory Basis

For the Year Ended December 31, 2023
(With Comparative Actual Totals for the Prior Year Ended December 31, 2022)

		Current Year		
	Prior Year Actual	Actual	Budget	Variance Over (Under)
REFUSE				
RECEIPTS				
Refuse fees	$ 37,715	37,145	45,000	(7,855)
Other	1,623	1,646	-	1,646
	39,338	38,791	45,000	(6,209)
EXPENDITURES				
Contractual services	30,666	31,507	40,000	(8,493)
Commodities and other	1,048	956	-	956
Transfer to Consolidated Streets	7,500	5,000	5,000	-
	39,214	37,463	45,000	(7,537)
Receipts over (under) expenditures	124	1,328		
UNENCUMBERED CASH, beginning	12,885	13,009		
UNENCUMBERED CASH, ending	$ 13,009	14,337		
SEWER OPERATING				
RECEIPTS				
Sewer fees	$ 48,988	48,615	70,000	(21,385)
Other	77	438	-	438
	49,065	49,053	70,000	(20,947)
EXPENDITURES				
Personal services	8,602	15,952	22,000	(6,048)
Utilities	3,058	2,846	-	2,846
Contractual services	20,686	11,583	22,000	(10,417)
Commodities and other	1,537	1,630	10,000	(8,370)
Capital outlay	-	-	14,254	(14,254)
KDHE loan	10,075	10,076	10,074	2
Transfers to				
Consolidated Streets	10,000	10,000	10,000	-
Sewer Replacement Reserve	672	672	672	-
	54,630	52,759	89,000	(36,241)
Receipts over (under) expenditures	(5,565)	(3,706)		
UNENCUMBERED CASH, beginning	28,391	22,826		
UNENCUMBERED CASH, ending	$ 22,826	19,120		

City of Potwin, Kansas

Business Funds

SCHEDULE OF RECEIPTS AND EXPENDITURES – ACTUAL
Regulatory Basis

For the Year Ended December 31, 2023
(With Comparative Actual Totals for the Prior Year Ended December 31, 2022)

	2022	2023
SEWER RESERVE		
RECEIPTS	$ -	-
EXPENDITURES	-	-
Receipts over (under) expenditures	-	-
UNENCUMBERED CASH, beginning	374	374
UNENCUMBERED CASH, ending	$ 374	374
SEWER REPLACEMENT RESERVE		
RECEIPTS		
Transfer from Sewer Operating	$ 672	672
EXPENDITURES	-	-
Receipts over (under) expenditures	672	672
UNENCUMBERED CASH, beginning	5,426	6,098
UNENCUMBERED CASH, ending	$ 6,098	6,770

City of Potwin, Kansas

Trust Fund

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL
Regulatory Basis

For the Year Ended December 31, 2023
(With Comparative Actual Totals for the Prior Year Ended December 31, 2022)

	2022	2023
COMMUNITY HOUSE GIFT		
RECEIPTS	$ -	-
EXPENDITURES	-	-
Receipts over (under) expenditures	-	-
UNENCUMBERED CASH, beginning	1,799	1,799
UNENCUMBERED CASH, ending	$ 1,799	1,799